

**AGENDA**  
**WOODSIDE FIRE PROTECTION DISTRICT**  
BOARD OF DIRECTORS MEETING

June 25th, 2024

7:00 P.M.

808 Portola Road

Portola Valley, CA 94028

**(Note: Public May Also Attend Virtually at Address Listed Below)**

Woodside Fire is inviting you to a scheduled Zoom meeting.

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*District meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief, by 9:00 a.m. the day before the meeting at (650) 851-1594 and/or [info@woodsidefire.org](mailto:info@woodsidefire.org). Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical-based products.*

*If you wish to speak to the Board, please let staff know before the meeting, if possible, to assist the Board in recognizing you at the appropriate time.*

## **I. CALL TO ORDER AND ROLL CALL**

## **II. GENERAL PUBLIC COMMENT**

*This item is reserved for persons wishing to address the Board on any matters within the subject matter jurisdiction of the District that are not listed on the agenda. Speakers will be limited to three minutes, unless otherwise specified by the Presiding Officer. Members of the public will be given an opportunity to speak on each agenda item at the time it is called.*

*We request that members of the public who wish to address the Board should let staff know before the meeting to assist the Board in recognizing them at the appropriate time.*

## **III. CONSENT AGENDA**

*Items of a routine or non-controversial nature are placed on the consent agenda. The Board will take public comment on the agenda items before approval of the consent agenda. Speakers will be limited to three minutes, unless otherwise specified by the Presiding Officer. All items on the consent agenda are approved by one action. Any Board member may request that any item be withdrawn from the consent agenda for separate discussion and action.*

- C1. Approval of Minutes of the May 28th, 2024, Meeting of the Board of Directors
- C2. Accept Financial Reports May 2024
- C3. Accept Statement of Accounts May 2024
- C4. Accept Warrant List May 2024
- C5. Accept Fiscal Year Spreadsheet 23-24

## **IV. REGULAR AGENDA BUSINESS ITEMS**

*Members of the public will be provided an opportunity to speak on each agenda item before or during the Board's consideration of the item. Speakers will be limited to three minutes, unless otherwise specified by the Presiding Officer.*

R1. Approval of the WOODSIDE FIRE PROTECTION DISTRICT'S PRELIMINARY BUDGET FOR THE FISCAL YEAR 2024-2025

R2. Adopt Resolution 24-05 A RESOLUTION OF THE WOODSIDE FIRE PROTECTION DISTRICT CALLING FOR AN ELECTION TO BE HELD ON NOVEMBER 5, 2024 FOR THE ELECTION OF TWO MEMBERS OF THE BOARD OF DIRECTORS

R3. Consider taking the following actions: (1) Adopt Resolution 24-06 A RESOLUTION OF THE WOODSIDE FIRE PROTECTION DISTRICT RATIFYING THE FIRE MARSHAL'S SIGNATURE ON A CONTRACT WITH SAN MATEO COUNTY FOR

ENHANCED FIRE PROTECTION SERVICES IN THE COMMUNITIES OF LOS TRANCOS WOODS AND VISTA VERDE NEIGHBORHOODS AND FINDING THE CONTRACT IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT and (2) find that the Contract is exempt from the California Environmental Quality Act (“CEQA”) under the following categorical exemptions: CEQA Guidelines section 15307 (actions by regulatory agencies for protection of natural resources), and CEQA Guidelines section 15308 (actions by regulatory agencies for protection of the environment).

## **V. STAFF REPORTS**

- Training
- EMS
- Prevention
- Operations
- Facilities and IT

## **VI. FIRE CHIEF’S REPORT**

- District Updates

## **VII. REPORT ON WRITTEN COMMUNICATIONS**

## **VIII. REQUESTS FOR ITEMS ON FUTURE AGENDAS**

## **IX. CLOSED SESSION**

## **ADJOURNMENT**

*Public records that relate to any item on the agenda for a regular board meeting are available for public inspection. Those records distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of members of the Board. The Board has designated the office of the Woodside Fire Protection District, located at 808 Portola Road, Portola Valley, CA, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at [www.woodsidefire.org](http://www.woodsidefire.org).*

**Woodside Fire Protection District  
Board of Directors Meeting  
Administration Building  
808 Portola Rd.  
Portola Valley, CA 94028  
May 28th, 2024**

The meeting of the Board of Directors was called to order at 7:00 pm by Director Miller

**Directors Present:** Miller, Holthaus, Cain

**Directors Absent:** None

**Staff:** Chief Cuschieri, Chief Zabala, Chief Douthit, FM Giuliacci, Finance Manager Liu

*Zoom Attendees:* Chief Hird, Chief McKenzie, Chief Hird, Capt. Witsoe, FF O’Leary

**Other Attendees:** *Zoom Attendees:* WFPD General Counsel Rubin Cruse (RPLG); Daniel Warren, “A”

**Public Comment Non-Agendized Topics:** (Written as transcribed)

There were no public comments made on Non-Agendized Topics.

**III. CONSENT AGENDA** The Board considered the following consent agenda items:

- C1. Approval of Minutes of the April 30th, 2024, Meeting of the Board of Directors
- C2. Accept Financial Reports April 2024
- C3. Accept Statement of Accounts April 2024
- C4. Accept Warrant List April 2024
- C5. Accept Fiscal Year Spreadsheet 23-24

Director Cain motioned to approve the consent agenda and approve Items C1, C2, C3, C4, and C5 as submitted, 2<sup>nd</sup> by Director Holthaus. Motion passed 3-0.

**IV. REGULAR AGENDA BUSINESS ITEMS**

R1. Consider taking the following actions: (1) Adopt Resolution 24-03 establishing Defensible Space Provisions of the Standards and Guidelines for Defensible Space and Home Hardening (the “Guidelines”) in accordance with District Ordinance # 24-01; and (2) find that the Defensible Space Provisions of the Guidelines are exempt from the California Environmental Quality Act for the reasons stated in District Ordinance # 24-01

All Directors expressed their appreciation for the document and how it clarifies Ordinance #24-01 by explaining what is required of residents, and what is recommended by the Fire District.

Fire Marshal Giuliacci discussed the guidelines for defensible space and home hardening, particularly focusing on spacing guidelines. Key points include:

1. **Historical Context and Purpose:** The guidelines, initially from Cal Fire's forestry management efforts in the 90s, aimed at creating fuel breaks to reduce fire spread and ignition risks around homes. These recommendations, designed for conifer forests, were adapted to the local context to minimize the likelihood of structures igniting during a wildfire.

2. **Zone Zero Importance:** Emphasis was placed on Zone Zero, the area immediately surrounding a house, which should be free of flammable materials to prevent ember storms from igniting structures. Moving or relocating plants and maintaining a clean perimeter are crucial.
3. **Public Education and Collaboration:** The ordinance aims to educate residents on fire-safe landscaping while maintaining aesthetic appeal. The process involves raising awareness, offering one-on-one inspections, and encouraging community sharing of experiences to ease the transition.
4. **Ongoing Adaptation and Feedback:** Acknowledging that the guidelines are a work in progress, Giuliacci highlighted the importance of collecting feedback from residents to continuously improve the document. The first year will be focused on education and adapting the guidelines based on common questions and issues faced by homeowners.
5. **Encouragement of Resident Involvement:** Residents are urged to schedule inspections and communicate with fire officials to clarify any confusion. The goal is to support the community in adopting these practices gradually and collaboratively.

Fire Marshal Giuliacci also mentioned that for residents not currently in the zones selected for inspections, there will be an online assessment tool available. This tool will allow residents to complete a self-assessment of their property's defensible space and home hardening measures. This initiative aims to extend the educational and preparatory efforts to all residents, ensuring wider community participation and fire safety awareness.

**Public Comment:** (transcribed as recorded)

**Daniel Warren:** “I didn't have anything prepared at the beginning, which is why I didn't raise my hand then. I just wanted to react a little bit to something that was said in this discussion about moving plants near the house to somewhere else. I spoke with our landscaping team about it, and I've had other people in the neighborhood ask me about such a thing. The information I got is that it's expensive and really hard work and has maybe a 50% chance of success, at best, for smaller plants and really small trees, and bigger trees, they can't do it. The root systems are just too big. So, I feel like we should probably be honest with ourselves about which of these things are talking about moving plants and which of them we're talking about removing plants that will not go back in the ground somewhere else, just to make sure that we're not thinking; oh, you know, anything that's there, you just move it somewhere else. It's not that simple. Especially depending on what type of species it is and how extensive the root systems are, and depending if the root systems go horizontal or go vertical. And I haven't really had a chance to review this version of the guidelines. I just saw it in the packet, the board packet when it was posted like a day or two ago. But I will say that I was happy to see that some of the things from the walking tour that we had earlier in the year, were in there, such as, the treatment of privacy hedges and plants on the hillsides and groups of plants and things like that. I was a little concerned, though, that some of the other items from the walking tour were not there, such as, garbage cans being in zone zero, if there's nowhere else for them to go, you know, firewood piles, if they're covered in an appropriate fire resistant rated -- I don't remember the exact number, but like, you know, the NFPA rated materials. I didn't see anything there about what happens with trees or branches of trees that are wholly within zone zero. Well, I mean, I guess the question about what is and isn't allowed in zone zero. There are some things that are allowed in zone zero. So, I guess what I have to say about that then is that it's different from what we were told during the walking tour. During the walking tour, there were a few small tree-like objects that were within zone zero and were pointed to and said, don't worry, those can stay.”

Fire Marshal Giuliacci acknowledged that, through research and collaboration with experts, they discovered that some desired allowances for residents were not feasible. Despite the wish to let

residents keep certain items, doing so would undermine the primary goal of reducing fire risk and protecting homes. Thus, they had to adjust their guidelines to ensure effectiveness in fire safety.

**Daniel Warren:** “Maybe in such a scenario, it'd be nice if there were a way to come back to the neighborhood. Because, like, I shared with you the little notes document we put together and shared with Ladera saying, like, this is what we learned during the excellent, wonderful walking tour. If there's any, you know, if there's anything you could do to help us communicate that back to the community, saying like; hey, this is what we were told before, and actually this is what was implemented now, so that people are understanding what to reference. Because some of the things in that document that came from the walking tour aren't directly addressed in the guidelines. And so, there's some confusion because they're not, you know, they're not -- they don't line up saying, it used to be this, now it's this, or it was said to be this and it's still that. So, if you can help us with that, I think would be really helpful in the communication.”

General Counsel Rubin Cruse provided the following clarification of Ordinance 24-01:

- The ordinance is to be interpreted and applied to avoid the taking of mature, healthy, scenic trees, even in Zone Zero.
- The fire code official will review each area based on the guidelines and the specific area's evaluation.
- Determinations will be made on a case by case basis as to whether any mature, healthy, scenic trees in Zone Zero should be removed to significantly reduce the risk of transmission of flame or heat sufficient to ignite a Structure.
- If these trees are not deemed to be such a risk, removal is not mandated by the ordinance.

Director Miller made a motion to (1) Adopt Resolution 24-03 establishing Defensible Space Provisions of the Standards and Guidelines for Defensible Space and Home Hardening (the “Guidelines”) in accordance with District Ordinance # 24-01; and (2) find that the Defensible Space Provisions of the Guidelines are exempt from the California Environmental Quality Act for the reasons stated in District Ordinance # 24-01, 2<sup>nd</sup> by Director Holthaus. Motion passed 3-0.

Director Miller responded, expressing openness to the phased three-year compliance approach without strong opposition. Acknowledging the extended timeline for inspection due to current circumstances, he mentioned his own efforts in gradually addressing compliance by dismantling and preparing materials for chipping. He admitted past mistakes in landscaping decisions that now necessitate costly adjustments around his home. Miller agreed with the resident's concerns about the financial and practical challenges involved but expressed determination to make steady progress over the coming years, despite the incremental expenses. He emphasized the importance of proceeding cautiously while striving for improvement in fire safety measures around properties.

R2. Adopt Resolution 24-04 authorizing the Fire Chief to sign an agreement for the acquisition of real property located at 3117 Woodside Road, Town of Woodside, California, for an amount not to exceed \$3.5 million, pay additional necessary closing costs including, but not limited to, escrow and title costs in an amount not to exceed \$25,000, and take all other actions necessary to complete the acquisition.

Chief Cuschieri discussed the purchase of a lot next door to Fire Station 7, stating that an agreement has been reached with the administrator of Shirley Bayerle's estate. The details are outlined in an 18-page purchase agreement included in the board packet. He explained that once approved, the process will follow the outlined timeline, aiming to complete the purchase by June 30th, before the fiscal year ends. The legal aspects of the transaction are being handled by Mr. James Ross, an attorney representing the fire department and Lauren Boro, an attorney for Shirley's estate. Chief

Cuschieri asked if there were any questions about the agreement, emphasizing that it is comprehensive and clear.

Director Miller asked the Fire Chief about the due diligence planned for the purchase of the lot next to Fire Station 7. He highlighted the importance of investigating potential issues such as contaminated soil, pest problems, and faults. Miller suggested consulting with the town for their preliminary thoughts on the building envelope, given concerns about nearby faults. He referenced a property on Farm Road facing difficulties due to fault lines, emphasizing the need for thorough due diligence to avoid similar issues.

Director Miller expressed his support for the purchase of the property next to Station 7, noting that while he wished the acquisition had occurred earlier, he believes it will ultimately benefit the consolidation of operations in the long term. He emphasized that the purchase price seemed fair based on his research. However, he cautioned against any immediate development or construction on the property due to recent financial commitments made by the department, including the rehabilitation of Station 19, Station 8, and the construction of a new Station 7, alongside the land purchase. Miller stressed the need for financial stability before considering further investments, suggesting that the property could initially be utilized for training or storage purposes. He acknowledged the potential for an administrative station on the site in the future but reiterated his stance against additional major expenditures in the near term, emphasizing the importance of owning such strategic assets for the district's long-term needs.

Chief Cuschieri discussed the initial plans for the purchased property next to Station 7, highlighting a phased approach. Initially, the goal is to clean up and secure the property. He mentioned relocating the fuel mitigation crew to the site as a practical use. Looking ahead, there are aspirations to establish a training tower on the property, with further developments to follow in due course.

Director Cain made a motion to adopt Resolution 24-04 authorizing the Fire Chief to sign an agreement for the acquisition of real property located at 3117 Woodside Road, Town of Woodside, California, for an amount not to exceed \$3.5 million, pay additional necessary closing costs including, but not limited to, escrow and title costs in an amount not to exceed \$25,000, and take all other actions necessary to complete the acquisition, 2<sup>nd</sup> by Director Holthaus. Motion passed 3-0.

## **V. STAFF REPORTS**

Director Miller commented on the fire prevention staff report, expressing interest in the identification of parcels considered hazards and supporting a phased three-year compliance approach. He emphasized the importance of keeping the board informed of any emerging issues early on to avoid complications later. Miller raised concerns about the financial implications for residents facing significant costs due to fire prevention measures, suggesting that the board should be prepared to intervene if costs become prohibitive. He shared personal experiences with costly tree removals, highlighting the unexpected financial burdens homeowners might face under the ordinance. Miller stressed the need for sensitivity to residents' financial capabilities and suggested tracking the costs associated with compliance to ensure the approach remains manageable. He also noted the potential role of incentive programs in providing insights into cost estimates and ensuring the measures are equitable. Miller concluded by acknowledging residents' willingness to comply with the ordinance while navigating challenges in finding affordable solutions, suggesting that landscape architects could play a crucial role in guiding homeowners through the process in the future.

**Public Comment:** (transcribed as recorded)

**Daniel Warren:** “I really appreciate what you're saying here. It is really an important thing for you guys to understand. And I'm really sorry to hear about your tree. I'm sure that was sad on a lot of different levels. I think if people actually open up and explain how much it's going to cost, I think everybody is going to be pretty shocked. I've just tried to get some very basic bids on some of the things around our property, which was, like, extensively and beautifully landscaped before we bought it, and that was one of the reasons that we bought it. I think what you're going to find is that the more people have spent on their landscaping, the more it's going to cost to unlandscape it, which is going to be even more upsetting after they're now undoing it. Also, landscape architects are either in high demand or not very responsive, in any case. Before we bought this house, we tried to get in contact with the ones that did the work here, our did. They just are too busy. They don't really get back to you, they don't answer. So, I feel like for the people that spent a lot and are very proud of their landscaping, it's not going to be an easy thing to do it within a short time period, even if they have the money, even if they're upset that they have to spend the money, they might just not be able to hire the right people to do it right. So, I hope you guys are very lenient in the ability to give people the phased compliance three-year thing. I know we'd originally talked, earlier in the process, about trying to make that a default. I hope if somebody asks for it, you're not going to push back too hard on saying; you don't really need it.”

Director Miller asked about the new fire engine.

Chief Cuschieri responded that the engine is being built now and that once the frame is done, they will need to make some final adjustments and it should be done in November.

Both Director Miller and Director Holthaus commented on the landscape work that will need to be completed to meet the new ordinance requirements.

## **VI. FIRE CHIEF'S REPORT**

### **District Updates**

- We're preparing for our family open house on June 1st for our fire families, retirees and Board members to come and see the new fire station. So far I believe we have about 130 people that have rsvp'd. Following this event we are in the midst of planning our Badge pinning ceremony tentatively scheduled for mid July.

### **Station Updates**

- Station 7- Budget is still on track and we are currently waiting for VB to submit their final invoices. I did express to them that I would like to have all billing completed before the end of this fiscal year. Also, In tomorrow's meeting we should find out when our final closeout is scheduled with the Town. Also, on Thursday we have our final punch list walk through to address a few remaining items.
- Update from the Fire Foundation- The Foundation has contributed the remaining \$500k to the District as part of the overall project contribution for our rebuild project. They also just approved purchasing a trailer in the amount of \$6700. to hold our firefighter rehab gear that our CERT members will be utilizing to support the needs of the District.

### **State Updates**

- Earlier this month, there was a major victory for special districts and the National Special Districts Coalition (NSDC), where the U.S. House of Representatives overwhelmingly passed the Special District Grant Accessibility Act (H.R. 7525), legislation that would codify a first-ever definition of “special district” in federal law. Additionally, the bill would direct the White House Office of Management and Budget to require federal agencies to ensure that special districts are eligible for all appropriate forms of federal assistance. The vote passed 352-27 and



will go on to the Senate next. On behalf of Woodside Fire I sent a letter to our elected officials to support this.

**3117 Purchase Agreement**

- Once approved by the BOD we will go ahead and follow the timeline that we have outlined out from opening escrow to closing which we hope to have completed by June 30th.

Director Miller mentioned that the JPA meeting was canceled due to insufficient attendance to establish a quorum.

**VII. REPORT ON WRITTEN COMMUNICATIONS**

There were no written communications.

**VIII. REQUESTS FOR ITEMS ON FUTURE AGENDAS**

There were no requests for items on future agendas.

**IX. CLOSED SESSION**

There were no closed session items.

**Adjournment:** The meeting was adjourned at 8:51 P.M.

The next scheduled meeting will be held June 25th, at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Tom Cuschieri – Board Secretary

*Woodside Fire Protection District  
Financial Statement*

<i>Fri, May 31, 2024</i>		<i>2022-2023</i>	<i>2023-2024</i>	<i>+ (-)</i>
<i>Cash Balance - May 1, 2024</i>		<b>\$34,141,882.24</b>	<b>\$33,476,427.27</b>	<b>(\$665,454.97)</b>
<b>ACCT</b>	<b>REVENUE</b>			
1021	<i>FY23-24 CUSEC 2ndPD cleanup</i>		\$2,049,947.74	
1021	<i>FY23-24 Unitary Rev 05</i>		\$26,039.93	
1021	<i>FY23-24 Unitary Railroad 05</i>		\$2,090.55	
1041	<i>FY23-24 Sppl Secured 04</i>		\$80,919.57	
1831	<i>FY23-24 HOPTR 5/24</i>		\$21,994.31	
2658	<i>Woodside Fire Foundation</i>		\$500,000.00	
2658	<i>JPA - Apr- Jun 2024 Supervisor Pay</i>		\$1,650.00	
2658	<i>AMR Overage - 2020 uncashed check</i>		\$2,000.00	
2658	<i>ChargePoint Revenue-Apr 2024</i>		\$212.71	
2660	<i>York Risk Services - workers comp</i>		\$3,932.22	
4111	<i>Q3-22 &amp; Q2-23 Amendments State Tax refund</i>		\$5,269.37	
4111	<i>Q2, Q4-2022 Amendments 941x refund</i>		\$16,860.67	
4111	<i>Town of Portola Valley - Q2 2024 CERRP</i>		\$10,748.08	
4111	<i>Town of Woodside - Q2 2024 CERRP</i>		\$10,748.08	
4451	<i>Town of PV-Jan&amp;Feb 24 PR Tax</i>		\$1,232.84	
4631	<i>OptumRx Overpayment refund</i>		\$104.10	
5156-1	<i>House Fund</i>		\$1,546.17	
5612	<i>Town of PV-Jan&amp;Feb 24 WC</i>		\$1,737.21	
5733-20	<i>Town of Woodside</i>		\$40,133.00	
5733-20	<i>Town of PV</i>		\$40,133.00	
5733-21	<i>Town of PV-March 24 Chipping Maint</i>		\$2,934.43	
5733-22	<i>Town of PV-March 2024 Mitigation</i>		\$16,592.85	
5731-9	<i>Menlo Fire 24-Drill</i>		\$4,742.76	
5733-3	<i>Inspection Fees (5733-3)</i>		\$20,041.71	
5733-54	<i>Hyw 35 Grant</i>		\$403,653.87	
5733-72	<i>Sprinkler*Permit Program(5733-72)</i>		\$2,507.80	
5876-5	<i>SMCO - Union Bank Fees (Feb24)</i>		(\$147.10)	
5927-21	<i>SafeSitter Training Program</i>		\$445.00	
		<b>\$2,437,228.93</b>	<b>\$3,268,070.87</b>	
		<b>\$36,579,111.17</b>	<b>\$36,744,498.14</b>	<b>\$165,386.97</b>
<b>EXPENDITURES :</b>				
	<i>SMCO Journal Entries void ck#512,666,650</i>		\$570.70	
	<i>April 2023-2024</i>	\$1,990,287.94	\$4,492,114.16	\$2,501,826.22
	<i>Cash Balance June 1, 2024</i>	<b>\$34,588,823.23</b>	<b>\$32,252,954.68</b>	<b>(\$2,335,868.55)</b>

