

# AGENDA

## WOODSIDE FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS MEETING

April 25th, 2023

7:00 P.M.

808 Portola Road

**(Note: Public May Also Attend Virtually at Address Listed Below)**

Portola Valley, CA 94028

Woodside Fire is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/81915778700?pwd=T2ZmSGpKaWtSVE5GaEp1ekJRckJsZz09>

Meeting ID: 819 1577 8700

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*District meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief, at least 2 working days before the meeting at (650) 851-1594 and/or [info@woodsidefire.org](mailto:info@woodsidefire.org). Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical-based products.*

*If you wish to speak to the Board, please let the Secretary of the Board know before the meeting, if possible, to assist the Board in recognizing you at the appropriate time.*

## **I. CALL TO ORDER AND ROLL CALL:**

## **II. REPORT OUT FROM CLOSED SESSION HELD ON APRIL 4, 2023**

Appointment of Tom Cuschieri as Fire Chief to start on July 1, 2023.

## **III. PUBLIC COMMENT**

*This item is reserved for persons wishing to address the Board on any matters within the subject matter jurisdiction of the District that are not listed on the agenda. Speakers will be limited to three minutes, unless otherwise specified by the President. Members of the public will be given an opportunity to speak on each agenda item at the time it is called. We request that members of the public who wish to address the Board should let staff know before the meeting to assist the Board in recognizing them at the appropriate time.*

## **IV. ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA**

*This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action unless a request is made to transfer an item to the regular agenda for separate discussion and action. Any items on the regular agenda may be transferred to the consent agenda.*

## **V. REGULAR AGENDA**

- A. Approval of Minutes of the April 4th, 2023, Board of Directors Meeting.
- B. Accept Financial Reports March 2023.
- C. Accept Statement of Accounts March 2023.
- D. Accept Accounts Payable Warrants for March 2023.
- E. Accept Fiscal Year Spreadsheet 22-23.
- F. Provide Station 7 and Station 8 Project Updates.
- G. Introduce FIRE CODE ORDINANCE NO. 2023; An Ordinance of the Woodside Fire Protection District Adopting the 2022 CALIFORNIA FIRE CODE (Based on the 2021 Edition of the INTERNATIONAL FIRE CODE), Including Appendices B, BB, C, CC, D, L, and P Only, with Local Amendments, and Adopting the 2021 Edition of the INTERNATIONAL WILDLAND-URBAN INTERFACE CODE Including Appendixes A through D; Repealing Ordinance No. 12, and finding that adoption of the ordinance is exempt from review under the California Environmental Quality Act.
- H. Approve Purchase of a Fire Engine from Pierce Manufacturing in an amount not to exceed \$ 1,195,000 and Authorize the Fire Chief to enter into Agreements to Carry out the Purchase.
- I. Adopt Resolution 23-01 Resolution of the Board of Directors of the Woodside Fire Protection District Adopting a Travel and Reimbursement Policy

## **V. STAFF REPORTS:**

- Training
- EMS
- Prevention
- Operations
- Facilities and IT
- Pub Ed/CERPP

## **VI. FIRE CHIEF'S REPORT**

## **VII. REPORT ON WRITTEN COMMUNICATIONS**

## **VIII. CLOSED SESSION:**

- Personnel Issues (Govt Code 54957 (b))

## **ADJOURNMENT:**

*Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of members of the Board. The Board has designated the office of the Woodside Fire Protection District, located at 808 Portola Road, Portola Valley, CA, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at [www.woodsidefire.org](http://www.woodsidefire.org).*

**Woodside Fire Protection District  
Board of Directors Meeting  
Administration Building  
808 Portola Rd.  
Portola Valley, CA 94028  
April 4th, 2023**

Meeting was called to order at the special meeting time of 6:00pm by Director Miller

**Directors Present:** Cain, Miller, Holthaus

**Staff:** Chief Lindner, Deputy Chief Cuschieri

**Public Comment Non-Agendized Topics:** None

**Closed Session:** Director Miller adjourned the meeting to closed session at 6:01pm for interview with Deputy Fire Chief Cuschieri regarding Fire Chief position which will be vacant pending Fire Chief Lindner's retirement at the end of June 2023. Interview was completed at 6:55pm. There was a brief discussion among Board members after.

**Return from Closed Session:** The Board returned from closed session at 7:01pm. No final decision was made.

The regular meeting of the Board of Directors was called to order at 7:02pm by Director Miller

**Directors Present:** Cain, Miller, Holthaus

**Directors Absent:** None

**Staff:** Chief Lindner, Deputy Chief Cuschieri, Finance Manager Edwards, Finance Manager Liu, Fire Marshal Bullard, Battalion Chief Dagenais, Battalion Chief Smith, Battalion Chief K. Hird, Battalion Chief Zabala, Interim Battalion Chief Nannini

**Other Attendees:** Mike Wassermann (CPM), Jon Holtzman (RPLG)

**Public Comment Non-Agendized Topics:**

MJ Lee (volunteer with Portola Valley Wildfire Preparedness Committee) announced the upcoming Wildfire Preparedness Fair on Saturday April 22<sup>nd</sup> from 10:00am to 2:00pm at PV Town Center. Over 20 exhibitors will be present. There will also be a speaker series at 10:00am, 11:30am, and 1:00pm. Will also have reps from San Mateo County DEM, California Dept of Insurance also. Hoping to have a good turnout. She also wanted to thank Fire Marshal Bullard and Selena for their assistance with the Fair. She wanted to thank FM Bullard for his appearance at the last WPC meeting to give updates on new ordinances and state of the District. She also wished to comment on the need for transparency and was requesting the draft ordinances be included on the District website to provide feedback, as well as the announcement in the Almanac. She requested it to be included as an article, and not an advertisement so it would be searchable.

Rusty Day wish to comment on the recent incidents of trees falling and blocking Alpine Road. He wished to comment on the assistance from WFPD as well as Fire Safe SMC representatives to get remediation performed by landowners where the trees fell and getting that performed quickly. He commented on the District's upcoming hazard and risk assessment and how the potential dangers are being recognized throughout the District.

### **Consent Agenda:**

Prior to the motion to move items to the consent agenda, Chief Lindner introduced new Finance Manager Tracy Liu to the Board members, to give them the opportunity to advise her of any helpful words of advice to assist in getting the Board information they feel is important.

Director Holthaus motioned to move items 1, 2, 3, and 4 to the consent agenda, 2<sup>nd</sup> by Director Cain. Motion passed 3-0.

The Directors introduced themselves to FM Liu.

### **Item 5: Fiscal Year Spreadsheet**

Finance Manager Edwards advised the Board of no pertinent information, advised March and April will be the months of revenues coming into the District. She also advised of the upcoming loan payment in April as well.

Director Miller wished to advise FM Liu of the need to monitor the impact to the District of paying the overages for the Station build project(s).

### **Item 6: Station 7 and Station 8 Project updates**

Mike Wassermann of Capital Program Management gave the Board an update of the Station 7 and Station 8 projects.

Station 7 – Rain has had an impact on the schedule. Progress has been made, but not the amount to keep the projects on time. The T-Mobile cell site remains a concern with trying to accommodate them on the new site. Weekly meetings have been established between the project team and T-Mobile to keep momentum going in a positive direction. No plans have been submitted to the Town of Woodside yet, which is concerning. PG&E is no longer a concern as commitments have been made. The new generator is a new concern as lead times have pushed the arrival of the new generator out to around December. There may be a need for a temporary generator if the station is completed prior to the arrival of the permanent generator. Current completion date is projected to be October 2023. (Pictures of the construction were shown).

Director Holthaus inquired about the reason for the generator delay. Mr. Wassermann advised the builder, Cummins, did not give a specific reason. Director Cain asked if the manufacturer will be responsible for added costs if the District needs to rent a temporary generator. Mr. Wassermann advised they will inquire and keep up the pressure to get it before any additional costs to WFPD.

Station 8 – Rain also had an impact on the schedule. PG&E coordination is still a concern. A remote meter location has helped mitigate some of the impacts. Most of the work will be completed around June 2023. Additional time to the completion (around November 2023) will be the new electrical service. (Pictures of the construction were shown).

### **Item 7: Renne Public Law Group – Woodside Fire Protection District Legal Services Agreement.**

Chief Lindner provided the Board with a staff report. WFPD has had legal services provided by the County of San Mateo. Recently, legal issues and various times have had the potential to involve multiple county agencies. This put the District in a potential situation of having our legal services with a conflict of interest and having to opt out of providing service to the WFPD. Staff began researching a new legal counsel, one who would have experience with special districts, experience with providing services to public safety entities, and a staff capable of providing multiple services “in-house” to assist in the district’s current and future needs. Renne Public Law Group was interviewed by WFPD staff. WFPD was very appreciative of what RPLG could provide and is making the recommendation to the Board to retain RPLG as counsel for the District.

Attorney Jon Holtzman introduced himself and gave a brief presentation to the Board. RPLG is located in San Francisco, consisting of approximately 25 lawyers. The firm has been in existence for approximately 20 years, initially providing services to the City of San Francisco. They are devoted to providing public sector representation. Mr. Holtzman is District Counsel to the Moraga-Orinda Fire District and has been for 6 years. Work in the prevention division with MOFD is very similar to what WFPD is dealing with. His vision is to concentrate on fire prevention ordinance structure, as well as providing assistance administratively with Brown Act compliance, other required training, but also assisting with making sure rules and procedures are in place to keep the Board, as well as WFPD, up to date legally.

