



**WOODSIDE FIRE PROTECTION DISTRICT**  
***Residential Fire Sprinkler System***

**Submittal Requirements**

**808 Portola Rd. Portola Valley, CA 94028 Fire Prevention 650-423-1405 Fax 650-851-3960**

Woodside Fire Protection District requires 3 sets of sprinkler plans and calculations to be submitted directly to WFPD located at 808 Portola Rd. Portola Valley, CA 94028. Plans will be reviewed and approved by Woodside Fire Prevention Bureau. Along with the submittal package a \$390.00 (Plan review fee) will be required. *Checks payable to Woodside Fire Protection District*

**\*\*NOTE\*\***

If your project is under review through County of San Mateo Planning and Building Departments. Please beware that you need to ALSO submit to SMCO Building. Contact SMCO Planning & Building at 650-599-7311 for fee and submittal requirements.

The information provided in this document is general and intended as a guide only. Each project is unique and additional requirements may be enforced as deemed appropriate.

***ALL SIGNAGE, LABELS AND PLACARDS WILL BE; RED SIGN WITH WHITE LETTERS***

**Fire Sprinkler Plan Check/Inspections Fee:**

**\$390.00**

This fee includes 2 plan checks and 3 inspections.

Third plan check will be 150.00 and additional inspections will be \$90.00.

**Inspections Required:**

- 1) ***Rough/Hydro;*** 200 psi holding for 2 hours & visual inspection of all piping
- 2) ***Final Fire Sprinkler;*** flow of system at inspector's test valve, bell activation, verification system pressure and correct meter size and backflows.

*AS-BUILTS REQUIRED IF MODIFYING INSTALLATION FROM APPROVED PLANS*

**\*TO SCHEDULE INSPECTIONS CALL 650 851-1594\***

***The following is the minimum required for approval of a residential fire sprinkler submittal. System should be designed per NFPA 13d with addition of attic pilot heads at 20-foot (maximum) intervals along attic roof ridgelines. Any new dwelling unit and certain major remodels are required to install fire sprinklers (agricultural buildings without living quarters are exempt).***

### **General Information**

- Property address
- Name and address of the property owner and/or general contractor
- Name, address, phone, fax, and license number of installing sprinkler contractor
- City water pressure information. Indicate the source date of the information.
- Well, pump, and storage tank information. Include a well report and data sheet for the pump and or tank
- Full height building cross section showing the location of the sprinkler heads and piping
- Symbol legend
- Sprinkler legend including totals for the project

### **Site Plan**

- Relevant property lines
- Outline of residence and any additional structures located on the property
- North arrow
- Streets adjoining property
- Access roads, driveways, etc.
- Location, size, pipe type, and length of underground supply line from the city main to the water meter
- Location and size of the water meter
- Location, size, pipe type, and length of underground supply line from water meter to house
- Location and size of the fire sprinkler riser
- Elevation difference between the base of the fire sprinkler riser and the city connection
- Hydraulic reference points

### **Fire Sprinkler Riser Detail**

- Location of main control valve for the domestic and fire sprinkler systems
- Location of the domestic tie-in showing the domestic control valve
- Location of the water flow switch, check valve, pressure gauges, and test/drain assembly
- Location of transitions between all piping materials
- Hydraulic reference point

**NFPA 13D, 13R or 13 shall be utilized in the design of fire sprinkler systems.**

**Piping Plans:**

- All plans must be drawn to an indicated scale on a minimum sheet size of 24" x 36"
- Completely dimension the plans. Dimension the sprinkler heads off of all adjacent walls
- Location and type of all light fixtures. Indicate the size and depth of all fixtures that are not flush with the ceiling
- Location of all heat producing devices (i.e. fireplaces, wood stoves, ovens, ranges, diffusers, furnace, water heaters, etc.) Show the heat zone of each device and maintain the proper distances from these devices.
- Show location of ceiling fans
- Ceiling elevations. Clearly indicate any sloped, beamed, or special shaped ceilings. Indicate the degree of slope (or rise/run) on all sloped ceilings.
- Size, depth, and spacing of any exposed beams
- Provide room names
- Clearly indicate the use of any area or room where sprinkler protection is not being provided
- The location of all sprinkler heads
- All sprinklers must be spaced along the slope of the ceiling
- Indicate the type, size, and length of all pipe
- Indicate the type and location of all pipe hangers
- Riser location
- Method of freeze protection
- Hydraulic reference points
- Indicate the basis for the hydraulic design (i.e. 16 x 16 spacing, 18 x 18 spacing, etc.)
- All sprinklers must comply with the current UL 1626 requirements providing a minimum density of .05-gpm/sq ft. (The discharge requirements and number of design sprinklers shall be in accordance with the manufacturer's literature).
- Pilot sprinklers shall be installed at 20-foot (maximum) intervals along accessible attic ridgelines.
- Audible notification device for sprinkler activation reqd. device must be audible in all bedrooms. Flow switch can be interconnected with the smoke detection system for audible alerting purposes.
- Location of audible device shall be shown.
- A 200-psi hydrostatic test will be required.

- A final inspection will be conducted to verify head installation, verify pressure and meter size and backflow installation.

I have reviewed the above list and have complied (or will comply) with all items checked. The items that do not apply to this project have been indicated as N/A. Any items not checked or indicated as N/A have been addressed in the attached letter. I understand that if all the information required above is not shown on the plans or in the calculations the submittal will be returned without review.

LIST ALL VALID CONTACT INFORMATION

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

OFFICE PHONE #: \_\_\_\_\_

CELL PHONE #: \_\_\_\_\_

EMAIL WHERE ALL LETTERS WILL BE SENT

EMAIL: \_\_\_\_\_

HOW DO YOU WANT TO RECEIVE YOUR PLANS ONCE APPROVED?

\_\_\_\_\_ Will pick up at the 808 Portola Rd. Portola, CA 94028 address.

\_\_\_\_\_ Included a self-stamped envelope to mail plans back.