*Woodside Fire Protection District  
Statement of Accounts*

<b>ACCT#</b>	<b>31-May-2024 Account</b>	<b>Amount Budgeted</b>	<b>Warrants DRAWN LAST MONTH</b>	<b>Warrants Drawn This Period</b>	<b>Warrants Drawn YTD</b>	<b>Budget Balance</b>	<b>% Used 11/12 Months</b>
4111	Salary	\$13,328,962	\$10,545,459	\$1,074,603	\$11,576,436	\$1,752,525	87%
4321	Dist Retirement	\$4,515,319	\$3,910,285	\$166,931	\$4,077,217	\$438,102	90%
4413	District Medical	\$2,278,426	\$1,927,665	\$217,247	\$2,144,912	\$133,514	94%
4415	Medicare	\$193,270	\$160,153	\$17,075	\$177,228	\$16,042	92%
4451	Dist Umpl Benefits	\$12,180	\$12,114	\$14	\$10,895	\$1,285	89%
4631	Dist Empl Benefits	\$39,789	\$30,001	\$2,598	\$32,495	\$7,294	82%
<b>ACCT#</b>	<b>SUB-TOTAL</b>	<b>\$20,367,945</b>	<b>\$16,585,677</b>	<b>\$1,478,469</b>	<b>\$18,019,183</b>	<b>\$2,348,763</b>	<b>88%</b>
5121-8	OCC*Strike Team	\$10,000	\$107,264	\$0	\$107,264	(\$97,264)	1073%
5121	Clothing	\$136,060	\$98,261	\$6,197	\$104,458	\$31,602	77%
5156	Household	\$46,750	\$31,376	\$3,798	\$33,628	\$13,122	72%
5165	Medical Expense	\$181,931	\$63,214	\$6,729	\$69,943	\$111,988	38%
5199	Office Expense	\$4,725	\$2,261	\$407	\$2,669	\$2,056	56%
5212	Computer Program	\$240,656	\$144,275	\$17,739	\$162,014	\$78,642	67%
5231	Small Tools	\$3,000	\$412	\$0	\$412	\$2,588	14%
5332	Membership	\$10,927	\$11,811	\$196	\$12,007	(\$1,080)	110%
5341	Legal Notices	\$36,682	\$36,682	\$0	\$36,682	(\$0)	100%
5415	Maint Equipment	\$367,000	\$277,101	\$30,333	\$307,434	\$59,566	84%
5416	Gas * Oil	\$126,048	\$114,740	\$5,525	\$120,265	\$5,783	95%
5417	Maint Tires	\$25,000	\$11,900	\$0	\$11,900	\$13,100	48%
5424	Maint Radio	\$20,100	\$8,225	\$372	\$8,597	\$11,503	43%
5426	Maint Office Equip	\$10,550	\$8,443	\$694	\$9,137	\$1,413	87%
5428	Maint Structure	\$49,000	\$39,901	\$4,538	\$44,439	\$4,561	91%
5611	Other Insurance	\$106,773	\$106,773	\$0	\$106,773	\$0	100%
5612	Workers Comp	\$913,721	\$934,852	\$0	\$933,115	(\$19,394)	102%
5638	Utilities	\$89,500	\$80,349	\$10,823	\$91,172	(\$1,672)	102%
5639	Radio Dispatching	\$12,475	\$5,920	\$2,960	\$8,879	\$3,596	71%
5641	Telephone	\$113,114	\$88,752	\$13,765	\$102,517	\$10,597	91%
5722	Trans * Travel	\$1,500	\$504	\$110	\$615	\$885	41%
5731	Training*Education	\$317,742	\$171,116	\$32,806	\$199,180	\$118,562	63%
5732	Health & Wellness	\$70,000	\$135,760	\$4,457	\$140,218	(\$70,218)	200%
5733	Fire Prevention	\$138,034	\$157,106	\$141,821	-\$227,069	\$365,103	-165%
5734	Seminars*Conf*Class	\$11,000	\$1,206	\$4	\$1,210	\$9,790	11%
5876	Profess Services	\$157,385	\$266,875	\$25,587	\$292,608	(\$135,223)	186%
5878	GIS*Mapping	\$100,000	\$14,972	\$5,138	\$20,110	\$79,890	20%
5927	Program Act. Exp.	\$41,437	\$30,574	\$4,150	\$34,279	\$7,158	83%
5928	Emergency Operations	\$6,000	\$4,694	\$102	\$4,796	\$1,204	80%
5966	Dist Spec Exp.	\$45,630	\$36,811	\$348	\$37,159	\$8,471	81%
<b>ACCT#</b>	<b>SUB-TOTAL</b>	<b>\$3,382,740</b>	<b>\$2,992,130</b>	<b>\$318,599</b>	<b>\$2,776,408</b>	<b>\$713,596</b>	<b>82%</b>
7011	LTVV/CMD	\$0	-\$69,229	\$42,131	-\$27,098	\$27,098	
7111	Land Expense	\$0	\$0	\$350,000	\$350,000	(\$350,000)	
7112	Interim * New Station(s)	\$5,000	\$4,007	\$0.00	\$4,007	\$993	
7211	Struct. Improvement	\$23,500	\$0	\$3,461	\$3,461	\$20,039	15%
7311	Equipment	\$155,250	\$140,475	\$4,817	\$145,292	\$9,958	94%
7410	Admin/808 Portola Rd	\$269,866	\$202,608	\$20,194	\$222,802	\$47,064	83%
<b>ACCT#</b>	<b>SUB-TOTAL</b>	<b>\$453,616</b>	<b>\$277,862</b>	<b>\$420,603</b>	<b>\$698,464</b>	<b>-\$244,848</b>	<b>0%</b>
8811	Interim Station 7 (Reso)	\$9,495,047	\$6,586,518	\$2,274,284	\$8,860,802	\$634,245	93%
8612	Equip Reserves (Reso)	\$3,202,454	\$38,261	\$0	\$38,261	\$3,164,193	1%
8824	Retire/GASB Reserves (Reso)	\$3,643,572	\$0	\$0	\$0	\$3,643,572	
	<b>TOTAL</b>	<b>\$24,204,301</b>	<b>\$26,480,447</b>	<b>\$4,491,954</b>	<b>\$30,393,118</b>	<b>\$2,817,511</b>	<b>126%</b>

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Date	Num	Name	Split	Paid Amount
05/01/2024	687	ANDREW INENAGA	20000 · *Accounts Payable	-1,600.00
05/01/2024	688	DAVID SMERNOFF	20000 · *Accounts Payable	-4,950.00
05/01/2024	689	DEB SMITH	20000 · *Accounts Payable	-1,050.00
05/01/2024	690	GREG VAN HAUSER	20000 · *Accounts Payable	-2,400.00
05/01/2024	691	JACOB AVERBUCK	20000 · *Accounts Payable	-1,550.00
05/01/2024	692	KAREN BAKER	20000 · *Accounts Payable	-5,000.00
05/01/2024	693	KAREN SAMUELS	20000 · *Accounts Payable	-2,237.50
05/01/2024	694	KATIE VIGEANT	20000 · *Accounts Payable	-3,450.00
05/01/2024	695	LEAH PELUFO	20000 · *Accounts Payable	-3,000.00
05/01/2024	696	MARC LEVAGGI	20000 · *Accounts Payable	-3,356.86
05/01/2024	697	MICHAEL WARD	20000 · *Accounts Payable	-5,000.00
05/01/2024	698	MOLLY ENGLEBRECHT	20000 · *Accounts Payable	-4,980.00
05/01/2024	699	RUTH AND GERRY NELSON	20000 · *Accounts Payable	-1,050.00
05/01/2024	700	THOMAS SISSON	20000 · *Accounts Payable	-2,250.00
05/01/2024	701	TOM THAYER	20000 · *Accounts Payable	-256.78
05/01/2024	702	ACC BUSINESS	20000 · *Accounts Payable	-1,940.52
05/01/2024	703	AT&T MOBILITY	20000 · *Accounts Payable	-2,023.59
05/01/2024	704	BEN IMBER	20000 · *Accounts Payable	-995.00
05/01/2024	705	BFI OF CA INC OX MTN LANDFILL	20000 · *Accounts Payable	-1,074.77
05/01/2024	706	CAL-LINE EQUIPMENT, INC	20000 · *Accounts Payable	-3,097.44
05/01/2024	707	CITY OF REDWOOD CITY	20000 · *Accounts Payable	-2,959.75
05/01/2024	708	CJW ARCHITECTURE	20000 · *Accounts Payable	-2,587.50
05/01/2024	709	FUSION CLOUD SERVICES LLC	20000 · *Accounts Payable	-1,354.19
05/01/2024	710	HEALTH CARE DENTAL TRUST	20000 · *Accounts Payable	-14,476.40
05/01/2024	711	KAISER FOUNDATION HEALTH PLAN, INC	20000 · *Accounts Payable	-280.00
05/01/2024	712	METRO MOBILE COMMUNICATIONS	20000 · *Accounts Payable	-383.09
05/01/2024	713	NICOLAS MILLER-MORALES	20000 · *Accounts Payable	-1,255.00
05/01/2024	714	OFR GROUP	20000 · *Accounts Payable	-11,676.88
05/01/2024	715	RENNE PUBLIC LAW GROUP	20000 · *Accounts Payable	-9,673.57
05/01/2024	716	RingCentral Inc.	20000 · *Accounts Payable	-1,201.68
05/01/2024	717	STEPFORD	20000 · *Accounts Payable	-10,436.00
05/01/2024	718	STERICYCLE, INC	20000 · *Accounts Payable	-440.35
05/01/2024	719	VISION SERVICE PLAN	20000 · *Accounts Payable	-3,559.80
05/01/2024	720	WAGeworks, INC	20000 · *Accounts Payable	-136.50
05/01/2024	721	WITMER PUBLIC SAFETY GROUP, INC	20000 · *Accounts Payable	-721.25
05/01/2024	722	WSD	20000 · *Accounts Payable	-737.50
05/01/2024	723	LORI AREVALO	5641-2 · Cell P.-Command Staff * Vehicle	-160.00
05/01/2024	05-01	VOID CK#650	5641-2 · Cell P.-Command Staff * Vehicle	160.00
05/01/2024	04-01R		4321 · District Retirement	283,854.19
05/01/2024	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-1,426.54
05/01/2024	CC-PAYMT	ELAVON MERCHANT SERVICES	5733-3	-445.41
05/02/2024	724	San Mateo County Clerk	20000 · *Accounts Payable	-50.00
05/03/2024	P/R APR 24	ADP PAYROLL DEDUCTION	4111 · Salary	-1,384.52
05/03/2024	P/R 04/24	ADP PAYROLL DEDUCTION	4111 · Salary	-436.15
05/03/2024	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-75.00
05/06/2024	EFT-DEBIT	CALPERS*HEALTH BENEFITS DIVISION	-SPLIT-	-183,657.28
05/07/2024	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-49.86
05/07/2024	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-722.50
05/08/2024	725	BFI OF CA INC OX MTN LANDFILL	20000 · *Accounts Payable	-224.60
05/08/2024	726	CALIFORNIA WATER SERVICE CO	20000 · *Accounts Payable	-39.62
05/08/2024	727	CITY OF REDWOOD CITY*WATER	20000 · *Accounts Payable	-503.92
05/08/2024	728	CJW ARCHITECTURE	20000 · *Accounts Payable	-8,443.76
05/08/2024	729	CLARK PEST CONTROL	20000 · *Accounts Payable	-145.00
05/08/2024	730	COUNTY RESTAURANT SUPPLY	20000 · *Accounts Payable	-65.95
05/08/2024	731	ENGINEERED FIRE SYSTEMS, INC	20000 · *Accounts Payable	-1,000.00
05/08/2024	732	HEALTH CARE EMPLOYEES MEDICAL TRUST	20000 · *Accounts Payable	-2,224.95
05/08/2024	733	IMAGETREND, INC	20000 · *Accounts Payable	-3,625.00
05/08/2024	734	MOBIUS FIT	20000 · *Accounts Payable	-1,125.00
05/08/2024	735	MRC	20000 · *Accounts Payable	-192.57
05/08/2024	736	NTA LIFE BUSINESS SERVICES GROUP	20000 · *Accounts Payable	-22.50
05/08/2024	737	PACIFIC GAS & ELECTRIC	20000 · *Accounts Payable	-610.58

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05/08/2024	738	RICOH USA, INC	20000 · *Accounts Payable	-490.44
05/08/2024	739	RON RAMIES AUTOMOTIVE INC	20000 · *Accounts Payable	-1,734.50
05/08/2024	740	VANCE BROWN	20000 · *Accounts Payable	-1,316,472.76
05/08/2024	741	W H DEMPSEY ENGINEERING, LLC	20000 · *Accounts Payable	-99,720.00
05/08/2024	742	VANCE BROWN	20000 · *Accounts Payable	-685,606.80
05/08/2024	743	VANCE BROWN	20000 · *Accounts Payable	-242,900.87
05/08/2024	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-5.00
05/09/2024	EFT-DEBIT	CALPERS*457 DEFERRED PROGRAM	4111 · Salary	-24,933.27
05/09/2024	EFT-DEBIT	ING LIFE INSURANCE & ANNUITY CO	4111 · Salary	-2,404.17
05/13/2024	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-41.68
05/14/2024	744	POSTMASTER SC POST OFFICE	20000 · *Accounts Payable	-1,500.00
05/14/2024	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-873.62
05/15/2024	P/R 051524	ADP PAYROLL DEDUCTION	-SPLIT-	-488,198.89
05/15/2024	745	ANDREW HIHI	20000 · *Accounts Payable	-2,162.41
05/15/2024	746	APPLE, INC	20000 · *Accounts Payable	-1,973.47
05/15/2024	747	ARBA	20000 · *Accounts Payable	-679.32
05/15/2024	748	AT&T MOBILITY	20000 · *Accounts Payable	-2,023.59
05/15/2024	749	BCN*BENEFITS COMMUNICATION NETWORK	20000 · *Accounts Payable	-110.00
05/15/2024	750	COMCAST BUSINESS	20000 · *Accounts Payable	-1,830.83
05/15/2024	751	EMBARCADERO MEDIA FOUNDATION	20000 · *Accounts Payable	-280.00
05/15/2024	752	GREEN INFRASTRUCTURE DESIGN	20000 · *Accounts Payable	-1,200.00
05/15/2024	753	IMAGETREND, INC	20000 · *Accounts Payable	-9,152.27
05/15/2024	754	JACKSON-HIRSH, INC	20000 · *Accounts Payable	-114.29
05/15/2024	755	PACIFIC GAS & ELECTRIC	20000 · *Accounts Payable	-224.22
05/15/2024	756	RECOLOGY SAN MATEO COUNTY	20000 · *Accounts Payable	-284.91
05/15/2024	757	SAMBASAFETY	20000 · *Accounts Payable	-182.83
05/15/2024	758	SCL	20000 · *Accounts Payable	-4,278.96
05/15/2024	759	SMC INFORMATION SERVICES DEPARTMENT	20000 · *Accounts Payable	-356.52
05/15/2024	760	TURNOUT MAINTENANCE CO., LLC	20000 · *Accounts Payable	-60.00
05/15/2024	761	URBAN FUTURES, INC	20000 · *Accounts Payable	-3,050.00
05/15/2024	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-60.15
05/20/2024	762	WFPD HOUSE FUND	20000 · *Accounts Payable	-1,290.00
05/21/2024	763	DANIEL DEMPSEY	4111 · Salary	-85.00
05/21/2024	764	KIMBERLY GIULIACCI	4111 · Salary	-85.00
05/21/2024	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-35.00
05/22/2024	765	AMERICAN MESSAGING	20000 · *Accounts Payable	-11.73
05/22/2024	766	AMERICAN PORTABLES	20000 · *Accounts Payable	-253.28
05/22/2024	767	BENJAMIN ZOLNIEREK	20000 · *Accounts Payable	-168.00
05/22/2024	768	BIN LIU	20000 · *Accounts Payable	-190.16
05/22/2024	769	BRANDON CUSCHIERI	20000 · *Accounts Payable	-168.00
05/22/2024	770	BUS & EQUIPMENT REPAIR	20000 · *Accounts Payable	-23,449.50
05/22/2024	771	C A P F	20000 · *Accounts Payable	-1,563.50
05/22/2024	772	CAL-LINE EQUIPMENT, INC	20000 · *Accounts Payable	-790.17
05/22/2024	773	CALIFORNIA WATER SERVICE CO	20000 · *Accounts Payable	-760.64
05/22/2024	774	GREEN WASTE	20000 · *Accounts Payable	-432.35
05/22/2024	775	GUARDIAN	20000 · *Accounts Payable	-245.56
05/22/2024	776	HEALTH CARE DENTAL TRUST	20000 · *Accounts Payable	-14,476.40
05/22/2024	777	JARED ABBOTT	20000 · *Accounts Payable	-845.00
05/22/2024	778	KAISER FOUNDATION HEALTH PLAN, INC	20000 · *Accounts Payable	-1,430.00
05/22/2024	779	L.N. CURTIS & SONS	20000 · *Accounts Payable	-9,486.84
05/22/2024	780	LEGAL SHIELD	20000 · *Accounts Payable	-616.05
05/22/2024	781	LORI AREVALO	20000 · *Accounts Payable	-160.00
05/22/2024	782	MARC AKIYAMA	20000 · *Accounts Payable	-168.00
05/22/2024	783	N P F B A * LONG TERM CARE	20000 · *Accounts Payable	-255.00
05/22/2024	784	NEW YORK LIFE	20000 · *Accounts Payable	-1,373.92
05/22/2024	785	NICK GREGORY	20000 · *Accounts Payable	-168.00
05/22/2024	786	PACIFIC GAS & ELECTRIC	20000 · *Accounts Payable	-7,967.17
05/22/2024	787	PAUL CONWAY SHIELDS	20000 · *Accounts Payable	-654.58
05/22/2024	788	PORTOLA VALLEY HARDWARE	20000 · *Accounts Payable	-347.74
05/22/2024	789	PRODIGY PRESS, INC	20000 · *Accounts Payable	-409.24
05/22/2024	790	RENNE PUBLIC LAW GROUP	20000 · *Accounts Payable	-12,863.04

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Date	Num	Name	Split	Paid Amount
05/22/2024	791	RingCentral Inc.	20000 · *Accounts Payable	-1,615.38
05/22/2024	792	RON RAMIES AUTOMOTIVE INC	20000 · *Accounts Payable	-506.49
05/22/2024	793	SAN MATEO CO PUBLIC SAFETY COMMUNICATION	20000 · *Accounts Payable	-360.10
05/22/2024	794	SUMMIT AUTO BODY & PAINTING	20000 · *Accounts Payable	-500.00
05/22/2024	795	U.S. BANK CORP PAYMENT SYSTEMS	20000 · *Accounts Payable	-25,494.90
05/22/2024	796	VERIZON WIRELESS	20000 · *Accounts Payable	-891.46
05/22/2024	797	WSD	20000 · *Accounts Payable	-2,423.84
05/22/2024	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-99.00
05/23/2024	798	ANTHEM BLUE CROSS	20000 · *Accounts Payable	-2,961.04
05/24/2024	EFT-DEBIT	CALPERS*RETIREMENT	-SPLIT-	-283,854.19
05/28/2024	EFT-DEBIT	CALPERS*457 DEFERRED PROGRAM	4111 · Salary	-25,033.27
05/28/2024	EFT-DEBIT	ING LIFE INSURANCE & ANNUITY CO	4111 · Salary	-4,104.16
05/29/2024	799	ALL IN ONE BUILDING MAINTENANCE	20000 · *Accounts Payable	-585.00
05/29/2024	800	BEAU WITSOE	20000 · *Accounts Payable	-250.00
05/29/2024	801	BFI OF CA INC OX MTN LANDFILL	20000 · *Accounts Payable	-679.68
05/29/2024	802	CLARK PEST CONTROL	20000 · *Accounts Payable	-318.00
05/29/2024	803	MIKE AND LISA DOUGLAS	20000 · *Accounts Payable	-17,303.27
05/29/2024	804	R & S ERECTION NORTH PENINSULA, INC	20000 · *Accounts Payable	-3,461.00
05/29/2024	805	Ricoh USA, Inc.	20000 · *Accounts Payable	-10.50
05/29/2024	806	SAN MATEO COUNTY FIREFIGHTERS L2400	20000 · *Accounts Payable	-6,347.00
05/29/2024	807	WFPD ENGINE CO 35	20000 · *Accounts Payable	-470.00
05/29/2024	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-103.27
05/29/2024	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-129.61
05/30/2024	808	FIRST AMERICAN TITLE	7111 · Land Expense	-350,000.00
05/30/2024	809	STEVE SLAUGHTER	4111 · Salary	-54,434.35
05/29/2024	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-89.00
05/31/2024	P/R 053124	ADP PAYROLL DEDUCTION	-SPLIT-	-421,403.96
05/31/2024	05-03	RECORD MAY-24 RETIREMENT	4321 · District Retirement	-279,112.61
<b>TOTAL</b>				<b>-4,491,954.16</b>

Monthly Board of Directors  
Expense \* Revenue Report for FY 23-24

6/11/2024														
	in \$000's	31-Jul-23	31-Aug-23	30-Sep-23	31-Oct-23	30-Nov-23	31-Dec-23	31-Jan-24	29-Feb-24	31-Mar-24	30-Apr-24	31-May-24	31-May-24	30-Jun-24
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	Estimated	ACTUAL	Estimated
Beg.Cash Balance		\$33,041	\$27,460	\$27,090	\$25,527	\$24,994	\$22,204	\$33,461	\$32,603	\$29,893	\$29,367	\$37,779	\$33,476	\$37,314
<b>EXPENSES:</b>														
Payroll		(\$824)	(\$1,029)	(\$893)	(\$891)	(\$1,401)	(\$945)	(\$921)	(\$1,056)	(\$1,080)	(\$888)	(\$952)	(\$948)	(\$952)
Overtime		(\$202)	(\$183)	(\$213)	(\$185)	(\$228)	(\$176)	(\$122)	(\$100)	(\$124)	(\$181)	(\$159)	(\$127)	(\$159)
Retirement		(\$1)	(\$341)	(\$172)	(\$166)	(\$170)	(\$164)	(\$187)	(\$171)	(\$170)	(\$170)	(\$376)	(\$167)	(\$376)
Monthly Expenses		(\$673)	(\$715)	(\$575)	(\$251)	(\$134)	(\$592)	(\$578)	(\$456)	(\$361)	(\$659)	(\$493)	(\$626)	(\$493)
SDRMA (WC Ins)		(\$903)												
Retirement*GASB														
New Engine			(\$38)	(\$13)	(\$41)									
Loan Payment					(\$231)						(\$721)			
Land Expense													(\$350)	
Contingency Appropriations				(\$250)			\$250							
UAL Retirement * 115 Trust Account		(\$2,198)												
<b>Sub-Total</b>		<b>(\$4,801)</b>	<b>(\$2,306)</b>	<b>(\$2,116)</b>	<b>(\$1,765)</b>	<b>(\$1,933)</b>	<b>(\$1,627)</b>	<b>(\$1,808)</b>	<b>(\$1,783)</b>	<b>(\$1,735)</b>	<b>(\$2,619)</b>	<b>(\$1,980)</b>	<b>(\$2,218)</b>	<b>(\$1,980)</b>
Interim Sta. 7* Remodel* Sta.8		(\$1,176)	(\$123)	(\$2,592)	(\$5,602)	(\$2,214)	(\$168)	(\$3,132)	(\$1,335)	(\$144)	(\$177)		(\$2,274)	
<b>TOTAL EXPENSE</b>		<b>(\$5,977)</b>	<b>(\$2,429)</b>	<b>(\$4,708)</b>	<b>(\$7,368)</b>	<b>(\$4,147)</b>	<b>(\$1,795)</b>	<b>(\$4,940)</b>	<b>(\$3,118)</b>	<b>(\$1,879)</b>	<b>(\$2,796)</b>	<b>(\$1,980)</b>	<b>(\$4,492)</b>	<b>(\$1,980)</b>
<b>REVENUE:</b>														
1021 Property Tax Cur Sec						\$1,155	\$10,336	\$1,630		\$1,155	\$6,409	\$1,264	\$2,078	\$632
1031 Property Tax Cur Unsec					\$884					\$53				
1033 Prior Yr. - Unsecured Tax					(\$6)									
1041 Property Tax SB813			\$19	\$22	\$18	\$44	\$56	\$101	\$47	\$100	\$40	\$64	\$81	\$64
1521 Interest Earned (Allocation)		\$264			\$240			\$243		\$303				
1831 Homeowners Property Tax Relief							\$9	\$22				\$5	\$22	\$5
2658 Misc Revenue-JPA-Cell Towers		\$43	\$122	\$43	\$43	\$44	\$55		\$2	\$1		\$51	\$4	\$51
1046 ERAF			\$1,543					\$1,627						
Reimbursements-Refunds, etc*														
*State Comp*House Fund*Empl*VOIDS		\$89	\$354	\$80	\$356	\$114	\$157	\$432	\$358	\$43	\$153	\$131	\$583	\$131
Strike Team monies received			\$21				\$159	\$27						
Woodside Fire Foundation				\$3,000	\$5,300		\$2,280						\$500	
<b>TOTAL REVENUE</b>		<b>\$396</b>	<b>\$2,059</b>	<b>\$3,145</b>	<b>\$6,835</b>	<b>\$1,357</b>	<b>\$13,052</b>	<b>\$4,082</b>	<b>\$407</b>	<b>\$1,352</b>	<b>\$6,905</b>	<b>\$1,515</b>	<b>\$3,268</b>	<b>\$883</b>
End Cash Balance/Total Reserves		\$27,460	\$27,090	\$25,527	\$24,994	\$22,204	\$33,461	\$32,603	\$29,893	\$29,367	\$33,476	\$37,314	\$32,253	\$36,217
<b>GASB Postemployment Healthcare Cost</b>		<b>\$8,670</b>	<b>\$8,670</b>	<b>\$8,670</b>	<b>\$8,670</b>	<b>\$8,670</b>	<b>\$6,202</b>	<b>\$6,202</b>	<b>\$6,202</b>	<b>\$6,202</b>	<b>\$6,202</b>	<b>\$6,202</b>	<b>\$6,202</b>	<b>\$6,202</b>
<b>Employer Retirement Liability</b>		<b>\$35,710</b>	<b>\$35,710</b>	<b>\$35,710</b>	<b>\$35,710</b>	<b>\$35,710</b>	<b>\$35,710</b>	<b>\$35,710</b>	<b>\$35,710</b>	<b>\$35,710</b>	<b>\$35,710</b>	<b>\$35,710</b>	<b>\$35,710</b>	<b>\$35,710</b>
Estimated Expenses		(\$2,891)	(\$2,346)	(\$1,980)	(\$2,221)	(\$1,980)	(\$1,980)	(\$1,980)	(\$1,980)	(\$1,980)	(\$2,691)	(\$1,980)	(\$1,980)	(\$1,980)
Actual Expenses		(\$5,977)	(\$2,429)	(\$4,708)	(\$7,368)	(\$4,147)	(\$1,795)	(\$4,940)	(\$3,118)	(\$1,879)	(\$2,796)		(\$4,492)	
Difference +/-		\$3,086	\$83	\$2,728	\$5,147	\$2,167	(\$185)	\$2,960	\$1,138	(\$101)	\$105	(\$1,980)	\$2,512	(\$1,980)
Estimated Revenue		\$215	\$1,513	\$251	\$1,001	\$1,655	\$10,262	\$3,902	\$135	\$1,574	\$6,388	\$1,515	\$1,515	\$2,393
Actual Revenue		\$396	\$2,059	\$3,145	\$6,835	\$1,357	\$13,052	\$4,082	\$407	\$1,352	\$6,905	\$0	\$3,268	\$883
Difference +/-		\$181	\$546	\$2,894	\$5,834	(\$298)	\$2,790	\$180	\$272	(\$222)	\$517	(\$1,515)	\$1,753	(\$1,510)