Director Miller was encouraged with RPLG’s work with MOFD and their experience with many similar fire prevention issues. He also is appreciative of the help they can provide. He was hopeful the District could keep working with SM County Counsel with routine issues as it could be more cost effective. Mr. Holtzman responded that RPLG would have the title of district counsel but would also have the fiduciary obligation to provide the best services for the least costs.

There were no other questions by Board members.

Rusty Day commended the District with reaching out to find competent counsel to help the district, who are confronting a new era with the wildfire hazard and risk which will challenge the District as an independent agency with an elected board. He is appreciative and feels RPLG undersells itself with the positive work they have done. He also underscored Mr. Holtzman’s comment on his fiduciary responsibility and once again was appreciative of the District’s choice in legal counsel.

Director Holthaus made the motion to support bringing on Renne Public Law Group as chief counsel for the WFPD and authorizing Chief Lindner to sign on the District’s behalf. Motion was 2<sup>nd</sup> by Director Cain. Motion passed 3-0.

### **Staff Reports:**

Director Holthaus and Director Miller commented on M107’s numbers and that the trend continues with M107 providing over 90 transports, with only 18 in District. The board continues to be concerned with the District providing a disproportionate amount of workload outside the WFPD.

### **Fire Chief’s Report:**

Chief Lindner advised the board of continuing weather events. The last event (rain and severe winds) once again had significant impacts to the District. Hwy 84 damage has increased. An evacuation advisory was put in place secondary to a mudslide in a residential portion of the District. This was put in place due to potential ingress/egress issues, as a blocked roadway could prevent emergency resources from accessing residences.

Call volume has increased approximately 40% this year. Additional personnel were utilized during the weather events.

The Alpine Road incident not only resulted in the death of a citizen, but an incident within an incident occurred as multiple trees fell during the rescue, damaging one WFPD apparatus, and coming extremely close to striking personnel performing operations at the scene.

Chief Lindner was appreciative of the public and professional outreach to the landowner of the area involved in the incident. Mitigation efforts were in place to remove multiple trees. Chief Lindner also expressed that this outreach has been positive in raising awareness throughout the District for the potential impacts on ingress and egress, given there are already so few in the District.

Director Cain asked why these trees were more apt to falling. The erosion of the nearby creek, along with the saturated soil, appears to have contributed to the vulnerability of these trees.

**New Business:**

**WRITTEN COMMUNICATIONS:**

One thank you letter was provided by the public, thank WFPD for serving the citizens.

Meeting was adjourned at 7:50 P.M. and entered closed session.

**Closed Session:**

Chief Lindner gave the Board an update on personnel issues. There was no further action taken by the Board.

Chief Lindner and the Board had discussion from the earlier closed session interview for Fire Chief. Chief Lindner reiterated his intent to retire at the end of June 2023, pending all appropriate retirement paperwork being approved through CalPERS.

**Return from Closed Session:** The Board returned from closed session at 8:27 P.M.

There was no formal announcement made on naming the next Fire Chief of the WFPD. This announcement is tentatively scheduled for the next Board meeting.

**Adjournment:** The meeting was adjourned at 8:28 P.M

The next scheduled meeting will be a special meeting to be held April 25th, at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Pat Cain – Board Secretary

*Woodside Fire Protection District  
Financial Statement*

<i>Fri, Mar 31, 2023</i>		<i>2021-2022</i>	<i>2022-2023</i>	<i>+ (-)</i>
<i>Cash Balance - March 1, 2023</i>		<i>\$33,092,321.87</i>	<i>\$31,197,630.49</i>	<i>(\$1,894,691.38)</i>
<b>ACCT</b>	<b>REVENUE</b>			
1021	<i>Current Yr - FY22-23 Current Secured 5% 2nd Period</i>		<i>\$1,090,163.59</i>	
1031	<i>Current Yr - FY22-23 Current Unsecured</i>		<i>\$29,488.85</i>	
1033	<i>Prior Yr - FY22-23 Unsecured Current</i>		<i>(\$3,658.13)</i>	
1041	<i>CY SB 813 Secured Supplemental - FY22-23 Spplmntl Secured</i>		<i>\$45,481.95</i>	
2658	<i>JPA - Paramedics Services (Jan/Feb)</i>		<i>\$24,815.01</i>	
2658	<i>AMR - Staffing</i>		<i>\$41,050.52</i>	
2658	<i>JPA - Supervisor Pay</i>		<i>\$1,650.00</i>	
4111	<i>Town of Woodside - S. Brown</i>		<i>\$9,421.29</i>	
4111	<i>Town of Woodside - S. Brown</i>		<i>\$9,986.56</i>	
4111	<i>Town of Portola Valley - S. Brown</i>		<i>\$9,421.29</i>	
4111	<i>Town of Portola Valley - S. Brown</i>		<i>\$9,986.56</i>	
4111	<i>York Risk Services - workers comp</i>		<i>\$43,828.93</i>	
4111	<i>Voya Adjust 1/2023</i>		<i>(\$125.00)</i>	
4111	<i>CalPers Retirement 1/2023</i>		<i>\$1,273.55</i>	
4111	<i>City of Redwood City- BC Dagenais</i>		<i>\$13,066.95</i>	
5165	<i>EMS Management (reimb M-107 overages)</i>		<i>\$3,600.00</i>	
5156-1	<i>EMS Management (reimb M-107 overages)</i>		<i>\$6,000.00</i>	
5156-1	<i>Woodside Firemens House Fund</i>		<i>\$1,418.96</i>	
5415-1	<i>Portas Towing &amp; Body Shop, Inc-Refund Inv#72835</i>		<i>\$1,625.00</i>	
5731-18	<i>Misc CKs - Drivers Operator Training 1A</i>		<i>\$6,500.00</i>	
5731-19	<i>City of South San Francisco -</i>		<i>\$150.00</i>	
5733-11	<i>Sprinkler*Permit Program(5733-11)</i>		<i>\$3,150.00</i>	
5733-11	<i>Merchant Service charges - Evalon 3/1/23</i>		<i>(\$413.51)</i>	
5733-11	<i>Merchant Fee 10/22/2022</i>		<i>(\$123.45)</i>	
5733-12	<i>Inspection Fees (5733-12)</i>		<i>\$13,090.00</i>	
5733-11	<i>Return check - solar inspection</i>		<i>(\$180.00)</i>	
5733-17-1	<i>Town of Portola Valley - Roadside Management</i>		<i>\$91,982.20</i>	
5733-17-9	<i>Jody Lawler-chipper</i>		<i>\$3,062.84</i>	
5733-18	<i>Jody Lawler-chipper maint</i>		<i>\$459.42</i>	
5733-18	<i>Town of Portola Valley - Roadside Management Maint</i>		<i>\$13,797.33</i>	
5876-5	<i>SMCO - Union Bank Fees (Jan)</i>		<i>(\$29.83)</i>	
5876-5	<i>SMCO - Admin Fees FY22-23</i>		<i>(\$8,750.96)</i>	
5966-1	<i>Credit Card Reimb-F. Smith, M. Dagenais</i>		<i>\$157.48</i>	
		<i>\$1,212,860.98</i>	<i>\$1,461,347.40</i>	
		<i>\$34,067,499.00</i>	<i>\$32,658,977.89</i>	<i>(\$1,408,521.11)</i>
<b>EXPENDITURES :</b>				
	<i>SMCO Journal Entries</i>	<i>\$2,181,668.01</i>		
	<i>SMCO Journal Entries</i>	<i>\$149.00</i>		
	<i>March 2022-2023</i>		<i>\$2,235,712.48</i>	<i>\$2,235,712.48</i>
	<i>Cash Balance April 1, 2023</i>	<i>\$31,885,979.99</i>	<i>\$30,423,265.41</i>	<i>(\$1,462,714.58)</i>



