

**Woodside Fire Protection District  
Board of Directors Meeting  
Sta.7 3111 Woodside Rd.  
Woodside, Ca 94062  
March 30, 2015 P.M.**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Cain.

**Directors Present:** Gardner, Cain & Miller

**Staff:** Chief Ghiorso, Business Manager Edwards, Fire Marshal Enea, B/C Nave, B/C Butler, B/C Lindner, B/C Picchi, CERPP Coordinator Selena Brown.

**Oral Communications Public:**

**Chief's Report:** The Stadler parcel of land that is being offered for sale is generating quite a bit of interest with perspective buyers.

**Consent Agenda:**

Items: 1, 2, 3, 4, 6 were moved to the consent agenda and unanimously approved.

**Regular Agenda:**

**Item 5:** The fiscal spreadsheet was discussed and approved by the Board.

**Item 7:** Resolution #258 for reimbursement of CFAA assignments.

**Item 8:** Wells Fargo credit card signature request.

**Item 9:** LTCWD letter of intent for WFPD to be the successor of 126 Lake Rd. and an agreement with County Maintenance District for enhanced fire safety.

**New Business:** None

**STAFF REPORTS:**

**Operations Apparatus:** B/C Lindner reported the Rescue 7 is being staffed approximately 50% of the time. Data is being gathered of the call volume for the Rescue. Firescope is gathering data on Fire Agency apparatus. This data bank will type all apparatus and make it more efficient to order strike teams. The County station ordering has been updated to 50 deep ordering of apparatus. Workers compensation is slowly reducing and sick leave for last month was up.

**Operations Facilities:** B/C Nave reported that the web site has been very active. There are daily updates that are conducted by the District. Telestaff and computer maintenance accrued approximately 10 hrs. The response block update accrued 31 hours of overtime. The new HVAC units have been installed at station 7.

**EMS:** B/C Picchi reported that FF/Paramedic is becoming more involved in the EMS training in the County. FF/Paramedic Michael Lambrechts and CERPP coordinator Selena Brown continue to assist with the CPR and AED classes.

**Training:** B/C Butler reported that 8 employees are preparing for probationary testing. Preparing for upcoming wildland drill. Processing applications for entry level firefighter/paramedic. The new application has been updated to a digital format.

**Fire Prevention:** Fire Marshal Enea reported that we are looking at an Ipad program to assist in assessments for commercial inspections and residential structures.

**Public Education:** CERPP Coordinator Selena Brown reported that the District hosted a pancake breakfast for the local nursery school. A CERT training has started with 23 students. The trauma kit update is still underway. The fire prevention poster contest for the Woodside Elementary was a fun event with a wonderful education component.

### **WRITTEN COMMUNICATIONS:**

1. SMC Elections committee inquiring about the District changing its Board election date.
2. Letter from Capt. Nannini requesting recognition for 2 firefighters who assisted a young man in receiving a Giants jersey to replace one that was damaged during an emergency medical incident.
3. Letter from the Sequoias thanking B/C Picchi for the recent WFPD presentation.
4. Letter from a Woodside resident thanking Capt. Hird for conducting a property inspection to maintain insurance.
5. Letter thanking Selena Brown thanking WFPD for hosting a pancake breakfast for the Woodside Nursery School.
6. A letter from Robert Douthit thanking the District for allowing him to utilize a reserve ambulance for his bed ridden mother to receive an award.
7. A letter from Bonnie Thal thanking the District
8. A letter from Woodside High School thanking the District for starting a \$1000 scholarship for a student who would like to enter the firefighter and paramedic field.

### **CLOSED SESSION:**

Meeting was adjourned to closed session at 8:10 P.M.

Board discussion was had on accepting CJW Architecture proposal for the new station 7. A motion “to accept the recommendation of CJW Architecture proposal for the design and build-up” as per the proposal from CJW Architect was made by Pat Cain. Seconded by Matt Miller and vote was unanimous. Board directed Chief Ghiorso to sign contract.

Board discussion was had on current workers compensation claims and statuses. Chief Ghiorso voiced concern with the current vendor and will look into alternative sources and or insurance methods.

Meeting adjourned to open session at 8:40 PM.

Meeting Adjourned at 8:45 PM.

The next scheduled meeting will be held April 27<sup>th</sup> at 7:00 P.M at Fire Station #7, 3111 Woodside Rd. Woodside, CA 94062. .

Respectfully Submitted,

President,

Matt Miller