## List view of all incidents (last month)

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
<b>Basic Incident City Name (FD1.16): ATN</b>					
05/19/2024 17:15:41	MF24-4052	ALMENDRAL	ATN	Cultivated trees or nursery stock fire (VF)	94027
<b>Basic Incident City Name (FD1.16): Emerald Lakes</b>					
05/03/2024 10:08:42	WF24-678	JEFFERSON	Emerald Lakes	Cancelled en route, did not arrive on scene.	94062
05/04/2024 14:22:47	WF24-697	LAKEMEAD	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
05/05/2024 03:42:24	WF24-701	MARIANI	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
05/05/2024 05:37:33	WF24-702	CALIFORNIA	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
05/07/2024 11:17:06	WF24-716	SYLVAN	Emerald Lakes	Cancelled en route, did not arrive on scene.	94062
05/07/2024 11:54:27	WF24-717	LAKEVIEW	Emerald Lakes	Cancelled en route, did not arrive on scene.	94062
05/11/2024 08:02:57	WF24-748	EDGECLIFF	Emerald Lakes	Water or steam leak	94062
05/12/2024 03:02:55	WF24-753	LAKEMEAD	Emerald Lakes	Lift Assist, no medical merit	94062
05/12/2024 17:04:33	WF24-754	LAKEMEAD	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
05/16/2024 06:39:22	WF24-773	FAR CREEK	Emerald Lakes	Cancelled en route, did not arrive on scene.	94062
05/16/2024 07:11:11	WF24-775	FAR CREEK	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
05/23/2024 08:49:20	WF24-804	OAK PARK	Emerald Lakes	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
05/23/2024 12:33:48	WF24-806	CALIFORNIA	Emerald Lakes	Public service, excluding Lift Assist (see 554) (PA)	94062
<b>Basic Incident City Name (FD1.16): La Honda</b>					
05/17/2024 22:40:03	DF24-923	ALPINE	La Honda	Motor vehicle accident with no injuries. (TA)	94020
05/18/2024 19:48:29	DF24-930	LA HONDA	La Honda	Cancelled en route, did not arrive on scene.	94020
05/31/2024 12:07:58	DF24-993	LA HONDA	La Honda		94020
<b>Basic Incident City Name (FD1.16): LAD</b>					
05/01/2024 03:17:36	WF24-664	PECORA	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
05/01/2024 11:34:55	WF24-668	ALPINE	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
05/08/2024 07:16:01	WF24-724	ALPINE	LAD	Public service, excluding Lift Assist (see 554) (PA)	94028
05/12/2024 21:36:56	WF24-756	LA MESA	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
05/14/2024 03:00:44	WF24-763	LA MESA	LAD	Cancelled en route, did not arrive on scene.	94028
05/14/2024 11:05:33	WF24-764	LUCERO	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
05/17/2024 06:56:58	WF24-780	LA CUESTA	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
05/17/2024 18:45:19	WF24-782	LA MESA	LAD	False Alarm - CO detector activation, no CO (FACM)	94028
05/18/2024 20:36:59	WF24-784	LA CUESTA	LAD	Motor vehicle accident with no injuries. (TA)	94028
05/19/2024 20:00:36	WF24-790	LA MESA	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
05/22/2024 12:59:37	WF24-801	ALPINE	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
05/28/2024 11:04:54	WF24-836	ALPINE	LAD	(UTL) No incident found on arrival at dispatch address	94028
05/28/2024 11:18:10	WF24-837	ALPINE	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
05/29/2024 15:07:22	WF24-845	LA MESA	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
<b>Basic Incident City Name (FD1.16): LTW</b>					
05/08/2024 12:00:06	WF24-729	ALPINE	LTW	Tree Down (TDOWN)	94028
05/17/2024 17:25:48	WF24-781	CIERVOS	LTW	Public service, excluding Lift Assist (see 554) (PA)	94028
05/26/2024 20:20:33	WF24-826	VISTA VERDE	LTW	Animal problem - snakes, insects, nuisance	94028



Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
				animals, loose animals, etc...	
05/28/2024 07:34:48	WF24-832	LOS TRANCOS	LTW	EMS call, excluding vehicle accident with injury (MED)	94028
05/29/2024 06:58:45	WF24-842	VISTA VERDE	LTW	False Alarm - Smoke detector activation due to malfunction (FAS)	94028
<b>Basic Incident City Name (FD1.16): Menlo Park</b>					
05/24/2024 15:59:15	DF24-964	ALPINE RD OFF	Menlo Park	Cancelled en route, did not arrive on scene.	94028
<b>Basic Incident City Name (FD1.16): PA</b>					
05/09/2024 21:34:01	WF24-737	SB 280	PA	MVA with injuries (TA)	94028
<b>Basic Incident City Name (FD1.16): Palo Alto</b>					
05/14/2024 13:39:20	WF24-767	NB 280	PA	Car Fire - Passenger vehicle fire , not a motorhome	94301
<b>Basic Incident City Name (FD1.16): Portola Valley</b>					
05/01/2024 13:51:04	WF24-669	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/02/2024 13:55:11	WF24-674	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/02/2024 14:38:29	WF24-675	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/03/2024 13:09:53	WF24-680	ALPINE	Portola Valley	MVA vs pedestrian with injuries (TA)	94028
05/04/2024 13:42:08	WF24-694	PALMER	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/04/2024 13:58:45	WF24-695	DEER MEADOW	Portola Valley	Tree Down (TDOWN)	94028
05/04/2024 17:12:44	WF24-699	CORTE MADERA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/05/2024 07:13:45	WF24-703	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/05/2024 10:35:15	WF24-707	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/05/2024 14:46:45	WF24-708	PORTOLA	Portola Valley	(UTL) No incident found on arrival at dispatch address	94028
05/05/2024 20:26:33	WF24-710	WESTRIDGE	Portola Valley	Public service, excluding Lift Assist (see 554) (PA)	94028
05/06/2024 10:12:17	WF24-711	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/07/2024 04:05:34	WF24-713	WESTRIDGE	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/07/2024 10:29:12	WF24-715	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/07/2024 12:50:07	WF24-718	WESTRIDGE	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/07/2024 12:55:02	WF24-719	REDBERRY	Portola Valley	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94028
05/08/2024 10:03:44	WF24-728	PALMER	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/08/2024 15:06:38	WF24-731	CANYON	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/08/2024 15:28:40	WF24-732	SOLANA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/09/2024 10:29:33	WF24-734	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/09/2024 15:51:55	WF24-735	PORTOLA	Portola Valley	Motor vehicle accident with no injuries. (TA)	94062
05/09/2024 19:36:43	WF24-736	MEADOW CREEK	Portola Valley	Smoke detector activation (FAS)	94028
05/10/2024 11:29:58	WF24-739	GEORGIA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/10/2024 16:56:54	WF24-743	ESCOBAR	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/10/2024 17:06:53	WF24-744	ALPINE	Portola Valley	Cancelled en route, did not arrive on scene.	94028
05/10/2024 23:51:46	WF24-746	FAWN	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/11/2024 02:22:34	WF24-747	SKYLINE	Portola Valley	(UTL) No incident found on arrival at dispatch address	94028

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
05/11/2024 19:09:02	WF24-750	WILLOWBROOK	Portola Valley	Tree Down (TDOWN)	94028
05/13/2024 14:38:10	WF24-759	CERVANTES	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/13/2024 15:05:46	WF24-760	PORTOLA	Portola Valley	Animal problem - snakes, insects, nuisance animals, loose animals, etc...	94028
05/13/2024 15:48:49	WF24-761	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/13/2024 20:11:03	WF24-762	WESTRIDGE	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/14/2024 11:08:42	WF24-765	OAK FOREST	Portola Valley	Gas leak (natural gas or LPG)	94028
05/14/2024 12:03:12	WF24-766	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/14/2024 14:53:26	WF24-768	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/19/2024 06:28:30	WF24-785	PORTOLA	Portola Valley	Smoke detector activation (FAS)	94028
05/19/2024 09:41:05	WF24-786	GOLDEN OAK	Portola Valley	Flooding Conditions mitigation (Water Vac, Pump, Etc...) (PAW)	94028
05/19/2024 17:08:32	WF24-789	CERVANTES	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/20/2024 15:48:14	WF24-792	RUSSELL	Portola Valley	Lift Assist, no medical merit	94028
05/20/2024 18:03:22	WF24-793	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/21/2024 13:12:13	WF24-798	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/22/2024 05:07:24	WF24-799	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/23/2024 10:11:09	WF24-805	STONEGATE	Portola Valley	False Alarm - CO detector activation, no CO (FACM)	94028
05/23/2024 19:40:15	WF24-809	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/25/2024 19:11:30	WF24-820	GOLDEN HILLS	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/26/2024 18:07:56	WF24-824	PALMER	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/27/2024 16:00:46	WF24-829	RUSSELL	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/28/2024 05:15:58	WF24-831	WESTRIDGE	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/28/2024 08:33:01	WF24-834	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/28/2024 14:22:36	WF24-839	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
05/28/2024 16:29:07	WF24-840	ARAPAHOE	Portola Valley	Tree Down (TDOWN)	94028
05/28/2024 22:28:28	WF24-841	TAN OAK	Portola Valley	Flooding Conditions mitigation (Water Vac, Pump, Etc...) (PAW)	94028
05/29/2024 12:17:40	WF24-844	PORTOLA	Portola Valley	EMS call, Bicyclist Down (MED)	94028
05/31/2024 20:13:30	WF24-856	PORTOLA	Portola Valley	Smoke detector activation (FAS)	94028
<b>Basic Incident City Name (FD1.16): Redwood City</b>					
05/14/2024 15:52:31	RF24-5234	WOODSIDE	Redwood City	MVA with injuries (TA)	94061
05/14/2024 21:16:06	WF24-769	COLTON	Redwood City	EMS call, excluding vehicle accident with injury (MED)	94062
05/19/2024 16:29:13	RF24-5420	CARLOS	Redwood City	Building fire (SF)	94061
05/25/2024 18:40:26	RF24-5638	JEFFERSON	Redwood City	Cancelled en route, did not arrive on scene.	94062
05/28/2024 16:08:02	RF24-5747	SB 101	Redwood City	Cancelled en route, did not arrive on scene.	94063
05/29/2024 09:24:17	RF24-5778	EL CAMINO REAL	Redwood City	MVA with injuries (TA)	94063
05/30/2024 11:27:27	RF24-5833	BREWSTER	Redwood City	Cancelled en route, did not arrive on scene.	94062
05/30/2024 11:36:11	RF24-5835	EL CAMINO REAL	Redwood City	Cancelled en route, did not arrive on scene.	94061
05/30/2024 11:40:48	RF24-5836	JEFFERSON	Redwood City	Cancelled en route, did not arrive on scene.	94063
<b>Basic Incident City Name (FD1.16): Skylonda</b>					
05/19/2024 13:20:42	WF24-788	SKYLINE	Skylonda	MVA with injuries (TA)	94028

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
05/27/2024 14:51:50	DF24-978	SKYLINE	Skylonda	Cancelled en route, did not arrive on scene.	94062
<b>Basic Incident City Name (FD1.16): UC</b>					
05/30/2024 12:14:42	WF24-848	SB 280	UC	Car Fire - Passenger vehicle fire , not a motorhome	94020
<b>Basic Incident City Name (FD1.16): Unincorporated South of 92</b>					
05/01/2024 18:13:12	WF24-670	NB 280	Unincorporated South of 92	Medical assist, assist EMS crew with manpower for lift assistance (MED)	94062
05/04/2024 11:34:17	DF24-843	SB 280	Unincorporated South of 92	Motor vehicle accident with no injuries. (TA)	94062
05/04/2024 12:29:24	WF24-690	SB 280	Unincorporated South of 92	Cancelled en route, did not arrive on scene.	94062
05/04/2024 12:56:23	DF24-846	NB 280	Unincorporated South of 92	Cancelled en route, did not arrive on scene.	94070
05/04/2024 14:09:51	WF24-696	SB 280	Unincorporated South of 92	Motor vehicle accident with no injuries. involving Bicyclist	94062
05/07/2024 16:12:44	WF24-722	NB 280	Unincorporated South of 92	MVA with injuries (TA)	94062
05/12/2024 00:56:28	DF24-884	SKYLINE	Unincorporated South of 92	Cancelled en route, did not arrive on scene.	94020
05/14/2024 22:08:32	WF24-771	SB 280	Unincorporated South of 92	MVA with injuries (TA)	94062
05/22/2024 13:36:48	WF24-802	SB 280	Unincorporated South of 92	EMS call, excluding vehicle accident with injury (MED)	94062
05/24/2024 17:14:54	WF24-814	EDGEWOOD	Unincorporated South of 92	(UTL) No incident found on arrival at dispatch address	94062
05/27/2024 16:59:28	WF24-830	SKYLINE	Unincorporated South of 92	EMS call, excluding vehicle accident with injury (MED)	94062
05/30/2024 15:55:54	WF24-849	SB 280	Unincorporated South of 92	Cancelled en route, did not arrive on scene.	94062
05/31/2024 10:44:27	DF24-992	CANADA	Unincorporated South of 92		94062
<b>Basic Incident City Name (FD1.16): Woodside</b>					
05/01/2024 09:44:54	WF24-666	FARM HILL	Woodside	Motor vehicle accident with no injuries. (TA)	94061
05/01/2024 10:17:26	WF24-667	SAND HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94028
05/01/2024 18:31:38	WF24-671	OLIVE HILL	Woodside	Cancelled en route, did not arrive on scene.	94062
05/01/2024 19:03:04	WF24-672	FARM HILL	Woodside	Car Fire - Passenger vehicle fire , not a motorhome	94061
05/02/2024 02:46:46	WF24-673	HIDDEN VALLEY	Woodside	Cancelled en route, did not arrive on scene.	94028
05/02/2024 18:23:57	WF24-676	FARM HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94061
05/03/2024 00:06:06	WF24-677	WHISKEY HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/03/2024 12:48:10	WF24-679	LANING	Woodside	Odor of Gas, gas scare (HMI)	94062
05/03/2024 13:10:49	WF24-681	FARM HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94061
05/03/2024 17:13:12	WF24-682	NB 280	Woodside	(UTL) No incident found on arrival at dispatch address	94062
05/03/2024 18:49:16	WF24-685	CALIFORNIA	Woodside	Flooding Conditions mitigation (Water Vac, Pump, Etc...) (PAW)	94062
05/04/2024 00:47:41	WF24-686	CREST	Woodside	Cancelled en route, did not arrive on scene.	94062
05/04/2024 09:03:52	WF24-687	OLIVE HILL	Woodside	Public service, excluding Lift Assist (see 554) (PA)	94062
05/04/2024 11:12:17	WF24-688	BROOKWOOD	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/04/2024 11:28:28	WF24-689	SB 280	Woodside	(UTL) No incident found on arrival at dispatch address	94062
05/04/2024 12:47:16	WF24-691	NB 280	Woodside	Motor vehicle accident with no injuries. (TA)	94062
05/04/2024 12:54:47	WF24-692	NB 280	Woodside	Cancelled en route, did not arrive on scene.	94062
05/04/2024 13:07:38	WF24-693	SB 280	Woodside	Motor vehicle accident with no injuries. (TA)	94062
05/04/2024 15:07:51	WF24-698	CANADA	Woodside	False Alarm - Smoke detector activation	94062

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
				due to malfunction (FAS)	
05/04/2024 17:37:04	WF24-700	MANUELLA	Woodside	Cancelled en route, did not arrive on scene.	94062
05/05/2024 07:43:28	WF24-704	PARK N RIDE WDS	Woodside	Public service, excluding Lift Assist (see 554) (PA)	94062
05/05/2024 08:04:55	WF24-705	WOODSIDE	Woodside	(UTL) No incident found on arrival at dispatch address	94062
05/05/2024 08:47:34	WF24-706	WOODSIDE	Woodside	Cancelled en route, did not arrive on scene.	94062
05/05/2024 15:52:41	WF24-709	WHISKEY HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/06/2024 21:22:55	WF24-712	SB 280	Woodside	Cancelled en route, did not arrive on scene.	94028
05/07/2024 15:35:30	WF24-720	SAND HILL	Woodside	Motor vehicle accident with no injuries. (TA)	94062
05/07/2024 15:39:29	WF24-721	MANZANITA	Woodside	(UTL) No incident found on arrival at dispatch address	94062
05/08/2024 06:50:24	WF24-723	PORTOLA	Woodside	Cancelled en route, did not arrive on scene.	94062
05/08/2024 08:34:28	WF24-725	HIGH	Woodside	Cancelled en route, did not arrive on scene.	94062
05/08/2024 08:44:54	WF24-726	CANADA	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/08/2024 16:18:47	WF24-733	FARM HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94061
05/10/2024 11:26:42	WF24-738	TRIPP	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
05/10/2024 12:20:45	WF24-740	CANADA	Woodside	MVA with injuries (TA)	94062
05/10/2024 12:24:35	WF24-741	CANADA	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/10/2024 16:35:51	WF24-742	PORTOLA	Woodside	Trench/below-grade rescue	94062
05/10/2024 17:08:53	WF24-745	HARDWICK	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/11/2024 18:02:52	WF24-749	SKYLINE	Woodside	Wires Down, Power line down (WDOWN)	94062
05/11/2024 19:34:50	WF24-751	WOODSIDE	Woodside	False Alarm - Unintentional (Accidental) Alarm system activation, no fire (FA)	94062
05/12/2024 20:18:51	WF24-755	ALTA VISTA	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/13/2024 12:03:12	WF24-757	WOODSIDE	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/13/2024 12:47:03	WF24-758	KINGS MOUNTAIN	Woodside	(UTL) No incident found on arrival at dispatch address	94062
05/14/2024 21:51:44	WF24-770	MOUNTAIN HOME	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/15/2024 12:29:01	WF24-772	GODETIA	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
05/16/2024 14:44:52	WF24-777	WOODSIDE	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/16/2024 19:52:38	WF24-778	WOODSIDE	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/16/2024 21:53:41	WF24-779	PORTOLA	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
05/18/2024 14:19:15	WF24-783	WOODSIDE	Woodside	False Alarm - Alarm Sounding (FA)	94062
05/19/2024 11:59:50	WF24-787	FOREST VIEW	Woodside	Motor vehicle accident with no injuries. (TA)	94062
05/20/2024 15:17:10	WF24-791	WOODSIDE	Woodside	HazMat Investigation, none found	94062
05/21/2024 08:44:28	WF24-795	ALBION	Woodside	False Alarm - Smoke detector activation due to malfunction (FAS)	94062
05/21/2024 09:17:25	WF24-796	FARM HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94061
05/22/2024 10:28:47	WF24-800	CANADA	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/23/2024 14:59:19	WF24-807	CANADA	Woodside	(UTL) No incident found on arrival at dispatch address	94062
05/23/2024 16:13:52	WF24-808	SAND HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/24/2024 06:56:30	WF24-811	ESPINOSA	Woodside	Lift Assist, no medical merit	94062
05/24/2024 08:35:56	WF24-812	LA HONDA	Woodside	(UTL) No incident found on arrival at	94062