*Woodside Fire Protection District  
Statement of Accounts*

	31-Mar-2023	Amount	Warrants	Warrants	Budget	% Used
ACCT#	Account	Budgeted	Drawn	Drawn	Balance	7/12
			This Period	YTD		Months
4111	Salary	\$12,269,462	\$1,249,286	\$9,129,340	\$3,140,122	74%
4321	Dist Retirement	\$3,495,030	\$313,274	\$1,566,207	\$1,928,823	45%
4413	District Medical	\$2,187,355	\$179,808	\$1,587,346	\$600,009	73%
4415	Medicare	\$177,907	\$17,229	\$126,107	\$51,800	71%
4451	Dist Umpl Benefits	\$11,368	\$246	\$21,407	(\$10,039)	188%
4631	Dist Empl Benefits	\$39,789	\$2,608	\$25,423	\$14,366	64%
ACCT#	<b>SUB-TOTAL</b>	<b>\$18,180,911</b>	<b>\$1,762,450</b>	<b>\$12,455,830</b>	<b>\$5,725,081</b>	<b>69%</b>
5121	Clothing	\$183,660	\$1,303	\$89,966	\$93,694	49%
5156	Household	\$22,500	\$1,688	\$32,158	(\$9,658)	143%
5165	Medical Expense	\$187,831	\$11,930	\$42,341	\$145,490	23%
5199	Office Expense	\$5,225	\$366	\$1,945	\$3,280	37%
5212	Computer Program	\$216,500	\$50,721	\$128,974	\$87,526	60%
5231	Small Tools	\$3,000	\$10	\$34	\$2,966	1%
5332	Membership	\$10,500	\$260	\$10,747	(\$247)	102%
5341	Legal Notices	\$4,000	\$0	\$0	\$4,000	0%
5415	Maint Equipment	\$294,500	\$43,768	\$264,123	\$30,377	90%
5416	Gas * Oil	\$111,264	\$13,053	\$89,373	\$21,891	80%
5417	Maint Tires	\$20,000	\$2,348	\$12,317	\$7,683	62%
5424	Maint Radio	\$17,600	\$332	\$9,815	\$7,785	56%
5426	Maint Office Equip	\$10,390	\$1,568	\$7,372	\$3,018	71%
5428	Maint Structure	\$34,500	\$2,395	\$26,653	\$7,847	77%
5611	Other Insurance	\$110,000	\$328	\$101,984	\$8,016	93%
5612	Workers Comp	\$650,000	\$0	\$661,476	(\$11,476)	102%
5638	Utilities	\$89,500	\$6,142	\$55,567	\$33,933	62%
5639	Radio Dispatching	\$12,475	\$0	\$2,960	\$9,515	24%
5641	Telephone	\$100,578	\$8,597	\$72,705	\$27,873	72%
5722	Trans * Travel	\$1,500	\$140	\$589	\$911	39%
5731	Training*Education	\$276,750	\$34,643	\$103,760	\$172,990	37%
5732	Health & Wellness	\$72,567	\$2,530	\$22,303	\$50,264	
5733	Fire Prevention	\$120,900	\$112,046	\$150,694	(\$29,794)	125%
5734	Seminars*Conf*Class	\$11,000	\$1,673	\$1,673	\$9,327	15%
5876	Profess Services	\$73,185	\$4,864	\$77,896	(\$4,711)	106%
5878	GIS*Mapping	\$100,000	\$1,920	\$8,743	\$91,257	0%
5927	Program Act. Exp.	\$33,296	\$1,366	\$8,805	\$24,491	26%
5928	Emergency Operations	\$5,500	\$3,680	\$4,387	\$1,113	80%
5966	Dist Spec Exp.	\$47,707	\$1,814	\$36,664	\$11,043	77%
ACCT#	<b>SUB-TOTAL</b>	<b>\$2,826,428</b>	<b>\$309,486</b>	<b>\$2,026,027</b>	<b>\$800,401</b>	<b>72%</b>
7011	LTVV/CMD	\$0	\$0	-\$12,372	\$12,372	
7112	Interim * New Station(s)	\$75,000	\$127,434	\$2,149,906	(\$2,074,906)	
7211	Struct. Improvement	\$13,500	\$0	\$0	\$13,500	0%
7300	Covid	\$0	\$0	\$14,705	(\$14,705)	
7311	Equipment	\$157,500	\$15,986	\$264,587	(\$107,087)	168%
7410	Admin/808 Portola Rd	\$257,315	\$20,356	\$189,740	\$67,575	74%
ACCT#	<b>SUB-TOTAL</b>	<b>\$503,315</b>	<b>\$163,776</b>	<b>\$2,606,567</b>	<b>-\$2,103,252</b>	<b>518%</b>
8612	Equipment Reserves		\$0	\$0	\$0	
8824	Retirement/GASB Reserves		\$0	\$2,207,254	(\$2,207,254)	
	<b>TOTAL</b>	<b>\$21,510,654</b>	<b>\$2,235,712</b>	<b>\$17,088,424</b>	<b>\$4,422,230</b>	<b>79%</b>

Woodside Fire QuickBooks

General Ledger

As March 31, 2023

Date	Num	Name	Split	Amount
03/01/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$19.01
03/01/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$477.50
03/02/2023	44865	SF FIRE CU	7410 · 808 Admin/Portola Road	-\$215.00
03/02/2023	44866	SF FIRE CU	-SPLIT-	-\$550.29
03/02/2023	44867	SF FIRE CU	-SPLIT-	-\$867.37
03/02/2023	44868	SF FIRE CU	-SPLIT-	-\$2,399.75
03/02/2023	44869	SF FIRE CU	5416 · Gas & Oil	-\$150.00
03/02/2023	44870	SF FIRE CU	-SPLIT-	-\$599.82
03/02/2023	44871	SF FIRE CU	-SPLIT-	-\$1,225.00
03/02/2023	44872	SF FIRE CU	-SPLIT-	-\$1,284.15
03/02/2023	44873	SF FIRE CU	-SPLIT-	-\$551.86
03/02/2023	44874	SF FIRE CU	-SPLIT-	-\$1,205.98
03/02/2023	44875	SF FIRE CU	-SPLIT-	-\$1,958.02
03/02/2023	44876	SF FIRE CU	-SPLIT-	-\$1,763.97
03/02/2023	44877	VOID	VOID	\$0.00
03/02/2023	44878	SF FIRE CU	-SPLIT-	-\$407.35
03/02/2023	44879	SF FIRE CU	-SPLIT-	-\$1,042.26
03/02/2023	44880	SF FIRE CU	-SPLIT-	-\$970.71
03/06/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$15.00
03/08/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$1,249.22
03/09/2023	44881	BUS & EQUIPMENT REPAIR	-SPLIT-	-\$9,339.51
03/09/2023	44882	JUSTIN WERLE	5165 · Medical/Dental Supplies	-\$151.00
03/09/2023	44883	ROBERT DOUTHIT	5165 · Medical/Dental Supplies	-\$151.00
03/09/2023	44884	MARC AKIYAMA	5165 · Medical/Dental Supplies	-\$151.00
03/09/2023	44885	NICHOLAS PASSANISI	5165 · Medical/Dental Supplies	-\$151.00
03/09/2023	44886	JOSHUA MUELA	5165 · Medical/Dental Supplies	-\$151.00
03/09/2023	44887	KEENAN HIRD	5165 · Medical/Dental Supplies	-\$151.00
03/09/2023	44888	CHRIS WHITE	5731 · Training Education	-\$895.00
03/09/2023	44889	UNITED PARCEL SERVICE	-SPLIT-	-\$240.14
03/09/2023	44890	METRO MOBILE COMMUNICATIONS	5415 · Maintenance Equipment	-\$383.09
03/09/2023	44891	CHARLES M SALTER ASSOCIATES INC	7112 · Interim*New Station(s)	-\$1,945.00
03/09/2023	44892	THOMAS CUSCHIERI	5199 · Office Expense	-\$183.09
03/09/2023	44893	KYLE EMMERT	5165 · Medical/Dental Supplies	-\$250.00
03/09/2023	44894	SC FUELS	5416 · Gas & Oil	-\$5,333.31
03/09/2023	44895	C A P F F	4631 · District Employees Benefits	-\$1,534.00
03/09/2023	44896	VALLEN DISTRIBUTION, INC.	5732 · Health & Welfare	-\$400.00
03/09/2023	44897	RICOH USA, INC	5426 · Maintenance Office Equipment	-\$980.88
03/09/2023	44898	MOBILE CALIBRATION SERVICES, LLC	5415 · Maintenance Equipment	-\$1,051.59
03/09/2023	44899	DEROTIC EMERGENCY EQUIPMENT	-SPLIT-	-\$19,316.56
03/09/2023	44900	MOBIUS FIT	5732 · Health & Welfare	-\$2,000.00
03/09/2023	44901	DAILY DISPATCH	5966 · District Special Expense	-\$405.00
03/09/2023	44902	STEPFORD	7410 · 808 Admin/Portola Road	-\$231.60
03/09/2023	44903	GREG MULLER	5165 · Medical/Dental Supplies	-\$4,000.00
03/09/2023	44904	AT&T MOBILITY	5641 · Telephone	-\$764.54
03/09/2023	44905	CALIFORNIA WATER SERVICE CO	5638 · Utilities	-\$72.19
03/09/2023	44906	INSIDE SOURCE	5733 · Fire Prevention	-\$5,249.30
03/09/2023	44907	WAGeworks, INC	4111 · Salary	-\$157.50
03/09/2023	44908	CONSOLIDATED ENGINEERING LABORT	7112 · Interim*New Station(s)	-\$13,862.17
03/09/2023	44909	IMAGETREND, INC	5212 · Computer Program	-\$289.83
03/09/2023	44910	FLAMEMAPPER LLC	-SPLIT-	-\$66,600.00
03/09/2023	44911	NEWFRONT INSURANCE SERVICES, LLC	5611 · Insurance	-\$328.00
03/09/2023	44912	GUARDIAN SAFETY INVESTIGATIONS, LI	7410 · 808 Admin/Portola Road	-\$800.00
03/09/2023	44913	FUSION CLOUD SERVICES LLC	7410 · 808 Admin/Portola Road	-\$186.46

