

AGENDA

WOODSIDE FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS MEETING

October 24th, 2023

7:00 P.M.

808 Portola Road

Portola Valley, CA 94028

(Note: Public May Also Attend Virtually at Address Listed Below)

Woodside Fire is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/81915778700?pwd=T2ZmSGpKaWtSVE5GaEp1ekJRckJsZz09>

Meeting ID: 819 1577 8700

Passcode: 055074

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District meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief, at least 2 working days before the meeting at (650) 851-1594 and/or info@woodsidefire.org. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical-based products.

If you wish to speak to the Board, please let the Secretary of the Board know before the meeting, if possible, to assist the Board in recognizing you at the appropriate time.

I. CALL TO ORDER AND ROLL CALL:

II. PUBLIC COMMENT

This item is reserved for persons wishing to address the Board on any matters within the subject matter jurisdiction of the District that are not listed on the agenda. Speakers will be limited to three minutes, unless otherwise specified by the President. Members of the public will be given an opportunity to speak on each agenda item at the time it is called.

We request that members of the public who wish to address the Board should let staff know before the meeting to assist the Board in recognizing them at the appropriate time.

III. ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA

This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action unless a request is made to transfer an item to the regular agenda for separate discussion and action. Any items on the regular agenda may be transferred to the consent agenda.

IV. REGULAR AGENDA:

1. Approval of Minutes of the September 26th, 2023, Meeting of the Board of Directors.
2. Accept Financial Reports September 2023
3. Accept Statement of Accounts September 2023
4. Accept Warrant List September 2023
5. Accept Fiscal Year Spreadsheet 23-24
6. CPM- Mike Wassermann to Provide Station 7 and 8 Project Update
7. First Reading: Introduce and waive the reading of Ordinance No. 23-04. **“AN ORDINANCE OF THE WOODSIDE FIRE PROTECTION DISTRICT OF SAN MATEO COUNTY, CALIFORNIA ESTABLISHING A SCHEDULE OF FEES TO BE CHARGED BY THE FIRE DISTRICT.”**

V. STAFF REPORTS:

- Training
- EMS
- Prevention
- Operations
- Facilities and IT
- Pub Ed/EPiC

VI. FIRE CHIEF'S REPORT

- Statewide Fire Report
- District Updates

VII. REPORT ON WRITTEN COMMUNICATIONS

VIII. CLOSED SESSION:

- PUBLIC EMPLOYMENT/DISABILITY RETIREMENT APPLICATION
(Government Code section 54957(b))

Title: Battalion Chief

ADJOURNMENT:

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of members of the Board. The Board has designated the office of the Woodside Fire Protection District, located at 808 Portola Road, Portola Valley, CA, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.woodsidefire.org.

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Rd.
Portola Valley, CA 94028
September 26th, 2023**

The meeting of the Board of Directors was called to order at 7:00pm by Director Miller

Directors Present: Cain, Miller, Holthaus

Staff: Chief Cuschieri, Chief Dagenais, Chief Zabala, Pub Ed Officer Brown, FM Bullard, Finance Manager Liu, FFPM Gregory, Capt. Lima. Zoom Attendance- Chief Smith, FFPM Witsoe, DFM Hird, Chief K. Hird, Capt. Lambrechts, FFPM Akiyama, Capt. Lima, Capt. Werle, FFPM Hihi, Capt. Francisco, FFPM Robbins, FFPM White, FFPM Lohmann, St. 8, Capt. Douthit

Other Attendees: WFPD General Counsel Rubin Cruse (RPLG); Mike Wassermann – Capital Program Management, Karen Vatra

Public Comment Non-Agendized Topics:

No public comments

Regular Agenda: (Audio recording available only)

Consent Agenda:

Director Cain motioned to move items 1 to 5 from the regular agenda to the consent agenda and approve them as submitted, 2nd by Director Holthaus. Motion passed 3-0.

Item 6: CPM- Mike Wassermann to Provide Station 7 and 8 Project Update

Presentation highlights included –

Budgeted Contingencies

- Interim Station 7
 - Deconstruction Contingency \$337,000
- Station 7
 - Construction Contingency \$191,000 (no changes).
- Station 8
 - Construction Contingency \$53,000 (no changes).
- Total Contingencies: \$581,000
- Investment Earnings Received: \$350,000
- Overall Estimated Program Budget Balance
 - Current Balance of \$40,000

Interim Station 7- SLAC Lease Agreement

- Scope has been reviewed and approved by SLAC.
 - Major items in question can remain (security gate and site lighting).
 - No underground infrastructure is required to be removed.

- CJW to formalize the demo plan that will be issued to VBI.
- VBI will provide an estimate for the removal per approved scope of work.
- There is \$337,000 in contingencies included in the budget that should cover these costs.

Interim Station 7 – Deconstruction

- Scope has been reviewed and approved by SLAC.
 - Major items in question can remain (security gate and site lighting).
 - No underground infrastructure is required to be removed.
 - CJW to formalize the demo plan that will be issued to VBI.
- VBI will provide an estimate for the removal per approved scope of work.
- There is \$337,000 in contingencies included in the budget that should cover these costs.

Interim Station 7 – Budget Summary

- Costs associated with Interim Station 7 Removal
 - CJW agreement to provide permitting plan sets, SLAC San Mateo County coordination - \$54k.
 - Contingency for VBI deconstruction of Interim Station 7 - \$250k.
 - Project Contingency - \$33k.
- Total Interim Station 7 Removal Budget - \$337k.

Station 7 – Project Schedule Update

- Construction scheduled to be completed November 30th.
 - Roofing is complete.
 - Exterior siding and windows are complete.
 - Underground utilities are in progress.
 - T-Mobile Underground infrastructure to began October 2nd.
 - Polished concrete in progress.
 - Drywall installation is in progress and almost complete.
 - Painting has started.
 - Some casework being installed.
 - Tile is being set.

Station 7 – Project Schedule Concerns

- T-Mobile remains an issue and may impact the schedule.
 - Weekly coordination meetings are on-going.
 - T-Mobile working with Town for new mono-pole planning approval.
 - They are currently finishing their internal reviews of their RF Studies and will submit to the Planning Department soon.
 - T-Mobile working with PG&E for power solution.
 - Need to have their temporary power revised since it is using existing pole that needs to be removed and new installed.
 - New service will take 12- 18 months.
 - CPM working with Town to uncouple permit for T-Mobile's temporary Cellular On Wheel (COW) from Building Occupancy.
- PG&E coordination for new building services are on-going.
 - Portion of utility work for PG&E, T-Mobile and AT&T that crosses Woodside Road is complete.
 - On site gas service is scheduled for mid-October.
 - Permanent power is scheduled for late-October.
 - PG&E is working on getting encroachment permit from Cal-Trans for their work switching power over from temporary power.
- Generator lead time.
 - Working to get expedited to avoid need for temporary generator. Current delivery date is in December.

- VBI working on expediting.

Station 8 - Schedule Update

- Landscaping is complete.
- Final cleaning is complete.
- Final punch-list has been issued and corrections are on-going.
- Closeout process is underway.
- New electrical service (PG&E) is still scheduled for November.
- Encroachment permit for drive entries pending final approval.
- Final inspections from the Town have been requested.

Item 7: Approval of Amendment #5 to the contract with CEL (Consolidated Engineering Laboratories) for testing services for Fire Station 7.

Mike Wasserman gave a brief statement to clarify the contract.

A motion was made by Director Holthaus to approve Amendment #5 as submitted, 2nd by Director Cain. Motion passed 3-0.

Item 8: 2nd Reading: Consider taking the following actions: (1) As introduced on August 29, 2023, adopt Ordinance 23-01, “AN ORDINANCE OF THE WOODSIDE FIRE PROTECTION DISTRICT OF SAN MATEO COUNTY, CALIFORNIA, AMENDING THE ADMINISTRATIVE CITATION PROGRAM, ESTABLISHING ADMINISTRATIVE FINES, DETERMINING THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, AND REPEALING ORDINANCE 22-01” and (2) find that Ordinance 23-01 is exempt from the California Environmental Quality Act for the reasons stated in the ordinance.

A motion was made by Director Cain to approve Ordinance 23-01 and is exempt from CEQA, 2nd by Director Holthaus. Motion passed 3-0.

Item 9. 2nd Reading: Consider taking the following actions: (1) As introduced on August 29, 2023, adopt Ordinance 23-02, “AN ORDINANCE OF THE WOODSIDE FIRE PROTECTION DISTRICT OF SAN MATEO COUNTY, CALIFORNIA DECLARING CERTAIN VEGETATION AND WASTE MATTER A PUBLIC NUISANCE, PROVIDING FOR THE ABATEMENT AND/OR REMOVAL THEREOF, AND DETERMINING THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT” and (2) find that Ordinance 23-02 is exempt from the California Environmental Quality Act for the reasons stated in the ordinance.

A motion was made by Director Cain to adopt Ordinance 23-02 and agree that 23-02 is exempt from CEQA, 2nd by Director Holthaus. Motion passed 3-0.

Item 10. Receive an update to the 2023-2024 Ambulance Staffing Agreement between the Woodside Fire Protection District and American Medical Response (the “Agreement”). Consider providing direction to staff concerning the Agreement, including but not limited to, terminating the Agreement.

Chief Cuschieri opened with a statement to the Board: The Woodside Fire Protection (WFPD) and American Medical Response (AMR) have operated in partnership to provide ambulance transport services. The WFPD has decided to end the Ambulance Transport Agreement and transition the WFPD ambulance operations back to AMR. The WFPD and AMR will continue to work in partnership for the WFPD Paramedic First Responder services. This change is due in part to refocusing our financial and operational goals back to our Fire District. Our EMS transport provider

will still be American Medical Response. With this reallocation of personnel from M107, we are pleased to announce that we will be staffing our Rescue and adding more personnel to our district. This strategic decision is in line with our ongoing efforts to enhance the level of service we provide to our community. Additionally, the decision to discontinue our Woodside Fire ambulance transport services will allow our organization to further its commitment to ensuring our community is safe from the threat of wildfires. With the resources reallocated from ambulance services, we can dedicate more personnel and equipment to wildfire prevention, preparedness, and rapid response. This is essential in safeguarding our community against our region's increasing wildfire risks.

He then stated that after several negotiation meetings with AMR, it was determined that they were not able to come up with a working solution. He stated that the command staff and labor group have all been heavily involved in finding solutions to the financial impacts of ending the contract with AMR. He informed the Board that there were 3 options to consider; 1 – make no changes to staffing, 2 – work through the end of the fiscal year with no changes to staffing level based on the current year, 3 – if fiscal impacts are expected to be detrimental to our future finances, we can negotiate with the Union to amend the current contract, adjusting minimum staffing to 12, from 13.

After further discussion with the Board, it was decided that a final decision on how the District would recoup their costs was unnecessary at this time.

Public Comment:

Transcribed as recorded.

Karen Vahtra – “I was one of the people that fully supported your ordinances at the Portal Valley Town Council, and there is the meeting of the town council tomorrow night. And I would suggest that somebody, in just the very beginning, do a public comment on this, because I do agree that if the news goes out and it's not clear, it could be problematic. So, if somebody could just speak to this, and if you have a written Q&A already there, just that it's coming and they're going to have an open session, just to announce that very briefly at 7:00pm and just, you know, a couple of minutes. That's just a suggestion. So, you get in front of that and have the town council be informed of that verbally. Thank you.”

Director Miller thanked Karen for her comment.

Capt. Lima informed the Board on behalf of the labor union, that they were in support of the strategic vision and the union would work collaboratively to come up to an agreement.

A motion was made by Director Cain to terminate the current agreement with AMR, 2nd by Director Holthaus. Motion passed 3-0.

Staff Reports:

No comments from the Board

Fire Chief's Report:

Wildland Fire Season Report-

As of today's date, California has seen about 275K acres burned. Significant gains in suppression were made due to the changing weather patterns that have recently occurred.

Out of County deployments we had one person out as a single resource line paramedic for 12 days. He has since returned.

The District -

This past weekend our on-duty crews, Pub Ed Officer Brown, and our Fuel Mitigation team attended the Portola Valley Town Picnic which was attended well by the community. This same weekend we also held a live auto extrication demo at the Redwood City Elks Lodge during an event they were having. Thank you to everyone for participating.

We had a great update from the Fire Academy, and it seems our new Fire Recruits Scott and Zach are doing well.

Staff Updates/ Promotions -

Starting October 1st Inspector Giuliacci will begin shadowing FM Bullard in her new role as Fire Marshal. This will happen until FM Bullard retires in December.

On September 1st we had four of our probationary firefighters successfully complete their two-year probationary periods. I would like to congratulate Firefighters Cody Campbell, Brandon Cuschieri, Robert Griffiths, and Ben Imber to their permanent positions. Thanks to everyone for training them and getting them through probation.

Promotional Testing-

September 12th, we had our BC assessment center test. Next, they will go through an interview with the Command Staff.

Captains test is scheduled for October 11th with interviews to follow.

WRITTEN COMMUNICATIONS:

1. An email was sent to Pub Ed Officer Brown from Streva Malwasi thanking her for the notices she has been sending out and for putting on the safe sitter classes in which her daughter attended.

Closed Session:

No closed session items.

