

<b>VENDOR</b>	<b>PRODUCT</b>	<b>SYSTEM PURPOSE</b>	<b>DATA CATEGORY</b>	<b>CUSTODIAN</b>	<b>COLLECTION FREQUENCY</b>	<b>UPDATE FREQUENCY</b>
Microsoft, Inc.	Exchange 2010	Email communications, scheduling/calendar	Unified Messaging	WPFD	Daily	Daily
Microsoft, Inc.	Microsoft Office	Creation and organization of digital work product including	Internally Generated Documents	WPFD	Daily	Daily
Kronos	Telestaff	Personnel management	Human Resources	WPFD	Daily	Daily
Comcast	Business Voice Edge	Integrated voice of IP telephone and voicemail systems	Unified Messaging	WPFD	Daily	Daily
Zoll	FireRMS	Incident reporting and tracking	Records Management	WPFD	Daily	Daily
Intuit	QuickBooks	Accounting	Financial	WPFD	Daily	Daily
ADP	ADP Payroll	Employee time entry system and payroll	Financial	WPFD	Daily	Daily