Woodside Fire QuickBooks  
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Date	Num	Name	Split	Amount
03/09/2023	44914	PRODIGY PRESS, INC	5199 · Office Expense	-\$116.22
03/09/2023	44915	SAN MATEO CO ENVIRONMENTAL HEAL	5966 · District Special Expense	-\$777.00
03/09/2023	44916	NTA LIFE BUSINESS SERVICES GROUP	4111 · Salary	-\$22.50
03/09/2023	44917	VISION SERVICE PLAN	4413 · District Medical	-\$3,420.20
03/09/2023	44918	SMC INFORMATION SERVICES DEPART	5641 · Telephone	-\$119.05
03/09/2023	44919	VERIZON WIRELESS	-SPLIT-	-\$761.80
03/09/2023	44920	SAMBASAFETY	5415 · Maintenance Equipment	-\$159.57
03/09/2023	44921	CUMMING'S MOVING COMPANY	7112 · Interim*New Station(s)	-\$3,600.00
03/09/2023	44922	KRONOS, INC	5212 · Computer Program	-\$22,710.96
03/09/2023	44923	CLARK PEST CONTROL	5428 · Maintenance Structure	-\$150.00
03/09/2023	44924	CASTLE PUMPING & PLUMBING SERVICE	7410 · 808 Admin/Portola Road	-\$450.00
03/09/2023	44925	CJW ARCHITECTURE	7112 · Interim*New Station(s)	-\$9,750.00
03/09/2023	44926	GARDENLAND POWER EQUIPMENT	5733 · Fire Prevention	-\$1,250.02
03/09/2023	44927	HEALTH CARE DENTAL TRUST	4413 · District Medical	-\$14,071.35
03/09/2023	44928	HEALTH CARE EMPLOYEES MEDICAL TR	4413 · District Medical	-\$2,491.48
03/09/2023	44929	CALPERS * LONG TERM CARE	4111 · Salary	-\$199.51
03/09/2023	44930	GREEN WASTE	5638 · Utilities	-\$412.23
03/09/2023	44931	CITY OF REDWOOD CITY*WATER	5638 · Utilities	-\$132.99
03/09/2023	44932	MYERS STEVENS & TOOHEY & CO, INC	4631 · District Employees Benefits	-\$719.28
03/09/2023	44933	ENGINEERED FIRE SYSTEMS, INC	5733 · Fire Prevention	-\$2,000.00
03/09/2023	44934	STANFORD HOSPITAL & CLINICS	4413 · District Medical	-\$343.20
03/09/2023	44935	COUNTY COUNSEL, COUNTY OF SAN M	-SPLIT-	-\$4,682.60
03/09/2023	44936	DALE PLUMBING & HEATING	5428 · Maintenance Structure	-\$420.00
03/09/2023	44937	BAYSIDE EQUIPMENT CO	7112 · Interim*New Station(s)	-\$3,629.00
03/09/2023	44938	ELECTRONIC INNOVATIONS, INC	7112 · Interim*New Station(s)	-\$3,971.13
03/09/2023	44939	APPLE, INC	-SPLIT-	-\$6,020.10
03/09/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$412.50
03/10/2023	44940	CALPERS * LONG TERM CARE	4111 · Salary	-\$199.51
03/10/2023	EFT-DEBIT	CALPERS*HEALTH BENEFITS DIVISION	-SPLIT-	-\$165,134.31
03/10/2023	EFT-DEBIT	CALPERS*457 DEFERRED PROGRAM	4111 · Salary	-\$24,608.70
03/10/2023	44941	BIN LIU	5121 · Clothing	-\$800.00
03/10/2023	EFT-DEBIT	ING LIFE INSURANCE & ANNUITY CO	4111 · Salary	-\$1,904.17
03/10/2023	P/R 315	ADP PAYROLL DEDUCTION	-SPLIT-	-\$592,154.96
03/10/2023	P/R-FEB-23	ADP PAYROLL DEDUCTION	4111 · Salary	-\$1,188.05
03/10/2023	P/R 02/15	ADP PAYROLL DEDUCTION	4111 · Salary	-\$434.56
03/13/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$1,068.07
03/13/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$575.86
03/13/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$15.00
03/14/2023	44942	TROY TAUFER	-SPLIT-	-\$1,959.04
03/14/2023	44943	AMANDA DALE	4111 · Salary	-\$405.56
03/14/2023	44944	NICOLAS MILLER-MORALES	4111 · Salary	-\$368.46
03/14/2023	44945	BENJAMIN ZOLNIEREK	4111 · Salary	-\$463.76
03/14/2023	44946	DONALD BULLARD	4111 · Salary	-\$2,070.96
03/15/2023	44947	POSTMASTER RWC POST OFFICE	5733 · Fire Prevention	-\$2,500.00
03/15/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$304.92
03/16/2023	44948	ALLANA BUICK & BERS	20000 · *Accounts Payable	-\$673.20
03/16/2023	44949	BAY AREA AIR QUALITY MANAGEMENT	20000 · *Accounts Payable	-\$4,629.00
03/16/2023	44950	BCN*BENEFITS COMMUNICATION NETV	20000 · *Accounts Payable	-\$110.00
03/16/2023	44951	BRANDON LIMA	20000 · *Accounts Payable	-\$895.00
03/16/2023	44952	BUS & EQUIPMENT REPAIR	20000 · *Accounts Payable	-\$4,458.93
03/16/2023	44953	CHARLES M SALTER ASSOCIATES INC	20000 · *Accounts Payable	-\$112.50
03/16/2023	44954	CHRIS WHITE	20000 · *Accounts Payable	-\$170.00
03/16/2023	44955	CJW ARCHITECTURE	20000 · *Accounts Payable	-\$12,851.75

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Date	Num	Name	Split	Amount
03/16/2023	44956	CLARK PEST CONTROL	20000 · *Accounts Payable	-\$125.00
03/16/2023	44957	DAILY DISPATCH	20000 · *Accounts Payable	-\$405.00
03/16/2023	44958	DEREK ATLAS	20000 · *Accounts Payable	-\$225.00
03/16/2023	44959	DONALD BULLARD	20000 · *Accounts Payable	-\$43.57
03/16/2023	44960	FAILSAFE TESTING	20000 · *Accounts Payable	-\$2,880.00
03/16/2023	44961	KEENAN HIRD	20000 · *Accounts Payable	-\$113.74
03/16/2023	44962	MES - CALIFORNIA	20000 · *Accounts Payable	-\$435.06
03/16/2023	44963	N P F B A * LONG TERM CARE	20000 · *Accounts Payable	-\$255.00
03/16/2023	44964	NICOLAS MILLER-MORALES	20000 · *Accounts Payable	-\$1,835.41
03/16/2023	44965	PRODIGY PRESS, INC	20000 · *Accounts Payable	-\$67.11
03/16/2023	44966	REDWOOD GUTTER SERVICES	20000 · *Accounts Payable	-\$325.00
03/16/2023	44967	RON RAMIES AUTOMOTIVE INC	20000 · *Accounts Payable	-\$4,526.98
03/16/2023	44968	RUIZ ELECTRIC	20000 · *Accounts Payable	-\$9,994.73
03/16/2023	44969	SATELLITE PHONE STORE	20000 · *Accounts Payable	-\$3,579.52
03/16/2023	44970	SCL	20000 · *Accounts Payable	-\$1,848.65
03/16/2023	44971	SMCO EMERGENCY MEDICAL SERVICES	20000 · *Accounts Payable	-\$87.00
03/16/2023	44972	UNITED PARCEL SERVICE	20000 · *Accounts Payable	-\$39.85
03/16/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$190.00
03/17/2023	44973	ALEJANDRO MORAN	5733 · Fire Prevention	-\$153.80
03/17/2023	44974	CHRISTIAN CONCI	5733 · Fire Prevention	-\$65.91
03/17/2023	EFT-DEBIT	CALPERS*RETIREMENT	-SPLIT-	-\$3,196.01
03/20/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$263.33
03/20/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$39.00
03/21/2023	44975	SF FIRE CU	-SPLIT-	-\$238.92
03/21/2023	EDT-DEBIT	CALPERS*RETIREMENT	-SPLIT-	-\$3,196.01
03/21/2023	EFT-DEBIT	CALPERS*RETIREMENT	-SPLIT-	-\$257,342.88
03/21/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$449.93
03/22/2023	44976	AMERICAN MESSAGING	20000 · *Accounts Payable	-\$11.70
03/22/2023	44977	ANTHONY ARMANINO	20000 · *Accounts Payable	-\$50.24
03/22/2023	44978	BIN LIU	20000 · *Accounts Payable	-\$160.00
03/22/2023	44979	CAPITAL PROGRAM MANAGEMENT	20000 · *Accounts Payable	-\$37,006.25
03/22/2023	44980	COMCAST	20000 · *Accounts Payable	-\$183.68
03/22/2023	44981	COMCAST BUSINESS	20000 · *Accounts Payable	-\$1,421.19
03/22/2023	44982	DANIEL DEMPSEY	20000 · *Accounts Payable	-\$160.00
03/22/2023	44983	DEE-DEE NANNINI	20000 · *Accounts Payable	-\$181.83
03/22/2023	44984	DIRECT TV	20000 · *Accounts Payable	-\$148.11
03/22/2023	44985	DONALD BULLARD	20000 · *Accounts Payable	-\$160.00
03/22/2023	44986	ERIC ZABALA	20000 · *Accounts Payable	-\$160.00
03/22/2023	44987	FARRELL SMITH	20000 · *Accounts Payable	-\$160.00
03/22/2023	44988	GYM DOCTORS	20000 · *Accounts Payable	-\$130.00
03/22/2023	44989	KATHLEEN M EDWARDS	20000 · *Accounts Payable	-\$160.00
03/22/2023	44990	KEENAN HIRD	20000 · *Accounts Payable	-\$160.00
03/22/2023	44991	KIMBERLY GIULIACCI	20000 · *Accounts Payable	-\$160.00
03/22/2023	44992	LORI AREVALO	20000 · *Accounts Payable	-\$160.00
03/22/2023	44993	MARK DAGENAIS	20000 · *Accounts Payable	-\$160.00
03/22/2023	44994	MARSHALL HIRD	20000 · *Accounts Payable	-\$160.00
03/22/2023	44995	MICHAEL TAMEZ	20000 · *Accounts Payable	-\$160.00
03/22/2023	44996	PACIFIC GAS & ELECTRIC	20000 · *Accounts Payable	-\$2,871.51
03/22/2023	44997	PACIFIC MOBILE STRUCTURES, INC	20000 · *Accounts Payable	-\$23,672.05
03/22/2023	44998	PORTOLA VALLEY HARDWARE	20000 · *Accounts Payable	-\$443.59
03/22/2023	44999	ROBERT LINDNER	20000 · *Accounts Payable	-\$160.00
03/22/2023	45000	SAN MATEO CO PRE-HOSPITAL	20000 · *Accounts Payable	-\$13,467.86
03/22/2023	45001	SCL	20000 · *Accounts Payable	-\$1,064.23