Return from Closed Session: N/A

Adjournment: The meeting was adjourned at 7:58 P.M

The next scheduled meeting will be held October 24th, at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Pat Cain – Board Secretary

Woodside Fire Protection District
Financial Statement

<i>Sat, Sep 30, 2023</i>		<i>2022-2023</i>	<i>2023-2024</i>	<i>+ (-)</i>
<i>Cash Balance - September 1, 2023</i>		<i>\$25,955,962.82</i>	<i>\$27,089,856.97</i>	<i>\$1,133,894.15</i>
ACCT	REVENUE			
1041	CYSB813 FY23-24 Spplmntl Secured 08		\$21,282.74	
1042	CYSB813 FY23-24 Sspl Unsecured 08/2		\$996.04	
2658	AMR - Sept 23 Staffing		\$42,774.65	
4111	ADP Returned Direct Deposit due to wrong bank acct		\$2,456.28	
4111	York Risk Services - workers comp		\$24,392.43	
4111	Town of PV - Q3 2023 CERRP		\$10,236.27	
4111	CalPERS - 457 Over pmt refund		\$48.07	
5156-1	WFPD House Fund		\$788.62	
5156-1	E. Lohmann		\$192.05	
5156-1	M. Dagenais		\$105.84	
5156-1	Kim Giuliacci		\$26.22	
5156-1	Petty Cash		\$4.58	
5165	AMR107 - July		\$6,400.00	
5199-1	US Bank credit first check order		\$701.03	
5415-6	Motorola - credit refund		\$15,744.23	
5733-21	Town of PV-July23 Chipping		\$510.40	
5733-22	Town of PV-Jun & July23 Chipping		\$5,562.64	
5733-3	Inspection Fees (5733-3)		\$9,285.00	
5733-72	Sprinkler*Permit Program(5733-72)		\$3,590.00	
5876-5	SMCO - Union Bank Fees (Aug)		(\$26.22)	
7112	Woodside Fire Foundation		\$3,000,000.00	
		\$182,945.62	\$3,145,070.87	
		\$26,138,908.44	\$30,234,927.84	\$4,096,019.40
EXPENDITURES:				
	SMCO Journal Entries void ck#45811		\$2,950.00	
	September 2023-2024	\$2,169,859.02	\$4,707,607.56	\$2,537,748.54
	Cash Balance October 1, 2023	<u>\$23,969,049.42</u>	<u>\$25,527,320.28</u>	<u>\$1,558,270.86</u>

*Woodside Fire Protection District
Statement of Accounts*

ACCT#	30-Sep-2023 Account	Amount Budgeted	Warrants DRAWN LAST MONTH	Warrants Drawn This Period	Warrants Drawn YTD	Budget Balance	% Used 3/12 Months
4111	Salary	\$13,328,962	\$2,141,181	\$1,106,405	\$3,210,453	\$10,118,508	24%
4321	Dist Retirement	\$4,515,319	\$2,540,434	\$171,836	\$2,712,269	\$1,803,050	60%
4413	District Medical	\$2,278,426	\$387,742	\$186,417	\$574,159	\$1,704,267	25%
4415	Medicare	\$193,270	\$32,775	\$15,213	\$47,988	\$145,282	25%
4451	Dist Umpl Benefits	\$12,180	\$465	\$153	\$617	\$11,563	5%
4631	Dist Empl Benefits	\$39,789	\$6,096	\$2,509	\$8,605	\$31,184	22%
ACCT#	SUB-TOTAL	\$20,367,945	\$5,108,693	\$1,482,533	\$6,554,092	\$13,813,853	32%
5121-8	OCC*Strike Team	\$10,000	\$7,819	\$82,651	\$90,470	(\$80,470)	905%
5121	Clothing	\$136,060	\$20,759	\$8,659	\$29,419	\$106,641	22%
5156	Household	\$46,750	\$2,340	\$12,245	\$13,467	\$33,283	29%
5165	Medical Expense	\$181,931	\$10,014	\$5,844	\$9,458	\$172,473	5%
5199	Office Expense	\$4,725	\$439	\$191	-\$71	\$4,796	-2%
5212	Computer Program	\$240,656	\$32,740	\$10,100	\$42,840	\$197,816	18%
5231	Small Tools	\$3,000	\$0	\$0	\$0	\$3,000	0%
5332	Membership	\$10,927	\$0	\$1,000	\$1,000	\$9,927	9%
5341	Legal Notices	\$36,682	\$36,682	\$0	\$36,682	(\$0)	100%
5415	Maint Equipment	\$367,000	\$39,487	\$14,184	\$37,927	\$329,073	10%
5416	Gas * Oil	\$126,048	\$27,485	\$8,088	\$35,573	\$90,475	28%
5417	Maint Tires	\$25,000	\$2,956	\$1,504	\$4,460	\$20,540	18%
5424	Maint Radio	\$20,100	\$7,811	\$12	\$7,823	\$12,277	39%
5426	Maint Office Equip	\$10,550	\$2,899	\$20	\$2,919	\$7,631	28%
5428	Maint Structure	\$49,000	\$9,638	\$1,876	\$11,514	\$37,486	23%
5611	Other Insurance	\$106,773	\$106,773	\$0	\$106,773	\$0	100%
5612	Workers Comp	\$913,721	\$903,367	\$34,291	\$937,658	(\$23,937)	103%
5638	Utilities	\$89,500	\$11,126	\$4,351	\$15,476	\$74,024	17%
5639	Radio Dispatching	\$12,475	\$0	\$2,960	\$2,960	\$9,515	24%
5641	Telephone	\$113,114	\$21,021	\$8,057	\$29,078	\$84,036	26%
5722	Trans * Travel	\$1,500	\$189	\$85	\$274	\$1,226	18%
5731	Training*Education	\$317,742	\$28,300	\$22,874	\$51,174	\$266,568	16%
5732	Health & Wellness	\$70,000	\$6,524	\$3,228	\$9,752	\$60,248	14%
5733	Fire Prevention	\$138,034	\$64,476	\$117,807	\$163,335	(\$25,301)	118%
5734	Seminars*Conf*Class	\$11,000	\$0	\$0	\$0	\$11,000	0%
5876	Profess Services	\$157,385	\$53,070	\$2,574	\$55,670	\$101,715	35%
5878	GIS*Mapping	\$100,000	\$6,602	\$373	\$6,975	\$93,025	7%
5927	Program Act. Exp.	\$41,437	\$2,677	\$3,233	\$5,911	\$35,526	14%
5928	Emergency Operations	\$6,000	\$303	\$101	\$404	\$5,596	7%
5966	Dist Spec Exp.	\$45,630	\$19,268	\$2,733	\$22,001	\$23,629	48%
ACCT#	SUB-TOTAL	\$3,382,740	\$1,416,948	\$349,040	\$1,640,453	\$1,742,287	48%
7011	LTVV/CMD	\$0	-\$9,284	\$535	(\$11,699)	\$11,699	
7112	Interim * New Station(s)	\$5,000	\$1,775	\$2,591,892.73	(\$406,332)	\$411,332	-8127%
7211	Struct. Improvement	\$23,500	\$0	\$0	\$0	\$23,500	0%
7311	Equipment	\$155,250	\$41,500	\$12,725	\$54,225	\$101,025	35%
7410	Admin/808 Portola Rd	\$269,866	\$40,433	\$20,882	\$61,316	\$208,550	23%
ACCT#	SUB-TOTAL	\$453,616	\$74,424	\$2,626,035	(\$302,491)	\$756,107	0%
8811	Interim Station 7 (Reso)	\$9,495,047	\$1,296,689		\$1,296,689	\$8,198,358	14%
8612	Equip Reserves (Reso)	\$3,202,454	\$38,261	\$250,000	\$288,261	\$2,914,193	9%
8824	Retire/GASB Reserves (Reso)	\$3,643,572	\$0		\$0	\$3,643,572	
	TOTAL	\$24,204,301	\$7,935,015	\$4,707,608	\$7,892,054	\$16,312,247	33%

Woodside Fire QuickBooks
Account QuickReport
As of September 30, 2023

10:58 AM
09/29/2023
Cash Basis

Date	Num	Name	Split	Paid Amount
09/01/2023	CC-PAYMT	ELAVON MERCHANT SERVICES	5733-3 · Inspection Fees-Revenue with OT	-459.88
09/01/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-7.68
09/05/2023	EFT-DEBIT	CALPERS*HEALTH BENEFITS DIVISION	-SPLIT-	-171,827.84
09/05/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-15.00
09/06/2023	45830	A.M. YARD & TREE SERVICE	20000 · *Accounts Payable	-8,700.00
09/06/2023	45831	ANTHONY ARMANINO	20000 · *Accounts Payable	-20.07
09/06/2023	45832	ARBA	20000 · *Accounts Payable	-666.00
09/06/2023	45833	BAYSIDE EQUIPMENT CO	20000 · *Accounts Payable	-3,629.00
09/06/2023	45834	BUS & EQUIPMENT REPAIR	20000 · *Accounts Payable	-2,683.39
09/06/2023	45835	CITY OF REDWOOD CITY*WATER	20000 · *Accounts Payable	-530.55
09/06/2023	45836	DEGNAN PRINTERS, INC	20000 · *Accounts Payable	-190.63
09/06/2023	45837	ENGINEERED FIRE SYSTEMS, INC	20000 · *Accounts Payable	-1,250.00
09/06/2023	45838	FIRE SAFE SAN MATEO COUNTY	20000 · *Accounts Payable	-15,200.00
09/06/2023	45839	HEALTH CARE EMPLOYEES MEDICAL TRUST	20000 · *Accounts Payable	-2,491.48
09/06/2023	45840	JERICO PROJECT	20000 · *Accounts Payable	-5,040.00
09/06/2023	45841	KNOX COMPANY	20000 · *Accounts Payable	-1,083.92
09/06/2023	45842	L.N. CURTIS & SONS	20000 · *Accounts Payable	-2,715.45
09/06/2023	45843	MARK DAGENAIS	20000 · *Accounts Payable	-300.00
09/06/2023	45844	METRO MOBILE COMMUNICATIONS	20000 · *Accounts Payable	-383.09
09/06/2023	45845	MOBIUS FIT	20000 · *Accounts Payable	-1,250.00
09/06/2023	45846	MOTOROLA	20000 · *Accounts Payable	-556.36
09/06/2023	45847	NTA LIFE BUSINESS SERVICES GROUP	20000 · *Accounts Payable	-22.50
09/06/2023	45848	PACIFIC GAS & ELECTRIC	20000 · *Accounts Payable	-18.07
09/06/2023	45849	PORTOLA VALLEY HARDWARE	20000 · *Accounts Payable	-108.21
09/06/2023	45850	RECOLOGY SAN MATEO COUNTY	20000 · *Accounts Payable	-250.80
09/06/2023	45851	SAN MATEO CO FIRE CHIEFS ASSOCIATION	20000 · *Accounts Payable	-1,000.00
09/06/2023	45852	STEPFORD	20000 · *Accounts Payable	-12,285.71
09/06/2023	45853	STEVE SLAUGHTER	20000 · *Accounts Payable	-726.01
09/06/2023	45854	VISION SERVICE PLAN	20000 · *Accounts Payable	-3,524.90
09/06/2023	45855	WAGeworks, INC	20000 · *Accounts Payable	-152.25
09/06/2023	45856	WITMER PUBLIC SAFETY GROUP, INC	20000 · *Accounts Payable	-2,010.95
09/06/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-124.80
09/06/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-120.75
09/07/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-208.33
09/08/2023	P/R-AUG23	ADP PAYROLL DEDUCTION	4111 · Salary	-1,943.57
09/08/2023	P/R-ADJ 22	ADP PAYROLL DEDUCTION	4111 · Salary	-273.75
09/08/2023	P/R 08/23	ADP PAYROLL DEDUCTION	4111 · Salary	-479.05
09/08/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-852.50
09/11/2023	EFT-DEBIT	CALPERS*457 DEFERRED PROGRAM	4111 · Salary	-25,353.92
09/11/2023	EFT-DEBIT	ING LIFE INSURANCE & ANNUITY CO	4111 · Salary	-2,804.17
09/12/2023	45857	AMANDA DALE	20000 · *Accounts Payable	-447.00
09/12/2023	45858	AMERICAN PORTABLES	20000 · *Accounts Payable	-244.34
09/12/2023	45859	BCN*BENEFITS COMMUNICATION NETWORK	20000 · *Accounts Payable	-110.00
09/12/2023	45860	CALIFORNIA WATER SERVICE CO	20000 · *Accounts Payable	-39.29
09/12/2023	45861	CALPERS * LONG TERM CARE	20000 · *Accounts Payable	-75.13
09/12/2023	45862	CAPITAL PROGRAM MANAGEMENT	20000 · *Accounts Payable	-28,239.50
09/12/2023	45863	CJW ARCHITECTURE	20000 · *Accounts Payable	-17,926.38
09/12/2023	45864	CLARK PEST CONTROL	20000 · *Accounts Payable	-162.00
09/12/2023	45865	DEE-DEE NANNINI	20000 · *Accounts Payable	-25.62
09/12/2023	45866	GREEN WASTE	20000 · *Accounts Payable	-432.35
09/12/2023	45867	HEALTH CARE DENTAL TRUST	20000 · *Accounts Payable	-14,225.67
09/12/2023	45868	IRVINE & JACHENS INC	20000 · *Accounts Payable	-1,573.91
09/12/2023	45869	KEN KORMANAK	20000 · *Accounts Payable	-535.00
09/12/2023	45870	MES - CALIFORNIA	20000 · *Accounts Payable	-678.82

