

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Road #C.
Portola Valley, CA 94028
January 29, 2018**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Holthaus

Directors Present: Miller, Cain & Holthaus

Staff: Chief Ghiorso, D/C Lindner, Business Manager Edwards, B/C Slaughter, B/C Picchi, EMS B/C Silici, and Public Education Officer Brown

Oral Communications Public: NONE

Consent Agenda:

Items: 1,3,4,5 & 6 were moved to the consent agenda.

Regular Agenda:

Item 4 & 5 – The warrant list and Fiscal Year Spreadsheet were approved with minimal questions.

Item 7 – Refer to board officer rotation list.

Item 8 – Acceptance or denial of claim #CACM217120827. A bicycle rider who ran into the side of a department vehicle driven by Captain Hird has filed a claim against the district. County council has advised to deny claim and let it go through the process. After discussion the board voted and unanimously voted to deny claim per County Council's recommendation.

Item 9 – Contract proposal from Seagrave Fire Apparatus for the purchase of a new rescue. Presentation made by Chief Ghiorso and BC Picchi. Approved by board and Chief Ghiorso to sign contract

Fire Chief: Chief Ghiorso reported that everyone should have received their reminder to complete their annual electronic filing of the mandated form 700. A brief Foundation update was provided. The department employee appreciation night will be held in March. AMR has offered to cover the personnel on M107 so they can attend. There was an update on the station project as to a potential new proposed location. The foundation chili cook-off will be on September 30.

Deputy Chief: Deputy Chief Lindner reported disaster advanced notification is wanted by the community. This cannot be funded by grants. Chief Ghiorso will be attending a seminar in Santa Clara in March on this topic. Siren demo for district was given. The company will offer two free sirens if we move forward. No action at this time. There has been a Captains test in December where nine applicants all did extremely well. DFC Lindner has met with seven of the nine candidates and provided a post test evaluation.

Operations Apparatus: B/C Picchi reported that using the two new service providers has been working well. The Apparatus and especially Captain Keenan Hird and Jim Laughlin have done a great job and the exceptional rescue we will be receiving will be proof of their labor. A strike team with leader and an overhead position of a Fireline Paramedic were assigned to the Creek fire and then the Thomas fire in southern California this past December for 15 days.

Operations Facilities: B/C Slaughter reported that there will be a new upgrade/vendor used for our record management system. This is earlier than anticipated due to the current provider ending the contract for service early. We are in the process of a Tele-Staff upgrade. Stepford will be hosting the program and performing the upgrade. The Hazardous materials business plan for all three stations has been upgraded and placed in each station for reference.

EMS: B/C Silici reported that three paramedics attended the EMS for Children's conference in Sacramento. CISM team was activated. Chief Silici participated in our entry level test assisting in an EMS evaluation for new potential candidates. The county of San Mateo EMS agency held their annual CE provider audit and Woodside did great. Large MCI drill in Menlo Park that BC Silici and Michael Lambrechts assisted in.

Fire Prevention: No report.

Training: Three people hired and in background. They will attend the Spring academy.

Public Education: Public Education Officer Brown reported that in November there was a wildland fire presentation. There has been significant work in CERPP. Many meetings have been held in residential homes. This has increased interest in the program and stimulated more people to become leaders and request formal First Aid and CPR classes. There will be a CERPP training in February and some of the instructors will be current members. There was the appreciation dinner in December and a Christmas tree fire demonstration performed.

WRITTEN COMMUNICATIONS:

1. Lots of written communications from Santa Rosa Fire victims, Ventura Fire Chief, and from residents very pleased with Selena Brown.

Meeting was adjourned to closed session at 8:09 PM

Chief Ghiorso updated Board on personnel on Workers Compensation (1 back injury, 1 shoulder injury). Both individuals are expected to make full recoveries and will be working Light Duty in February. Board discussed 1 employee presently re-assigned to Prevention Bureau. Chief updated Board on Sick Leave usage, higher than normal, part of Flu that has affected all.

Re-entered Open Session: Open Session was reentered at 8:25.

Closed Session Report: 8:30

Meeting was adjourned at 8:35

The next scheduled meeting will be held February 26th, 2018 at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Pat Cain, Board Secretary