Woodside Fire QuickBooks  
General Ledger  
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Date	Num	Name	Split	Amount
03/22/2023	45002	SELENA BROWN	20000 *Accounts Payable	-\$160.00
03/22/2023	45003	STEFFORD	20000 *Accounts Payable	-\$9,249.80
03/22/2023	45004	THOMAS CUSCHIERI	20000 *Accounts Payable	-\$160.00
03/22/2023	45005	UNITED PARCEL SERVICE	20000 *Accounts Payable	-\$30.17
03/22/2023	45006	VINCE NANNINI	20000 *Accounts Payable	-\$160.00
03/22/2023	45007	WITMER PUBLIC SAFETY GROUP, INC	20000 *Accounts Payable	-\$388.94
03/22/2023	ACH-FSA	ADP CARD SERVICES	4111 * Salary	-\$386.00
03/23/2023	45008	DEE-DEE NANNINI	20000 *Accounts Payable	-\$91.81
03/23/2023	45009	GREEN INFRASTRUCTURE DESIGN	20000 *Accounts Payable	-\$1,920.00
03/23/2023	ACH-FSA	ADP CARD SERVICES	4111 * Salary	-\$143.95
03/24/2023	P/R 0331	ADP PAYROLL DEDUCTION	-SPLIT-	-\$441,969.65
03/24/2023	ACH-FSA	ADP CARD SERVICES	4111 * Salary	-\$48.50
03/27/2023	EFT-DEBIT	CALPERS*457 DEFERRED PROGRAM	4111 * Salary	-\$21,793.48
03/27/2023	EFT-DEBIT	ING LIFE INSURANCE & ANNUITY CO	4111 * Salary	-\$2,404.17
03/27/2023	45010	NEW YORK LIFE	20000 *Accounts Payable	-\$1,397.72
03/27/2023	45011	SAN MATEO COUNTY FIREFIGHTERS L24	20000 *Accounts Payable	-\$5,494.00
03/27/2023	45012	SMCFF-PAC	20000 *Accounts Payable	-\$160.00
03/27/2023	45013	VOID	VOID	\$0.00
03/27/2023	45014	VOID	VOID	\$0.00
03/27/2023	45015	WFPD ENGINE CO 35	20000 *Accounts Payable	-\$500.00
03/27/2023	45016	WFPD HOUSE FUND	20000 *Accounts Payable	-\$1,432.00
03/27/2023	ACH-FSA	ADP CARD SERVICES	4111 * Salary	-\$101.60
03/27/2023	ACH-FSA	ADP CARD SERVICES	4111 * Salary	-\$154.26
03/28/2023	EFT-DEBIT	CALPERS*RETIREMENT	-SPLIT-	-\$264,154.64
03/29/2023	45017	ALL IN ONE BUILDING MAINTENANCE	20000 *Accounts Payable	-\$540.00
03/29/2023	45018	AMANDA DALE	20000 *Accounts Payable	-\$151.00
03/29/2023	45019	ANDREW HIHI	20000 *Accounts Payable	-\$151.00
03/29/2023	45020	BEAU WITSOE	20000 *Accounts Payable	-\$151.00
03/29/2023	45021	VOID	VOID	\$0.00
03/29/2023	45022	BRANDON CUSCHIERI	20000 *Accounts Payable	-\$151.00
03/29/2023	45023	BRANDON LIMA	20000 *Accounts Payable	-\$151.00
03/29/2023	45024	CALPERS * LONG TERM CARE	20000 *Accounts Payable	-\$199.51
03/29/2023	45025	CHRISTOPHER O'LEARY	20000 *Accounts Payable	-\$151.00
03/29/2023	45026	CHRISTOPHER WELS	20000 *Accounts Payable	-\$151.00
03/29/2023	45027	DEROTIC EMERGENCY EQUIPMENT	20000 *Accounts Payable	-\$5,796.30
03/29/2023	45028	ERIK LOHMANN	20000 *Accounts Payable	-\$151.00
03/29/2023	45029	FAILSAFE TESTING	20000 *Accounts Payable	-\$1,424.50
03/29/2023	45030	FUSION CLOUD SERVICES LLC	20000 *Accounts Payable	-\$213.03
03/29/2023	45031	GUARDIAN	20000 *Accounts Payable	-\$354.54
03/29/2023	45032	JAMES ELLIS	20000 *Accounts Payable	-\$151.00
03/29/2023	45033	JARED ABBOTT	20000 *Accounts Payable	-\$151.00
03/29/2023	45034	JAVIER VALDES	20000 *Accounts Payable	-\$151.00
03/29/2023	45035	JOE PORTER	20000 *Accounts Payable	-\$151.00
03/29/2023	45036	KYLE EMMERT	20000 *Accounts Payable	-\$151.00
03/29/2023	45037	LEGAL SHIELD	20000 *Accounts Payable	-\$259.15
03/29/2023	45038	VOID	VOID	\$0.00
03/29/2023	45039	MOBILE MINI SOLUTIONS	20000 *Accounts Payable	-\$236.97
03/29/2023	45040	MRC	20000 *Accounts Payable	-\$96.31
03/29/2023	45041	NICK GREGORY	20000 *Accounts Payable	-\$151.00
03/29/2023	45042	PACIFIC GAS & ELECTRIC	20000 *Accounts Payable	-\$2,505.01
03/29/2023	45043	PORTOLA VALLEY HARDWARE	20000 *Accounts Payable	-\$183.68
03/29/2023	45044	RICOH USA, INC	20000 *Accounts Payable	-\$490.44
03/29/2023	45045	ROBERT DOUTHIT	20000 *Accounts Payable	-\$151.00



Monthly Board of Directors  
Expense \* Revenue Report for FY 22-23

	4/20/2023													
	in \$000's	31-Jul-22	31-Aug-22	30-Sep-22	31-Oct-22	30-Nov-22	31-Dec-22	31-Jan-23	28-Feb-23	31-Mar-23	31-Mar-23	30-Apr-23	31-May-23	30-Jun-23
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	Estimated	ACTUAL	Estimated	Estimated	Estimated
Beg. Cash Balance		\$31,148	\$26,418	\$25,956	\$24,128	\$23,395	\$22,816	\$31,146	\$32,645	\$31,198	\$31,198	\$30,423	\$34,862	\$35,644
<b>EXPENSES:</b>														
Payroll		(\$806)	(\$876)	(\$832)	(\$735)	(\$990)	(\$802)	(\$1,031)	(\$913)	(\$864)	(\$1,064)	(\$864)	(\$864)	(\$864)
Overtime		(\$184)	(\$231)	(\$216)	(\$146)	(\$159)	(\$186)	(\$228)	(\$94)	(\$159)	(\$185)	(\$159)	(\$159)	(\$159)
Retirement		(\$145)	(\$148)	(\$147)	\$0	(\$295)	\$0	(\$296)	(\$154)	(\$110)	(\$313)	(\$110)	(\$110)	(\$110)
Monthly Expenses		(\$937)	(\$416)	(\$408)	(\$561)	(\$496)	(\$430)	(\$454)	(\$344)	(\$478)	(\$547)	(\$478)	(\$478)	(\$478)
SDRMA (WC Ins)		(\$250)												
Retirement*GASB														(\$1,134)
New Engine														
Loan Payment					(\$241)							(\$711)		
UAL Retirement * 115 Trust Account		(\$2,275)												
Sub-Total		(\$4,597)	(\$1,671)	(\$1,603)	(\$1,688)	(\$1,940)	(\$1,418)	(\$2,009)	(\$1,505)	(\$1,611)	(\$2,109)	(\$2,322)	(\$1,611)	(\$2,745)
Interim Sta. 7* Remodel* Sta.8		(\$370)	(\$367)	(\$408)	(\$102)	(\$140)	(\$140)	(\$94)	(\$166)		(\$127)			
<b>TOTAL EXPENSE</b>		(\$4,967)	(\$2,038)	(\$2,011)	(\$1,785)	(\$2,080)	(\$1,558)	(\$2,103)	(\$1,671)	(\$1,611)	(\$2,236)	(\$2,322)	(\$1,611)	(\$2,745)
<b>REVENUE:</b>														
1021 Property Tax Cur Sec						\$1,090	\$9,765	\$1,711		\$1,364	\$1,090	\$6,376	\$1,864	\$276
1031 Property Tax Cur Unsec					\$782					\$37	\$29			
1033 Prior Yr. - Unsecured Tax					\$75					\$1	(\$4)	\$0		
1041 Property Tax SB813			\$0	\$73	\$22	\$44	\$81	\$126	\$59	\$22	\$45	\$74	\$152	\$64
1521 Interest Earned (Allocation)		\$0			\$93			\$113				\$76		\$88
1831 Homeowners Property Tax Relief							\$10	\$23					\$18	\$22
2658 Misc Revenue-JPA-Cell Towers		\$49	\$51	\$49	\$50	\$51	\$41	\$50	\$41	\$52	\$68	\$56	\$50	\$50
1046 ERAF			\$1,345					\$1,479						
Reimbursements-Refunds, etc*														
*State Comp*House Fund*Empl*VOIDS		\$188	\$203	\$61	\$30	\$316	\$59		\$38	\$98	\$233	\$179	\$309	\$18
Strike Team monies received					\$0	\$89	\$101	\$85						\$22
<b>TOTAL REVENUE</b>		\$237	\$1,599	\$183	\$1,052	\$1,501	\$10,045	\$3,603	\$223	\$1,574	\$1,461	\$6,761	\$2,393	\$540
End Cash Balance/Total Reserves		\$26,418	\$25,956	\$24,128	\$23,395	\$22,816	\$31,146	\$32,645	\$31,198	\$31,162	\$30,423	\$34,862	\$35,644	\$33,439
GASB Postemployment Healthcare Cost		\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670
Employer Retirement Liability		\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833
Estimated Expenses		(\$4,511)	(\$1,611)	(\$1,611)	(\$1,852)	(\$1,611)	(\$1,611)	(\$1,611)	(\$1,611)	(\$1,611)	(\$1,611)	(\$2,322)	(\$1,611)	(\$2,745)
Actual Expenses		(\$4,967)	(\$2,038)	(\$2,011)	(\$1,785)	(\$2,080)	(\$1,558)	(\$2,103)	(\$1,671)	\$0	(\$2,236)	\$0	\$0	\$0
Difference +/-		\$456	\$427	\$400	(\$67)	\$469	(\$53)	\$492	\$60	(\$1,611)	\$625	(\$2,322)	(\$1,611)	(\$2,745)
Estimated Revenue		\$286	\$1,624	\$154	\$1,001	\$1,655	\$10,262	\$3,902	\$135	\$1,574	\$1,574	\$6,761	\$2,393	\$540
Actual Revenue		\$237	\$1,599	\$183	\$1,052	\$1,501	\$10,045	\$3,603	\$223	\$0	\$1,461	\$0	\$0	\$0
Difference +/-		(\$49)	(\$25)	\$29	\$51	(\$154)	(\$217)	(\$299)	\$88	(\$1,574)	(\$113)	(\$6,761)	(\$2,393)	(\$540)