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Date	Num	Name	Split	Paid Amount
09/12/2023	45871	MOBILE MINI SOLUTIONS	20000 · *Accounts Payable	-272.31
09/12/2023	45872	N P F B A * LONG TERM CARE	20000 · *Accounts Payable	-255.00
09/12/2023	45873	Ricoh USA, Inc.	20000 · *Accounts Payable	-20.00
09/12/2023	45874	RIGHT NOW LOANS	20000 · *Accounts Payable	-368.09
09/12/2023	45875	RON RAMIES AUTOMOTIVE INC	20000 · *Accounts Payable	-429.38
09/12/2023	45876	SAMBASAFETY	20000 · *Accounts Payable	-175.36
09/12/2023	45877	SMC INFORMATION SERVICES DEPARTMENT	20000 · *Accounts Payable	-713.04
09/12/2023	45878	Total Compensation Systems, Inc.	20000 · *Accounts Payable	-2,550.00
09/12/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-10.71
09/12/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-515.00
09/12/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-27.89
09/13/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-1,316.00
09/14/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-111.91
09/15/2023	P/R 091523	ADP PAYROLL DEDUCTION	-SPLIT-	-590,753.03
09/18/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-234.99
09/19/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-21.75
09/20/2023	45879	AMERICAN MESSAGING	20000 · *Accounts Payable	-11.73
09/20/2023	45880	AT&T MOBILITY	20000 · *Accounts Payable	-1,939.05
09/20/2023	45881	BIN LIU	20000 · *Accounts Payable	-160.00
09/20/2023	45882	CALIFORNIA WATER SERVICE CO	20000 · *Accounts Payable	-98.33
09/20/2023	45883	CHRISTOPHER WELS	20000 · *Accounts Payable	-250.00
09/20/2023	45884	CITY OF REDWOOD CITY	20000 · *Accounts Payable	-250,000.00
09/20/2023	45885	COMCAST	20000 · *Accounts Payable	-183.68
09/20/2023	45886	COMCAST BUSINESS	20000 · *Accounts Payable	-1,608.82
09/20/2023	45887	CONSOLIDATED PARTITIONS INC.	20000 · *Accounts Payable	-33,800.00
09/20/2023	45888	DIRECT TV	20000 · *Accounts Payable	-148.11
09/20/2023	45889	GUARDIAN	20000 · *Accounts Payable	-220.29
09/20/2023	45890	HARGIS & ASSOCIATES	20000 · *Accounts Payable	-10,000.00
09/20/2023	45891	JAMES FORD, INC.	20000 · *Accounts Payable	-2,480.00
09/20/2023	45892	KAISER FOUNDATION HEALTH PLAN, INC	20000 · *Accounts Payable	-1,758.00
09/20/2023	45893	LEGAL SHIELD	20000 · *Accounts Payable	-246.20
09/20/2023	45894	LORI AREVALO	20000 · *Accounts Payable	-160.00
09/20/2023	45895	MARC AKIYAMA	20000 · *Accounts Payable	-499.00
09/20/2023	45896	MOBILE CALIBRATION SERVICES, LLC	20000 · *Accounts Payable	-473.00
09/20/2023	45897	NEW YORK LIFE	20000 · *Accounts Payable	-1,373.92
09/20/2023	45898	PORTA'S AUTO BODY & TOW INC	20000 · *Accounts Payable	-730.00
09/20/2023	45899	RED CLOUD INC.	20000 · *Accounts Payable	-109.38
09/20/2023	45900	RON RAMIES AUTOMOTIVE INC	20000 · *Accounts Payable	-4,805.05
09/20/2023	45901	SAN MATEO CO ENVIRONMENTAL HEALTH	20000 · *Accounts Payable	-2,096.58
09/20/2023	45902	SAN MATEO COUNTY FIREFIGHTERS L2400	20000 · *Accounts Payable	-5,832.00
09/20/2023	45903	SCL	20000 · *Accounts Payable	-4,257.28
09/20/2023	45904	SERTA INC	20000 · *Accounts Payable	-9,698.33
09/20/2023	45905	STEPFORD	20000 · *Accounts Payable	-13,180.56
09/20/2023	45906	STERICYCLE, INC	20000 · *Accounts Payable	-297.34
09/20/2023	45907	THE GOODYEAR TIRE & RUBBER CO.	20000 · *Accounts Payable	-1,504.39
09/20/2023	45908	U.S. BANK CORP PAYMENT SYSTEMS	20000 · *Accounts Payable	-33,828.54
09/20/2023	45909	VERIZON WIRELESS	20000 · *Accounts Payable	-816.08
09/20/2023	45910	CITY OF REDWOOD CITY	20000 · *Accounts Payable	-2,959.75
09/21/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-192.82
09/25/2023	45911	EMERGENCY VEHICLE EQUIPMENT	20000 · *Accounts Payable	-12,724.89
09/25/2023	45912	MIKE AND LISA DOUGLAS	20000 · *Accounts Payable	-16,753.15
09/25/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-10.00
09/27/2023	EFT-DEBIT	ING LIFE INSURANCE & ANNUITY CO	4111 · Salary	-2,804.17
09/27/2023	EFT-DEBIT	CALPERS*457 DEFERRED PROGRAM	4111 · Salary	-23,640.78
09/27/2023	P/R 093023	ADP PAYROLL DEDUCTION	-SPLIT-	-430,309.90
09/27/2023	45913	ALL IN ONE BUILDING MAINTENANCE	20000 · *Accounts Payable	-675.00
09/27/2023	45914	BAUER COMPRESSORS	20000 · *Accounts Payable	-1,660.13

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Date	Num	Name	Split	Paid Amount
09/27/2023	45915	C A P F	20000 · *Accounts Payable	-1,622.50
09/27/2023	45916	CALIFORNIA WATER SERVICE CO	20000 · *Accounts Payable	-703.52
09/27/2023	45917	CALPERS * LONG TERM CARE	20000 · *Accounts Payable	-75.13
09/27/2023	45918	CONSOLIDATED ENGINEERING LABORTORIES	20000 · *Accounts Payable	-40,006.53
09/27/2023	45919	FIRE SAFE SAN MATEO COUNTY	20000 · *Accounts Payable	-5,500.00
09/27/2023	45920	GUARDIAN SAFETY INVESTIGATIONS, LLC	20000 · *Accounts Payable	-800.00
09/27/2023	45921	JARED ABBOTT	20000 · *Accounts Payable	-152.99
09/27/2023	45922	KYLE EMMERT	20000 · *Accounts Payable	-2,028.45
09/27/2023	45923	MES - CALIFORNIA	20000 · *Accounts Payable	-854.60
09/27/2023	45924	NICOLAS MILLER-MORALES	20000 · *Accounts Payable	-1,475.00
09/27/2023	45925	PACIFIC GAS & ELECTRIC	20000 · *Accounts Payable	-2,129.68
09/27/2023	45926	PACIFIC MOBILE STRUCTURES, INC	20000 · *Accounts Payable	-23,672.05
09/27/2023	45927	PORTOLA VALLEY HARDWARE	20000 · *Accounts Payable	-83.58
09/27/2023	45928	RAY O'LEARY	20000 · *Accounts Payable	-250.00
09/27/2023	45929	RIGHT NOW LOANS	20000 · *Accounts Payable	-446.47
09/27/2023	45930	VOID	20000 · *Accounts Payable	0.00
09/27/2023	45931	RON RAMIES AUTOMOTIVE INC	20000 · *Accounts Payable	-570.14
09/27/2023	45932	SCARBOROUGH HOME & GARDEN	20000 · *Accounts Payable	-120.97
09/27/2023	45933	SDRMA	20000 · *Accounts Payable	-34,290.88
09/27/2023	45934	SF FIRE CU	20000 · *Accounts Payable	-2,055.02
09/27/2023	45935	TIMOTHY DODSON	20000 · *Accounts Payable	-123.24
09/27/2023	45936	VANCE BROWN	20000 · *Accounts Payable	-648,685.84
09/27/2023	45937	W H DEMPSEY ENGINEERING, LLC	20000 · *Accounts Payable	-46,000.00
09/27/2023	45938	WFPD ENGINE CO 35	20000 · *Accounts Payable	-490.00
09/27/2023	45939	WFPD HOUSE FUND	20000 · *Accounts Payable	-1,430.00
09/27/2023	45940	WITMER PUBLIC SAFETY GROUP, INC	20000 · *Accounts Payable	-491.53
09/27/2023	45941	VANCE BROWN	20000 · *Accounts Payable	-1,776,283.97
09/27/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-600.00
09/28/2023	45942	ROBERT DOUTHIT	4111 · Salary	-4,743.46
09/28/2023	45943	FARRELL SMITH	4111 · Salary	-9,349.51
09/28/2023	45944	JOSHUA MUELA	4111 · Salary	-3,971.13
09/28/2023	45945	BOB ERICKSON	4111 · Salary	-4,213.35
09/28/2023	45946	NICOLAS MILLER-MORALES	4111 · Salary	-1,859.85
09/28/2023	45947	TROY TAUFER	4111 · Salary	-193.34
09/28/2023	45948	ROBERT GRIFFITHS	20000 · *Accounts Payable	-1,400.00
09/28/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-100.00
09/29/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-255.00
09/30/2023	EFT-DEBIT	CALPERS*RETIREMENT	-SPLIT-	-282,533.53
			TOTAL	-4,707,607.56

Monthly Board of Directors
Expense * Revenue Report for FY 23-24

10/15/2023														
in \$000's		31-Jul-23	31-Aug-23	30-Sep-23	30-Sep-23	31-Oct-23	30-Nov-23	31-Dec-23	31-Jan-24	29-Feb-24	31-Mar-24	30-Apr-24	31-May-24	30-Jun-24
		ACTUAL	ACTUAL	Estimated	ACTUAL	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated
Beg. Cash Balance		\$33,041	\$27,460	\$26,483	\$27,090	\$24,754	\$23,544	\$23,079	\$31,146	\$32,681	\$31,038	\$30,108	\$37,779	\$37,314
EXPENSES:														
Payroll		(\$824)	(\$1,029)	(\$952)	(\$893)	(\$952)	(\$952)	(\$952)	(\$952)	(\$952)	(\$952)	(\$952)	(\$952)	(\$952)
Overtime		(\$202)	(\$183)	(\$159)	(\$213)	(\$159)	(\$159)	(\$159)	(\$159)	(\$159)	(\$159)	(\$159)	(\$159)	(\$159)
Retirement		(\$1)	(\$341)	(\$376)	(\$172)	(\$376)	(\$376)	(\$376)	(\$376)	(\$376)	(\$376)	(\$376)	(\$376)	(\$376)
Monthly Expenses		(\$673)	(\$715)	(\$493)	(\$575)	(\$493)	(\$493)	(\$493)	(\$493)	(\$493)	(\$493)	(\$493)	(\$493)	(\$493)
SDRMA (WC Ins)		(\$903)												
Retirement*GASB														
New Engine			(\$38)		(\$13)									
Loan Payment						(\$241)						(\$711)		
Contingency Appropriations					(\$250)									
UAL Retirement * 115 Trust Account		(\$2,198)												
Sub-Total		(\$4,801)	(\$2,306)	(\$1,980)	(\$2,116)	(\$2,221)	(\$1,980)	(\$1,980)	(\$1,980)	(\$1,980)	(\$1,980)	(\$2,691)	(\$1,980)	(\$1,980)
Interim Sta. 7* Remodel* Sta.8		(\$1,176)	(\$123)		(\$2,592)									
TOTAL EXPENSE		(\$5,977)	(\$2,429)	(\$1,980)	(\$4,708)	(\$2,221)	(\$1,980)	(\$1,980)	(\$1,980)	(\$1,980)	(\$1,980)	(\$2,691)	(\$1,980)	(\$1,980)
REVENUE:														
1021	Property Tax Cur Sec						\$1,264	\$10,111	\$1,264		\$632	\$10,111	\$1,264	\$632
1031	Property Tax Cur Unsec					\$685					\$171			
1033	Prior Yr. - Unsecured Tax					\$75					(\$4)			
1041	Property Tax SB813		\$19	\$64	\$22	\$64	\$64	\$64	\$64	\$64	\$64	\$64	\$64	\$64
1521	Interest Earned (Allocation)	\$264							\$136					
1831	Homeowners Property Tax Relief			\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5
2658	Misc Revenue-JPA-Cell Towers	\$43	\$122	\$51	\$43	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51
1046	ERAF		\$1,543						\$1,764					
Reimbursements-Refunds, etc*														
*State Comp*House Fund*Empl*VOIDS		\$89	\$354	\$131	\$80	\$131	\$131	\$131	\$131	\$131	\$131	\$131	\$131	\$131
Strike Team monies received			\$21				\$0	\$89	\$101	\$85				
Woodside Fire Foundation					\$3,000									
TOTAL REVENUE		\$396	\$2,059	\$251	\$3,145	\$1,011	\$1,515	\$10,451	\$3,516	\$336	\$1,050	\$10,362	\$1,515	\$883
End Cash Balance/Total Reserves		\$27,460	\$27,090	\$24,754	\$25,527	\$23,544	\$23,079	\$31,146	\$32,681	\$31,038	\$30,108	\$37,779	\$37,314	\$36,217
Estimated Expenses		(\$2,891)	(\$2,346)	(\$1,980)	(\$1,980)	(\$2,221)	(\$1,980)	(\$1,980)	(\$1,980)	(\$1,980)	(\$1,980)	(\$2,691)	(\$1,980)	(\$1,980)
Actual Expenses		(\$5,977)	(\$2,429)	(\$1,980)	(\$4,708)									
Difference +/-		\$3,086	\$83	\$0	\$2,728	(\$2,221)	(\$1,980)	(\$1,980)	(\$1,980)	(\$1,980)	(\$1,980)	(\$2,691)	(\$1,980)	(\$1,980)
Estimated Revenue		\$215	\$1,513	\$154	\$251	\$1,001	\$1,655	\$10,262	\$3,902	\$135	\$1,574	\$6,388	\$1,515	\$2,393
Actual Revenue		\$396	\$2,059	\$183	\$3,145	\$1,052	\$1,501	\$10,045	\$3,603	\$223	\$1,050	\$10,362	\$0	\$883
Difference +/-		\$181	\$546	\$29	\$2,894	\$51	(\$154)	(\$217)	(\$299)	\$88	(\$524)	\$3,974	(\$1,515)	(\$1,510)

List view of all incidents (last month)