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
				dispatch address	
05/24/2024 14:27:32	WF24-813	SAND HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94028
05/24/2024 18:18:17	WF24-815	FARM HILL	Woodside	(UTL) No incident found on arrival at dispatch address	94061
05/24/2024 18:21:12	WF24-816	FAMILY FARM	Woodside	Animal rescue	94062
05/24/2024 20:19:04	WF24-817	GLENWOOD	Woodside	Water or steam leak	94062
05/25/2024 07:17:36	WF24-818	TRIPP	Woodside	Motor vehicle accident with no injuries. (TA)	94062
05/25/2024 13:26:01	WF24-819	WOODSIDE RD [ACF]	Woodside	Wires Down, Power line down (WDOWN)	94062
05/26/2024 01:44:44	WF24-821	WHISKEY HILL	Woodside	MVA with injuries (TA)	94062
05/26/2024 10:36:25	WF24-822	MOUNTAIN HOME	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/26/2024 12:39:02	WF24-823	WOODSIDE	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/26/2024 18:37:39	WF24-825	SKYLINE	Woodside	Lock-out (vehicle, unoccupied) (LO)	94062
05/26/2024 20:28:31	WF24-827	PORTOLA	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
05/27/2024 14:30:59	WF24-828	FARM	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/28/2024 08:13:02	WF24-833	OLIVE HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/28/2024 09:03:20	WF24-835	NB 280	Woodside	(UTL) No incident found on arrival at dispatch address	94027
05/28/2024 14:05:01	WF24-838	FARM HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94061
05/29/2024 10:07:27	WF24-843	OLIVE HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/29/2024 22:54:02	WF24-846	WARD	Woodside	Cancelled en route, did not arrive on scene.	94062
05/30/2024 02:02:28	WF24-847	OLIVE HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/31/2024 04:23:07	WF24-852	OLIVE HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/31/2024 09:17:55	WF24-853	SOUTHGATE	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
05/31/2024 12:53:18	WF24-854	FAMILY FARM	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
05/31/2024 14:56:15	WF24-855	WOODSIDE	Woodside	Cancelled en route, did not arrive on scene.	94062
05/31/2024 21:43:44	WF24-859	ELEANOR	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
<b>Basic Incident City Name (FD1.16): WSB</b>					
05/04/2024 15:10:56	MF24-3612	WOODSIDE	WSB	MVA with injuries (TA)	94061
05/08/2024 13:34:47	WF24-730	CHURCHILL	WSB	EMS call, excluding vehicle accident with injury (MED)	94062
05/16/2024 12:15:13	WF24-776	CHURCHILL AVE [ALAMEDA SIDE]	WSB	EMS call, excluding vehicle accident with injury (MED)	94062
05/26/2024 00:12:19	MF24-4264	SANTIAGO	WSB	MVA with injuries (TA)	94061

Report Criteria
Basic Incident City Name (Fd1.16): Is Not Blank Ladera Portola Valley Skylonda Town of Portola Valley Town of Woodside Woodside
Cad2 Basic Incident Date: Is Equal To Last Month

Description
This report displays a list view of all incidents and their corresponding area within WFPD

## WFPD Board of Directors Zoom Meetings 2024

1/30/2024 <https://youtu.be/FcgTSaGsqxY>

2/27/2024 <https://youtu.be/p9NUFqEmTEQ>

3/26/2024 <https://youtu.be/6imBzWXkk64>

4/30/2024 <https://youtu.be/AUy-r6SHFO8>

5/28/2024 <https://youtu.be/k3fTB97My8I>

**WOODSIDE FIRE PROTECTION**  
**Prelim Summary Budget**  
**2024-2025**

<b>SALARY &amp; BENEFITS</b>		2023-2024	2024-2025	Over/Under	
4111	Salary	\$13,328,962	\$13,370,685	\$41,724	0.31%
4321	District Retirement	\$4,515,319	\$4,859,169	\$343,850	7.62%
4413	District Medical	\$2,278,426	\$2,613,245	\$334,819	14.70%
4415	Medicare	\$193,270	\$208,196	\$14,926	7.72%
4451	District Unemployment	\$12,180	\$12,586	\$406	3.33%
4631	District Employee Benefits	\$39,789	\$39,414	-\$375	-0.94%
	<b>Sub-Total</b>	<b>\$20,367,945</b>	<b>\$21,103,296</b>	<b>\$735,350</b>	<b>3.61%</b>
<b>SERVICES &amp; SUPPLIES</b>					
5121	Clothing	\$146,060	\$148,501	\$2,441	1.67%
5156	Household	\$46,750	\$37,000	-\$9,750	-20.86%
5165	EMS Expense	\$181,931	\$224,102	\$42,171	23.18%
5199	Office Expense	\$4,725	\$4,750	\$25	0.53%
5212	Information Technology	\$240,656	\$242,530	\$1,874	0.78%
5231	Small Tools	\$3,000	\$3,000	\$0	0.00%
5332	Membership	\$10,927	\$12,125	\$1,198	10.96%
5341	Legal Notice * Elections	\$36,682	\$76,800	\$40,118	109.37%
5415	Maintenance Equipment	\$367,000	\$394,900	\$27,900	7.60%
5416	Gas * Oil	\$126,048	\$130,100	\$4,052	3.21%
5417	Maintenance Tires	\$25,000	\$15,000	-\$10,000	-40.00%
5424	Maintenance Radio	\$20,100	\$20,500	\$400	1.99%
5426	Maintenance Office Equipment	\$10,550	\$10,640	\$90	0.85%
5428	Maintenance Structure	\$49,000	\$117,020	\$68,020	138.82%
5611	Insurance	\$106,773	\$122,789	\$16,016	15.00%
5612	Workers Comp Insurance	\$913,721	\$1,493,215	\$579,494	63.42%
5638	Utilities	\$89,500	\$138,842	\$49,342	55.13%
5639	Radio Dispatching	\$12,475	\$12,239	-\$236	-1.89%
5641	Communications	\$113,114	\$118,288	\$5,174	4.57%
5722	Transportation * Travel	\$1,500	\$1,500	\$0	0.00%
5731	Training * Education	\$317,742	\$221,767	-\$95,975	-30.21%
5732	Health & Wellness	\$70,000	\$100,000	\$30,000	42.86%
5733	Fire Prevention	\$138,284	\$576,886	\$438,602	317.17%
5734	Seminars*Conferences	\$11,000	\$11,000	\$0	0.00%
5876	Professional Services	\$157,385	\$205,098	\$47,713	30.32%
5878	GIS*Mapping	\$100,000	\$74,500	-\$25,500	-25.50%
5927	Disaster Preparedness Expense	\$41,437	\$48,350	\$6,913	16.68%
5928	Emergency Operations	\$6,000	\$25,000	\$19,000	316.67%
5966	District Special Expense	\$45,630	\$45,630	\$0	0.00%
	<b>Sub-Total</b>	<b>\$3,392,990</b>	<b>\$4,632,072</b>	<b>\$1,239,082</b>	<b>36.52%</b>
<b>FIXED ASSETS</b>					
7112	STA#7 Loan Pmt	\$5,000	\$953,200	\$948,200	18964.00%
7211	Structure Improvements	\$23,500	\$46,000	\$22,500	95.74%
7311	Equipment	\$155,250	\$295,250	\$140,000	90.18%
7410	Admin - 808 Portola Road	\$269,866	\$297,004	\$27,138	10.06%
7411	Human Resource	\$0	\$2,500	\$2,500	
	<b>Sub-Total</b>	<b>\$453,616</b>	<b>\$1,593,954</b>	<b>\$1,140,338</b>	<b>251.39%</b>
<b>TOTAL</b>		<b>\$24,214,551</b>	<b>\$27,329,321</b>	<b>\$3,114,769</b>	<b>12.86%</b>

**WOODSIDE FIRE PROTECTION**  
**Prelim Summary Budget**  
**2024-2025**

<b>RESERVES</b>		2023-2024	2024-2025	Over/Under	
8610	Contingency Appropriations	\$250,000	\$250,000	\$0	0.00%
8612	Equipment Reserves	\$3,202,454	\$3,829,883	\$627,429	19.59%
8810	Capital Outlay Reserves	\$366,615	\$416,615	\$50,000	13.64%
8811	Capital Building Reserves	\$9,495,046	\$1,050,237	-\$8,444,809	-88.94%
8820	General Reserves	\$16,083,944	\$18,853,608	\$3,769,664	23.44%
8824	Retirement/GASB Reserves	\$3,643,572	\$3,643,572	\$0	0.00%
	Estimated Cash Balance	\$33,041,631	\$28,043,915	-\$4,997,716	-15.13%
<b>GRAND TOTAL</b>		<b>\$57,498,410</b>	<b>\$55,510,839</b>	<b>-\$1,987,570</b>	<b>\$0</b>

<b>ESTIMATED REVENUE</b>		2023-2024	2024-2025	Over/Under	
	Ending Cash Balance 6/30/23	\$33,041,631			
	Ending Cash Balance 6/20/2024		\$28,043,915		
	Property Tax Current Secured (1021)	\$25,277,912	\$23,110,262	-\$2,167,650	-8.58%
	Property Tax Current Unsecured (1031)	\$856,023	\$981,509	\$125,486	14.66%
	Interest (1521)	\$397,714	\$785,714	\$388,000	97.56%
	Homeowners Property Tax Relief (1831)	\$65,091	\$63,175	-\$1,916	-2.94%
	Property Tax Supplemental SB 813 (1041)	\$774,568	\$623,193	-\$151,375	-19.54%
	Miscellaneous (2658, 2659, 2660, 2661)	\$612,555	\$439,102	-\$173,453	-28.32%
	ERAF Rebate		\$1,463,969		
	ERAF Shift	(\$3,527,084)	(\$3,496,758)	\$30,326	-0.86%
<b>REVENUE TOTAL</b>		<b>\$24,456,779</b>	<b>\$27,466,924</b>	<b>\$3,010,145</b>	<b>12.31%</b>
<b>TOTAL MONIES AVAILABLE</b>		<b>\$57,498,410</b>	<b>\$55,510,839</b>	<b>-\$1,987,570</b>	<b>-3.46%</b>

Expenditures	\$24,214,551	\$27,329,321	\$3,114,769	12.86%
Operating Surplus / Deficit	\$242,227	\$137,603	\$379,830	156.81%



*WOODSIDE FIRE PROTECTION  
Prelim Summary Budget  
2024-2025*

**GANN LIMITATIONS**

	2023-2024	2024-2025
Spending Limits	\$14,787,795	\$15,246,498
Budget Expenditures	\$24,214,551	\$27,329,321
Budget Expenditures not subject to Gann	\$8,254,812	\$12,125,090
Budget Expenditures subject to Gann	\$15,459,739	\$15,204,231
Under Gann Spending Limits	-\$171,944	\$42,267

**CASH BALANCE - 5 YEARS**

Cash Balance June 30, 2020 = \$29,165,574  
Cash Balance June 30, 2021 = \$32,997,479  
Cash Balance June 30, 2022 = \$32,098,593  
Cash Balance June 30, 2023 = \$33,041,631  
Cash Balance May 31, 2024 = \$32,252,955

**WOODSIDE FIRE PROTECTION DISTRICT**  
**Prelim Detail Budget**  
**2024 -2025**

<b>4111 SALARY</b>		<b>\$13,370,685</b>
	Base Pay*Incentives*Overtime	\$13,370,685
<b>4321 DISTRICT RETIREMENT</b>		<b>\$4,859,169</b>
	\$4,935,790 Safety - First Level @ 26.3%	\$1,298,113
	Safety - UAL 9623 97.637%	\$2,607,765
	\$629,767 Safety - Second Level @ 23.29%	\$146,673
	Safety -UAL 9624 0.263%	\$7,015
	\$4,802,565 Safety - PEPRA @ 14.72%	\$706,938
	Safety -UAL 25285 0.619%	\$16,536
	\$446,983 Misc - PEPRA @ 8.18%	\$36,563
	Misc -UAL 26270 0.054%	\$1,432
	\$0 Misc - First @ 12.67%	\$0
	Misc -UAL 331 1.428%	\$38,135
<b>4413 DISTRICT MEDICAL</b>		<b>\$2,613,245</b>
	Calpers HBD (56) Active	\$1,551,698
	(50) Retired	\$841,866
	Dental	\$176,323
	Vision Care	\$43,358
<b>4415 DISTRICT MEDICARE &amp; SS Tax</b>		<b>\$208,196</b>
	\$13,344,885 Medicare @ 1.45%	
<b>4451 DISTRICT UNEMPL INS</b>		<b>\$12,586</b>
	62 Employees @ \$7000 = \$434,000 SUI @ 2.9%	\$12,586
<b>4631 DISTRICT EMPL BENEFITS</b>		<b>\$39,414</b>
	CAPFF LTD	\$20,178
	ARBA LINS	\$10,070
	EAP Program	\$3,750
	BCN	\$1,416
	Guardian Adm Ins	\$4,000

**WOODSIDE FIRE PROTECTION DISTRICT**  
**Prelim Detail Budget**  
**2024 -2025**

<b>5121</b>	<b>CLOTHING AND PERSONAL SUPPLIES</b>		<b>\$148,501</b>
	Clothing allowance	\$2,500	
	EMS Rain/Gear	\$1,500	
	Wildland Gear	\$13,810	
	Structure Gear	\$44,851	
	New Hire(s) Safety Gear	\$40,000	
	Prevention PPE	\$13,952	
	PPE Maintenance	\$18,561	
	Contingency	\$5,000	
	Extrication Gear	\$7,000	
	Balistic Gear	\$1,327	
<b>5156</b>	<b>HOUSEHOLD EXPENSES</b>		<b>\$37,000</b>
	Supplies, kitchenware, appliances, BBQ	\$30,000	
	New Mattress	\$2,000	
	Emergency Logistics	\$5,000	
<b>5165</b>	<b>MEDICAL EXPENSE</b>		<b>\$224,102</b>
	Disposable	5,500	
	Non-Disposable	\$10,000	
	Compliance	\$74,277	
	Lifepak/Lucas/AED Service	\$40,000	
	Training	\$70,425	
	First Aid * CPR	\$7,000	
	Tactical Medic Equip/Trug-ITSM	\$10,000	
	OO Line EMT/Medic	\$2,400	
	Technology	\$4,000	
	Flu Clinic	\$500	
<b>5199</b>	<b>OFFICE EXPENSE</b>		<b>\$4,750</b>
	General office supplies	\$2,000	
	Postage	\$1,250	
	Subscriptions	\$500	
	Business Cards*Stationary	\$1,000	
<b>5212</b>	<b>INFORMATION TECHNOLOGY</b>		<b>\$242,530</b>
	Stepford Maintenance	\$35,000	
	Hardware Purchases*Upgrades*Security	\$32,000	
	Software	\$31,500	
	Telestaff * Customer Support	\$30,000	
	Website	\$6,300	
	Contingency	\$5,000	
	Stepford Hosting	\$27,090	
	RMS Vendor - Firehouse Program	\$15,000	
	IT - Overtime	\$20,000	
	AV Equipment*Maint*Repair	\$6,300	
	Tablet Command (\$500 per unit, per year)	\$20,000	
	FSA Bandwidth (3 stations @ \$3000)	\$11,340	
	Digital Forms	\$3,000	
<b>5231</b>	<b>SMALL TOOLS</b>		<b>\$3,000</b>
	Minor tools & equipment of insignificant value (\$250.00). Not to be a fixed asset or replacement	\$3,000	
<b>5332</b>	<b>MEMBERSHIPS</b>		<b>\$12,125</b>
	Miscellaneous:	\$12,125	
	Fire Chiefs, NFPA, SDRMA, NorCal,		
	Fire Prevention Assoc., CSDA		
<b>5341</b>	<b>LEGAL NOTICES</b>		<b>\$76,800</b>
	Publication of legally required notices, reports, Board Elections.	\$76,800	

**WOODSIDE FIRE PROTECTION DISTRICT**  
**Prelim Detail Budget**  
**2024 -2025**

<b>5415 MAINTENANCE EQUIPMENT</b>		<b>\$394,900</b>
Vehicle Repairs	\$280,000	
Tool/Equipment Maint	\$40,000	
Radio Repairs (Mobile & Portable)	\$15,000	
Cal OSHA - Safety	\$2,500	
Misc Seminars - incl OT, lodging/mat'l's	\$15,000	
DMV Reporting (12 mos @ \$200)	\$2,400	
Knox Operational	\$10,000	
Contingency	\$5,000	
Operations Labor	\$25,000	
<b>5416 GAS*OIL</b>		<b>\$130,100</b>
Bulk gas and oil for vehicles and equipment	\$120,000	
State Board of Equilzation	\$6,000	
Bay Area Management	\$1,100	
Tec Spill Control	\$3,000	
<b>5417 MAINTENANCE TIRES</b>		<b>\$15,000</b>
Tire*wheel repairs and/or replacements	\$15,000	
<b>5424 MAINTENANCE RADIO</b>		<b>\$20,500</b>
Pagers	\$2,000	
FSA Maintenance Contract (TE)	\$10,000	
FSA Maintenance Improvement/TEA Repairs	\$7,500	
Contingency	\$1,000	
<b>5426 MAINTENANCE OFFICE EQUIPMENT</b>		<b>\$10,640</b>
Copier Maintenance Contract/Lease/Copies	\$10,000	
Postage Meter Contract Lease	\$640	
<b>5428 MAINTENANCE STRUCTURE</b>		<b>\$117,020</b>
Landscaping	\$12,000	
Station Maintenance*Repairs	\$50,000	
Station Generators-Annual Maintenance	\$5,000	
SCBA Filling Station Maintenance	\$2,520	
Garage Doors Repairs	\$10,000	
Air Exchange	\$6,000	
HVAC Contract	\$20,000	
Annual Station Extinguisher Maintenance	\$3,000	
Contingency	\$3,500	
Tools*Supplies	\$5,000	
<b>5611 INSURANCE</b>		<b>\$122,789</b>
Portfolio of Liability Insurance	\$122,789	
<b>5612 WORKERS COMPENSATION INSURANCE</b>		<b>\$1,493,215</b>
On duty injury insurance coverage	\$1,493,215	
<b>5638 UTILITIES</b>		<b>\$138,842</b>
Pacific Gas & Electric	\$114,000	
California Water * City of Redwood City Water	\$15,995	
Green Waste * Recology	\$8,847	

**WOODSIDE FIRE PROTECTION DISTRICT**  
**Prelim Detail Budget**  
**2024 -2025**

<b>5639</b>	<b>DISPATCHING</b>		<b>\$12,239</b>
	Net Six *JPA	\$12,239	
<b>5641</b>	<b>COMMUNICATIONS</b>		<b>\$118,288</b>
	Office Phones	\$15,000	
	Cell Phones - Command Staff*Vehicles	\$18,240	
	Station Alarm Monitoring	\$16,970	
	AED Corner - Stations 7 Maint	\$1,000	
	Internet - All Stations	\$40,000	
	Verizon*AT&T Air Cards	\$22,800	
	Analog Microwave	\$4,278	
<b>5722</b>	<b>TRANSPORTATION * TRAVEL</b>		<b>\$1,500</b>
	Bridge tolls, parking fees, meal allowance and misc travel fees	\$1,500	
<b>5731</b>	<b>TRAINING * EDUCATION</b>		<b>\$221,767</b>
	Promotional	\$10,000	
	New Hires*Fire Academy	\$25,000	
	SFM Course Tuition	\$5,000	
	Training Support Materials:	\$23,170	
	IFSTA library replacement for 3 stations	\$1,097	
	USAR	\$30,000	
	Cadet Program	\$5,000	
	Continued Education Program	\$60,000	
	Drivers Operator Training	\$15,000	
	OT Instructors*Training Spec-Cadre	\$30,000	
	Annual Wildland Drill	\$2,500	
	Probationary Training*Testing	\$10,000	
	Contingency	\$5,000	
<b>5732</b>	<b>Account 5732 Health * Wellness</b>		<b>\$100,000</b>
	Health & Wellness	\$10,000	
	Health & Fitness Program	\$20,000	
	Exercise equipment	\$10,000	
	Employee physicals *Fit Testing*Thyroid Testing	\$60,000	
<b>5733</b>	<b>FIRE PREVENTION</b>		<b>\$576,886</b>
	Mitigation Program	\$108,696	
	Fire Adapted Community Program	\$5,000	
	Wildfire Hazard Risk Assessment Plan	\$50,000	
	Hydrant Routine Maintenance*Blue Dots	\$10,000	
	Prevention Inter*Seasonal DSI Inspectors	\$60,000	
	New Grant	\$250	
	SMC Hazardous Fuel/Evacuation Routes- Grant	\$250	
	Hwy 35 Evacuation	\$250	
	SMC Thornewood	\$250	
	2024 PGE	\$250	
	Database/Software	\$71,075	
	Temporary Contract Services	\$138,365	
	General Contract Services	\$20,000	
	Equipment Rental	\$1,000	
	Photography Serv Expenditure	\$500	
	Fire Prevention Public Relations	\$34,000	
	Legal Services	\$20,000	
	Brochures*Flyers*Public Announcements	\$6,000	
	Materials&Supplies	\$3,000	
	Knox	\$1,250	
	Special Mailers*Postage	\$10,000	
	Investigators*Inspectors Equip	\$2,000	
	Electronic Equipment	\$6,500	
	Contingency	\$750	
	Seminars/Classes/Training	\$22,000	
	Conference/Meeting Registration	\$2,500	
	Memberships	\$3,000	

**WOODSIDE FIRE PROTECTION DISTRICT**  
**Prelim Detail Budget**  
**2024 -2025**

<b>5734 SEMINARS*CONFERENCES*CLASSES</b>		<b>\$11,000</b>
Chief's Planning Session	\$2,000	
Chief's Professional Development-classes/seminars/WUI	\$3,500	
Chief Officers Profess Dev - classes/seminars/WUI	\$3,500	
Administration Classes*Travel	\$2,000	
<b>5876 PROFESSIONAL SERVICES</b>		<b>\$205,098</b>
Auditing Services	\$24,750	
GASB45*CalPERS Reports	\$10,200	
Legal Services	\$150,000	
UPS*Misc	\$250	
SMCO Service Charge*Bank Fees	\$4,000	
CAL-OPPS Shared Hosting Services	\$4,000	
Contingency	\$500	
Policies & Procedures-Lexipole	\$11,398	
<b>5878 GIS*Mapping</b>		<b>\$74,500</b>
Projects and Production		
Production (Print)	\$3,000	
Production (Digital)	\$5,000	
Continuing education	\$250	
Preplans	\$5,000	
Commercial Inspections	\$5,000	
Contract Services		
GIS consulting services	\$30,000	
GIS consumables	\$250	
GIS contracted services	\$14,000	
Fixed assets		
Hardware	\$2,000	
Overtime	\$10,000	
<b>5927 DISASTER PREPAREDNESS EXPENSE</b>		<b>\$48,350</b>
EPIC * Program*Supplies	\$3,250	
EPIC Prevention Week	\$1,500	
Pub Ed * OT	\$3,000	
EPIC * OT	\$10,000	
Public Education Supplies	\$2,000	
EPIC/Pub Ed Prop Maint	\$500	
Public Education Events*Auction	\$2,000	
Car Seat Insp Tech Course * Programs * Props	\$1,000	
Advertising-CERT Trng.*Drills*Events*Banners	\$1,500	
Pub Ed*EPIC Conferences	\$4,000	
Community Outreach- EPIC Donation	\$10,000	
Safe Sitter Program*OT	\$7,000	
Memberships	\$600	
EPIC*YMSL	\$2,000	
<b>5928 EMERGENCY OPERATIONS</b>		<b>\$25,000</b>
Dept. of Operations DOC/Emergency Notifications	\$25,000	
*Incl's Satellite (4) phone service		
<b>5966 DISTRICT SPECIAL EXPENSES</b>		<b>\$45,630</b>
Events*Rentals*Memorials*Decorations	\$8,000	
LAFCO	\$16,500	
Property Tax	\$14,000	
Sewer use fees for Sta. 7, 8 & 19	\$3,180	
WHS Donations	\$1,450	
District Meetings*Support	\$1,000	
Staff Meetings	\$1,500	

*WOODSIDE FIRE PROTECTION DISTRICT  
Prelim Detail Budget  
2024 -2025*

<i>7112 Interim Sta. 7 * Loan Pmt</i>		<i>\$953,200</i>	<i>\$953,200</i>
	<i>\$953,200</i>		
<i>7211 STRUCTURE IMPROVEMENT*</i>			<i>\$46,000</i>
<i>General Structure Replacements*Repairs</i>	<i>\$42,500</i>		
<i>Contingency</i>	<i>\$3,500</i>		
<i>7311 EQUIPMENT</i>			<i>\$295,250</i>
<i>Hose replacement</i>	<i>\$50,000</i>		
<i>Engine/ Vehicle Equipment Upgrades</i>	<i>\$10,000</i>		
<i>OCC*Strike Team Lodge*Equip</i>	<i>\$10,000</i>		
<i>Strike Team OT</i>	<i>\$5,000</i>		
<i>Mobile/Portable Radio(s)</i>	<i>\$20,000</i>		
<i>Contingency</i>	<i>\$5,000</i>		
<i>New Tool Acquisition</i>	<i>\$50,000</i>		
<i>A &amp; B foam</i>	<i>\$10,000</i>		
<i>Batteries</i>	<i>\$5,000</i>		
<i>Drone Cost</i>	<i>\$30,000</i>		
<i>New Vehicle/Apparatus</i>	<i>\$100,000</i>		
<i>Resolution Items</i>	<i>\$250</i>		
<i>7410 Admin -808 Portola Road</i>			<i>\$297,004</i>
<i>Rent</i> <i>\$17,303.27 mo.</i>	<i>\$172,784</i>		
<i>Monthly Utilities* Mail \$3,000 mo.</i>	<i>\$36,000</i>		
<i>Phones</i>	<i>\$4,000</i>		
<i>Fax Lines</i>	<i>\$1,236</i>		
<i>Internet</i> <i>\$650 mo.</i>	<i>\$48,968</i>		
<i>Ricoh</i>	<i>\$1,996</i>		
<i>Office Cleaning</i>	<i>\$7,020</i>		
<i>Admin-Office Expenses*Repairs</i>	<i>\$20,000</i>		
<i>Contingency</i>	<i>\$5,000</i>		
<i>7411 Human Resource</i>		<i>\$2,500</i>	<i>\$2,500</i>

**RESOLUTION NO. 24-05**

**A RESOLUTION OF THE WOODSIDE FIRE PROTECTION DISTRICT CALLING FOR AN ELECTION TO BE HELD ON NOVEMBER 5, 2024 FOR THE ELECTION OF TWO MEMBERS OF THE BOARD OF DIRECTORS**

The Board of Directors of the Woodside Fire Protection District hereby resolves as follows:

**WHEREAS**, an election has been ordered to be held on November 5, 2024 in the Woodside Fire Protection District (“District”) for the purpose of electing members of its Board of Directors (“Board”); and

**WHEREAS**, pursuant to Section 1001 of the Elections Code of the State of California, there is an established General Statewide election to be held on the same date; and

**WHEREAS**, pursuant to Part 3, Consolidation of Elections, and commencing with Section 10400 of the Elections Code of the State of California, an election for members of the Board may be either completely or partially consolidated with another election held on the same day, if in the same territory, or in territory that is part the same; and

**WHEREAS**, pursuant to Section 10002 of the Elections Code of the State of California, the Board desires to adopt this resolution to request that the Board of Supervisors of the County of San Mateo permit the San Mateo County Chief Elections Officer & Assessor–County Clerk–Recorder (the “Chief Elections Officer”) to render specified services to the Woodside Fire Protection District relating to the conduct of the November 5, 2024 election.

