

**Woodside Fire Protection District
Board of Director's Meeting
3111 Woodside Rd.
April 25, 2016**

The regular Board of Director's meeting was called to order at 7:00 pm by Director Miller.

Directors Present: Gardner, Miller and Cain

Staff: Chief Ghiorso, B/C Slaughter, B/C Lindner, B/C Butler, FM Enea, EMS Chief Picchi, Business Manager Edwards, Capt. Mark Dagenais

Consent Agenda:

Items 1, 2, 3, 4 and 6 were moved to the consent agenda and unanimously approved.

Regular agenda:

Item 5: The fiscal spreadsheet was discussed and approved by the Board.

New Business: None

STAFF REPORTS

Training:

B/C Butler reported that the District is spending significant training time with the probationary personnel. The monthly training has been in preparation for the Wildland Drill. An idea to have training themes is being discussed. A hiring process is now underway to fill approximately 5 positions. FF Jim Laughlin has successfully completed an Engine Operator class that was very successful.

Operations:

B/C Lindner reported that the new engine is in transit. The fire safety initiative is still being worked on at the County level. There are no new worker's compensation or sick leave cases to report.

Operation IT/Facilities:

B/C Slaughter reported that we have had approximately 894 visits to our web site. A service maintenance program is being looked at for our apparatus doors at all 3 stations. The stations will be receiving water bottle dispensers in the upcoming month. The furniture contractor is developing a layout for the new administration office. Telephone and internet is being installed at the new administration office as well. FF/Paramedic Sean Devlin, B/C Slaughter and FM Enea continue to work on the preplan program.

CERPP/Public Education:

Chief Ghiorso reported for Selena Brown that the CERPP classes for the 1st quarter of the year have been completed. A water purification community day event was hosted by WFPD. The District also hosted a trauma kit refresher class. There have been many pre-school visits thru the fire stations.

EMS:

B/C Picchi reported that the annual trauma training was completed by FF/PM Steve Silici. The American Heart Association class schedule is being organized for the year. The telemedicine study/training for strokes has started for the District paramedics. FF/PM Steve Silici and Michael Lambrechts have been continuing the high school cpr program.

B/C Picchi also reported that he had a pulse point request activation for CPR while at a sporting event in San Jose. The program operated as it was designed and B/C Picchi was able to find the victim and offer medical service.

Fire Prevention:

FM Enea reported that DFM Don Bullard has already started hazardous vegetation compliance inspections. The chipper program will start May 3, 2016. Construction plan reviews and construction remains constant at a very high level. The hazardous fuel reduction project at Hwy 84 and Wunderlich is progressing very well. A new shaded fuel break grant project is being submitted for Hwy 84 to Skyline.

Chief's Report:

Chief Ghiorso reported that the lease for the new administration building has been drafted and will be signed in the next day or so.

Chief Ghiorso advised Board that he has meetings every two weeks with the Architect. There may be a presentation to the Board from the Architect at next meeting.

Written Communications:

1. A letter from B/C Butler acknowledging the coordinating work that Capt. Nannini
2. A letter from a resident thanking the District for the CERPP training.

Closed Session:

Meeting was adjourned to closed session at 7:50

Closed Session Report:

Chief Ghiorso advised Board on personnel on workers comp and of members on Sick/Injury Leave or LTD. Chief relayed we have seen more "off duty" injuries this year as compared to previous years.

Chief Ghiorso outlined the contracts of Cities and Districts neighboring the fire district, those being;

Menlo Park Fire Protection District

Santa Clara County Fire

Palo Alto Fire

Redwood City Fire

San Mateo City Fire

Presently the Fire District is at the low end of comparisons and the Chief will look at full compensation prior to having the Local make any proposals.

Closed session adjourned to open session at 8:25

Meeting adjourned at 8:30

The next scheduled meeting will be held June 6, 2016 at 7:00PM.

Location: Station 19 Training Room, 4019 Jefferson Ave. Redwood City, CA 94062

Respectfully Submitted,

Director Gardner