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
Basic Incident City Name (FD1.16): ATN					
09/30/2023 22:32:56	MF23-8558	WALSH	ATN	Chimney or flue fire, confined to chimney or flue (SF)	94027
Basic Incident City Name (FD1.16): Emerald Lakes					
09/07/2023 08:12:41	DF23-1890	SUMMIT	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
09/10/2023 20:47:27	WF23-1588	OAK PARK	Emerald Lakes	False Alarm - Unintentional (Accidental) Alarm system activation, no fire (FA)	94062
09/11/2023 20:28:59	WF23-1592	BROOKLINE	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
09/15/2023 16:32:42	WF23-1614	FALLEN LEAF	Emerald Lakes	Public service, excluding Lift Assist (see 554) (PA)	94062
09/19/2023 17:34:15	WF23-1637	SYLVAN	Emerald Lakes	Smoke Investigation - Not SLAC (SI)	94062
09/20/2023 14:17:44	WF23-1641	JEFFERSON	Emerald Lakes	Smoke detector activation (FAS)	94062
Basic Incident City Name (FD1.16): Kings Mountain					
09/13/2023 11:14:48	DF23-1932	SKYLINE	Kings Mountain	Cancelled en route, did not arrive on scene.	94062
Basic Incident City Name (FD1.16): La Honda					
09/01/2023 17:14:25	DF23-1863	LA HONDA	La Honda	MVA with injuries (TA)	94020
09/15/2023 15:59:57	DF23-1949	LA HONDA	La Honda	Cancelled en route, did not arrive on scene.	94020
Basic Incident City Name (FD1.16): LAD					
09/07/2023 21:05:31	WF23-1574	LA MESA	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
09/16/2023 16:58:17	WF23-1626	ALPINE	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
09/22/2023 09:00:29	WF23-1648	ALPINE	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
09/27/2023 10:36:10	WF23-1667	LA CUESTA	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
09/28/2023 10:10:15	WF23-1670	LA MESA	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
Basic Incident City Name (FD1.16): LTW					
09/16/2023 11:10:32	WF23-1621	LOS TRANCOS	LTW	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94028
09/29/2023 10:59:14	WF23-1677	RAMONA	LTW	EMS call, excluding vehicle accident with injury (MED)	94028
09/30/2023 22:20:07	WF23-1680	OLD SPANISH	LTW	Smoke Investigation - Not SLAC (SI)	94028
Basic Incident City Name (FD1.16): Menlo Park					
09/01/2023 00:43:34	MF23-7747	SAND HILL	Menlo Park	EMS call, excluding vehicle accident with injury (MED)	94025
09/04/2023 23:53:53	MF23-7848	OAK	Menlo Park	Tree Down (TDOWN)	94025
09/05/2023 11:00:13	MF23-7853	SAND HILL	Menlo Park	EMS call, excluding vehicle accident with injury (MED)	94025
09/11/2023 12:29:45	MF23-8006	SAND HILL	Menlo Park	EMS call, excluding vehicle accident with injury (MED)	94025
09/12/2023 09:09:27	MF23-8032	SAND HILL	Menlo Park	EMS call, excluding vehicle accident with injury (MED)	94025
09/14/2023 17:18:07	MF23-8104	SAND HILL	Menlo Park	False Alarm - Alarm Sounding (FA)	94025
09/14/2023 18:17:11	DF23-1941	NB 280	Menlo Park	(UTL) No incident found on arrival at dispatch address	94025
09/15/2023 07:01:20	MF23-8118	SAND HILL	Menlo Park	Cancelled en route, did not arrive on scene.	94025
09/19/2023 20:52:47	DF23-1969	NB 280	Menlo Park	EMS call, excluding vehicle accident with injury (MED)	94025
09/21/2023 18:32:10	DF23-1981	ALPINE	Menlo Park	MVA with injuries Involving Bicyclist (MED)	94028
09/23/2023 04:18:37	MF23-8351	SAND HILL	Menlo Park	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94025
09/24/2023 14:34:59	MF23-8383	SAND HILL	Menlo Park	EMS call, excluding vehicle accident with injury (MED)	94025
09/25/2023 17:39:57	MF23-8418	SAND HILL	Menlo Park	EMS call, excluding vehicle accident with injury (MED)	94025

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
09/30/2023 23:02:16	MF23-8561	SHARON OAKS	Menlo Park	Lift Assist, no medical merit	94025
Basic Incident City Name (FD1.16): NFO					
09/18/2023 14:21:52	MF23-8220	EL CAMINO REAL	NFO	EMS call, excluding vehicle accident with injury (MED)	94061
Basic Incident City Name (FD1.16): OC					
09/12/2023 12:45:58	FM23-105	SMITH RIVER COMPLEX	OC	Vegetation Fire (VF)	95531
Basic Incident City Name (FD1.16): Pacifica					
09/24/2023 16:33:54	NF23-10576	INVERNESS	Pacifica	Cancelled en route, did not arrive on scene.	94044
Basic Incident City Name (FD1.16): Portola Valley					
09/01/2023 05:40:51	WF23-1543	MAPACHE	Portola Valley	False Alarm - Smoke detector activation due to malfunction (FAS)	94028
09/01/2023 14:30:03	WF23-1545	ALPINE	Portola Valley	Odor of Gas, gas scare (HMI)	94028
09/01/2023 14:43:15	WF23-1546	PORTOLA	Portola Valley	False alarm or false call, other (FA)	94028
09/01/2023 23:06:08	WF23-1548	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/02/2023 10:31:15	WF23-1549	MAPACHE	Portola Valley	False Alarm - Smoke detector activation due to malfunction (FAS)	94028
09/02/2023 22:16:40	WF23-1551	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/04/2023 01:38:16	WF23-1554	PORTOLA	Portola Valley	False Alarm - Unintentional (Accidental) Alarm system activation, no fire (FA)	94028
09/05/2023 11:43:33	WF23-1561	PORTOLA	Portola Valley	False Alarm - CO detector activation due to malfunction (FACM)	94028
09/05/2023 22:53:25	WF23-1562	MAPACHE	Portola Valley	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94028
09/06/2023 22:31:21	WF23-1568	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/07/2023 09:07:33	WF23-1570	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/07/2023 12:44:20	WF23-1571	GROVE	Portola Valley	Lift Assist, no medical merit	94028
09/07/2023 13:30:42	WF23-1572	ALPINE	Portola Valley	EMS call, Bicyclist Down (MED)	94028
09/07/2023 16:19:01	WF23-1573	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/07/2023 21:46:15	WF23-1575	DEER MEADOW	Portola Valley	Cancelled en route, did not arrive on scene.	94028
09/08/2023 08:36:16	WF23-1577	PORTOLA	Portola Valley	Smoke detector activation (FAS)	94028
09/09/2023 02:03:27	WF23-1578	MAPACHE	Portola Valley	False Alarm - Smoke detector activation due to malfunction (FAS)	94028
09/09/2023 04:29:18	WF23-1579	MAPACHE	Portola Valley	False Alarm - Smoke detector activation due to malfunction (FAS)	94028
09/09/2023 18:20:41	WF23-1581	ALPINE	Portola Valley	Smoke Investigation - Not SLAC (SI)	94028
09/10/2023 00:41:30	WF23-1582	QUAIL	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/10/2023 02:58:57	WF23-1583	CANYON	Portola Valley	Smoke detector activation (FAS)	94028
09/10/2023 19:07:58	WF23-1587	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/11/2023 09:59:55	WF23-1590	OLD LA HONDA	Portola Valley	Wires Down, Power line down (WDOWN)	94062
09/11/2023 10:59:17	WF23-1591	PORTOLA	Portola Valley	Cancelled en route, did not arrive on scene.	94028
09/13/2023 07:51:56	WF23-1595	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/13/2023 09:25:55	WF23-1596	PASO DEL ARROYO	Portola Valley	Public service, excluding Lift Assist (see 554) (PA)	94028
09/13/2023 13:24:14	WF23-1597	SHAWNEE	Portola Valley	Lock-out (residential, unoccupied) (LOR)	94028
09/13/2023 18:47:40	WF23-1602	ALPINE	Portola Valley	Public service, excluding Lift Assist (see 554) (PA)	94028
09/13/2023 19:20:40	WF23-1603	LOS TRANCOS	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/15/2023 13:24:14	WF23-1613	LOS TRANCOS	Portola Valley	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94028
09/15/2023 20:15:53	WF23-1617	PORTOLA	Portola Valley	False Alarm - Smoke detector activation due to malfunction (FAS)	94028

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
09/16/2023 09:48:47	WF23-1620	PORTOLA RD[ACF]	Portola Valley	EMS call, Bicyclist Down (MED)	94028
09/16/2023 15:33:36	WF23-1624	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/16/2023 18:32:19	WF23-1627	NATHHORST	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/18/2023 10:22:43	WF23-1630	PORTOLA	Portola Valley	Lift Assist, no medical merit	94028
09/18/2023 13:22:01	WF23-1631	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/19/2023 11:36:43	WF23-1635	PORTOLA	Portola Valley	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94028
09/20/2023 07:29:47	WF23-1640	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/22/2023 06:18:44	WF23-1647	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/23/2023 08:29:09	WF23-1652	MAPACHE	Portola Valley	Cancelled en route, did not arrive on scene.	94028
09/24/2023 04:50:03	WF23-1658	PORTOLA GREEN	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/24/2023 12:45:22	WF23-1659	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/24/2023 19:02:55	WF23-1660	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/25/2023 21:42:00	WF23-1662	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/26/2023 10:39:40	WF23-1664	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/27/2023 15:19:09	WF23-1668	SANTA MARIA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/28/2023 13:58:33	WF23-1671	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
09/29/2023 09:17:01	WF23-1676	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
Basic Incident City Name (FD1.16): Redwood City					
09/02/2023 11:01:40	WF23-1550	EASTVIEW	Redwood City	Lift Assist, no medical merit	94062
09/09/2023 08:19:44	WF23-1580	COLTON	Redwood City	EMS call, excluding vehicle accident with injury (MED)	94062
09/17/2023 10:30:43	RF23-10334	CAROLINA	Redwood City	Cooking fire, confined to container (FIRE)	94061
09/19/2023 16:11:11	RF23-10411	SEMINOLE	Redwood City	Lift Assist, no medical merit	94062
Basic Incident City Name (FD1.16): Skylonda					
09/01/2023 16:12:27	WF23-1547	BIG TREE	Skylonda	EMS call, excluding vehicle accident with injury (MED)	94062
09/04/2023 14:26:51	WF23-1557	SKYLINE	Skylonda	Motor vehicle accident with no injuries. (TA)	94062
09/09/2023 13:16:29	DF23-1904	LA HONDA	Skylonda	Cancelled en route, did not arrive on scene.	94062
09/29/2023 15:38:42	WF23-1678	SKYLINE	Skylonda	Motor vehicle accident with no injuries. (TA)	94062
Basic Incident City Name (FD1.16): Unincorporated South of 92					
09/12/2023 15:51:24	DF23-1927	PAGE MILL	Unincorporated South of 92	Brush or brush-and-grass mixture fire (VF)	94020
09/14/2023 17:17:19	DF23-1939	EDGEWOOD	Unincorporated South of 92	MVA with injuries (TA)	94062
09/17/2023 12:02:04	DF23-1953	NB 280	Unincorporated South of 92	Public service, excluding Lift Assist (see 554) (PA)	94070
09/21/2023 13:48:08	DF23-1980	TOWNE FIRE	Unincorporated South of 92	Motor vehicle accident with no injuries. (TA)	94020
09/28/2023 21:47:34	DF23-2029	NB 280	Unincorporated South of 92	Cancelled en route, did not arrive on scene.	94070
Basic Incident City Name (FD1.16): Woodside					
09/01/2023 04:22:21	WF23-1542	BROOKWOOD	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
09/01/2023 13:54:31	WF23-1544	LA QUESTA	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
09/03/2023 01:25:41	WF23-1552	CANADA	Woodside	False Alarm - Smoke detector activation due to malfunction (FAS)	94062

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
09/03/2023 10:44:17	WF23-1553	PORTOLA	Woodside	Cancelled en route, did not arrive on scene.	94062
09/04/2023 13:12:31	WF23-1555	SAND HILL	Woodside	EMS call, Bicyclist Down (MED)	94028
09/04/2023 13:16:15	WF23-1556	ELEANOR	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
09/04/2023 16:01:08	WF23-1558	SB 280	Woodside	Motor vehicle accident with no injuries. (TA)	94062
09/04/2023 23:16:19	WF23-1559	OLD LA HONDA	Woodside	Tree Down (TDOWN)	94062
09/05/2023 10:53:51	WF23-1560	RAYMUNDO	Woodside	Animal problem - snakes, insects, nuisance animals, loose animals, etc...	94062
09/06/2023 15:29:36	WF23-1564	JEFFERSON	Woodside	Lock-in, occupied vehicle or residence (if lock out , use 511) (LI)	94062
09/06/2023 17:52:07	WF23-1565	WOODSIDE RD OFF	Woodside	MVA with injuries (TA)	94062
09/06/2023 20:17:20	WF23-1567	WOODSIDE RD OFF	Woodside	Cancelled en route, did not arrive on scene.	94062
09/07/2023 03:52:35	WF23-1569	MARTIN	Woodside	False Alarm - Smoke detector activation due to malfunction (FAS)	94062
09/10/2023 09:49:45	WF23-1584	LA HONDA	Woodside	MVA with injuries (TA)	94062
09/10/2023 11:08:41	WF23-1585	FARM HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94061
09/10/2023 11:11:34	WF23-1586	ENTRANCE	Woodside	Gas leak (natural gas or LPG)	94062
09/11/2023 09:48:24	WF23-1589	SAND HILL	Woodside	Cancelled en route, did not arrive on scene.	94028
09/12/2023 14:25:04	WF23-1593	WOODSIDE	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
09/12/2023 15:13:11	WF23-1594	SB 280	Woodside	Motor vehicle accident with no injuries. (TA)	94062
09/13/2023 16:16:41	WF23-1598	PATROL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
09/13/2023 17:15:14	WF23-1599	SB 280	Woodside	MVA with injuries (TA)	94062
09/13/2023 17:46:27	WF23-1601	PORTOLA	Woodside	False Alarm - Smoke detector activation due to malfunction (FAS)	94062
09/14/2023 09:53:41	WF23-1604	SB 280	Woodside	Car Fire - Passenger vehicle fire , not a motorhome	94062
09/14/2023 13:04:42	WF23-1607	FARM HILL	Woodside	Smoke detector activation (FAS)	94061
09/14/2023 14:01:09	WF23-1608	OAKHILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
09/14/2023 15:27:14	WF23-1609	STOCKBRIDGE	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
09/15/2023 11:01:22	WF23-1610	FARM HILL	Woodside	(UTL) No incident found on arrival at dispatch address	94061
09/15/2023 11:37:18	WF23-1611	CANADA	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
09/15/2023 17:01:02	WF23-1616	WOODSIDE	Woodside	MVA with injuries (TA)	94062
09/16/2023 08:51:58	WF23-1619	BARRETT	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
09/16/2023 13:41:10	WF23-1622	LA HONDA	Woodside	Cancelled en route, did not arrive on scene.	94062
09/16/2023 15:44:46	WF23-1625	WOODSIDE	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
09/17/2023 00:22:58	WF23-1628	LA HONDA	Woodside	Cancelled en route, did not arrive on scene.	94062
09/18/2023 07:51:56	WF23-1629	BRIDLE	Woodside	False Alarm - Smoke detector activation due to malfunction (FAS)	94062
09/18/2023 17:07:11	WF23-1632	WOODSIDE	Woodside	EMS call, Bicyclist Down (MED)	94062
09/18/2023 17:51:56	WF23-1633	BARRETT	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
09/19/2023 08:07:12	WF23-1634	SB 280	Woodside	Motor vehicle accident with no injuries. (TA)	94062
09/19/2023 13:00:06	WF23-1636	RANCH	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
09/19/2023 21:46:46	WF23-1639	WOODSIDE	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
09/20/2023 18:28:22	WF23-1642	ENTRANCE	Woodside	(UTL) No incident found on arrival at dispatch address	94062
09/21/2023 10:18:33	WF23-1645	FARM HILL	Woodside	False Alarm - Smoke detector activation due to malfunction (FAS)	94061