**NOW, THEREFORE, BE IT RESOLVED BY THE WOODSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS:**

**Section 1.** An election is hereby called to be held in and for the Woodside Fire Protection District on November 5, 2024, to elect two members of its Board of Directors for a full term of four years each.

**Section 2.** Pursuant to Elections Code section 10002, the Board of Directors of the Woodside Fire Protection District hereby requests the Board of Supervisors of the County of San Mateo to make available the services of the San Mateo County Chief Elections Officer & Assessor – County Clerk – Recorder (the “Chief Elections Officer”) as the County Elections Official for the purpose of rendering services in the conduct of the election to be held on November 5, 2024.

**Section 3.** The election to be held on November 5, 2024, will be conducted at-large. Each Board member shall reside in the District and shall be elected by the registered voters of the entire District.

**Section 4.** Pursuant to Elections Code section 10509, not less than 125 days prior to the date of the election, the District’s Board Secretary shall deliver a notice to the Chief Elections Officer. The notice shall bear the Board Secretary's signature and the District seal and shall also



contain both of the following:

- (a) The elective offices of the District to be filled at the next general district election, specifying which offices, if any, are for the balance of an unexpired term.
- (b) Whether the District or the candidate is to pay for the publication of a candidate statement.

**Section 5.** Pursuant to Elections Code section 10522, not less than 125 days prior to the date of the election, the Woodside Fire Protection District shall deliver to the Chief Elections Officer a map showing the boundaries of the District and the boundaries of the divisions of the District, if any, within the County and a statement indicating in which divisions a member of the Board of Directors is to be elected and whether any elective officer is to be elected at large at the next general district election.

**Section 6.** The Fire Chief of the Woodside Fire Protection District, or his/ her designee, is hereby authorized and directed to enter an Elections Service Agreement with the Chief Elections Officer regarding the election to be held on November 5, 2024, to outline the detailed services to be provided by both the Woodside Fire Protection District and the Chief Elections Officer.

**Section 7.** The Chief Elections Officer will send an itemized invoice to the Woodside Fire Protection District for all services provided pursuant to the Elections Service Agreement after the election is conducted and all related costs are determined, and the Fire Chief of the Woodside Fire Protection District, or his/her designee, is hereby authorized and directed to submit payment on the full amount of the invoice to the County of San Mateo within forty-five (45) days of the date of the invoice.


**Section 8.** Pursuant to Elections Code section 13307, each candidate for the Board of Directors to be voted in the election to be held on November 5, 2024 may prepare a candidate statement on the appropriate form provided by the Chief Elections Officer. Such statement shall be limited to two hundred words. The prorated costs of printing, mailing and translating the statements shall be paid by the Woodside Fire Protection District.

PASSED, APPROVED, and ADOPTED this 25<sup>th</sup> day of June 2024 at a regular meeting of the District Board held at 808 Portola Valley Road, Portola Valley, California 94028 with the following vote.

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

Dated:

---

Matt Miller, President  
Board of Directors

ATTEST:

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Board Secretary



OFFICE OF  
**ASSESSOR-COUNTY CLERK-RECORDER & ELECTIONS**  
**REGISTRATION & ELECTIONS DIVISION**  
 COUNTY OF SAN MATEO

**Administrative Contact & Incumbent List Form**  
**for the November 5, 2024**  
**Presidential General Election**

**Official District (Jurisdiction) Name:** Woodside Fire Protection District

<b>Primary Administrative Contact</b>		
Name <b>Tom Cuschieri</b>		Phone <b>650-851-1594</b>
E-mail <b>tcuschieri@woodsidefire.org</b>		Fax
<b>Secondary Administrative Contact</b>		
Name <b>Eric Zabala</b>		Phone <b>650-851-1594</b>
E-mail <b>ezabala@woodsidefire.org</b>		Fax
<b>Complete List of Incumbent Board Members – Also Name Incumbent’s Trustee Area/Subdistrict Area if Elected by District – Circle Appointed or Elected</b>		
Name <b>Pat Cain</b>	Trustee Area/Subdistrict Area <b>Woodside Fire Protection District</b>	Most Recent Date (Appointed / Elected) <b>11/2020 Elected</b>
Name <b>Randy Holthaus</b>	Trustee Area/ Subdistrict Area <b>Woodside Fire Protection District</b>	Most Recent Date (Appointed / Elected) <b>11/2022 Appointed</b>
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)

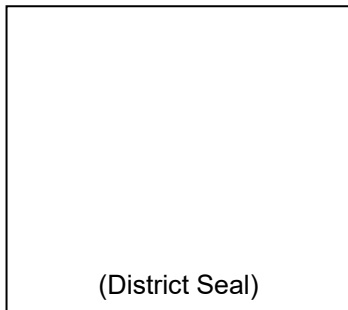


**Candidate Policy Form for Special Districts  
 November 5, 2024**

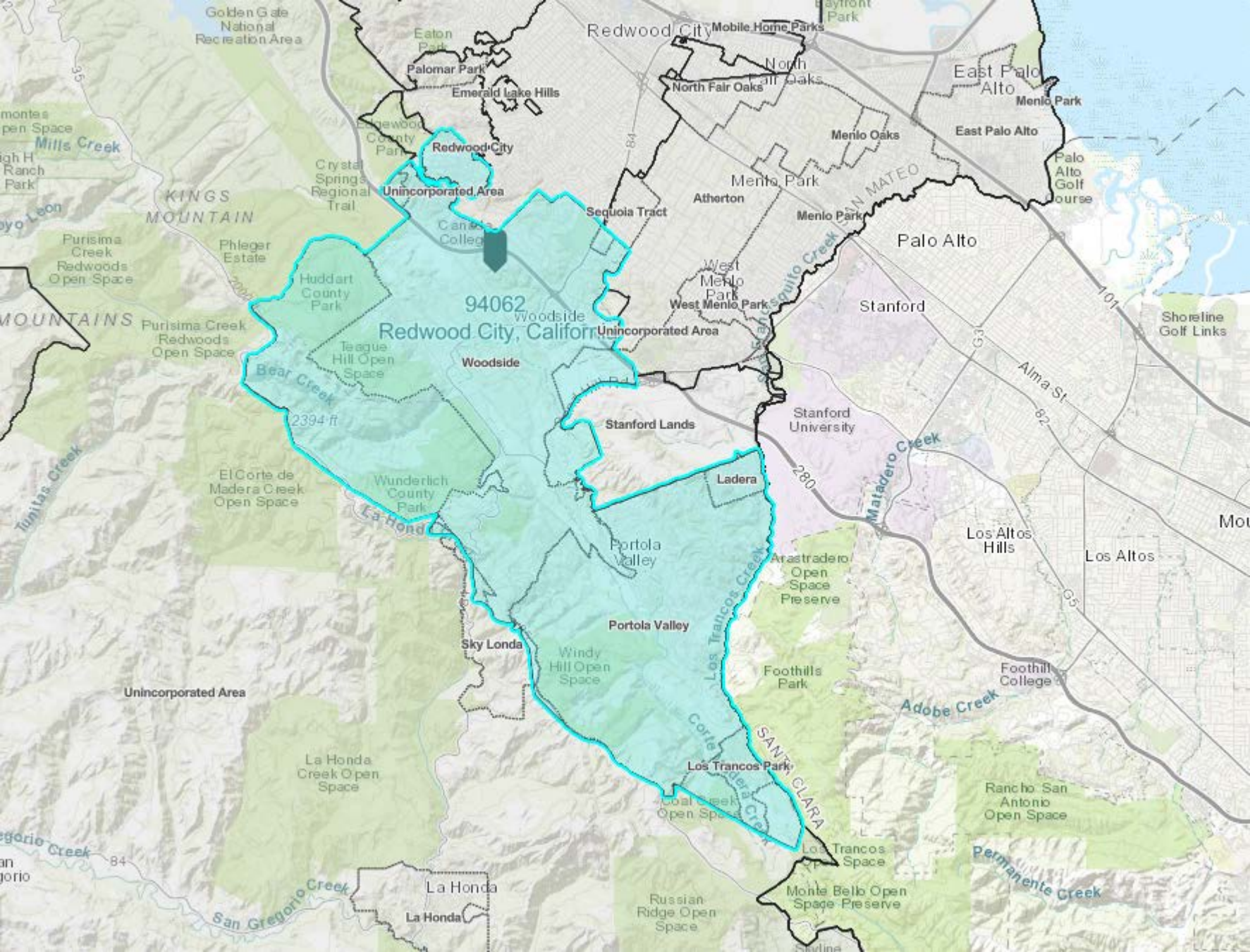
**Presidential General Election**

Please complete and return this form by July 3, 2024 (EC §§10509, 10522)

Our District Board adopts the following policies effective for the November 5, 2024 Presidential General Election:																	
1	The <i>number of members</i> to be elected to the Governing Board for a <b>4-year term</b> : <u>Two</u>																
	Names of incumbents currently holding these seats (Indicate sub-district if election is by district)																
	<table border="1"> <tr> <td>Name</td> <td>Sub-district</td> <td>Name</td> <td>Sub-district</td> </tr> <tr> <td>Pat Cain</td> <td>Woodside Fire Protection District</td> <td></td> <td></td> </tr> <tr> <td>Name</td> <td>Sub-district</td> <td>Name</td> <td>Sub-district</td> </tr> <tr> <td>Randy Holthaus</td> <td>Woodside Fire Protection District</td> <td></td> <td></td> </tr> </table>	Name	Sub-district	Name	Sub-district	Pat Cain	Woodside Fire Protection District			Name	Sub-district	Name	Sub-district	Randy Holthaus	Woodside Fire Protection District		
	Name	Sub-district	Name	Sub-district													
Pat Cain	Woodside Fire Protection District																
Name	Sub-district	Name	Sub-district														
Randy Holthaus	Woodside Fire Protection District																
2	The <i>number of members</i> to be elected to the Governing Board for a <b>2-year term</b> (if applicable to fill balance of an unexpired term): None																
	Name(s) of incumbent(s) currently holding or who previously held and has vacated this seat(s)																
	<table border="1"> <tr> <td>Name</td> <td>Sub-district</td> <td>Name</td> <td>Sub-district</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Name</td> <td>Sub-district</td> <td>Name</td> <td>Sub-district</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Name	Sub-district	Name	Sub-district					Name	Sub-district	Name	Sub-district				
	Name	Sub-district	Name	Sub-district													
Name	Sub-district	Name	Sub-district														
3	Election type																
	<input checked="" type="checkbox"/> <b>At-large:</b> Each governing board member shall reside in the jurisdiction and shall be elected by the registered voters of the entire jurisdiction <input type="checkbox"/> <b>By district:</b> Each governing board member shall reside in the sub-district area where she or he seeks to represent and shall be elected (choose one): <input type="checkbox"/> By the registered voters of that particular sub-district area <input type="checkbox"/> By the registered voters of the entire jurisdiction																
4	The word limit for a candidate statement will be (EC §13307)																
	<input checked="" type="checkbox"/> 200-word statement <input type="checkbox"/> 400-word statement																
5	The cost of the candidate's statement sent to each voter will be paid by (EC §13307)																
	<input checked="" type="checkbox"/> District (Jurisdiction) <input type="checkbox"/> Candidate																



*Thomas J Cuschieri*      June 18, 2024  
 Signature of the General Manager or Administrator and Date  
 Thomas J Cuschieri      Fire Chief  
 Print Name and Title  
 Woodside Fire Protection District  
 Official District Name (**to be used as ballot heading**)



94062  
Redwood City, California

KINGS MOUNTAIN

Palo Alto

Stanford

Los Altos Hills

Los Altos

Unincorporated Area

La Honda

La Honda

Russian Ridge Open Space

Monte Bello Open Space Preserve

Rancho San Antonio Open Space

Adobe Creek

Coal Creek Open Space

Los Trancos Park

Foothills Park

Arastradero Open Space Preserve

Portola Valley

Windy Hill Open Space

Sky Londa

La Honda Creek Open Space

San Gregorio Creek

Stanford Lands

Ladera

Unincorporated Area

Woodside

Bear Creek

Huddart County Park

Teague Hill Open Space

Purisma Creek Redwoods Open Space

El Corte de Madera Creek Open Space

Wunderlich County Park

Sequoia Tract

West Menlo Park

West Menlo Park

Atherton

Menlo Park

Menlo Park

Menlo Oaks

East Palo Alto

Menlo Park

Palo Alto Golf course

Shoreline Golf Links

Redwood City

Mobile Home Parks

North Fair Oaks

North Fair Oaks

Palomar Park

Emerald Lake Hills

Redwood City

Unincorporated Area

Canby College

Golden Gate National Recreation Area

Mills Creek

Purisma Creek Redwoods Open Space

Purisma Creek Redwoods Open Space

Tunitas Creek

San Gregorio Creek

San Gregorio

San Gregorio

MO

**RESOLUTION 24-06**

**A RESOLUTION OF THE WOODSIDE FIRE PROTECTION DISTRICT RATIFYING THE FIRE MARSHAL'S SIGNATURE ON A CONTRACT WITH SAN MATEO COUNTY FOR ENHANCED FIRE PROTECTION SERVICES IN THE COMMUNITIES OF LOS TRANCOS WOODS AND VISTA VERDE NEIGHBORHOODS AND FINDING THE CONTRACT IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

WHEREAS, pursuant to Public Contract Code section 20811, when the Woodside Fire Protection District Board of Directors determines that it is in the public interest, the District may contract with any other public agency for fire protection services, rescue services, emergency medical services, hazardous material emergency response services, ambulance services, and any other emergency services for the protection of lives and property; and

WHEREAS, on May 29, 2024, the District Fire Marshal signed a contract with the County of San Mateo for enhanced fire protection services to the communities of Los Trancos Woods and Vista Verde Neighborhoods in unincorporated San Mateo County, a true and correct copy of that contract is attached hereto.

NOW THEREFORE BE IT RESOLVED that the Board of Directors determines that it is in the public interest for the Woodside Fire Protection District to contract with the County of San Mateo for enhanced fire protection services to the communities of Los Trancos Woods and Vista Verde Neighborhoods in unincorporated San Mateo County, as reflected in the contract attached hereto (the "Contract").

BE IT FURTHER RESOLVED, that the Board of Directors ratifies the District Fire Marshal's signature on the Contract and approves the Contract.

BE IT FURTHER RESOLVED, that the Contract is exempt from the California Environmental Quality Act ("CEQA") under the following categorical exemptions: CEQA Guidelines section 15307 (actions by regulatory agencies for protection of natural resources), and CEQA Guidelines section 15308 (actions by regulatory agencies for protection of the environment).

PASSED, APPROVED, and ADOPTED this 25th day of June 2024 at a regular meeting of the District Board held at 808 Portola Valley Road, Portola Valley, California 94028 with the following vote.

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

Dated:

\_\_\_\_\_  
Matt Miller, President  
Board of Directors

ATTEST:

\_\_\_\_\_  
Board Secretary

**Agreement No.**

**AGREEMENT BETWEEN THE COUNTY OF SAN MATEO AND Woodside Fire Protection District**

This Agreement is entered into this Monday, July 1, 2024, by and between the County of San Mateo, a political subdivision of the state of California, hereinafter called "County," and Woodside Fire Protection District, hereinafter called "Contractor."

\* \* \*

Whereas, pursuant to Section 31000 of the California Government Code, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof; and

Whereas, it is necessary and desirable that the Contractor be retained for enhanced fire protection services to the communities of Los Trancos Woods and Vista Verde Neighborhoods in Unincorporated San Mateo County.

**Now, therefore, it is agreed by the parties to this Agreement as follows:**

**1. Exhibits and Attachments**

The following exhibits and attachments are attached to this Agreement and incorporated into this Agreement by this reference:

- Exhibit A—Services
- Exhibit B—Payments and Rates
- Exhibit C—Maps of Designated Service Areas

**2. Services to be performed by Contractor**

In consideration of the payments set forth in this Agreement and in Exhibit B, Contractor shall perform services for County in accordance with the terms, conditions, and specifications set forth in this Agreement and in Exhibit A.

**3. Payments**

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibit A, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed Six Hundred Thousand Dollars and Zero Cents (\$600,000.00). In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this agreement.

**4. Term**

Subject to compliance with all terms and conditions, the term of this Agreement shall be from Monday, July 1, 2024 through Tuesday, June 30, 2026.

## **5. Termination**

This Agreement may be terminated by Contractor or by the Director or his/her designee at any time without a requirement of good cause upon thirty (30) days' advance written notice to the other party. Subject to availability of funding, Contractor shall be entitled to receive payment for work/services provided prior to termination of the Agreement. Such payment shall be that prorated portion of the full payment determined by comparing the work/services actually completed to the work/services required by the Agreement.

County may terminate this Agreement or a portion of the services referenced in the Attachments and Exhibits based upon the unavailability of Federal, State, or County funds by providing written notice to Contractor as soon as is reasonably possible after County learns of said unavailability of outside funding.

County may terminate this Agreement for cause. In order to terminate for cause, County must first give Contractor notice of the alleged breach. Contractor shall have five business days after receipt of such notice to respond and a total of ten calendar days after receipt of such notice to cure the alleged breach. If Contractor fails to cure the breach within this period, County may immediately terminate this Agreement without further action. The option available in this paragraph is separate from the ability to terminate without cause with appropriate notice described above. In the event that County provides notice of an alleged breach pursuant to this section, County may, in extreme circumstances, immediately suspend performance of services and payment under this Agreement pending the resolution of the process described in this paragraph. County has sole discretion to determine what constitutes an extreme circumstance for purposes of this paragraph, and County shall use reasonable judgment in making that determination.

## **6. Contract Materials**

At the end of this Agreement, or in the event of termination, all finished or unfinished documents, data, studies, maps, photographs, reports, and other written materials (collectively referred to as "contract materials") prepared by Contractor under this Agreement shall become the property of County and shall be promptly delivered to County. Upon termination, Contractor may make and retain a copy of such contract materials if permitted by law.

## **7. Relationship to Parties**

Contractor agrees and understands that the work/services performed under this Agreement are performed as an independent contractor and not as an employee of County and that neither Contractor nor its employees acquire any of the rights, privileges, powers, or advantages of County employees.

## **8. Mutual Indemnity**

Each party shall defend, indemnify, and hold the other party, its officials, officers, employees, agents, and volunteers, harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damage arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damage caused by or as a result of negligent



or intentional acts or omissions of the indemnifying party, its officials, officers, employees, agents, or volunteers.

**9. Assignability and Subcontracting**

Contractor shall not assign this Agreement or any portion of it to a third party or subcontract with a third party to provide services required by Contractor under this Agreement without the prior written consent of County. Any such assignment or subcontract without County’s prior written consent shall give County the right to automatically and immediately terminate this Agreement without penalty or advance notice.

**10. Insurance**

**10.1. General Requirements**

Contractor shall not commence work or be required to commence work under this Agreement unless and until all insurance required under this Section has been obtained and such insurance has been approved by County’s Risk Management, and Contractor shall use diligence to obtain such insurance and to obtain such approval. Contractor shall furnish County with certificates of insurance evidencing the required coverage, and there shall be a specific contractual liability endorsement extending Contractor’s coverage to include the contractual liability assumed by Contractor pursuant to this Agreement. These certificates shall specify or be endorsed to provide that thirty (30) days’ notice must be given, in writing, to County of any pending change in the limits of liability or of any cancellation or modification of the policy.

**10.2. Workers’ Compensation and Employer’s Liability Insurance**

Contractor shall have in effect during the entire term of this Agreement workers’ compensation and employer’s liability insurance providing full statutory coverage. In signing this Agreement, Contractor certifies, as required by Section 1861 of the California Labor Code, that (a) it is aware of the provisions of Section 3700 of the California Labor Code, which require every employer to be insured against liability for workers’ compensation or to undertake self-insurance in accordance with the provisions of the Labor Code, and (b) it will comply with such provisions before commencing the performance of work under this Agreement.

**10.3. Liability Insurance**

Contractor shall take out and maintain during the term of this Agreement such bodily injury liability and property damage liability insurance as shall protect Contractor and all of its employees/officers/agents while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all claims for property damage which may arise from Contractor’s operations under this Agreement, whether such operations be by Contractor, any subcontractor, anyone directly or indirectly employed by either of them, or an agent of either of them. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall not be less than the amounts specified below:

(a) Comprehensive General Liability..... \$1,000,000

(b) Motor Vehicle Liability Insurance..... \$1,000,000

County and its officers, agents, employees, and servants shall be named as additional insured on any such policies of insurance, which shall also contain a provision that (a) the insurance afforded thereby to County and its officers, agents, employees, and servants shall be primary insurance to the full limits of liability of the policy and (b) if the County or its officers, agents, employees, and servants have other insurance against the loss covered by such a policy, such other insurance shall be excess insurance only.