## List view of all incidents (last month)

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
<b>Basic Incident City Name (FD1.16): Emerald Lakes</b>					
03/05/2023 14:39:21	DF23-640	EDMONDS	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
03/07/2023 22:44:56	WF23-457	OAK PARK	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
03/08/2023 06:07:01	WF23-458	LAKEMEAD	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
03/09/2023 08:50:12	DF23-656	VISTA	Emerald Lakes	Cancelled en route, did not arrive on scene.	94062
03/09/2023 21:01:12	RF23-2899	VISTA	Emerald Lakes	Lift Assist, no medical merit	94062
03/09/2023 21:09:10	WF23-485	EDGECLIFF	Emerald Lakes	Tree Down (TDOWN)	94062
03/14/2023 15:20:18	WF23-557	CALIFORNIA	Emerald Lakes	False Alarm - CO detector activation due to malfunction (FACM)	94062
03/14/2023 16:19:36	DF23-746	SUMMIT	Emerald Lakes	(UTL) No incident found on arrival at dispatch address	94062
03/14/2023 18:16:47	WF23-569	LAKEMEAD	Emerald Lakes	Electrical wiring/equipment problem, other	94062
03/14/2023 22:37:03	DF23-771	LAKE	Emerald Lakes	Wires Down, Power line down (WDOWN)	94062
03/15/2023 20:29:46	WF23-580	LAKEMEAD	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
03/16/2023 00:13:36	DF23-780	SYLVAN	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
03/21/2023 16:58:56	WF23-625	SYLVAN	Emerald Lakes	Wires Down, Power line down (WDOWN)	94062
03/21/2023 20:36:40	WF23-657	GLENMERE	Emerald Lakes	Tree Down (TDOWN)	94062
03/21/2023 21:56:57	WF23-664	VERNAL	Emerald Lakes	Tree Down (TDOWN)	94062
03/21/2023 23:27:39	WF23-668	HANDLEY	Emerald Lakes	Electrical wiring/equipment problem, other	94062
03/22/2023 07:09:36	WF23-676	GLENLOCH	Emerald Lakes	Tree Down (TDOWN)	94062
03/22/2023 10:32:52	WF23-681	HILLCREST	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
03/30/2023 18:09:20	WF23-742	MIDLAND	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
03/31/2023 03:08:39	WF23-743	LOMBARDY	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
<b>Basic Incident City Name (FD1.16): Kings Mountain</b>					
03/06/2023 11:20:34	WF23-453	BLUE JAY	Kings Mountain	Cancelled en route, did not arrive on scene.	94062
03/10/2023 07:56:12	DF23-693	TUNITAS CREEK	Kings Mountain	Tree Down (TDOWN)	94062
03/14/2023 15:46:30	WF23-561	KINGS MOUNTAIN	Kings Mountain	Cancelled en route, did not arrive on scene.	94062
03/21/2023 07:22:38	WF23-601	BEAR GULCH	Kings Mountain	Tree Down (TDOWN)	94062
03/21/2023 15:35:18	WF23-616	SKYLINE	Kings Mountain	Wires Down, Power line down (WDOWN)	94062
03/21/2023 15:43:12	DF23-839	SKYLINE	Kings Mountain	Cancelled en route, did not arrive on scene.	94062
03/22/2023 08:10:19	DF23-884	STAR HILL	Kings Mountain	Cancelled en route, did not arrive on scene.	94062
<b>Basic Incident City Name (FD1.16): La Honda</b>					
03/21/2023 15:41:24	DF23-838	CUESTA REAL	La Honda	Cancelled en route, did not arrive on scene.	94020
<b>Basic Incident City Name (FD1.16): LAD</b>					
03/01/2023 12:30:34	WF23-428	GABARDA	LAD	Public service, excluding Lift Assist (see 554) (PA)	94028
03/06/2023 08:16:49	WF23-450	LA CUESTA	LAD	MVA vs pedestrian with injuries (TA)	94028
03/09/2023 18:59:03	WF23-476	LA MESA	LAD	Tree Down (TDOWN)	94028
03/16/2023 18:13:30	WF23-587	CASTANYA	LAD	Cancelled en route, did not arrive on scene.	94028
03/21/2023 13:26:44	WF23-605	LA CUESTA	LAD	Severe weather or natural disaster standby	94028
03/21/2023 13:30:32	WF23-606	ALPINE	LAD	Extrication of victim(s) from vehicle	94028
03/21/2023 17:22:04	WF23-634	DEDALERA	LAD	Flooding Conditions mitigation (Water Vac, Pump, Etc...) (PAW)	94028
03/21/2023 19:31:37	WF23-648	DEDALERA	LAD	Flooding conditions, outdoors (sandbags, diversion, etc...)(PAW)	94028
03/22/2023 09:43:35	WF23-679	FLORESTA	LAD	Public service, excluding Lift Assist (see 554) (PA)	94028
03/22/2023 15:31:50	WF23-687	LA CUESTA	LAD	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94028



Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
<b>Basic Incident City Name (FD1.16): Ladera Census Designated Place</b>					
03/11/2023 10:51:12	WF23-504	LA MESA	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
<b>Basic Incident City Name (FD1.16): LTW</b>					
03/18/2023 17:12:22	WF23-593	VISTA VERDE	LTW	Cancelled en route, did not arrive on scene.	94028
03/21/2023 18:59:32	WF23-645	JOAQUIN	LTW	Tree Down (TDOWN)	94028
03/26/2023 10:38:44	DF23-920	ROCKY CREEK	LTW	Cancelled en route, did not arrive on scene.	94062
03/27/2023 12:46:12	WF23-719	DEER PATH	LTW	Cancelled en route, did not arrive on scene.	94028
03/28/2023 09:18:39	WF23-724	LOS TRANCOS	LTW	Cancelled en route, did not arrive on scene.	94028
<b>Basic Incident City Name (FD1.16): Menlo Park</b>					
03/01/2023 15:40:20	MF23-2073	SAND HILL	Menlo Park	False Alarm - Smoke detector activation due to malfunction (FAS)	94025
03/02/2023 14:01:05	MF23-2103	SHARON OAKS	Menlo Park	EMS call, excluding vehicle accident with injury (MED)	94025
03/02/2023 16:30:45	MF23-2109	MANSION	Menlo Park	Cancelled en route, did not arrive on scene.	94025
03/04/2023 11:45:12	MF23-2163	NB 280	Menlo Park	Motor vehicle accident with no injuries. (TA)	94025
03/08/2023 16:23:31	MF23-2304	SHARON PARK	Menlo Park	EMS call, excluding vehicle accident with injury (MED)	94025
03/13/2023 14:33:30	MF23-2480	SAND HILL	Menlo Park	False Alarm - Unintentional (Accidental) Alarm system activation, no fire (FA)	94025
03/13/2023 14:46:56	MF23-2481	SAND HILL	Menlo Park	False Alarm - Smoke detector activation due to malfunction (FAS)	94025
03/14/2023 13:14:48	MF23-2547	JOHNSON	Menlo Park	Cancelled en route, did not arrive on scene.	94025
03/16/2023 11:55:04	MF23-2725	VINE	Menlo Park	EMS call, excluding vehicle accident with injury (MED)	94025
03/17/2023 20:45:21	DF23-800	ALPINE	Menlo Park	EMS call, excluding vehicle accident with injury (MED)	94025
03/23/2023 17:39:18	MF23-3074	SAND HILL	Menlo Park	False Alarm - Smoke detector activation due to malfunction (FAS)	94025
03/27/2023 10:18:05	DF23-928	SB 280	Menlo Park	Tree Down (TDOWN)	94028
03/29/2023 05:43:19	MF23-3242	SAND HILL	Menlo Park	EMS call, excluding vehicle accident with injury (MED)	94025
03/29/2023 09:10:44	MF23-3244	SAND HILL	Menlo Park	Cancelled en route, did not arrive on scene.	94025
<b>Basic Incident City Name (FD1.16): Palomar Park</b>					
03/14/2023 13:32:02	DF23-755	PALOMAR	Palomar Park	Tree Down (TDOWN)	94070
<b>Basic Incident City Name (FD1.16): Portola Valley</b>					
03/02/2023 07:24:04	WF23-433	GOLDEN HILLS	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/02/2023 08:58:34	WF23-434	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/02/2023 13:07:36	WF23-436	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/03/2023 15:05:00	WF23-441	WINTERCREEK	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/05/2023 22:11:31	WF23-448	NATHHORST	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/06/2023 09:37:31	WF23-452	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/07/2023 08:48:13	WF23-455	ASH	Portola Valley	Cancelled en route, did not arrive on scene.	94028
03/08/2023 07:07:25	WF23-460	GOLDEN HILLS	Portola Valley	Cancelled en route, did not arrive on scene.	94028
03/08/2023 11:28:09	WF23-462	APPLEWOOD	Portola Valley	False Alarm - CO detector activation, no CO (FACM)	94028
03/09/2023 08:00:18	WF23-466	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/09/2023 08:26:18	WF23-467	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/09/2023 17:27:09	WF23-471	WYNDHAM	Portola Valley	Wires Down, Power line down (WDOWN)	94028
03/10/2023 08:41:33	WF23-496	PORTOLA	Portola Valley	Tree Down (TDOWN)	94028
03/11/2023 19:55:35	WF23-508	SHOSHONE	Portola Valley	Cancelled en route, did not arrive on scene.	94028
03/12/2023 17:17:04	WF23-518	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with	94028