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
09/21/2023 11:35:10	WF23-1646	FARM HILL	Woodside	False Alarm - Smoke detector activation due to malfunction (FAS)	94061
09/22/2023 10:49:47	WF23-1649	FARM HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94061
09/22/2023 11:53:11	WF23-1650	MISSION TRAIL	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
09/23/2023 09:54:44	WF23-1653	SKYLINE	Woodside	Lock-out (vehicle, unoccupied) (LO)	94062
09/23/2023 11:01:12	WF23-1654	OLD LA HONDA	Woodside	MVA with injuries (TA)	94062
09/23/2023 17:45:24	WF23-1656	BARRETT	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
09/25/2023 13:13:34	WF23-1661	MANZANITA	Woodside	Electrical wiring/equipment problem, other	94062
09/26/2023 16:00:38	WF23-1665	ESPINOSA	Woodside		94062
09/28/2023 10:07:16	WF23-1669	BARRETT	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
09/28/2023 17:43:36	WF23-1674	JEFFERSON	Woodside	EMS call, Bicyclist Down (MED)	94062
09/29/2023 04:15:22	WF23-1675	SB 280	Woodside	Motor vehicle accident with no injuries. (TA)	94062
09/30/2023 17:30:17	WF23-1679	PATROL	Woodside	False Alarm - Unintentional (Accidental) Alarm system activation, no fire (FA)	94062
Basic Incident City Name (FD1.16): WSB					
09/01/2023 21:26:04	MF23-7771	SAN CARLOS	WSB	Cancelled en route, did not arrive on scene.	94061
09/17/2023 13:08:43	MF23-8186	BUENA VISTA	WSB	EMS call, excluding vehicle accident with injury (MED)	94061
09/19/2023 07:52:24	MF23-8240	WOODSIDE	WSB	Cancelled en route, did not arrive on scene.	94061
09/20/2023 19:05:48	WF23-1644	CHURCHILL	WSB	False Alarm - Smoke detector activation due to malfunction (FAS)	94062
09/23/2023 16:29:23	WF23-1655	CHURCHILL	WSB	EMS call, excluding vehicle accident with injury (MED)	94062
09/23/2023 17:46:08	WF23-1657	CHURCHILL	WSB	EMS call, excluding vehicle accident with injury (MED)	94062
09/27/2023 10:19:30	WF23-1666	CHURCHILL	WSB	EMS call, excluding vehicle accident with injury (MED)	94062
09/28/2023 09:18:45	MF23-8490	SELBY	WSB	Medical assist, assist EMS crew with manpower for lift assistance (MED)	94061

Report Criteria

Basic Incident City Name (Fd1.16): Is Not Blank Ladera|Portola Valley|Skyllonda|Town of Portola Valley|Town of Woodside|Woodside

Cad2 Basic Incident Date: Is Equal To Last Month

Description

This report displays a list view of all incidents and their corresponding area within WFPD

Woodside Fire Protection District
Board Meeting
Project Status Update

October 24, 2023



**WOODSIDE FIRE
PROTECTION DISTRICT**

Program Budget Update

- Budgeted Contingencies
 - Station 7 - Construction Contingency removed.
 - Contingency no longer needed per VBI.
 - Balance transferred to IH7 Project contingency.
 - Station 8 - Construction Contingency removed.
 - Contingency no longer needed per VBI.
 - Balance transferred to IH7 Project contingency.
- Interim Station 7 Removal - Updated Budget
 - Received ROM constriction estimate from VBI of \$337k
 - Project Budget increased to \$477,000
- Overall Estimated Program Budget Balance +/- \$200k
 - Includes T-Mobile reimbursement for underground infrastructure is a pending addition to the program balance of \$178,000.



Interim Station 7 – Removal Schedule

- Removal scope has been reviewed and approved by SLAC.
- CJW is in process of preparing the demo permit plans.
 - CJW to be completed with permit plans by the end of October.
 - VBI to provide an updated estimate once plans are available.
- On and Off-Site permit approval should be completed by end of November.
- Station 7 is now scheduled to be ready to move-in on December 15th.
- District move to be completed by December 20th.
- VBI schedule anticipates completion by January 18, 2024.



Station 7 – Project Schedule Update

- Construction scheduled to be completed December 15th (Extended 2-weeks).
 - Underground utilities are in progress.
 - T-Mobile Underground infrastructure complete.
 - Polished concrete and retro-plating is complete.
 - Drywall installation is mostly complete.
 - Painting is in progress.
 - Casework being installed.
 - Tile is being set.
 - PG&E gas and power main services to begin install on October 30.
 - Cellular On Wheel (COW) relocation scheduled for November 16.



Station 7 Project Schedule & Impact Concerns

- **Cal Water Service**

- Existing feed to the building is undersized and needs to be increased.
 - Cal Water is waiting on Caltrans permit approval. Expected anytime now.
 - This has pushed final completion back 2 weeks and will further impact it if not completed soon.

- **T-Mobile Impact on Station**

- Power to the COW will be provided through the new station permanent power.
- The COW will be relocated to the parking spaces mid-November in front of the station until the new Mono-pole is installed.
- The new mono-pole will take at least 1-year for permitting, new PG&E and AT&T services.
- T-Mobile working with Town for new mono-pole planning approval.
 - Submittal to the Planning Dept. scheduled for this week.

- **Generator Delay**

- Cummins has revised their estimated delivery date from December to March 2024.
- Cummins has agreed to pay all temp generator rental costs.
- Temporary generator will be located in parking spaces by future generator location.
- BAAQMD final approval for the generator has been received.



Station 7 – Project Update













Station 8 - Schedule Update

- Final punchlist has been issued and corrections are on-going.
- Closeout process is underway.
- New electrical service (PG&E) is still scheduled for November 27.
- Town Closeout and Approvals
 - Encroachment permit for drive entries pending final approval.
 - Final inspections from the Town have been requested.
 - Town is reviewing the updated progress set. Final plan set to be submitted as soon as comments are received.
 - Landscape audit reports, recorded copy of the Landscape Maintenance agreement and final landscaping plan to be submitted pending final approval.









Questions & Answers



ORDINANCE NO. 2023-04

AN ORDINANCE OF THE WOODSIDE FIRE PROTECTION DISTRICT OF SAN MATEO COUNTY, CALIFORNIA ESTABLISHING A SCHEDULE OF FEES TO BE CHARGED BY THE FIRE DISTRICT

The Board of Directors (“Board), as the governing body of the Woodside Fire Protection District (“Fire District”), ordains as follows:

SECTION 1. The purpose of this ordinance is to establish fees, as defined in the California Constitution, that are no more than necessary to cover the reasonable costs of Fire District governmental activities, and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor’s burdens on, or benefits received from, the Fire District’s governmental activities.

SECTION 2. The fees established herein are authorized pursuant to Health & Safety Code section 13916 and any other applicable provisions of California statutes and regulations.

SECTION 3. The fees set forth in Attachment A and adopted by this ordinance are not a tax as defined by section 1(e) of Article XIII C of the California Constitution and are exempt from voter approval under that section. The fees are no more than necessary to cover the reasonable costs of the governmental activity, and the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor’s burdens on, or benefits received from, the governmental activity.

SECTION 4. This ordinance is not intended to contain all fees that are or may be charged by the Fire District for services and supplies and to the extent that other fees are customarily charged or are established elsewhere and are not listed in Attachment A, all such fees, charges, and rates shall remain in full force and effect.

SECTION 5. Consistent with the provisions of Health and Safety Code section 13916(a), the fees adopted by this ordinance do not include fees on new construction or development for the construction of public improvements or facilities or the acquisition of equipment.

SECTION 6. Notice of the public hearing for considering the adoption of the fees in this ordinance has been given in accordance with Health & Safety Code section 13916 and all legal requirements for adoption of this ordinance have been met.

SECTION 7. Should any fee herein established be held to be invalid or otherwise unenforceable, such determination shall not affect the validity of the remainder of this ordinance or the remaining fee provisions. The Board hereby declares that it would have passed this ordinance and each section, subsection, clause, phrase or portion thereof irrespective of the fact

that any one or more sections, subsections, clauses, phrases or portions be declared invalid or unconstitutional.

SECTION 8. The adoption of this ordinance shall not in any manner affect any action or be construed as a waiver of any fee, charge, penalty or fine required by or resulting from any previous ordinance imposing a fee, charge, penalty or fine.

SECTION 9. To the extent any action, whether by resolution or ordinance, was adopted by the Board of Directors to set or impose a fee, and to the extent that resolution or ordinance is inconsistent with the provisions of this ordinance, that portion of the previous resolution or ordinance that is inconsistent with the terms of this ordinance are superseded by this ordinance. The adoption of this ordinance shall not amend or affect the remaining portions of any such previously adopted ordinance or resolution.

SECTION 10. This ordinance shall be in full force and effect from and after 30 days after its passage. The clerk shall cause this ordinance to be published as required by law.

DULY PASSED AND ADOPTED this 28th day of November, 2023, by the Board of Directors of the Woodside Fire Protection District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Miller, President
Board of Directors

ATTEST:

Randy Holthaus
District Secretary

APPROVED AS TO FORM:

Jonathan V. Holtzman
District Counsel



WOODSIDE FIRE PROTECTION DISTRICT
FIRE PREVENTION DIVISION
ATTACHMENT A

Proposed 2023 DISTRICT FEE SCHEDULE

Fee No	Fee Description	Fee Unit	Fee
A. DEVELOPMENT PLAN REVIEW AND INSPECTION			
1	Building Construction - New and Tenant Improvement		
	<i>Includes (1) Plan Review (1) Inspection</i>		
1.1	ASRB / ASCC Site - Design Review	each	\$ 376.65
1.2	Access / Water (Residential)	each	\$ 368.29
1.3	Access / Water (Commercial)	each	\$ 519.82
1.4	Pre-app Design Review	hourly	\$ 742.44
1.5	Commercial New Construction / TI - includes 25,000 Linear Sq. Ft. per floor		\$ 671.34
1.6	Commercial New Construction / TI - additional 25,000 Linear Sq. Ft. per floor		\$ 334.83
1.7	Bridges / Driveways	each	\$ 192.25
1.8	Gates (Knox Switches)	each	\$ 122.69
1.9	Fire Pits	each	\$ 183.30
1.10	Gates and Barricades Across Fire Apparatus Access Roads	each	\$ 201.19
1.11	Smoke Control / Smoke Exhaust Systems		\$ 1,385.82
2	Energy Systems		
	<i>Includes (1) Plan Review (1) Inspections</i>		
2.1	Electrical Energy Storage Systems (ESS)	each	\$ 334.83
2.2	Photovoltaic Systems (Residential)	each	\$ 183.30
2.3	Photovoltaic Systems (Commercial)	each	\$ 637.89
2.4	Fuel Cell Power Systems	each	\$ 122.69
2.5	Generators	each	\$ 334.83
3	Sprinkler Systems		
	New Construction / Modification / Addition / TI		
	<i>Includes (1) Plan Review (2) Inspections</i>		
3.1	Residential 13D (New) - includes up to 100 heads	each	\$ 458.20
3.2	Residential 13D (New) - additional 50 heads		\$ 307
3.3	Residential Modification/Addition 13D - includes up to 50 heads		\$ 307
3.4	Residential Modification/Addition 13D - additional 50 heads		\$ 246
3.5	Commercial NFPA 13 (New) - includes up to 200 heads & 3 inspections per floor		\$ 1,367
3.6	Commercial NFPA 13 (New) - additional 200 heads per floor		\$ 458.20
3.7	Commercial NFPA 13 (TI) - includes up to 20 heads, inspection and final	each	\$ 912.78
3.8	Commercial NFPA 13 (TI) - every additional 100 heads	each	\$ 458.20