In the event of the breach of any provision of this Section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, County, at its option, may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend all further work and payment pursuant to this Agreement.

## **11. Compliance With Laws**

All services to be performed by Contractor pursuant to this Agreement shall be performed in accordance with all applicable Federal, State, County, and municipal laws, ordinances, regulations, and executive orders, including but not limited to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Federal Regulations promulgated thereunder, as amended (if applicable), the Business Associate requirements set forth in Attachment H (if attached), the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in programs and activities receiving any Federal or County financial assistance, as well as any required economic or other sanctions imposed by the United States government or under state law in effect during the term of the Agreement. Such services shall also be performed in accordance with all applicable ordinances and regulations, including but not limited to appropriate licensure, certification regulations, provisions pertaining to confidentiality of records, and applicable quality assurance regulations. In the event of a conflict between the terms of this Agreement and any applicable State, Federal, County, or municipal law, regulation, or executive order, the requirements of the applicable law, regulation, or executive order will take precedence over the requirements set forth in this Agreement.

Contractor will timely and accurately complete, sign, and submit all necessary documentation of compliance.

## **12. Non-Discrimination and Other Requirements**

### **12.1. General Non-discrimination**

No person shall be denied any services provided pursuant to this Agreement (except as limited by the scope of services) on the grounds of race, color, national origin, ancestry, age, disability (physical or mental), sex, sexual orientation, gender identity, marital or domestic partner status, religion, political beliefs or affiliation, familial or parental status (including pregnancy), medical condition (cancer-related), military service, or genetic information.

### **12.2. Equal Employment Opportunity**

Contractor shall ensure equal employment opportunity based on objective standards of recruitment, classification, selection, promotion, compensation, performance evaluation, and management relations for all employees under this Agreement. Contractor's equal employment policies shall be made available to County upon request.

12.3. Section 504 of the Rehabilitation Act of 1973

Contractor shall comply with Section 504 of the Rehabilitation Act of 1973, as amended, which provides that no otherwise qualified individual with a disability shall, solely by reason of a disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination in the performance of any services this Agreement. This Section applies only to contractors who are providing services to members of the public under this Agreement.

12.4. Compliance with County's Equal Benefits Ordinance

Contractor shall comply with all laws relating to the provision of benefits to its employees and their spouses or domestic partners, including, but not limited to, such laws prohibiting discrimination in the provision of such benefits on the basis that the spouse or domestic partner of the Contractor's employee is of the same or opposite sex as the employee.

12.5. Discrimination Against Individuals with Disabilities

The nondiscrimination requirements of 41 C.F.R. 60-741.5(a) are incorporated into this Agreement as if fully set forth here, and Contractor and any subcontractor shall abide by the requirements of 41 C.F.R. 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities.

12.6. History of Discrimination

Contractor certifies that no finding of discrimination has been issued in the past 365 days against Contractor by the Equal Employment Opportunity Commission, the California Department of Fair Employment and Housing, or any other investigative entity. If any finding(s) of discrimination have been issued against Contractor within the past 365 days by the Equal Employment Opportunity Commission, the California Department of Fair Employment and Housing, or other investigative entity, Contractor shall provide County with a written explanation of the outcome(s) or remedy for the discrimination prior to execution of this Agreement. Failure to comply with this Section shall constitute a material breach of this Agreement and subjects the Agreement to immediate termination at the sole option of the County.

12.7. Reporting; Violation of Non-discrimination Provisions

Contractor shall report to the County Executive Officer the filing in any court or with any administrative agency of any complaint or allegation of discrimination on any of the bases prohibited by this Section of the Agreement or the Section titled "Compliance with Laws". Such duty shall include reporting of the filing of any and all charges with the Equal Employment Opportunity Commission, the California Department of Fair Employment and Housing, or any other entity charged with the investigation or adjudication of allegations covered by this subsection within 30 days of such filing, provided that within such 30 days such entity has not notified Contractor that such charges are dismissed or otherwise unfounded. Such notification shall include a general description of the circumstances involved and a general description of the kind of discrimination alleged (for example, gender-, sexual orientation-, religion-, or race-based discrimination).

Violation of the non-discrimination provisions of this Agreement shall be considered a breach of this Agreement and subject the Contractor to penalties, to be determined by the County Executive Officer, including but not limited to the following:

- i. termination of this Agreement;
- ii. disqualification of the Contractor from being considered for or being awarded a County contract for a period of up to 3 years;
- iii. liquidated damages of \$2,500 per violation; and/or
- iv. imposition of other appropriate contractual and civil remedies and sanctions, as determined by the County Executive Officer.

To effectuate the provisions of this Section, the County Executive Officer shall have the authority to offset all or any portion of the amount described in this Section against amounts due to Contractor under this Agreement or any other agreement between Contractor and County.

#### **12.8. Compliance with Living Wage Ordinance**

As required by Chapter 2.88 of the San Mateo County Ordinance Code, Contractor certifies all contractor(s) and subcontractor(s) obligated under this contract shall fully comply with the provisions of the County of San Mateo Living Wage Ordinance, including, but not limited to, paying all Covered Employees the current Living Wage and providing notice to all Covered Employees and Subcontractors as required under the Ordinance.

#### **13. Compliance with County Employee Jury Service Ordinance**

Contractor shall comply with Chapter 2.85 of the County's Ordinance Code, which states that Contractor shall have and adhere to a written policy providing that its employees, to the extent they are full-time employees and live in San Mateo County, shall receive from the Contractor, on an annual basis, no fewer than five days of regular pay for jury service in San Mateo County, with jury pay being provided only for each day of actual jury service. The policy may provide that such employees deposit any fees received for such jury service with Contractor or that the Contractor may deduct from an employee's regular pay the fees received for jury service in San Mateo County. By signing this Agreement, Contractor certifies that it has and adheres to a policy consistent with Chapter 2.85. For purposes of this Section, if Contractor has no employees in San Mateo County, it is sufficient for Contractor to provide the following written statement to County: "For purposes of San Mateo County's jury service ordinance, Contractor certifies that it has no full-time employees who live in San Mateo County. To the extent that it hires any such employees during the term of its Agreement with San Mateo County, Contractor shall adopt a policy that complies with Chapter 2.85 of the County's Ordinance Code." The requirements of Chapter 2.85 do not apply unless this Agreement's total value listed in the Section titled "Payments", exceeds two-hundred thousand dollars (\$200,000); Contractor acknowledges that Chapter 2.85's requirements will apply if this Agreement is amended such that its total value exceeds that threshold amount.

#### **14. Retention of Records; Right to Monitor and Audit**

(a) Contractor shall maintain all required records relating to services provided under this Agreement for three (3) years after County makes final payment and all other pending matters are closed, and Contractor shall be subject to the examination and/or audit by County, a Federal grantor agency, and the State of California.

(b) Contractor shall comply with all program and fiscal reporting requirements set forth by applicable Federal, State, and local agencies and as required by County.

(c) Contractor agrees upon reasonable notice to provide to County, to any Federal or State department having monitoring or review authority, to County's authorized representative, and/or to any of their respective audit agencies access to and the right to examine all records and documents necessary to determine compliance with relevant Federal, State, and local statutes, rules, and regulations, to determine compliance with this Agreement, and to evaluate the quality, appropriateness, and timeliness of services performed.

#### **15. Merger Clause; Amendments**

This Agreement, including the Exhibits and Attachments attached to this Agreement and incorporated by reference, constitutes the sole Agreement of the parties to this Agreement and correctly states the rights, duties, and obligations of each party as of this document's date. In the event that any term, condition, provision, requirement, or specification set forth in the body of this Agreement conflicts with or is inconsistent with any term, condition, provision, requirement, or specification in any Exhibit and/or Attachment to this Agreement, the provisions of the body of the Agreement shall prevail. Any prior agreement, promises, negotiations, or representations between the parties not expressly stated in this document are not binding. All subsequent modifications or amendments shall be in writing and signed by the parties.

#### **16. Controlling Law; Venue**

The validity of this Agreement and of its terms, the rights and duties of the parties under this Agreement, the interpretation of this Agreement, the performance of this Agreement, and any other dispute of any nature arising out of this Agreement shall be governed by the laws of the State of California without regard to its choice of law or conflict of law rules. Any dispute arising out of this Agreement shall be venued either in the San Mateo County Superior Court or in the United States District Court for the Northern District of California.

#### **17. Notices**

Any notice, request, demand, or other communication required or permitted under this Agreement shall be deemed to be properly given when both: (1) transmitted via email to the email address listed below; and (2) sent to the physical address listed below by either being deposited in the United States mail, postage prepaid, or deposited for overnight delivery, charges prepaid, with an established overnight courier that provides a tracking number showing confirmation of receipt.

In the case of County, to:

Name/Title: Tim Cheng/Traffic Engineer  
Address: 752 Chestnut Street, Redwood City, CA, 94063  
Telephone: (650) 599-1481  
Email: tcheng@smcgov.org

In the case of Contractor, to:

Name/Title: Woodside Fire Protection District  
Address: 808 Portola Road, Portola Valley, CA 94028  
Telephone: (650)530-2840  
Email: kgiuliacci@woodsidefire.org

**18. Electronic Signature**

Both County and Contractor wish to permit this Agreement and future documents relating to this Agreement to be digitally signed in accordance with California law and County's Electronic Signature Administrative Memo. Any party to this Agreement may revoke such agreement to permit electronic signatures at any time in relation to all future documents by providing notice pursuant to this Agreement.

**19. Payment of Permits/Licenses**

Contractor bears responsibility to obtain any license, permit, or approval required from any agency for work/services to be performed under this Agreement at Contractor's own expense prior to commencement of said work/services. Failure to do so will result in forfeit of any right to compensation under this Agreement.

**20. Rehabilitation Act of 1973**

Refer to the attachment required to be completed by the Contractor.

**21. SB1383**

**21.1. Mandatory Recovered Organic Waste Product Procurement**

Contractor hereby certifies that:

1. Any compost provided pursuant to this Agreement by the Contractor:

a. was sourced from the list below or otherwise meets the requirements of [14 CCR Section 18993.1](#) and counts toward the County's CA SB 1383 procurement target; and

b. is US Composting Council Seal of Testing Assurance (STA) certified, Organic Materials Review Institute (OMRI) certified or was produced at a community composting operation located within San Mateo County.

2. Any mulch provided by Contractor pursuant to this agreement was sourced from the list below or otherwise meets the requirements of [14 CCR Section 18993.1](#) and counts toward the County's CA SB 1383 procurement target.

3. Any renewable natural gas made from recovered organic waste provided by Contractor pursuant to this Agreement was sourced from the list below or otherwise meets the requirements of [14 CCR Section 18993.1](#) and counts toward the County's CA SB 1383 procurement target.

A list of eligible compost, mulch, renewable natural gas products meeting the specifications of this Agreement can be found here: <https://www.smcsustainability.org/find-compost-mulch-rng-products>

Contractor shall provide County with documentation of all compost, mulch, and renewable natural gas product procurement and use completed pursuant to this Agreement quarterly using the Compost, Mulch, and Renewable Natural Gas Procurement Reporting Form found here: [Compost Mulch and Renewable Natural Gas Procurement Reporting Form](#)

County reserves the right to make changes to the reporting form and to request additional information. More information on the County's compost, mulch, and renewable natural gas procurement policy can be found here: <https://www.smcsustainability.org/sb1383procurementcompliance>

**I certify that the above information is correct to the best of my knowledge and agree to provide the documentation as required above.**

**Signature:** DocuSigned by:



948B2CCF180F445...


**Name:** Kimberly Giuliacci

**Date:** 5/29/2024

SIGNATURE PAGE TO FOLLOW

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: Woodside Fire Protection District

<p>DocuSigned by:    <small>948B2CCF180F445...</small></p>	<p>5/29/2024</p>	<p>kimberly giuliacci</p>
<p>_____  Contractor Signature</p>	<p>_____  Date</p>	<p>_____  Contractor Name (please print)</p>



COUNTY OF SAN MATEO

By:  
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:  
Clerk of Said Board



## **Exhibit A – Enhanced Fire Prevention Services**

In consideration of the payments set forth in Exhibit B, Contractor shall provide the following services:

### 1. **Scope of Enhanced Fire Protection Services:**

The Contractor shall provide Enhanced Fire Protection Services within the Enhanced Fire Protection Sub-Zone outlined in Exhibit C (Maps of Designated Service Areas). Enhanced Fire Protection Services shall be defined as follows:

- (a) Vegetation management adjacent to roads within the community, and roads in the Town of Portola Valley (Portola Valley) that lead to the community.
- (b) Vegetation management in the buffer space between the community and Portola Valley and other surrounding park and open space areas.
- (c) Vegetation management of 126 Lake Road and the Lake just north and east of the intersection of Old Spanish Trail and Lake Road.
- (d) Incentives for private homeowners to:
  - 1) Manage vegetation in front of and around their homes to improve exit route safety and create or improve defensible space.
  - 2) Harden or otherwise protect their homes from the effects of flying embers.
- (e) Local support for Emergency Preparedness in Communities (EPIC) for the area encompassed by County Maintenance District 1 (CMD1).
- (f) On a semi-annual basis or more, the Contractor will perform the following maintenance activities: eradication of invasive weeds, poison oak and French Broom, weed abatement along the roadway while protecting all native species.
- (g) Additional services, as the Fire Marshall of the WFPD deems necessary, practicable, and available to supplement the standard Fire Protection services.

### 2. **Definitions:**

- (a) **Enhanced Fire Protection Sub-Zone.** “Enhanced Fire Protection Sub-Zone” means all that territory (parcels and streets) within the County Maintenance District 1 (CMD1) as set forth in more detail in Exhibit C.
- (b) **Fiscal Year.** “Fiscal Year” means the twelve-month period commencing on July 1 of any year and ending on June 30 of the following year.

3. Upon provision of a written request to the County, Contractor may request to hold/reserve money to be used in a future fiscal year for a program that cannot be completed in one fiscal year or for which funds must be accumulated over time to pay for such program. The County shall not unreasonably deny any such request. Any money which is held shall only be used for Enhanced Fire Protection Services within the CMD1.

4. CMD1 shall create a subcommittee composed of residents of the CMD1, Community Advisory Council (CAC) to serve as advisory to the CMD1. The CAC shall meet with the Fire Marshall or the Fire Marshall's designee at regularly scheduled meetings of no less than twice a year to discuss the Enhanced Fire Protection Services currently being provided and what changes, if any, should be made regarding services for the upcoming year.
  
5. Notwithstanding anything to the contrary in this Exhibit A, the Fire Marshall of the WFPD shall have authority to determine how best to provide enhanced fire protection to the area served by the CMD1 within the tasks and budget outlined in the table in Exhibit B. Before exercising discretion to suspend or add a new program, the Fire Marshall shall meet with the CAC. The express intent of this Agreement is to provide funding for Enhanced Fire Protection Services and for the Fire Chief in consultation with the CAC to use the District's knowledge and expertise to provide Enhanced Fire Protection Services in the most efficient manner possible to reflect the advances in firefighting and changes in need for Enhanced Fire Protection Services in the CMD1.

## **Exhibit B – Payments and Rates**

In consideration of the services provided by Contractor in Exhibit A and subject to the terms of the Agreement, County shall pay Contractor based on the following fee schedule and terms:

- 1) For term of July 1, 2024 through June 30, 2026, the County agrees to reimburse WFPD for services provided to the CMD1 as described in Exhibit A and the Annual Budget Table below, in an amount not to exceed Six Hundred Thousand Dollars (\$600,000).
- 2) WFPD shall invoice the County in an amount equal to the time and materials expended during the preceding period. County shall pay such an amount to WFPD within thirty (30) Days of receipt of the invoice from WFPD. The invoice from WFPD shall be sent to the address stated in Section 17 of this agreement. Under no circumstances shall the total compensation to WFPD approved by the County for services provided to the CMD1 exceed Six Hundred Thousand Dollars, (\$600,000) over the two-year term, unless the County and WFPD amend this Agreement in writing.

Notwithstanding anything contrary in this Agreement under no circumstances shall any funds of the CMD1 be used to fund or pay for any items that are not Enhanced Fire Protection Services. Under this Agreement, County shall have no responsibility for, nor shall it pay for services other than Enhanced Fire Protection Services provided by WFPD to the areas encompassed by the CMD1. Furthermore, WFPD shall represent in each application for payment, that the payment requested is solely for the provision of Enhanced Fire Protection Services.

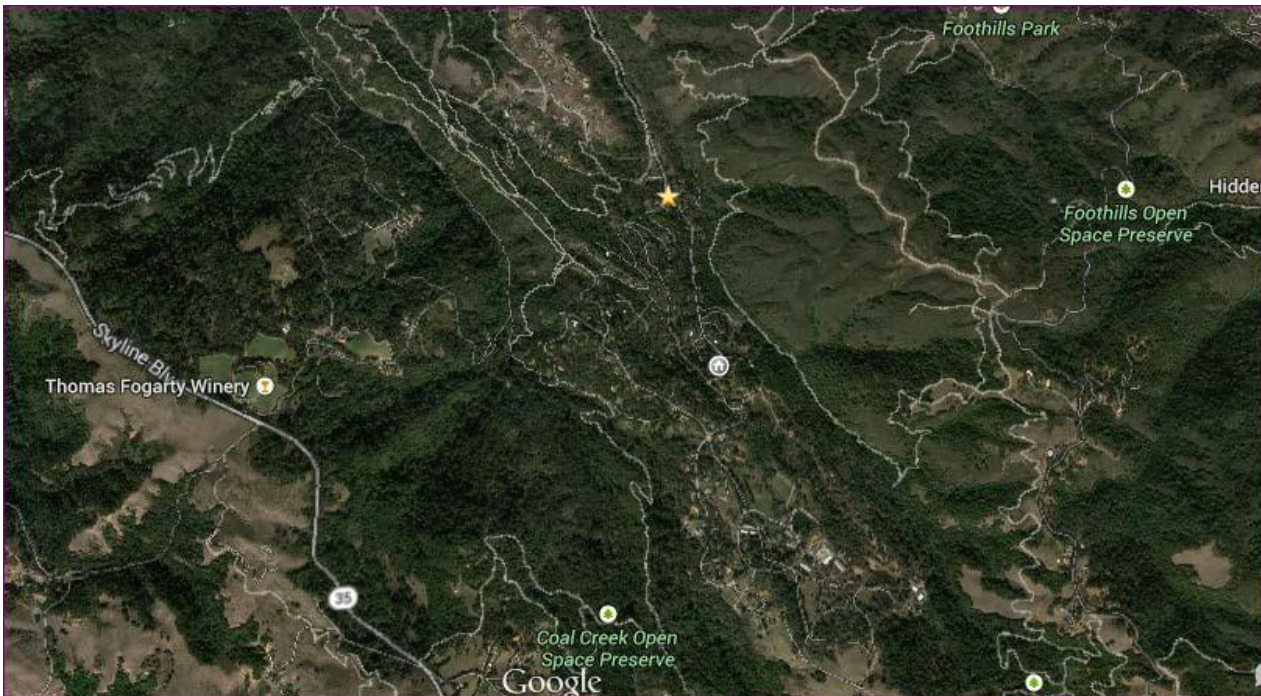
### Fire Safety Enhancement Objectives for County Maintenance District 1

