

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Rd.
Portola Valley, CA 94028
October 25th, 2021**

The Board of Directors meeting was called to order at 7:00 P.M. by Director Miller.

Directors Present: Miller, Holthaus, Cain

Directors Absent:

Staff: Chief Lindner, Finance Manager Edwards, Fire Marshal Bullard, B/C Smith, Battalion Chief Cuschieri, Battalion Chief Hird, Disaster Preparedness Coordinator Brown

Other Attendees:

Public Comment Non-Agendized Topics: No Public Comment

Consent Agenda:

Items: Director Holthaus motioned to move items 1, 2, 3, 4 and 6 to the consent agenda; 2nd by Director Cain. Motion passed 3-0.

Regular Agenda:

Item 5: Director Miller asked Finance Manager Edwards if there were any significant items of note on the fiscal year spreadsheet 21-22. Edwards advised there was nothing of significance.

Item 7: Finance Manager Edwards advised the Board of the staff report prepared on the CalPERS Internal Revenue Section 115 California Employers' Pension Prefunding Trust (CEPPT) Fund. The advice was to move funds into this account in anticipation of greater returns in the future. Director Miller advised he read through the proposal and did not have any questions. He did ask if there was a way to withdraw from the plan if needed. Edwards advised there was no penalty to withdraw. Director Cain made a motion to approve the staff report and Resolution – Delegation of Authority to Request Disbursements California Employers' Pension Prefunding Trust (CEPPT). Motion was 2nd by Director Holthaus. Motion passed 3-0.

Item 8: Station 7 and Station 8 Project Updates:

Interim Station 7 – Chief Lindner advised there was no significant updates to the Interim Station 7 project. Plans were still being finalized and run through the SLAC planning department. Weekly meetings are still ongoing. The item taking the most time continues to be finalization of the plans for the modular buildings. Site work is ongoing in preparation of digging.

Station 8 Remodel – The team has met with neighboring residents to go over the landscape plan. There has also been movement on finalizing some of the engineering plans.

Station 7 Build – Still on hold, pending completion of the interim station. Agreements have been made on two locations in the fire district to house some of the vehicles and equipment that currently reside at Station 7.

Fire Chief's Report:

Covid-19 Pandemic/Vaccination/Booster Shot Update – Chief Lindner advised the Board that Moderna had received FDA approval for booster shots. What initially started as focusing on the elderly and immunocompromised, is progressing to a potential of having all qualified individuals able to receive the booster. There are no specific dates planned to have WFPD personnel receive the booster yet. Approvals for children 5-11-years of age was still progressing with a November probability for that approval.

Promotional Exams – Chief Lindner advised that the Fire Captains promotional exam had concluded. One current opening exists, and a promotional offer was made to firefighter Jim Laughlin, which was accepted. Two interim positions have been offered secondary to people out on extended leave. 10/26/21 will be the date of the interview for Battalion Chief overseeing EMS.

Statewide Fire Report: Chief Lindner advised that multiple resources in San Mateo county were deployed as pre-positioned resources in San Mateo and Santa Cruz Counties during a red flag warning with a projected high wind event. Those resources were deployed for around 36 hours, then demobilized with no significant events occurring. There are currently no WFPD resources deployed to any incidents in the state. A significant weather event (atmospheric river) occurred. WFPD resources were extremely busy (approx. 80 calls in a 24-hr. period). No additional resources were needed before the weather event subsided.

WRITTEN COMMUNICATIONS:

Letters of thanks to WFPD personnel were shared with the Board.

Meeting was adjourned at 7:28 P.M. and entered closed session.

Closed Session:

Chief Lindner advised the Board of personnel issues regarding time off on work-related and unrelated issues. No action was taken by the Board.

Chief Lindner advised the Board of a disciplinary/employee performance issue. After discussion, the Board took no further action.

Return from Closed Session: The Board returned from closed session at 7:49 P.M.

Adjournment: The meeting was adjourned at 7:50 P.M.

The next scheduled meeting will be held November 29th, 2021, at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028. (Or virtual or a combination of both depending on Covid-19 related concerns).

Respectfully Submitted,

Pat Cain – Board Secretary