3.9	Underground Piping Installation (includes first 50 feet)	each	\$ 1,367.36
3.10	Underground Piping Installation (additional 100 feet)	each	\$ 458.20
3.11			
	Other Extinguishing Systems		
	<i>Includes (1) Plan Review (2) Inspections</i>		
3.12	Fire Pump	each	\$ 912.78
3.13	Hood and Duct Extinguishing Systems	each	\$ 609.72
3.14	Pre-Action System	each	\$ 1,064.31
3.15	Refrigeration Systems	each	\$ 661.25
3.16	Spray Booths	each	\$ 761.25
3.17	Standpipe Systems / PIV / FDC	each	\$ 1,064.31
3.19	Water Tanks	each	\$ 458.20
3.20	Private Fire Hydrants	each	\$ 761.25
4	Fire Alarm Systems		
	<i>Includes (1) Plan Review (2) Inspections</i>		
4.1	1-30 Devices	each	\$ 761.25
4.2	31-50 Devices	each	\$ 1,064.31
4.3	>50 Devices	each	\$ 1,367.36
	Other Alarm Systems		
4.4	2 Way Communication	each	\$ 761.25
4.5	Emergency Responder Communication Coverage	each	\$ 1,064.31
B. MISCELLANEOUS CONSTRUCTION PERMITS / FEES			
5	Including Non-Construction Related Fees		
5.1	Tents / Temporary Membrane Structures Installation	hourly	\$ 334.83
5.2	AB 38 Fire Safety Real Estate Disclosure Inspections	each	\$ 486.36
5.3	Fire Protection Plan	each	\$ 637.89
5.4	Vegetation Management Plan	each	\$ 637.89
5.5	Industrial Ovens		\$ 334.83
	Motor Vehicle Repair Rooms / Booths		\$ 183.30
6	Hazardous Materials	each	
6.1	Compressed Gas - Installation and Plan Review	each	\$ 334.83
6.2	Flammable / Combustible Liquids	each	\$ 334.83
6.3	Storage Tank (above or below ground)	each	\$ 486.36
6.4	Gas Detection System		\$ 637.89
6.5	LP-gas System		\$ 637.89
6.6	Plant Extraction System		\$ 637.89
6.7	Spraying or Dipping Installation / Modification		\$ 486.36
6.8	High-piled combustibe storage		\$ 334.83
	Other Fees		
	Additional Inspection / Re-inspection Fee		\$ 373.00
	Inspection No Show or <24 hour cancellation		\$ 637.89
	Additional Plan Check / Resubmittals		\$ 206.67
	After Hours Inspection (Based on Hourly rate)		\$ -
	Alternative Materials & Methods Request		\$ 1,244.00
	Public Records Request (PRA)		\$ 9.64
	Fire Investigation Report or Incident Report		\$ 15.85

C. CODE ENFORCEMENT		
	Code Enforcement (Actual time at Staff Hourly Rate)	\$ -
	Expired Permit	\$ 31.78
	Nuisance Alarm Notification (>3 within 12 month period)	\$ 436.85
D. ANNUAL OPERATIONAL PERMITS		
6	List of Required Operational Permits <i>(See CFC Section 105 for conditions)</i>	each \$ 374.12
	Additive manufacturing	
	Aerosol Products, aerosol cooking spray products and plastic aerosol 3 products (in excess of 500lbs.)	
	Amusement Buildings	
	Apartment, hotel, motel	
	Asbestos Removal	
	Aviation Facilities	
	Cannabis	
	Care Facilities	
	Carnivals and Fairs	
	Cellulose Nitrate Film	
	Christmas Tree Sales	
	Combustible Dust-Producing Operations	
	Combustible Fibers	
	Compressed Gases	
	Covered and Open Mall Buildings	
	Cryogenic Fluids	
	Cutting and Welding	
	Dry Cleaning	
	Emergency Responder Communication Coverage	
	Energy Storage Systems	
	Exhibits and Trade Shows	
	Explosives	
	Fire Hydrants and Valves	
	Flammable and Combustible Liquids	
	Floor Finishing	
	Fruit and Crop Ripening	
	Fumigation and Insecticidal Fogging	
	Hazardous Materials	
	HPM Facilities	
	High-piled Storage	
	High-rise Occupancy (in addition to Fee 1.5)	
	Hot Work Operations	
	Indoor Growing Operations	
	Industrial Ovens	
	Liva Audiences (to install seating for production facilities, studios and sound stages)	
	Live Entertainment	
	Lumber Yards & Woodworking Plants	
	Liquid or Gas-Fueled Vehicles or Equipment in Assembly Buildings	
	Lithium Batteries (>15 cu. ft.)	
	LP-Gas	

Magnesium		
Miscellaneous Combustible Stoagre		
Mobile Fueling of Hydrogen-Fueled Vehicles		
Model Rockets Rental, Sale or Operation		
Motor Fuel-Dispensing Facilities		
Open Burning		
Open Flames and Torches		
Open Flames and Candles		
Organic Coatings		
Outdoor Assembly Event	each	\$ 1,099.08
Places of Assembly		
Plant Extraction Systems		
Private Fire Hydrants		
Production Facilities		
Pyrotechnic and Special Effects	each	\$ 796.03
Pyroxylin Plastics		
Refrigeration Equipment		
Repair Garages and Motor Fuel-Dispensing Facilities		
Rooftop Heliports		
Spraying or Dipping		
Storage of Scrap Tires and Tire Byproducts		
Temporary Membrane Structures and Tents		
Temporary Occupancy		
Temporary Water Supply		
Tire-Rebuilding Plants		
Waste Handling		
Wood Products		
E. COST RECOVERY HOURLY RATES (per hour, minimum 3 hours)		
Fire Inspector / Plans Examiner / Fire Investigator	each	\$ 279.03
Deputy Fire Marshal / Fire Investigator	each	\$ 327.67
Fire Marshal / Division Chief / Battalion Chief / Fire Investigator	each	\$ 418.52
Fire Fighter	each	\$ 179.12
Fire Captain	each	\$ 203.10
Finance Manager	each	\$ 202.53
Secretary	each	\$ 156.04
Fuel Mitigation Officer	each	\$ 188.36
Fuel Mitigation Worker	each	\$ 86.77

WFPD Board of Directors Zoom Meetings 2023

1/31/2023 - <https://youtu.be/e4pLJMpr410>

2/28/2023 - <https://youtu.be/7GVpgfbaLG0>

4/4/2023 - <https://youtu.be/lckKKddPzN8>

4/25/2023 - https://youtu.be/_qW-ESp-RxY

6/13/2023 - <https://youtu.be/JDXrsStu0ME>

7/25/2023 - <https://youtu.be/tuLF5qqP3xw>

8/29/2023 - <https://youtu.be/2-5oe26PmIwby>

9/26/2023 - <https://youtu.be/EZNVYIOzVb0>



SICK LEAVE/WORKERS'S COMP. REPORT

September 2023	
Sick Leave/Workers' Comp. Report	
New Workers Compensation Cases	5 Total (0 New)
Retirements Announced	0
Sick Leave Shift Personnel	432 hours (5 Total)
Sick Leave Day Personnel	98 hours (5 Total)
Workers Compensation Time Off	864 hours
Light Duty	0 hours
Long Term Disability	0 hours
Bereavement Leave	0 hours
Maternity/Paternity Leave/FMLA	0 hours
Jury Duty	0 Hours



Woodside Fire Protection District Training Division Report October 2023

Battalion Chief Keenan Hird

It is the mission of the Woodside Fire Training Division to provide on-going training, education and funding to our fire service personnel to ensure competent, efficient and effective emergency response. .

The Training Division helps support a multitude of different areas within our organization to help accomplish our many goals. These areas include our District Training, Probationary Training, Recruit Academy support, South Zone/County Training, Continuing Education Program, PPE Program and USAR Program. The Training Division Chief, while on shift, also attends the SMCO Training Officers Committee.

The Woodside Fire Training Cadre was developed to enhance the delivery and unify department training. The Cadre is a highly knowledgeable, skilled and certified group of firefighters dedicated to delivering modern training concepts, skills and evolutions

Below are the topics the Training Division has covered for the month of September.

WOODSIDE FIRE TRAINING

A. Didactic Training: Monthly Topic - The Lead Instructors for the month of September were Firefighter/Paramedics Chris Wels and Kyle Emmert on the subjects of Technical Rescue. Technical Rescue involves many low frequency/high risk scenarios. During this training, Chris and Kyle provided our firefighters with multiple videos that address incidents involving confined spaces. These videos ranged from initial on-scene actions to patient packaging. The instructors also provided literature on working in confined spaces, OSHA requirements, San Mateo County Resources, and equipment testing.



Woodside Fire Protection District Training Division Report October 2023 Battalion Chief Keenan Hird

B. Manipulative Training: Two different manipulative training evolutions were presented. The first was an engine company based skill of setting up a high point with equipment stored on Rescue 7 simulating the ability to remove a person vertically from an artificial high point. The second was a multi-company drill led by our instructors at fire station 19 with a victim unconscious in a tunnel. Crews had to work together to order appropriate resources and conduct initial on scene actions such as ventilation and air monitoring.

C. District Familiarization: Fire Captain Sean Devlin led our District Familiarization exercise. September's assignment was a guided tour of the Jasper Ridge Biological Preserve by on site staff.

SOUTH ZONE MULTI-DEPARTMENT TRAINING

A. There was no scheduled suppression training for the south zone agencies for the month of September with the exception of EMS. Woodside Fire engine companies have been dedicating a significant portion of this time supporting the San Mateo County Fire Academy as well as working with new Driver/Operators in training.

PROBATIONARY TRAINING

2022 Probationary Firefighters (Dale, Morales)

The 2022 Probationary Firefighters have been assigned their Block III Probationary Manual for studying and manipulative training. During the month, they worked on technical rescue operations.

2022 Probationary Firefighter (Zolnierek)

Ben continued to prepare for his Block II Probationary Test on Friday, October 13th. During the month, Ben worked on his final preparations



Woodside Fire Protection District Training Division Report October 2023

Battalion Chief Keenan Hird

in the areas of vehicle stabilization, defensive fire operations and wildland fire operations.

2023 Probationary Firefighters (Lory and Martin)

Recruit Firefighters Scott Lory and Zach Martin continue to progress in the San Mateo County Fire Academy. Scott and Zach will have their first manipulative Performance Evaluation on Tuesday, October 3rd.

CONTINUING EDUCATION PROGRAM

- Captains Exam Preparatory Course
 - Firefighter/Paramedic Marc Akiyama
 - Firefighter/Paramedic Beau Witsoe
- Chief Officer 3C
 - Captain Sean Devlin
- Driver Operator 1B
 - Firefighter/Paramedic Amanda Dale
 - Firefighter Nico Morales
 - Firefighter/Paramedic Ben Zolnierenk
- Regional Instructor Orientation
 - Firefighter/Paramedic Kyle Emmert
-

Meetings Attended:

- Board of Directors
- Command Staff
- San Mateo County Training Chiefs



Monthly EMS Report

September 2023

Training

September monthly training was the second half of our EMS Training Block consisting of CBRNE Awareness (chemical, biological, radiological, nuclear, and high yield explosives) and Electronic Health Record (EHR) training.

Events

With the resolution from WFPD BOD to end the transport service agreement effective December 1st with American Medical Response C2, MED2 and AMR management have met to discuss decommissioning of M107 and Reserve M107 as well as returning all JPA supplied equipment. A work group is being developed to perform the above-mentioned tasks in addition to terminating service agreements for warranties and possible donations of equipment that will be obsolete within WFPD.

EMS IT Update

PSTrax our narcotic tracking software has had 2 additional meetings with our program designer to meet the December 2023 rollout timeline.

FirstWatch QA/QI software – Monthly build meeting has been postponed until November 2023 to focus on the Electronic Health Record Rollout.

Committee Participation

QLC – Postponed for EHR/Imagetrend

Policy Protocol and Procedure Postponed for EHR rollout.

M107 August Statistics

Total Calls – 243

Total Transports - 119

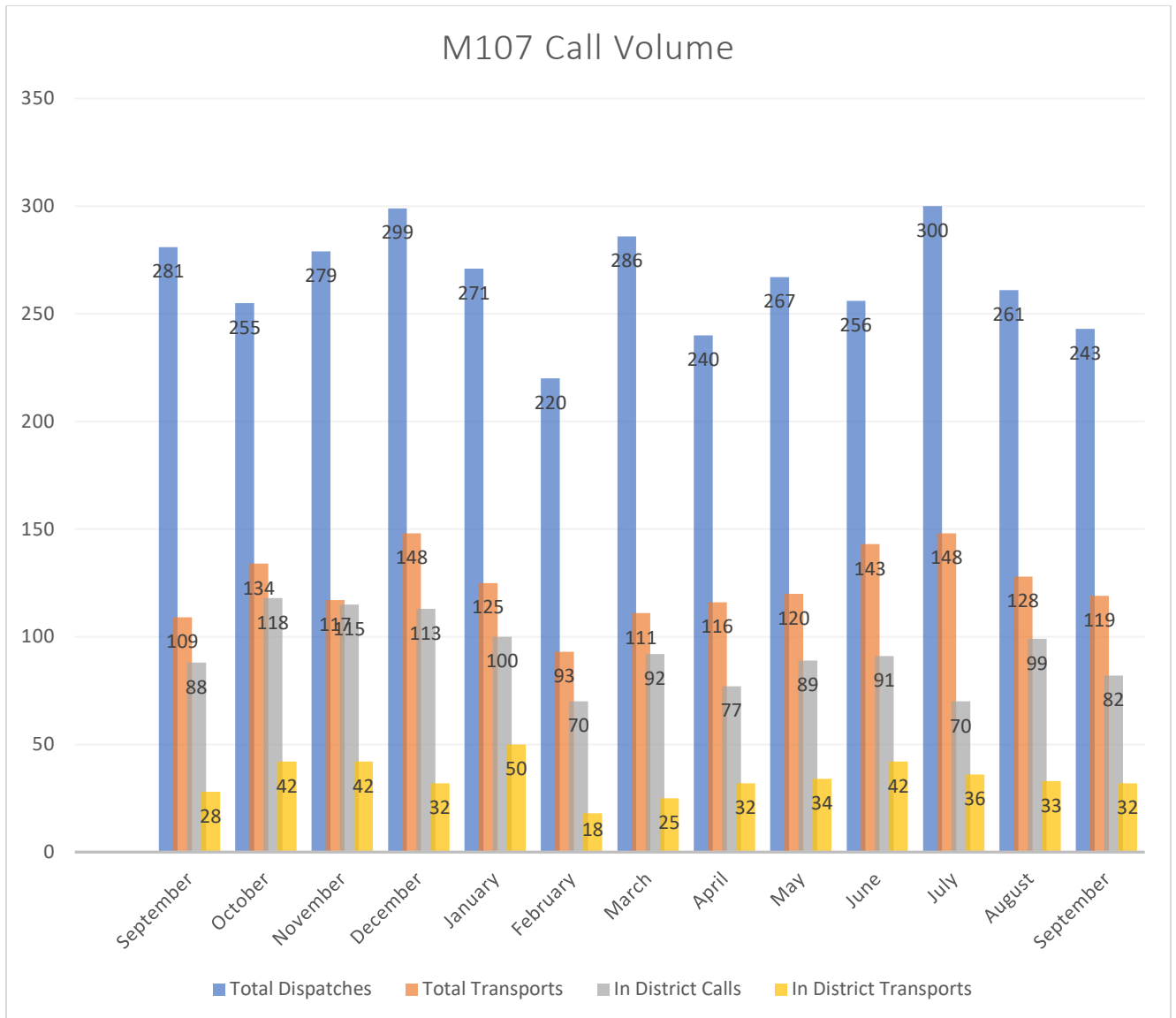
In District Calls – 82

In District Transports – 44 (M107 transported 32 patients – 73% capture rate)