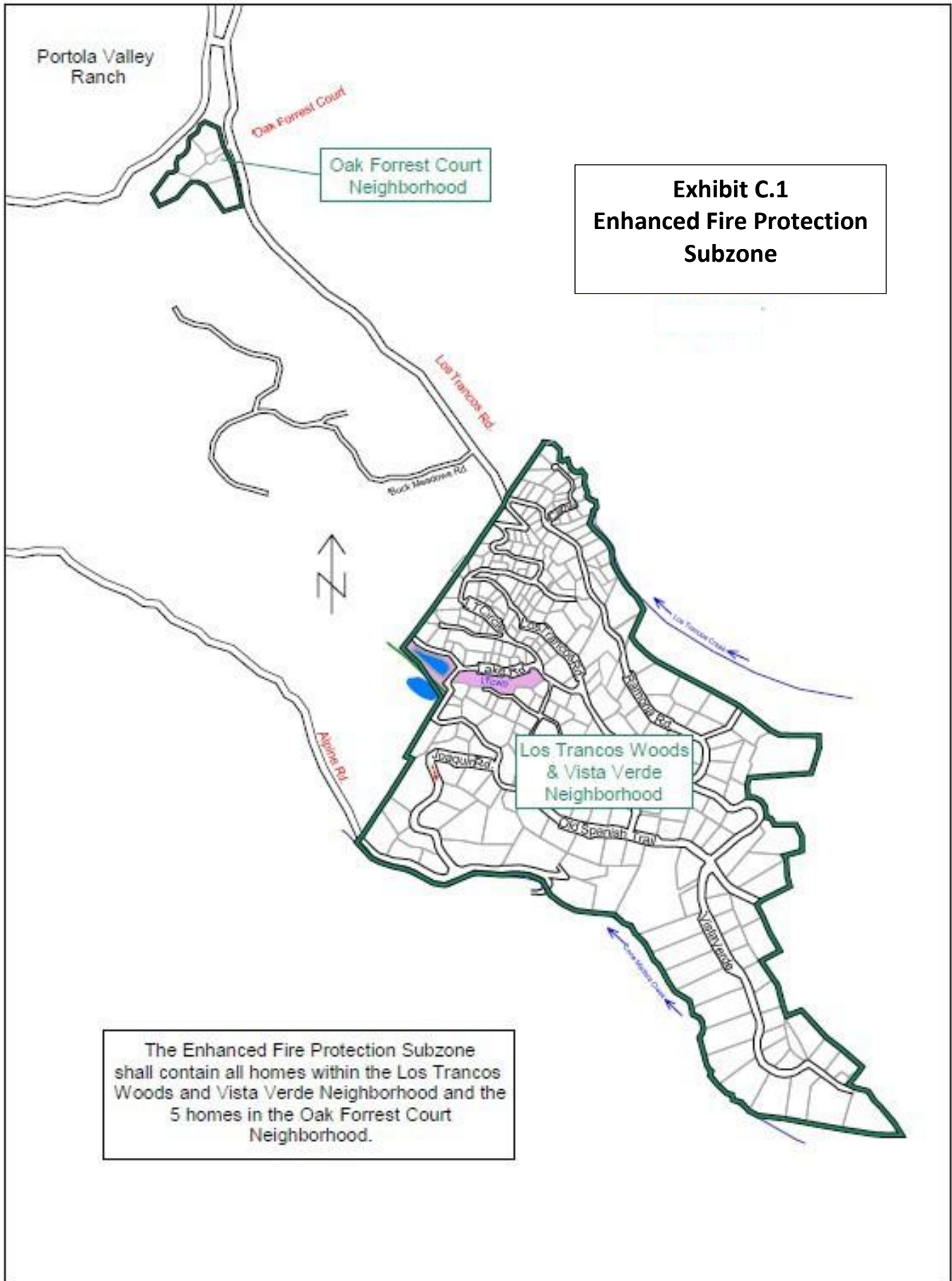
#### ANNUAL BUDGET

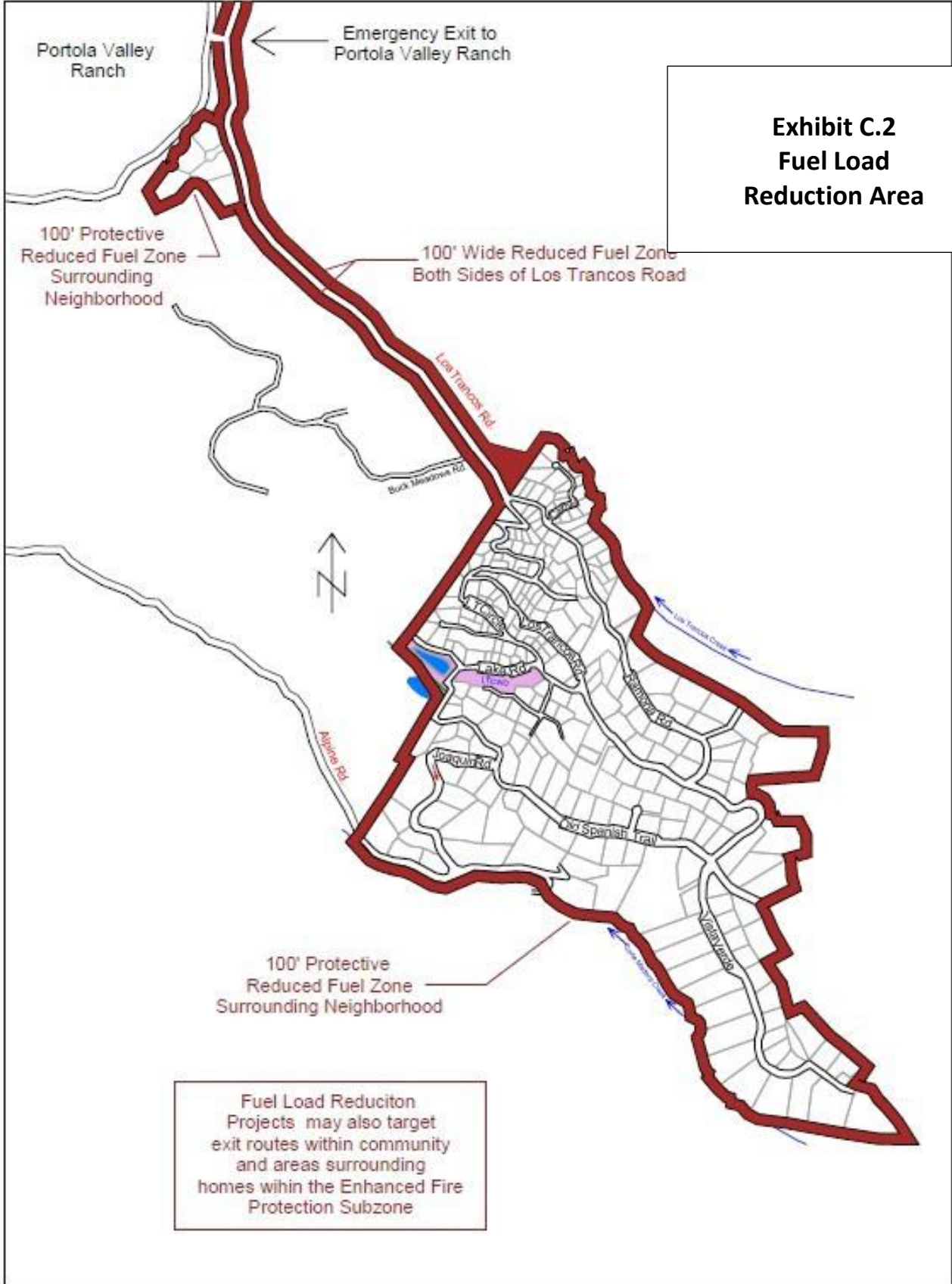
<b>WFPD LTCMD Proposed Budget 07/01/2024-06/30/2026</b>	<b>DESCRIPTION</b>	<b>YR #1 (24-25)</b>	<b>YR #2 (25-26)</b>	<b>Total (2-yr contract)</b>
1. Fire Prevention Incentive Program	Home hardening and defensible space incentive program. Increase from \$5,000 to \$7,500 to align with higher labor costs.	\$ 228,000.00	\$ 228,000.00	\$ 456,000.00
2. Land Stewardship & Maintenance	Fuel reduction, weed abatement and maintenance of 126 Lake Rd (1.92 acre parcel transferred to WFPD, includes the red shed) and two adjacent lake parcels (3.2 acres that includes partially fenced lake) with an MROSD conservation easement.	\$ 15,000.00	\$ 15,000.00	\$ 30,000.00
3. Alpine Road shaded fuel break	Shaded fuel break work on Alpine Rd in unincorporated SMC between upper Rapley Trail Rd and the Alpine Rd trailhead.	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00
4. Advertising/Postage	Promotion of fire prevention incentive program within the district including postage, banners/signage, community meetings and outreach.	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00
5. WFPD inspections, FM and admin costs	Costs related to district community-specific home hardening and defensible space programs	\$ 20,000.00	\$ 20,000.00	\$ 40,000.00
6. Community Emergency Preparation	E-Prep initiatives/training, capital equipment and durable supplies including radio equipment, upgrades, repairs, etc. Community biennial (every 2 yrs) emergency guide publication.	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00
7. District Chipping Program	Funds chipper and crew for one additional curbside chipping day, usually in the fall.	\$ 3,000.00	\$ 3,000.00	\$ 6,000.00
Contingency	Contingency for above line items.	\$ 20,000.00	\$ 20,000.00	\$ 40,000.00
	Totals	\$ 300,000.00	\$300,000.00	\$ 600,000.00
	<b>Not-to-Exceed Agreement Limits</b>			\$ 600,000.00

**EXHIBIT C – MAPS OF DESIGNATED SERVICE AREA**

**General Area of Los Trancos Woods and Vista Verde  
Neighborhoods in the Unincorporated San Mateo County**







**Exhibit C.2  
Fuel Load  
Reduction Area**

Fuel Load Reduciton Projects may also target exit routes within community and areas surrounding homes within the Enhanced Fire Protection Subzone

**ATTACHMENT I****Assurance of Compliance with Section 504 of the Rehabilitation Act of 1973, as Amended**

The undersigned (hereinafter called "Contractor(s)") hereby agrees that it will comply with Section 504 of the Rehabilitation Act of 1973, as amended, all requirements imposed by the applicable DHHS regulation, and all guidelines and interpretations issued pursuant thereto.

The Contractor(s) gives/give this assurance in consideration of for the purpose of obtaining contracts after the date of this assurance. The Contractor(s) recognizes/recognize and agrees/agree that contracts will be extended in reliance on the representations and agreements made in this assurance. This assurance is binding on the Contractor(s), its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Contractor(s).

The Contractor(s): (Check a or b)

- a. Employs fewer than 15 persons.
- b. Employs 15 or more persons and, pursuant to section 84.7 (a) of the regulation (45 C.F.R. 84.7 (a), has designated the following person(s) to coordinate its efforts to comply with the DHHS regulation.

**Name of 504 Person:** Kimberly Giuliacci

**Name of Contractor(s):** Woodside Fire Protection District

**Street Address or P.O. Box:** 808 Portola Road

**City, State, Zip Code:** Portola Valley, CA 94028

**I certify that the above information is complete and correct to the best of my knowledge**

**Signature:**

DocuSigned by:  
  
 948B2CCF100F445...

**Title of Authorized Official:** Fire Marshall

**Date:** 5/29/2024

\*Exception: DHHS regulations state that: "If a recipient with fewer than 15 employees finds that, after consultation with a disabled person seeking its services, there is no method of complying with (the facility accessibility regulations) other than making a significant alteration in its existing facilities, the recipient may, as an alternative, refer the handicapped person to other providers of those services that are accessible."



# COUNTY OF SAN MATEO



Jas Sandhar  
Procurement Manager

Procurement Division  
455 County Center, 4th Floor  
Redwood City, CA 94063  
650-363-4408 T  
jsandhar@smcgov.org  
<https://hr.smcgov.org/procurement>

May 4, 2022

Dear Contractor, Vendor, or Supplier:

I am the Procurement Manager for the County of San Mateo, California (“County”), and I write because you have been identified as the contact person for a person or entity that has an agreement with the County of San Mateo (the “County”) to provide goods or services.

All County contracts include terms that require contractors to comply with applicable laws while performing under the agreements. As you may know, the United States and State of California have taken action against Russia in response to its aggression in Ukraine, including by imposing economic sanctions. The County is working to ensure compliance with these sanctions and related orders.

Detailed information about the sanctions, including relevant Executive Orders issued by the President of the United States and the Governor of California, may be found at the following websites maintained by the United States and the State of California:

- <https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>
- <https://www.dgs.ca.gov/OLS/Ukraine-Russia>

The County is hereby directing its contractors, vendors, and suppliers, including you, to notify the County if the provision of goods and/or services under any agreement with the County, or payment under any such agreement, is prohibited by these sanctions. If you have reason to believe that the sanctions against Russia prohibit performance or payment under your agreement with the County, please send an email to [procurement@smcgov.org](mailto:procurement@smcgov.org) with the subject line “Sanctions Against Russia.” Please include the relevant contract/agreement number, if you know it, or a copy of the agreement, with your email. Please also include a short explanation of why you have reason to believe that the sanctions against Russia prohibit performance or payment under the agreement.

We greatly appreciate your partnership with the County and your attention to this important matter. Please also keep in mind that failure to comply with applicable law, including the above-referenced sanctions, could result in contract termination.

If you have any questions regarding this correspondence, please do not hesitate to contact the County’s Procurement Department at [procurement@smcgov.org](mailto:procurement@smcgov.org), or call me at (650) 363-4408.

Sincerely,

Jas Sandhar, Procurement Manager



# SICK LEAVE/WORKERS'S COMP. REPORT

<b>May 2024</b>	
<b>Sick Leave/Workers' Comp. Report</b>	
New Workers Compensation Cases	1
Retirements Announced	0
Sick Leave Shift Personnel	312 hours (8 Total)
Sick Leave Day Personnel	54 hours (4 Total)
Workers Compensation Time Off	0 hours
Light Duty	0 hours
Long Term Disability	430 hours (2 Total)
Bereavement Leave	0 hours
Maternity/Paternity Leave/FMLA	0 hours
Jury Duty	0 Hours



# MONTHLY EMS REPORT

## May 2024

This report summarizes the significant activities and advancements made within our Emergency Medical Services (EMS) division during the month of May.

### 1. Completion of EMS Infrequent Skills Training

Our EMS personnel completed the EMS Infrequent Skills training program in May. This training is critical to ensure that our team is proficient in performing essential but seldom-used medical procedures. The program covered a comprehensive range of skills, including advanced airway management, pediatric resuscitation, and trauma care techniques.

Key outcomes of the training:

- All EMS staff members completed the required modules and practical assessments.
- Enhanced Competency: Post-training assessments significantly improved skill proficiency across the board.
- Preparedness: Our personnel are better equipped to handle low-frequency, high-acuity medical scenarios, enhancing overall patient care quality.

### 2. Addition of New Equipment

Doty Belt Patient Lifting Harness:

We have introduced the Doty Belt patient lifting harness into our operational equipment. This innovative harness is designed to improve patient lifting and transport safety and efficiency, reducing the risk of injury to both patients and EMS personnel. The Doty Belt's

ergonomic design allows for better weight distribution and stability during lifts.

Benefits observed:

- Improved Safety: Reduced physical strain on EMS personnel during patient lifts.
- Enhanced Patient Comfort: Patients experience less discomfort during transfers, particularly those with mobility issues or injuries.
- Operational Efficiency: Faster and more secure patient handling allows quicker scene times.



ALS Airway Bag:

Our division has also adopted a new Advanced Life Support (ALS) Airway Bag. This bag is designed to streamline the organization and accessibility of critical airway management tools and medications.

Features of the new ALS Airway Bag:

- Organized Layout: Clearly labeled compartments for quick access to both BLS and ALS airway management tools
- Enhanced Durability: Built to withstand rigorous field conditions, ensuring longevity and reliability.
- Compact Design: Optimized for space-saving in our response vehicles, facilitating easier transport and deployment.



### 3. Implementation of PS Trax Narcotic Tracking Platform

In May, we went live with the PS Trax narcotic tracking platform, a significant upgrade in our medication management and security protocols. This system provides a robust, digital solution for tracking controlled substances' usage, storage, and inventory.

### 4. Certification Achievement

We are pleased to announce that Firefighter Josh Robbins has successfully passed his National Registry Paramedic Exam. He is awaiting his California State Paramedic License to begin his 5-call San Mateo County accreditation. This significant accomplishment reflects his dedication and hard work and will further strengthen our paramedic team.

### Conclusion

May has been a productive month for the EMS division, marked by significant advancements in training, equipment, and operational protocols. These developments collectively enhance our service delivery, ensuring we remain at the forefront of pre-hospital emergency care.

I am proud of the dedication and hard work demonstrated by our EMS personnel in completing the training and adapting to new equipment and systems. We will continue to monitor the impact of these changes and strive for continuous improvement in all aspects of our operations.



Chipping Season in Full Effect



# Prevention Division Report

Bureau of Fire Protection and Life Safety

# Prevention Division

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JUNE 2024

## Summary

- I. Weekly Staff Meeting. This month we have discussed a variety of topics:
  - We are working on creating a list of all vacant lots as part of a new hazard abatement program, enforced through our Nuisance Ordinance. The plan moving forward is to annually send a letter to all property owners of vacant lots to remind them of the hazard abatement requirements and that it is to be completed by July 1<sup>st</sup> at the latest. Any not completed will be abated by the district and charged to the property owner. The legal process is outline in the nuisance ordinance.
  - We are looking at making an amendment to our fee schedule, we have listed a pre-app fee for commercial, but not for residential. Still working through this.
  - It was agreed with both Towns that Fire will be responsible for reviewing landscape plans for compliance with our new ordinance.
  
- II. Staff Training – there was none in May but for June, the topic being covered is a review of the guidelines and the new ordinance.
  
- III. Defensible Space Inspections Update - We began conducting Defensible Space Inspections in Zones 1-4. So far going ok, however, we are finding that most of the time, homeowners are not home making it difficult to inspect. We are leaving door hangers for homeowners to contact us to schedule an inspection. We are sending out messaging for residents to please call to schedule.
  - We are also finding majority of residents in the far corner of Town of Woodside and Emerald Hills area, know nothing of the new ordinance, despite the mailers received. Confirms the learning curb for the next few years.
  
- IV. N5 Sensors Update – we are shooting for implementation on July 27<sup>th</sup>. It takes approximately 4 days to install all the sensors. Once we have everything setup, I will provide a report in the August board report with pictures.
  
- V. Fire Wise Community Update – Westridge is now a Firewise Community. DFM Hird and Chip Swan spent a lot of time working through this one and supporting the community, making them the 5<sup>th</sup> Fire Wise Community in our Fire District. The Westridge Fire Wise Community consists of 200 homes. Congratulations!

VI. Fire Investigations – On June 3<sup>rd</sup> @ 2700 Middlefield, an apartment building under construction was destroyed. Though this was in Menlo Park Fire’s jurisdiction, the magnitude of the fire required resources from all over the bay area, within the county and outside of the county. WFPD was not only part of the suppression efforts, but we were also part of a San Mateo County Wide Fire Investigation Task Force. A thank you to Fire Investigators David Perrone and Michael Tamez for their time and hard work in assisting Menlo Park Fire with this large investigation. Their efforts were not only on the day of the fire, but also the days that followed. They have also attended weekly task force meetings in order to continue their assistance through the process. No further details can be shared as this fire is still an active investigation.



# Meetings

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There are many meetings multiple staff members attend throughout the month that are not regularly scheduled, examples include (software companies, vendors, residents, council members, construction project meetings). If we were to list every meeting, it would take up multiple pages. We have listed the common recurring meetings instead.

- ✓ Meeting with Flame Mapper – none this month
- ✓ Recurring every Thurs at 3pm – WFPD Prevention Division Staff Meeting (All Prevention Staff)
- ✓ Recurring every 1<sup>st</sup> Thurs of the month – Town of Portola Valley Emergency Preparedness Committee Meeting (Kim)
- ✓ Recurring every 2<sup>nd</sup> Wed of the month – Town of Woodside Emergency Preparedness Committee Meeting (Kim)
- ✓ Recurring every 2<sup>nd</sup> Wed of the month – San Mateo County Fire Safe Meeting (meeting cancelled)
- ✓ Recurring every 3<sup>rd</sup> Tues of the month – Cal Fire Wildfire Mitigation Advisory Committee Meeting (Kim)
- ✓ Recurring every 3<sup>rd</sup> Wed of the month – Town of Portola Valley Wildfire Preparedness Committee (Kim)
- ✓ Recurring every 3<sup>rd</sup> Wed of the month – San Mateo County Fire Prevention Officers Association Meeting (Kim, Marshall, Michael & David)
- ✓ Recurring every 4<sup>th</sup> Tues of the month – Town of Portola Valley Conservation Committee (Kim)
- ✓ Recurring every 4<sup>th</sup> Wed of the month – Town of Woodside Livestock and Equine Heritage Committee (Kim)
- ✓ Recurring every 4<sup>th</sup> Fri of the month – CA Fire Chiefs Association Fire Prevention Officers meeting (no attendance this month)
- ✓ Recurring every last Tues of the month – WFPD Command Staff Meeting (Kim, Marshall)
- ✓ Recurring every last Tues of the month – WFPD Board Meeting

## Classes / Training

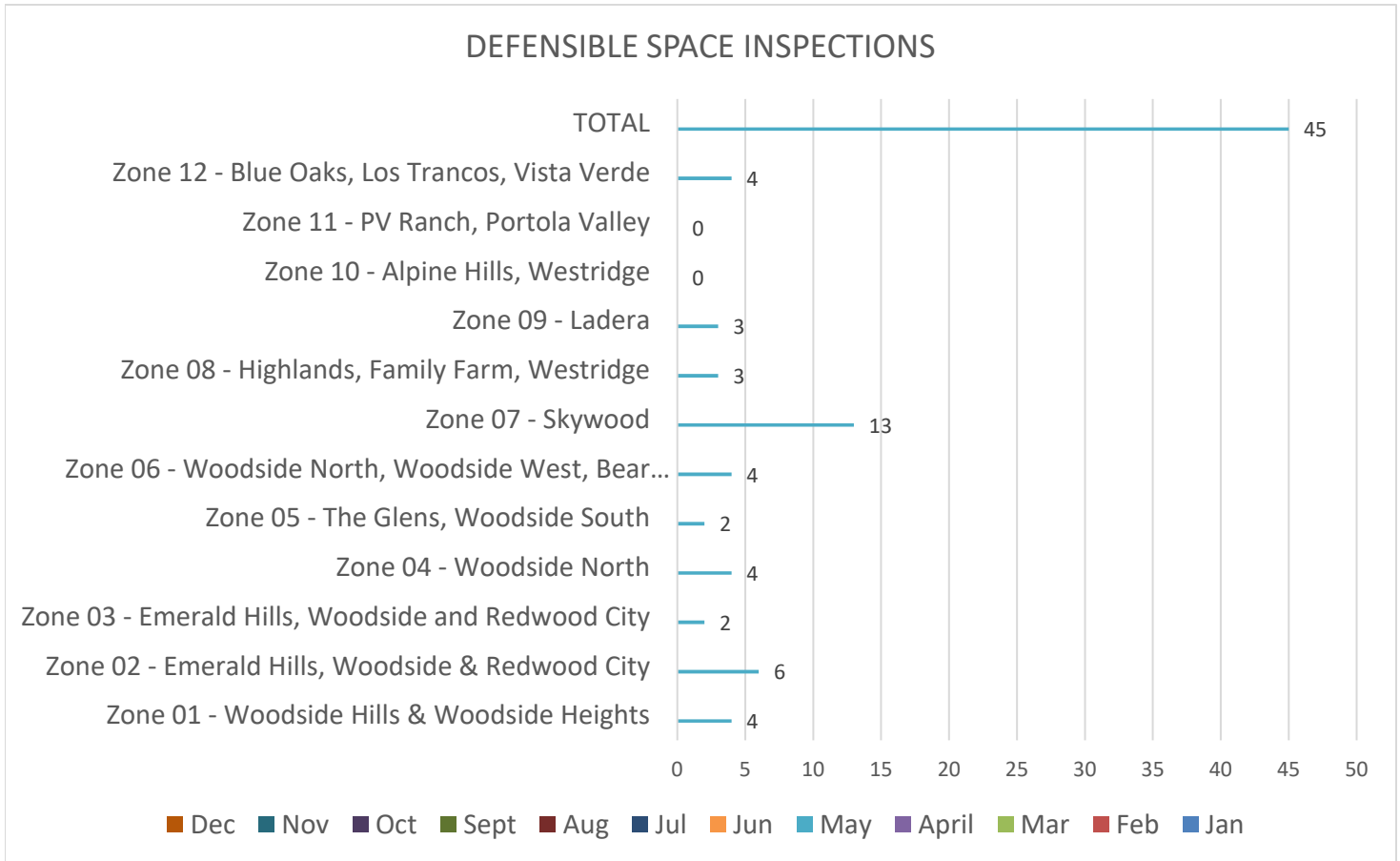
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**Classes include conferences and webinars.**

None were attended in the month of June.

