

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Rd.
Portola Valley, CA 94028
October 30, 2017**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Miller

Directors Present: Miller, Cain & Holthaus

Staff: Chief Ghiorso, D/C Lindner, Business Manager Edwards, B/C Slaughter, B/C Butler, B/C Picchi, EMS B/C Silici, Pub Ed Off/CERPP Coordinator Brown

Oral Communications Public: NONE

Consent Agenda:

Items: 1, 2, 4 & 6 were moved to the consent agenda.

Regular Agenda:

Item 3: The statement of accounts was discussed and approved as submitted.

Item 7: The dates for the 2018 Board Meetings were discussed and scheduled. They will posted on the website.

Item 8: D/C Lindner mentioned that there was a potential buyer for the Reserve Apparatus, but at this point, there seems to be no interest. They will be lowering the asking price.

Fire Chief: Chief Ghiorso reported that the draft for the reserve policy has been discussed. He will send it out to the County Counsel for review. Once it is returned, their will need to be a resolution placed on the agenda for the Board to pass. The next Fire Foundation meeting has been scheduled for November 30th. He informed the Board that WFPD sent out 2 strike teams to assist with the fires up north. What lessons have learned at this point is that communications failed across the board. Discussion of a siren was mentioned for WFPD and we are currently in the fact-finding phase. As of right now, WFPD has a neutral stance.

Deputy Chief: Deputy Chief Lindner reported on the Battalion Chief promotional exam. There were 5 captains who took the test, and all passed. He met with all of them to discuss what their ideas were for future plans and visions of WFPD. There are no openings currently for the B/C position. The list is valid for 1 year with the option for an extension if needed.

Training: B/C Butler reported that in house training has been focused on vehicle accidents. Subjects of training for the Regional area were based on PG&E and Rapid Intervention Crew (RIC) Training. Facebook allowed their facility to be utilized for the RIC training. Probationary training and testing has been going well. On September 2nd there was promotional test for position of Battalion Chief. As well, there will be a Captain's promotional test on December 5th.

EMS: B/C Silici reported that training has been focused on ACLS. They held a blended class meaning that a portion of it was done online and then at a later date the firefighters were testing on their skills. Firefighter/Paramedics Francisco and Lima attended a Stroke Conference. He mentioned that there is talk from EMS of a possible new stroke unit in the future with a portable CT Scanner. Physio has also agreed to extend the Service agreement for the Lucas for an additional year.

Fire Prevention: Fire Chief Ghiorso reported for both FM Enea and DFM Bullard. They have inundated with calls for inspections of properties and complaints about vegetation. In order for them to stay on top of plan checks, they decided to mail a District-Wide Prevention letter, which addressed core concerns in light of the fires up north.

Operations Apparatus: B/C Picchi reported that they are still a few weeks out from receiving preliminary blue prints for the new rescue. He is also working on ordering a new Chief's vehicle. He is working with FF Laughlin on figuring out another option for vehicle serving/repairs, as the Corp Yard has been getting busier and busier. The new 5-Gas Monitor Training has been completed for all line personnel.

Operations Facilities: B/C Slaughter reported that the website has had a rise in hits this past month. Also, line personnel have completed minor work around Station 7 & 8. Stepford has been asked to evaluate the Districts network security. He will report back with the findings and a quote. Mapping and preplans are going well with the Avenza program. The first phase for training has been completed.

Public Education: No Report

WRITTEN COMMUNICATIONS:

1. A letter from a Boys Club thanking Fire Chief Ghiorso for taking time to speak to the group.
2. A letter from a resident thanking Pub Ed Off Brown for her efforts assisting them with a car seat.
3. A letter from a resident on Buck Meadow thanking the firefighters for assisting with a rattlesnake.
4. A letter from a resident on Wyndham Drive thanking the District for attending a block party.
5. A letter from Kindercourt thanking Pub Ed Off Brown and Capt. Hird for visiting the school.
6. A letter from a resident thanking Pub Ed Off Brown for speaking at a Neighborhood Watch Meeting.
7. A letter from Lorrie Duval thanking Pub Ed Off Brown for speaking at a community event.
8. A letter from Bud Trapp stated they will be donating a gift of \$40,000 to the Foundation as a thank you after their passing.
9. A letter from resident Miller thanking the District for their help during a call.
10. A letter from a young resident thanking the District for their help.

CLOSED SESSION:

Meeting was adjourned to closed session at 7:50p.m.

Closed Session Report:

Chief updated the Board on 3 members currently on work related time off. Prognosis for two is a quick return with a long-term prognosis for the 3rd.

Chief updated Board on Proposal from Resident (choosing to stay anonymous currently) on possible land acquisition for that of a new station. It will take time to determine if the site is capable of housing Fire Department structures and to what extent. Discussion was had on moving forward through the Foundation.

Re-entered Open Session: Open Session was reentered at 8:20

Meeting was adjourned at 8:30.

The next scheduled meeting will be held November 27th, 2017 at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Pat Cain, Board Secretary