Life Flight – 1

Mobile Stroke Unit –

Overage – 7





PREVENTION DIVISION REPORT

Woodside Fire Protection District

Prevention Division Report

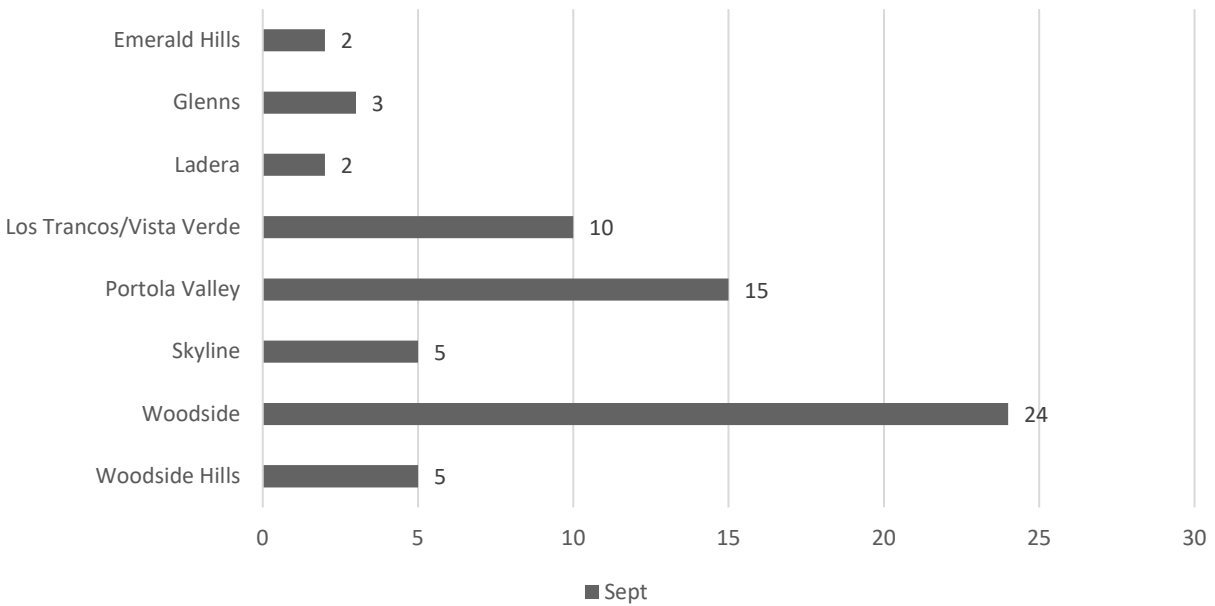
September 2023

Fire Marshal Don Bullard

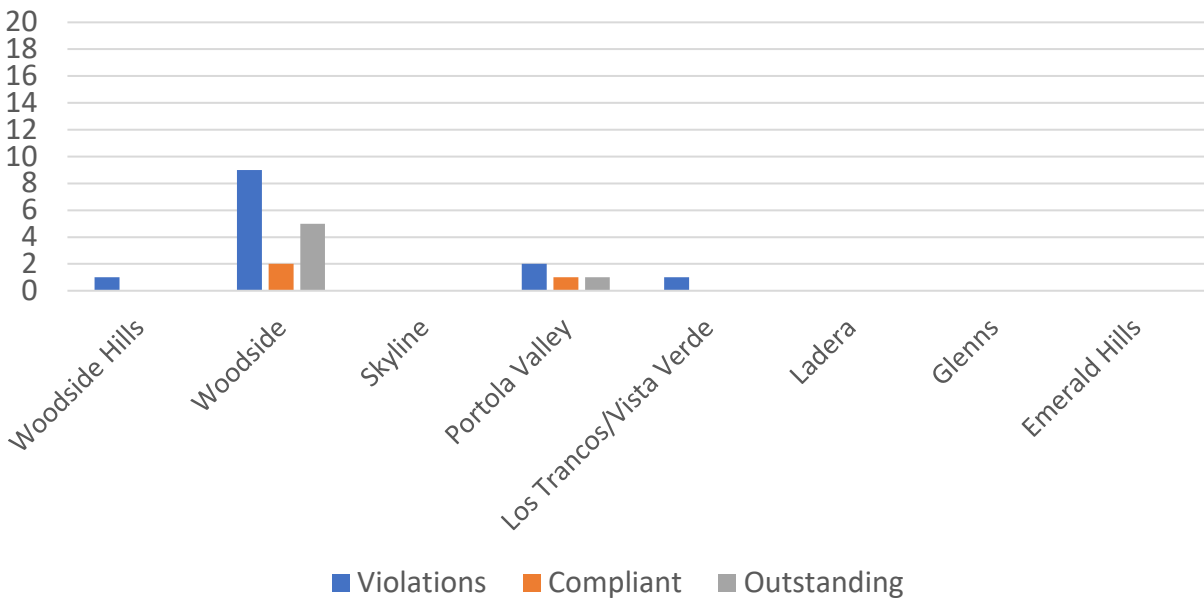


PREVENTION DIVISION REPORT

September Defensible Space Inspections



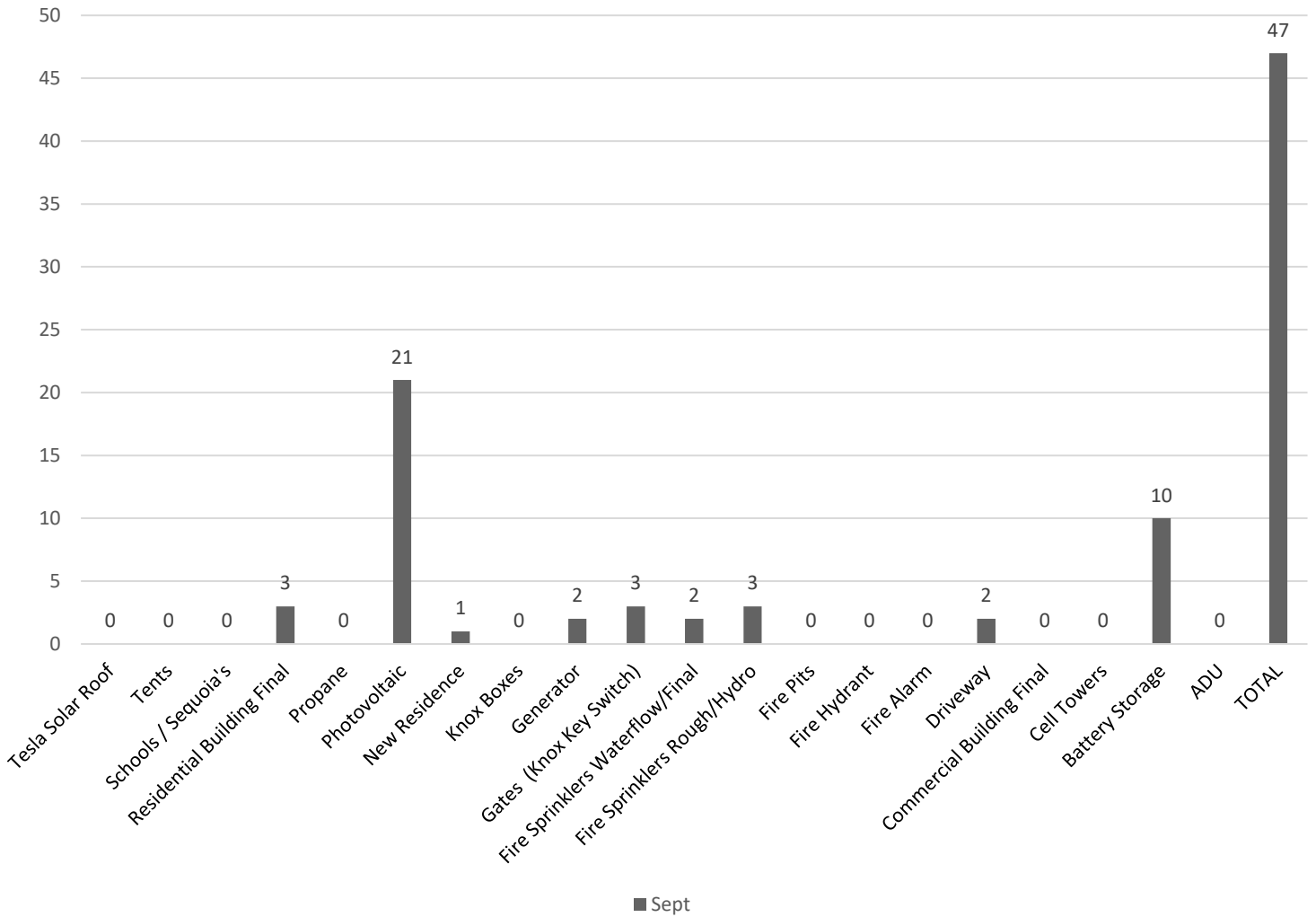
COMPLIANCE RESULTS





PREVENTION DIVISION REPORT

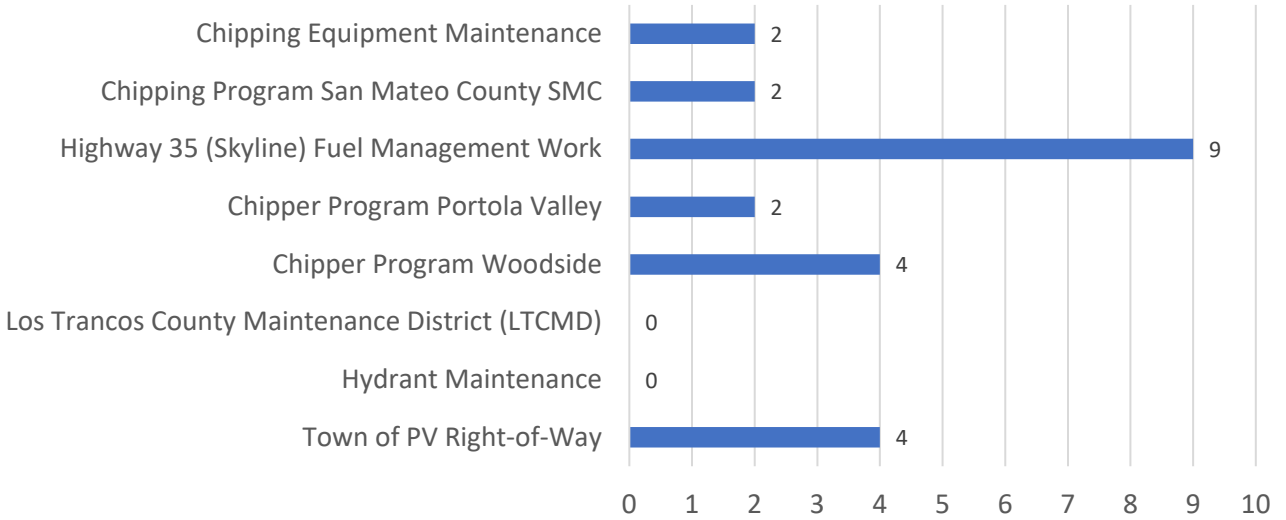
September Inspections



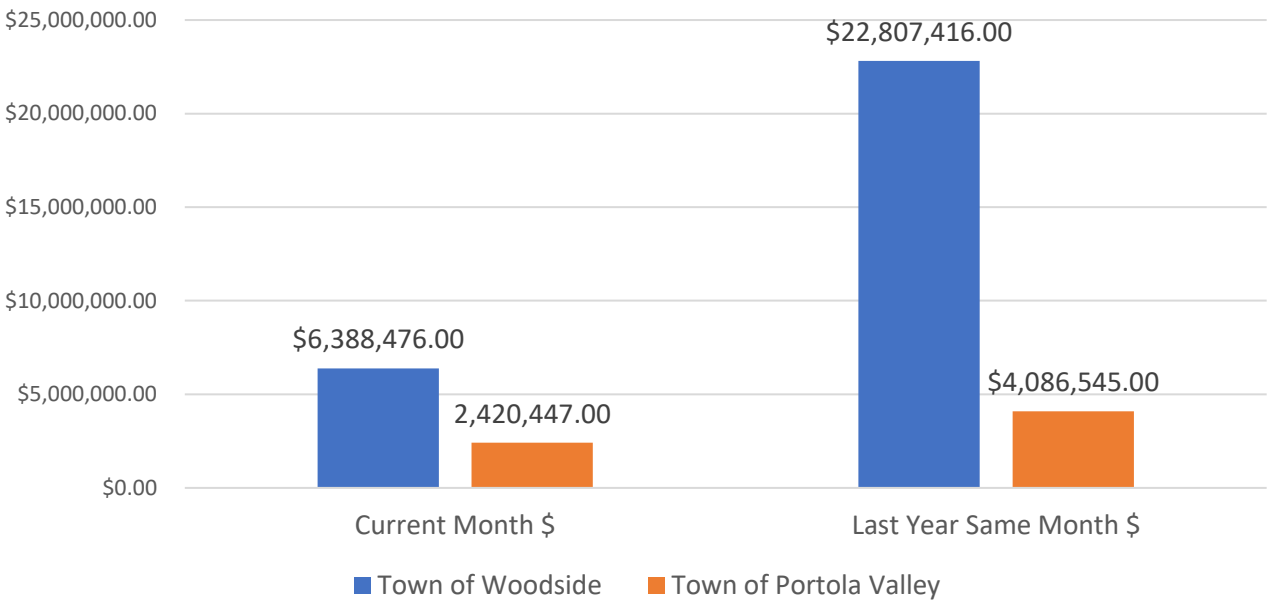


PREVENTION DIVISION REPORT

FUEL MITIGATION



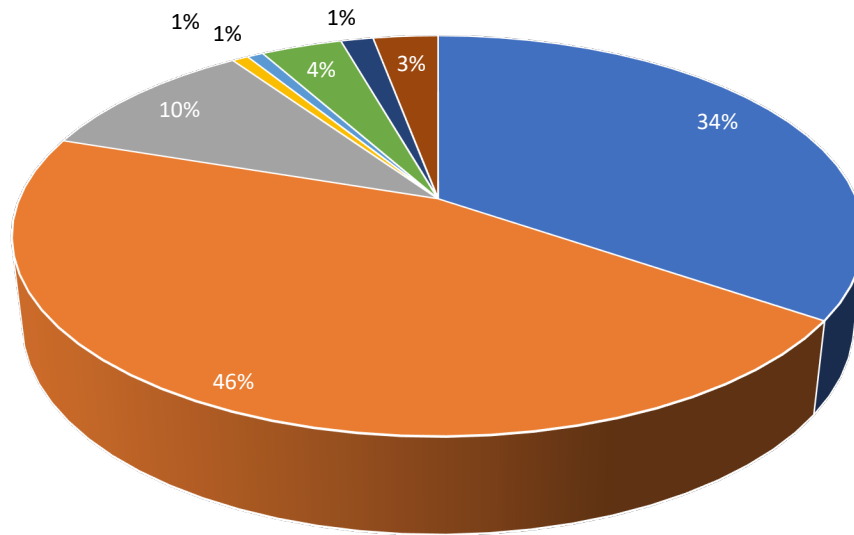
PERMIT ACTIVITY COMPARISON





PREVENTION DIVISION REPORT

Prevention End of Month Numbers



- Inspections
- Plan Review
- Meetings
- Investigations
- Code Enforcement
- Public Education
- Classes/Training
- Other/Special Projects