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
				injury (MED)	
03/14/2023 11:44:35	WF23-533	ALPINE	Portola Valley	Tree Down (TDOWN)	94028
03/14/2023 11:54:31	WF23-530	GOLDEN OAK	Portola Valley	Tree Down (TDOWN)	94028
03/14/2023 11:58:03	WF23-535	LOS TRANCOS	Portola Valley	Wires Down, Power line down (WDOWN)	94028
03/14/2023 12:58:18	WF23-529	GOLDEN OAK	Portola Valley	Wires Down, Power line down (WDOWN)	94028
03/14/2023 13:48:35	WF23-553	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/14/2023 14:34:00	WF23-558	ECHO	Portola Valley	Public service, excluding Lift Assist (see 554) (PA)	94028
03/14/2023 16:42:46	WF23-547	WESTRIDGE	Portola Valley	Tree Down (TDOWN)	94028
03/14/2023 19:55:17	WF23-570	SOLANA	Portola Valley	Cancelled en route, did not arrive on scene.	94028
03/15/2023 06:17:20	WF23-572	NARANJA	Portola Valley	False Alarm - CO detector activation due to malfunction (FACM)	94028
03/15/2023 08:03:02	WF23-573	MEADOWOOD	Portola Valley	Cancelled en route, did not arrive on scene.	94028
03/15/2023 12:41:18	WF23-575	LOS TRANCOS	Portola Valley	(UTL) No incident found on arrival at dispatch address	94028
03/15/2023 17:33:14	WF23-576	RUSSELL	Portola Valley	Wires Down, Power line down (WDOWN)	94028
03/15/2023 17:44:17	WF23-577	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/15/2023 17:57:26	WF23-578	GRANADA	Portola Valley	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94028
03/15/2023 21:00:00	WF23-581	GOLDEN OAK	Portola Valley	Smoke detector activation (FAS)	94028
03/16/2023 12:58:37	WF23-585	STONEGATE	Portola Valley	False Alarm - Smoke detector activation due to malfunction (FAS)	94028
03/18/2023 19:27:20	WF23-594	MAPACHE	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/19/2023 15:22:36	WF23-597	WESTRIDGE	Portola Valley	Tree Down (TDOWN)	94028
03/20/2023 10:34:16	WF23-598	NAVAJO	Portola Valley	Public service, excluding Lift Assist (see 554) (PA)	94028
03/20/2023 13:05:49	WF23-599	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/21/2023 09:11:36	WF23-602	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/21/2023 12:00:21	WF23-604	SANDSTONE	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/21/2023 16:53:32	WF23-630	POSSUM	Portola Valley	Building or structure weakened or collapsed	94028
03/21/2023 17:24:14	WF23-638	PORTOLA	Portola Valley	Tree Down (TDOWN)	94028
03/21/2023 17:55:42	WF23-635	WAYSIDE	Portola Valley	Tree Down (TDOWN)	94028
03/21/2023 18:52:11	WF23-647	LOS TRANCOS RD IAO	Portola Valley	Flood assessment - no services rendered (PAW)	94028
03/21/2023 19:45:02	WF23-653	GROVE	Portola Valley	Hazardous condition, other	94028
03/23/2023 09:25:34	WF23-689	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/23/2023 16:54:41	WF23-695	OLD LA HONDA	Portola Valley	MVA with injuries (TA)	94062
03/23/2023 20:31:23	WF23-698	MEADOW CREEK	Portola Valley	False Alarm - Smoke detector activation due to malfunction (FAS)	94028
03/24/2023 11:01:11	WF23-702	ALPINE	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/24/2023 11:09:25	WF23-703	PORTOLA	Portola Valley	False Alarm - Smoke detector activation due to malfunction (FAS)	94028
03/24/2023 15:42:48	WF23-705	MEADOWOOD	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/25/2023 18:33:49	WF23-712	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/26/2023 11:35:55	WF23-714	SKYLINE	Portola Valley	Smoke Investigation - Not SLAC (SI)	94062
03/27/2023 05:00:48	WF23-716	GOLDEN OAK	Portola Valley	Cancelled en route, did not arrive on scene.	94028
03/27/2023 06:59:11	WF23-717	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/27/2023 15:33:09	WF23-720	PORTOLA	Portola Valley	(UTL) No incident found on arrival at dispatch address	94028

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
03/27/2023 17:00:53	WF23-721	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/27/2023 22:21:17	WF23-722	PORTOLA GREEN	Portola Valley	Cancelled en route, did not arrive on scene.	94028
03/29/2023 22:04:54	WF23-736	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/29/2023 23:26:53	WF23-737	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/31/2023 19:03:05	WF23-745	LOS TRANCOS	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
03/31/2023 22:10:43	WF23-747	PORTOLA	Portola Valley		94028
<b>Basic Incident City Name (FD1.16): Redwood City</b>					
03/04/2023 19:40:22	RF23-2706	HARDING	Redwood City	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
03/11/2023 10:38:16	RF23-2951	CAMBRIDGE	Redwood City	EMS call, excluding vehicle accident with injury (MED)	94061
03/14/2023 12:46:39	RF23-3138	JEFFERSON	Redwood City	Wires Down, Power line down (WDOWN)	94062
03/14/2023 13:36:47	RF23-3184	ALAMEDA DE LAS PULGAS	Redwood City	Tree Down (TDOWN)	94061
03/14/2023 17:42:10	RF23-3161	MEDFORD	Redwood City	(UTL) No incident found on arrival at dispatch address	94061
03/15/2023 11:07:26	RF23-3301	CAMBRIDGE	Redwood City	Tree Down (TDOWN)	94061
03/16/2023 14:27:49	WF23-586	CALIFORNIA	Redwood City	Wires Down, Power line down (WDOWN)	94062
03/17/2023 15:24:55	MF23-2767	WOODSIDE	Redwood City	Smoke detector activation (FAS)	94061
03/17/2023 20:49:38	WF23-590	COLTON	Redwood City	EMS call, excluding vehicle accident with injury (MED)	94062
03/23/2023 13:36:49	RF23-3702	JEFFERSON	Redwood City	Electrical wiring/equipment problem, other	94062
03/23/2023 14:54:47	WF23-694	CALIFORNIA	Redwood City	EMS call, excluding vehicle accident with injury (MED)	94062
03/28/2023 16:58:11	RF23-3906	ALAMEDA DE LAS PULGAS	Redwood City	Motor vehicle accident with no injuries. (TA)	94061
03/30/2023 14:52:24	MF23-3282	WOODSIDE	Redwood City	Cancelled en route, did not arrive on scene.	94061
03/31/2023 16:37:29	RF23-4015	CAMBRIDGE	Redwood City	EMS call, excluding vehicle accident with injury (MED)	94061
<b>Basic Incident City Name (FD1.16): Sheriffs Office Bayside</b>					
03/02/2023 12:41:20	WF23-435	NB 280	Sheriffs Office Bayside	MVA with injuries (TA)	94062
03/05/2023 09:57:33	DF23-638	SKYLINE	Sheriffs Office Bayside	Cancelled en route, did not arrive on scene.	94062
03/06/2023 07:05:08	DF23-643	NB 280	Sheriffs Office Bayside	Motor vehicle accident with no injuries. (TA)	94070
03/08/2023 19:06:21	DF23-655	VISTA 1	Sheriffs Office Bayside	Motor vehicle accident with no injuries. (TA)	94062
03/09/2023 19:13:32	WF23-477	SB 280	Sheriffs Office Bayside	Motor vehicle accident with no injuries. (TA)	94062
03/09/2023 20:41:44	WF23-484	NB 280	Sheriffs Office Bayside	Motor vehicle accident with no injuries. (TA)	94062
03/10/2023 18:51:48	DF23-698	SKYLINE	Sheriffs Office Bayside	Cancelled en route, did not arrive on scene.	94020
03/12/2023 07:51:23	DF23-707	SB 280	Sheriffs Office Bayside	Motor vehicle accident with no injuries. (TA)	94002
03/12/2023 12:31:47	DF23-717	SB 280	Sheriffs Office Bayside	Cancelled en route, did not arrive on scene.	94062
03/14/2023 16:24:13	WF23-563	NB 280	Sheriffs Office Bayside	Motor vehicle accident with no injuries. (TA)	94062
03/21/2023 11:51:59	DF23-827	NB 280	Sheriffs Office Bayside	Cancelled en route, did not arrive on scene.	94002
03/21/2023 18:56:46	DF23-867	NB 280	Sheriffs Office Bayside	Cancelled en route, did not arrive on scene.	94002
03/21/2023 20:13:34	WF23-656	SB 280	Sheriffs Office Bayside	Cancelled en route, did not arrive on scene.	94062
03/24/2023 06:48:24	DF23-908	PARK N RIDE EDG WD	Sheriffs Office Bayside	EMS call, excluding vehicle accident with injury (MED)	94062