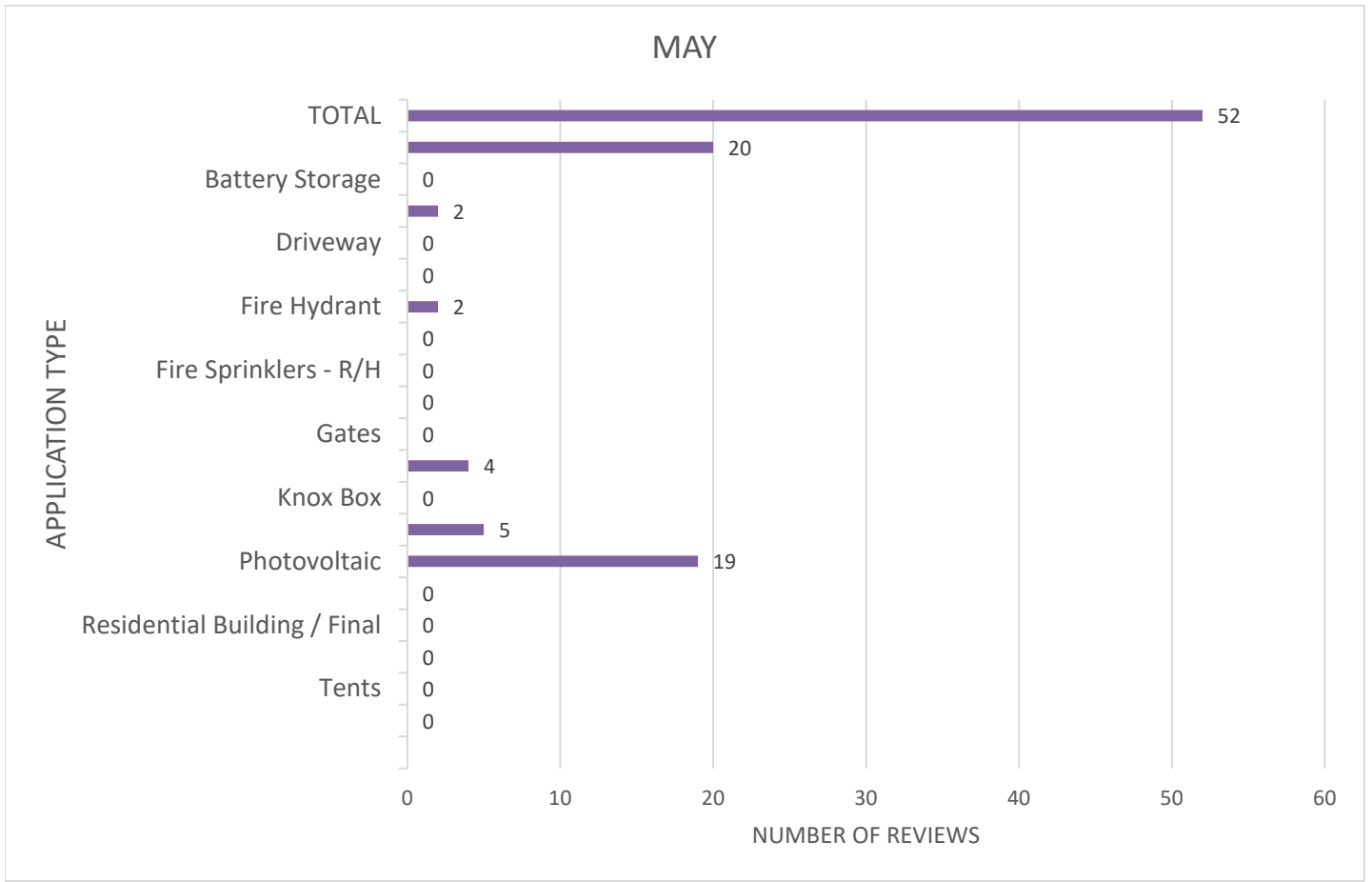
# May Statistics

## DEFENSIBLE SPACE

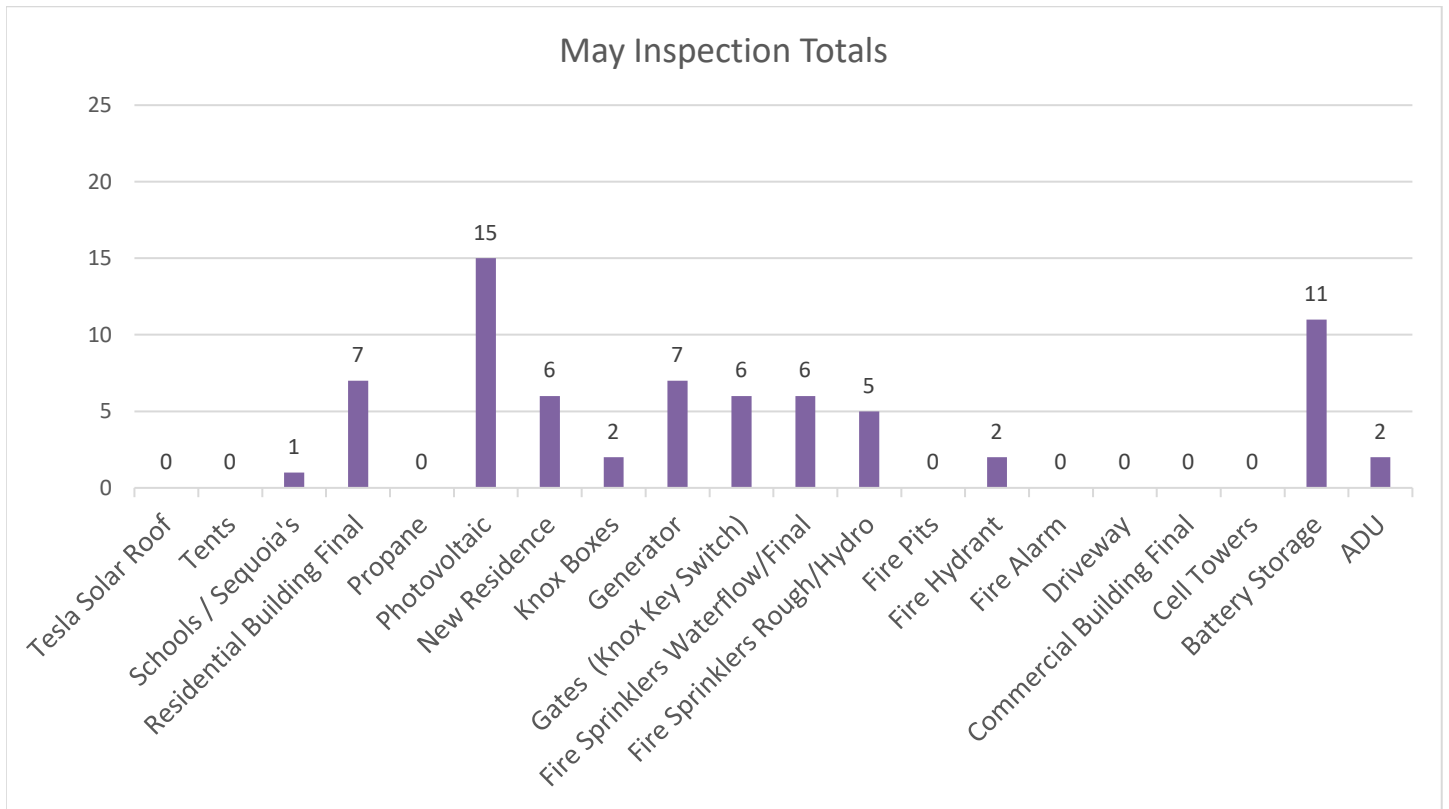


**Note: These were scheduled inspections, prior to adoption of new fuel mitigation ordinance.**

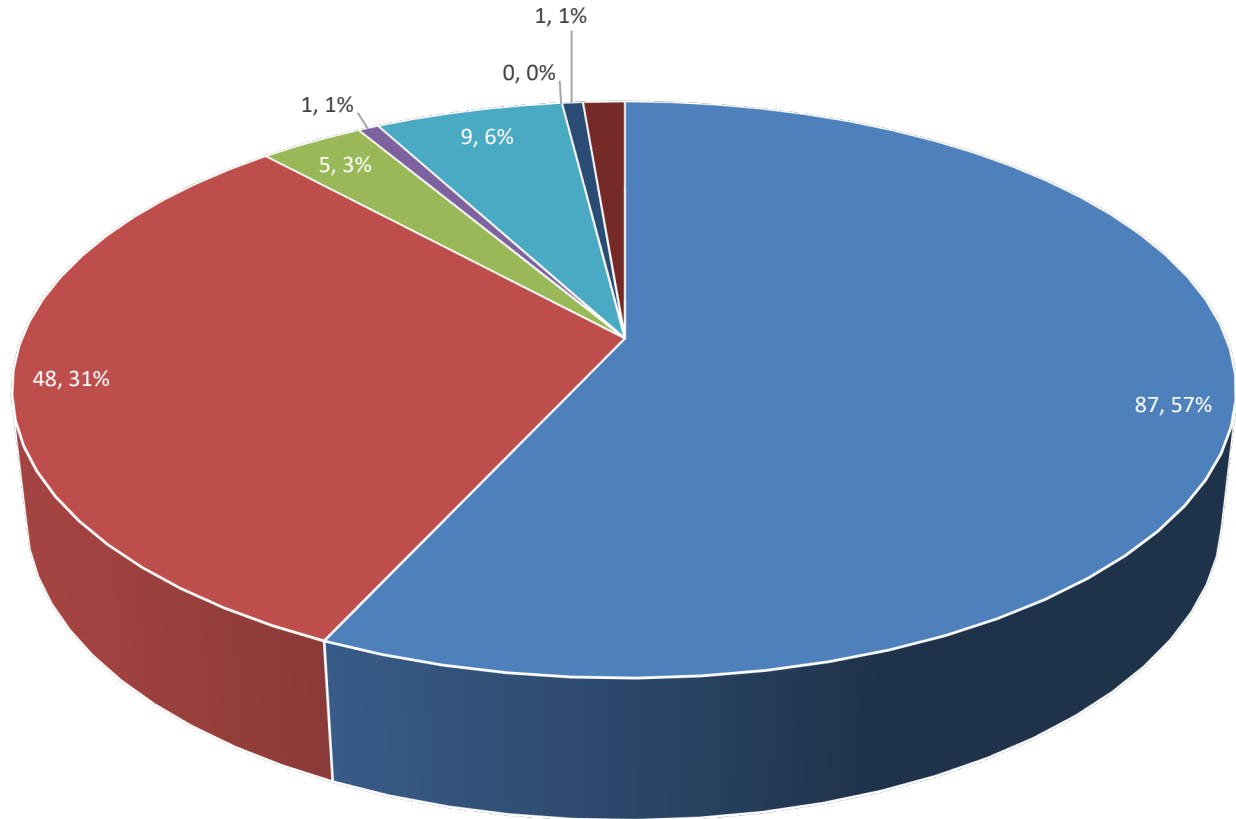
# PLAN REVIEWS



# CONSTRUCTION PERMIT INSPECTIONS



# FIRE INSPECTOR END OF MONTH NUMBERS



- Inspections
- Plan Review
- Meetings
- Investigations
- Code Enforcement
- Public Education
- Classes/Training
- Other/Special Projects

# Fuel Mitigation Division

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## Summary

### I. This Month the Fire Mitigation crew chipped:

- Woodside West and North (39 piles and 152 cubic yards chipped),
- Old La Honda/Skyline, with a huge turnout of (113 piles and 335 cubic yards chipped)
- Alpine Hills/Family Farm (52 piles and 108 cubic yards chipped)
- Canada East (15 piles and 19 cubic yards chipped)
- SMC area of Palomar Park (42 piles and 80 cubic yards chipped).

Needless to say, Chipping season is in full swing.

II. The crew has been working along Cervantes road for the Town of Portola ROW. They continued with the weed and grass abatement in LTCMD when they weren't working other projects. They are scheduled to complete the work by the end of the month.

III. The crew also started mitigation/defensible space around Fire Station 19 which will make it the "poster child" for proper defensible space for the entire Fire District and in complete compliance with the new ordinance.

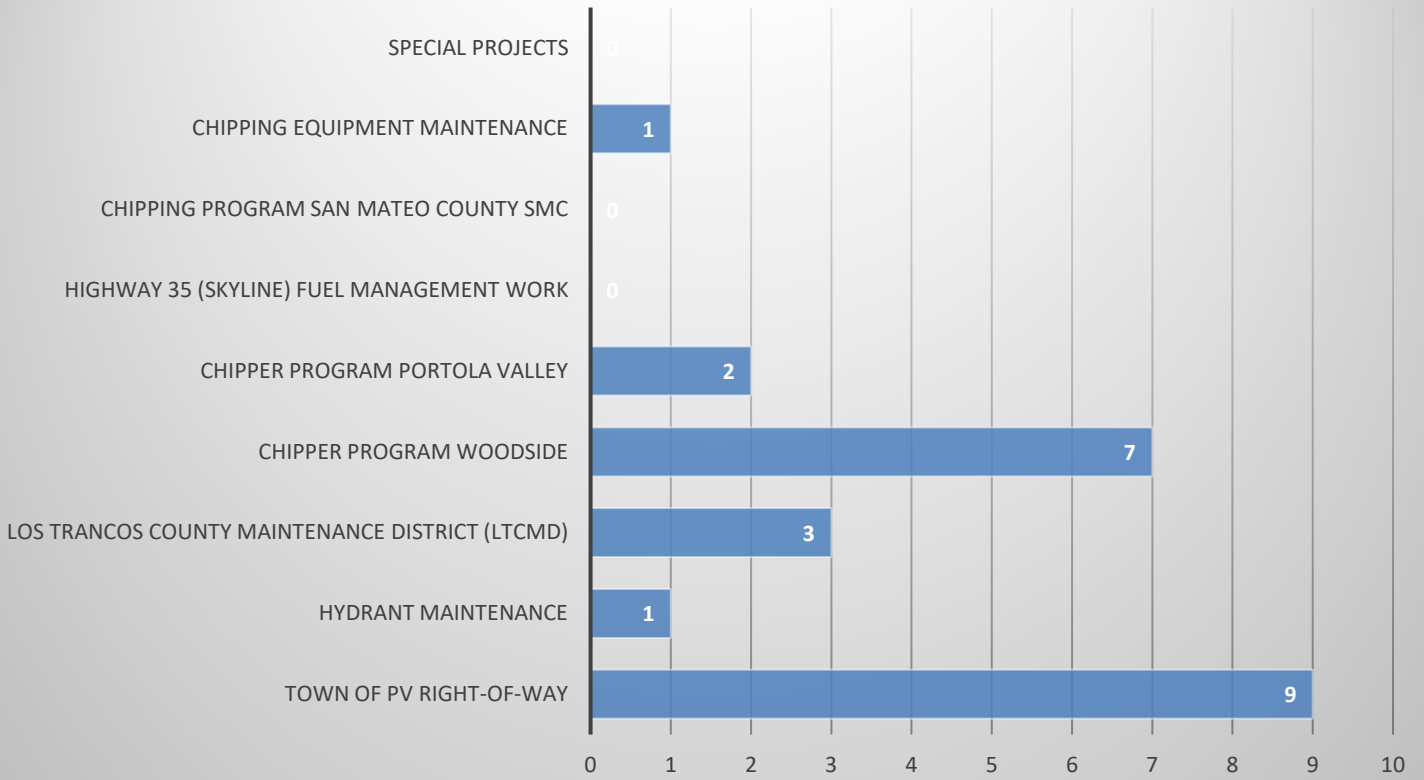
IV. One day of equipment maintenance was completed along with our annual maintenance of the chippers.

### V. Meetings

- The Fuel Management Engineer was in a meeting with a contractor to go over maintenance work along Highway 35.
- He also had a meeting with the President of San Mateo County Fire Safe Union discussing removal of large Eucalyptus trees along Sandhill road in the unincorporated area of the Fire District.
- There was also another meeting with the Mid-Peninsula Open Space District to discuss Mitigation work that has been done and future work to be done in the Open Space area of the Fire District.
- Also, there was a meeting with Old La Honda residents to discuss hazard areas along the roadways of Old La Honda.

# FUEL MITIGATION ACTIVITY

## Number of Days for Each Program





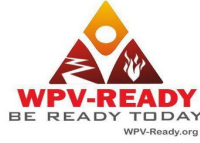


Station 19

Complying with Ordinance. Zone 0 and more.



# Public Education / Emergency Preparedness Division



WPV-READY & WPV-CERT



## Summary

We have secured additional grant funding for our initiatives. The Woodside-Portola Valley Fire Foundation has donated \$6,700 for the purchase of a trailer to support our Firefighter Rehab Program. This program educates CERT members on safely setting up and performing non-medical functions of firefighter rehabilitation.

The training includes:

- 1) Understanding the definition and necessity of firefighter rehab
- 2) Recognizing the physiological threats to firefighters
- 3) Gaining an overview of fire scene operations
- 4) Learning how CERT members set up and operate in the rehab area. This training adheres to NFPA 1584: Standard on the Rehabilitation Process for Members During Emergency Operations and Training Exercises.

Additionally, we received a second grant through Measure K funding. These funds will be used to purchase several hundred WPV-Ready Family First Aid Kits, which will be distributed to newly trained CERT members in and around the Fire District.

## Events

- ✓ CERT GMRS Radio Check-in (every Tuesday at 7:30pm)
- ✓ Safe Sitter Training
- ✓ Young Men's Service League Neighborhood Chipper Prep
- ✓ Woodside Elementary Kindergarten Fire Safety Education
- ✓ Fire Engine visit for Woodside Kindergarten
- ✓ Car Seat Installs - 3

## Meetings / Classes

- ✓ WPV-CERT Committee Mtg
- ✓ CERT Strategy Planning Mtg – windshield surveys
- ✓ National CERT Conference Webinar
- ✓ FEMA "Until Help Arrives" Webinar
- ✓ San Francisco Airport Full Scale Exercise



# Woodside Fire Protection District Operations Division Report

May 2024

Battalion Chief  
Vince Nannini

The Woodside Fire Operations Division roles and responsibilities are to provide an efficient safe operating strategy that adheres to County and District Policies and Guidelines. We also maintain our fleet and all associated tools and equipment to maintain a constant state of readiness. To respond not only in our fire district but throughout the County and State. The Operations Div. is also responsible for the Health and Wellness program, Safety Committee and loss reduction. Which contributes to the organization's success.

The Operations Division helps support a multitude of different areas within our organization to help accomplish our many goals. These areas include Prevention and Fuel Mitigation support, manages our Single Resource program and equipment, Recruit Academy support, The Operations Division Chief, while on shift, also sits on committees such as SMCO Operations Committee, Safety and Loss Reduction committee and Apparatus committee.

Below is the status of the fleet and equipment status and an update of ongoing projects for the month.

## Woodside Fire Operations

### A. Apparatus Committee: -

1. WT 108 repaired and back in-service
2. Ordered Partech struts for large animal rescue cache, C Wels is putting together training so we can put them into service ASAP.
3. Received anchor straps and updated rope rescue equipment. The updated equipment has been put in-service and training has been completed.



# Woodside Fire Protection District Operations Division Report

May 2024

Battalion Chief  
Vince Nannini

4. OOC equipment has been inventoried and is ready status for any deployment.
5. The Pierce manufacturing plant has started construction on new Engine 7. Anticipating a 6-8 month build time.
6. Apparatus Committee's next meeting 07/15/24.

## **B. Vehicles:**

1. Eng. 8 OOS for a repair on the main computer. Seagrave has completed an upgrade and that's what is believed to have caused the issue, B&E is working with Seagrave to rectify the issue.
2. Rescue 7 back in-service repairs have been completed.
3. E507 performed well in the wildland training in mdi-May and is ready for fire season.
4. ERV7 is back in-service at Sta.7.

## **C. Shift Work:**

1. Wildland preparation and readiness for crews and equipment.
2. Training on alternative water supplies, drafting operations and alternative water sources in a wildland environment.
3. Operations is the lead in developing a Wildland Taskforce in conjunction with the San Mateo County Opps. group for a Wildland Task Force to respond in the County. This would allow the Incident Commander quick access to specialized equipment and trained personnel if needed.
4. This month crews studied their primary response district by driving the streets and hiking trails in anticipation of trail rescues in our open space. Crews also trained in large animal rescue techniques.



# Woodside Fire Protection District Operations Division Report

**May 2024**

**Battalion Chief  
Vince Nannini**

5. County Operations meeting (06/21/24)
6. Board of Directors / Command Staff Meeting
7. Officer expectations meeting (C shift Officers and Acting Officers).
8. Successor training with future BC's and Captains.
9. FF/PM Lohmann continues to work on his Acting Captains task book and is progressing well.
10. FF/PM J. Muela continues to work on his Acting Captain Task book and is making good progress.
11. FF Lory has begun his 2<sup>nd</sup> block of his Probationary training under the guidance of Fire Captain Erickson.
12. Steadily arranging equipment and hose storage in Sta.7. The crews have been building storage racks and shelving.

## **D. Health and Wellness:**

1. Safety / loss reduction meeting, scheduled for 06/24/2024.
2. Mobius Fitness continues to support our crews with yoga and stretching.
3. Station 7 and 8's gyms have been functioning well with positive response from our members. I would like to thank Capt. Werle and FF/PM C. White for all the hard work and time that was put into this project. A JOB WELL DONE.



Woodside Fire Protection District  
Logistics Division  
Board Report May 2024  
Battalion Chief Robert Douthit

The Woodside Fire Logistics Division exists to provide oversight and organization to the maintenance and welfare of all Woodside Fire Protection District facilities, as well as the technology platforms necessary for our daily operations. We strive to provide the most current and relevant technologies and equipment to all our facilities and apparatus ensuring that our employees have everything they need to serve our community at the highest standard. We maintain our stations in a manner that would make the citizens we serve proud, and we ensure the safety of all who work in and visit our stations daily. We research and apply for grants with both federal and local governments to leverage available public funds to help augment the budgets needed for our mission and the collective mission of the WFPD. The Logistics Division continually looks for new methods to keep our facilities and our technological and operational capabilities current with industry best practices of the modern fire service as well as plans and anticipates for the operational growth and technological advancements of the future.

## Facilities

### **Station 7:**

- The work at station 7 continues with small jobs needed to complete the project for final inspection. The striping on the street and lettering on the driveways was completed in early May. The locksmith consolidated the key collection for the station so that there is a minimum of keys needed and eventually after we pass final inspection the fire district will be able to re-key the station to a non “construction” keyset.
- The ADA compliance work in the toilet rooms and showers was completed and the four bathrooms that did not pass inspection are now fully ADA compliant and awaiting the final inspection.
- The neighbors complained that the apparatus bay lights stay on too long at night and the firefighters also noticed that many of the station lights stay on too bright at night. CPM is working with the vendor WattStopper on a solution to adjust the lights, all of which are automatic.
- The finishing touches were made to the Mike Putterman Memorial Gym, with a plaque made by the firefighters mounted on the wall and the wall mirrors also installed. The gym is one of the firefighters’ favorite new amenities.
- We are contracting with the casement vendor that performed the work at station 7 to add some items including a mail center cabinet and large bookshelf in the second-floor library.
- Lastly the station 7 firefighters of B Shift hosted the first event at the new station in the rear conference room: the annual foundation appreciation dinner. The Woodside/PV Foundation Board held its 2<sup>nd</sup>



quarter 2024 board meeting and afterwards the firefighters brought out a true firehouse feast, using tables on wheels and the elevator to much fanfare of the foundation board. The rear conference room was proven to be not only a great meeting space but also a good space for social events. The foundation board members were also given a tour of the station that they helped to raise money for. Everyone was amazed by the station and very proud to have been a part of it.

## **Station 19**

- The Station 19 landscaping project has begun with a large portion of the work being done “in house” by our expert team of fuel mitigation experts. There is already an enormous difference in the amount of vegetation around the station and the “zone zero” is looking very compliant with the ordinance. We will be bringing in one of the landscape contractors to finish the job including the high tree work, planter bed improvements and irrigation upgrades. Once the vegetation management and landscaping are complete, the painting contractor will clean, patch, repair, prime and paint the entire station. Station 19 will also be re-keyed along with 7 with a consolidated and proprietary key set and door combination.

## **Station 8**

- Plans are in motion to finish the remaining 3 old bedrooms at station 8. They will be modernized to match the two new bedrooms getting a significant facelift including new lockers, paint and carpet. Station 8 will

also be re-keyed along with 7 with a consolidated and proprietary key set and door combination.

### **IT Update:**

- In addition to its daily work to keep us operating and secure Stepford continues to work on various projects including our RingCentral phone system, installation of a new high-capacity Ricoh printer at station 7 which is appreciated by not only the battalion and captains but also our new training captain. Stepford also installed a new monitor in the battalion office which features a dispatch display through Tablet Command that assists in situational awareness. Eventually Stepford will be installing the First Arriving in that monitor. There is discussion of expanding the First Arriving system into monitors inside the stations as well.
- The PSTRAX program added narcotics checkoffs to its list of assets to track and will also be tracking our station generator checks.
- The folks at Green Team are working with us to continue our mapping and preplan projects. They are currently enhancing our preplans with emergency contact numbers that are easily accessed during responses.
- Our transition to a Microsoft 365 IT environment continues with the fall 365 educational classes under contract.
- 

### **Grant Opportunities**

There are no current grant programs being pursued.

**Meetings attended:**

- Station Build Committee (Wednesdays)
- Logistics Budget Development
- Green Team Microsoft 365
- Green Team Wall Map/Preplans