PREVENTION DIVISION REPORT

Prevention Classes and Meeting **September 2023**

9/6/23 – SMC0 Firesafe Meeting – Marshall Dan

9/20/23 - SMC0 FPO Meeting- Kim, Michael

9/21/23 - Fire Prevention meeting. All present

9/7/23 - Granicus. Dee Dee, Kim, Selena

9/26/23 – Command staff/Board Meeting. Don, Kim, Marshall

Month in Review:

- ✓ Continued Inspections and Plan Review.
- ✓ Work in progress for new website.
- ✓ Continuing mitigation work is ongoing Hwy 35.
- ✓ DSI Inspections continue.

Submitted by: Fire Marshal, Don Bullard



Woodside Fire Protection District Operations Division Report September 2023

Battalion Chief
Vince Nannini

The Woodside Fire Operations Division roles and responsibilities are to provide an efficient safe operating strategy that adheres to County and District Policies and Guidelines. We also maintain our fleet and all associated tools and equipment to maintain a constant state of readiness. To respond not only in our fire district but throughout the County and State. The Operations Div. is also responsible for the Health and Wellness program, Safety Committee and loss reduction. Which contributes to the organization's success.

The Operations Division helps support a multitude of different areas within our organization to help accomplish our many goals. These areas include Prevention and Fuel Mitigation support, manages our Single Resource program and equipment, Recruit Academy support, The Operations Division Chief, while on shift, also sits on committees such as SMCO Operations Committee, Safety and Loss Reduction committee and Apparatus committee.

Below is the status of the fleet and equipment status and an update of ongoing projects for the month.

Woodside Fire Operations

A. Apparatus Committee: -

1. The new Battalion Chief Command vehicle was inspected via, ZOOM and is slated for shipping mid Oct.
2. The new C2 was delivered late Sept.
3. Radios in C2 were programmed.
4. Radios are to be upgraded in all front-line apparatus.



Woodside Fire Protection District Operations Division Report September 2023

**Battalion Chief
Vince Nannini**

B. Vehicles:

1. Eng. 7 in for service post deployment, also having a re-called cross-member replaced.
2. In reserve we have WF-27, and the reserve rescue WF-12 is in storage in ready status.
3. E507 OOS having the engine rebuilt.
4. WT 108 back in-service at Sta. 8.
5. New command staff FC vehicle should be completed early October.
6. Old C2 has been converted to an OOC Command buggy.

C. Shift Work:

1. This month crews studied their primary response district by driving the streets and reviewing maps.
2. Crews also trained in technical rescue.
3. County Operations meeting (9/21/2023)
4. Board of Directors / Command Staff Meeting
5. Officer expectations meeting (C shift Officers and Acting Officers).
6. Successor training with future BC's and Captains.
7. Probationary training, Firefighter/paramedic Dale's continues to perform well.
8. FF/PM Imber has requested a test date for his operator test.



Woodside Fire Protection District Operations Division Report September 2023

Battalion Chief
Vince Nannini

D. Health and Wellness:

1. Safety / loss reduction meeting, scheduled for 10/10/23
2. Mobius Fitness continues to support our crews with yoga and stretching.
3. Physicals have been completed.
4. Getting bids for replacement gym equipment in the anticipated move back into Sta. 7
5. Researching an alternative to Kaiser for physicals and work-place injuries.



**Woodside Fire Protection District
Logistics Division
Facilities and Information Technology
Monthly report for September 2023
Battalion Chief Eric Zabala**

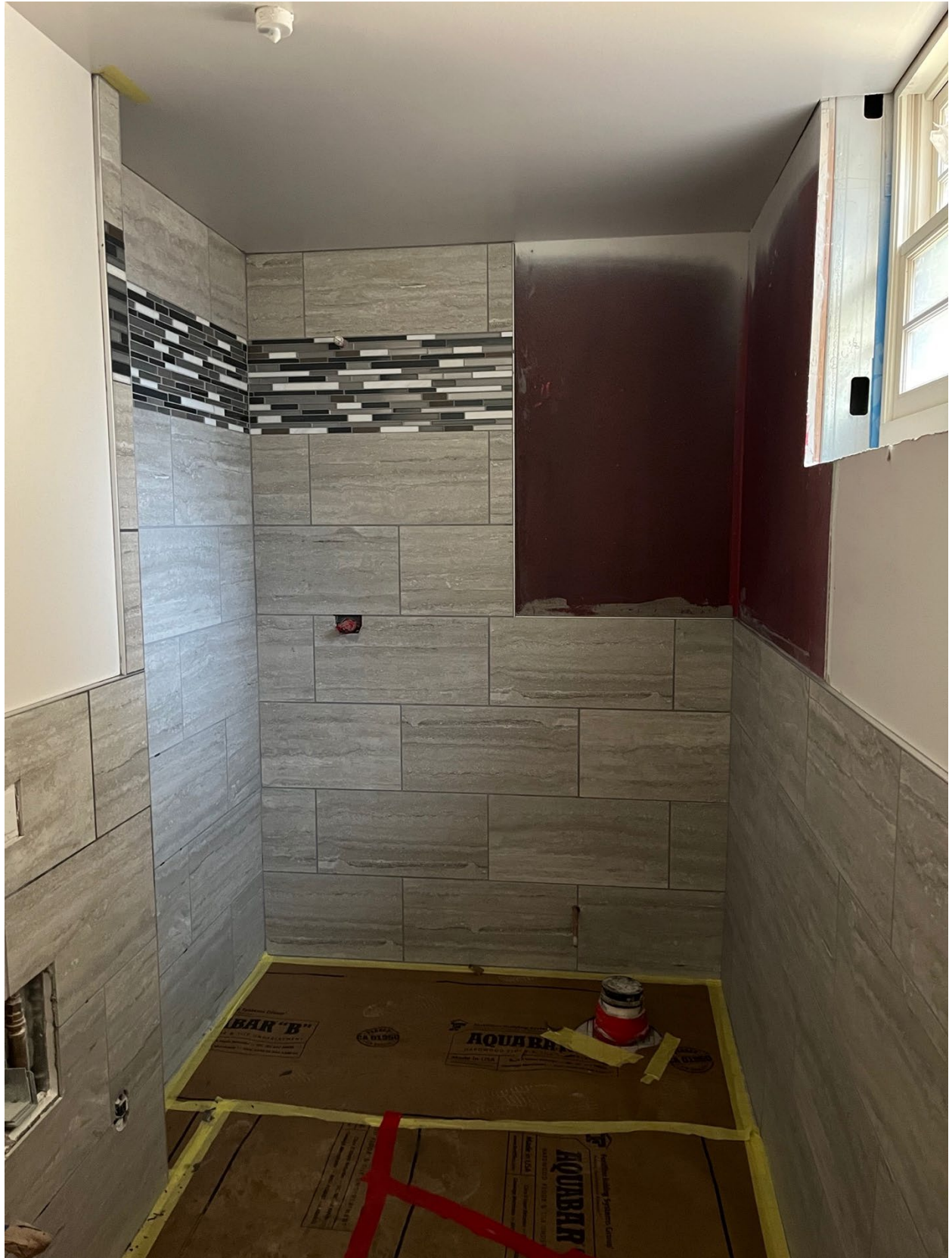
The Woodside Fire Facilities and Information Technology Division exist to provide oversight and structure to the continued maintenance and well-being of all Woodside Fire Department stations, as well as the technology necessary for our daily operations. We strive to provide the most current and relevant programs as well as equipment to all of our stations and apparatus to ensure that our employees have everything they need to serve our community at the highest standard. We look to maintain our stations in a manner that would make the citizens we serve proud as well as ensuring the safety of all who work and visit our stations on a daily basis. Through this division we continue to look for new ways to keep our facilities, and our technical and operational capabilities at the forefront of the fire service as well as plan and anticipate for continued growth and technological advancements of the future.

1. Facilities-

Station 7-

The station 7 project is moving forward very rapidly at this point. It is incredible to see the progress and how many contractors there are on any given day. We still hold weekly meetings with an emphasis on final touches and furnishings. Below are some progress bullet points as well as current photos.

- Bathroom tiles are currently being installed and look great.**
- All sheetrock is up, and several internal areas are in the taping/ painting process.**
- Still working on the exterior grading and exit ramp.**
- Lockers are in the bedrooms and look great.**
- The kitchen is starting to look like a kitchen with several cabinets in and looking great.**
- Rear shop has fire engine red cabinets in that look great.**









Station 8-

The station 8 project has almost come to a full completion. We are still finalizing some small tasks with Stepford, but the construction process has come to an end. The crews are very happy with the results and our focus now is finishing the small touches to get it all back up and running internally. We still discuss during weekly meetings however the focus is mostly on station 7. Below are some bullet points as well as current photos.

- Outside parking areas have been completed and stripped.**
- New flagpole has been installed and completed.**
- Guard rails have been installed. They will need to be sanded and painted.**
- All furniture has been built.**







Interim Station 7-

The demobilization plan for the interim station is still in the process of being planned. No deconstruction has started at this point. All operations are still running smoothly, and the crews are excited to get back into the new station.

IT-

- We have been able to adjust the contract with PSTRAX to decrease the cost to the district while still achieving our goals. The new contract will be signed once received from the company. This again is a program to assist us with our asset tracking.**
- We are still working to complete our first arrival program. These platforms take quite a bit of time and work to complete but we are making significant progress.**
- Work continues with Stepford for our daily IT needs and completion of station 8 project.**

Meetings attended-

- Policy and Guideline**
- Station Build Committee**
- Command Staff**
- Board of Directors**
- Stepford**
- First Arrival**
- Woodside IT Group**



WPV-Ready/WPV-CERT 2023 September Report

Events

- PV Town Picnic
- Safe Sitter
- Moulage Workshop for Teens
- CERT Training (weekly, in-person)
- CERT Workday (every last Sunday)
- SMC Alert Districtwide Test
- Bear Gulch Evacuation Drill

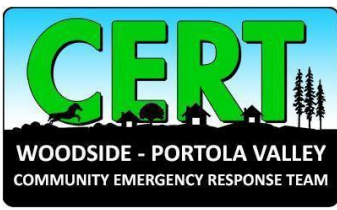
Meetings

- San Mateo County CERT Coordinator Mtg
- WFPD Board Mtg
- WFPD Staff Mtg
- WPV-Ready Leadership Mtg
- WPV-Ready Committee Mtg
- WPV-CERT Committee Mtg
- Young Men's Service League Event Planning Session
- CERT Focus Group

Highlights –

SMC Alert Districtwide Test

I have been working closely with the Department of Emergency Management to conduct a districtwide test of the SMC Alert system. On Sunday, September 10th, we sent an alert to approximately 7,667 subscribers. In addition to a text, an email was sent, with a Survey Monkey form attached to determine the success of the test, and ask whether residents had received duplicate messages. This test was to follow-up last years, where most of our district DID NOT receive an alert. Residents where concerned about the capabilities of the system, but



After some sleuthing, it was discovered that it was user error. Subsequently, the 2nd attempt was much more successful. If you received a duplicate message, or did not receive an alert at all, please contact me directly.

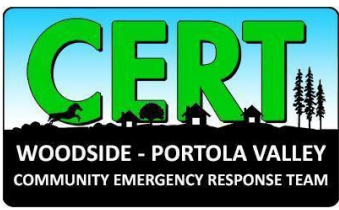
CERT IN-PERSON TRAINING

As of September 7th, we have commenced our in-person CERT training. Currently we are at 12 students, which is manageable with regard to our resources. We have been able to bring in resident experts to supplement the weekly trainings (i.e. search & rescue, disaster psychology). Classes are being held every Thursday, from 6:30-9:30pm, and the last skills day will be completed on October 22nd.

Additionally –

In order to gain more support for our CERT events, I was able to hold a “moulage workshop” for young adults. This workshop provided training to young residents on how to create simulation injury make-up for training purposes. TRIGGER WARNING*** the images below are not real, but still life-like! The young residents are able to attend our community events and gain volunteer hours in the process.





PV Town Picnic

Selena Brown
Public Education Officer/Emergency
Preparedness Coordinator