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
03/25/2023 13:56:29	DF23-917	LANGLEY HILL	Sheriffs Office Bayside	Cancelled en route, did not arrive on scene.	94020
03/27/2023 15:20:54	DF23-935	PARK N RIDE EDG WD	Sheriffs Office Bayside	MVA with injuries (TA)	94062
03/28/2023 10:59:55	DF23-937	NB 280	Sheriffs Office Bayside	Cancelled en route, did not arrive on scene.	94002
03/28/2023 11:10:19	WF23-725	NB 280	Sheriffs Office Bayside	Motor vehicle accident with no injuries. (TA)	94062
03/28/2023 11:33:47	DF23-938	SB 280	Sheriffs Office Bayside	MVA with injuries (TA)	94002
03/28/2023 12:59:19	DF23-942	SB 280	Sheriffs Office Bayside	Cancelled en route, did not arrive on scene.	94062
03/28/2023 13:07:12	DF23-943	NB 280	Sheriffs Office Bayside	Motor vehicle accident with no injuries. (TA)	94070
03/28/2023 13:41:16	DF23-945	SB 280	Sheriffs Office Bayside	Motor vehicle accident with no injuries. (TA)	94002
03/29/2023 06:29:50	WF23-728	SB 280	Sheriffs Office Bayside	Motor vehicle accident with no injuries. (TA)	94062
03/29/2023 09:41:37	DF23-961	NB 280	Sheriffs Office Bayside	Cancelled en route, did not arrive on scene.	94002
03/29/2023 12:55:11	DF23-962	SB 280	Sheriffs Office Bayside	Cancelled en route, did not arrive on scene.	94062
<b>Basic Incident City Name (FD1.16): Sheriffs Office North</b>					
03/22/2023 10:11:45	DF23-887	NB 280	Sheriffs Office North	Cancelled en route, did not arrive on scene.	94002
<b>Basic Incident City Name (FD1.16): Skylonda</b>					
03/03/2023 15:30:27	WF23-442	SKYLINE	Skylonda	False Alarm - Unintentional (Accidental) Alarm system activation, no fire (FA)	94062
03/14/2023 11:40:00	DF23-742	SKYLINE	Skylonda	Tree Down (TDOWN)	94062
03/14/2023 15:54:09	WF23-539	SKYLINE	Skylonda	Wires Down, Power line down (WDOWN)	94062
03/14/2023 16:39:44	WF23-566	SKYLINE	Skylonda	EMS call, excluding vehicle accident with injury (MED)	94062
03/15/2023 18:56:32	WF23-579	BIG TREE	Skylonda	Wires Down, Power line down (WDOWN)	94062
03/18/2023 09:45:56	WF23-592	ELK TREE	Skylonda	Cancelled en route, did not arrive on scene.	94062
03/21/2023 16:29:39	WF23-627	SKYLINE	Skylonda	Tree Down (TDOWN)	94062
03/21/2023 16:31:48	WF23-628	BIG TREE	Skylonda	Tree Down (TDOWN)	94062
03/21/2023 19:40:23	DF23-870	SKYLINE	Skylonda	Cancelled en route, did not arrive on scene.	94062
03/22/2023 06:49:10	DF23-878	ALLEN	Skylonda	Cancelled en route, did not arrive on scene.	94062
03/23/2023 12:33:08	DF23-902	LA HONDA	Skylonda	Cancelled en route, did not arrive on scene.	94062
03/25/2023 17:44:08	WF23-711	BIG TREE	Skylonda	Arcing, shorted electrical equipment	94062
03/27/2023 23:29:42	WF23-723	BIG TREE	Skylonda	EMS call, excluding vehicle accident with injury (MED)	94062
<b>Basic Incident City Name (FD1.16): Town of Portola Valley</b>					
03/08/2023 14:17:59	WF23-463	SB 280	OC	Cancelled en route, did not arrive on scene.	94028
03/24/2023 12:32:51	WF23-704	FLORESTA	LAD	Cancelled en route, did not arrive on scene.	94028
<b>Basic Incident City Name (FD1.16): Town of Woodside</b>					
03/08/2023 19:36:03	WF23-464	PORTOLA	Woodside	Motor vehicle accident with no injuries. (TA)	94062
03/14/2023 10:00:54	WF23-522	RIDGEWAY	Woodside	Tree Down (TDOWN)	94062
03/14/2023 10:12:17	WF23-523	BLUE JAY	Kings Mountain	Tree Down (TDOWN)	94062
<b>Basic Incident City Name (FD1.16): Woodside</b>					
03/01/2023 07:35:58	WF23-427	BLOCK GLENWOOD	Woodside	Odor of Gas, gas scare (HMI)	94062
03/01/2023 13:31:14	WF23-429	TRIPP	Woodside	Cancelled en route, did not arrive on scene.	94062
03/01/2023 19:18:45	WF23-430	WHISKEY HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
03/01/2023 23:18:20	WF23-432	SB 280	Woodside	Overpressure rupture, explosion, overheat, other	94025
03/02/2023 17:27:08	WF23-437	BLOCK GLENWOOD	Woodside	Odor of Gas, gas scare (HMI)	94062
03/03/2023 09:28:26	WF23-439	TRIPP	Woodside	Wires Down, Power line down (WDOWN)	94062

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
03/03/2023 15:41:52	WF23-443	GODETIA	Woodside	Public service, excluding Lift Assist (see 554) (PA)	94062
03/04/2023 05:06:40	WF23-444	GLENCRAG	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
03/04/2023 10:48:52	WF23-445	PRESTON	Woodside	False Alarm - Unintentional (Accidental) Alarm system activation, no fire (FA)	94062
03/04/2023 12:02:09	WF23-446	SB 280	Woodside	Motor vehicle accident with no injuries. (TA)	94062
03/05/2023 07:00:05	WF23-447	WOODSIDE	Woodside	Lift Assist, no medical merit	94062
03/06/2023 05:41:20	WF23-449	FAMILY FARM	Woodside	False Alarm - Smoke detector activation due to malfunction (FAS)	94062
03/07/2023 07:51:08	WF23-454	JANE	Woodside	Water or steam leak	94062
03/07/2023 13:27:55	WF23-456	ALAMEDA DE LAS PULGAS	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
03/08/2023 06:25:38	WF23-459	SB 280	Woodside	Motor vehicle accident with no injuries. (TA)	94062
03/08/2023 08:07:19	WF23-461	TRAIL	Woodside	Tree Down (TDOWN)	94062
03/09/2023 16:28:07	WF23-468	MOUNTAIN HOME	Woodside	Public service, excluding Lift Assist (see 554) (PA)	94062
03/09/2023 16:38:40	WF23-470	SB 280	Woodside	Cancelled en route, did not arrive on scene.	94061
03/09/2023 17:29:06	WF23-473	ELEANOR	Woodside	Wires Down, Power line down (WDOWN)	94062
03/09/2023 17:54:14	WF23-474	MIDGLEN	Woodside	Tree Down (TDOWN)	94062
03/09/2023 18:47:19	WF23-475	SKYLINE	Woodside	MVA with injuries (TA)	94062
03/09/2023 19:23:07	WF23-478	CANADA	Woodside	Tree Down (TDOWN)	94062
03/09/2023 19:24:01	WF23-479	SKYLINE	Woodside	Cancelled en route, did not arrive on scene.	94062
03/09/2023 19:55:23	WF23-480	PORTOLA	Woodside	Tree Down (TDOWN)	94028
03/09/2023 20:09:25	WF23-481	WOODSIDE	Woodside	Wires Down, Power line down (WDOWN)	94062
03/09/2023 20:34:16	WF23-483	MANZANITA	Woodside	Tree Down (TDOWN)	94062
03/09/2023 21:43:05	WF23-486	WOODSIDE	Woodside	Tree Down (TDOWN)	94062
03/09/2023 21:57:42	WF23-488	NB 280	Woodside	Motor vehicle accident with no injuries. (TA)	94062
03/09/2023 22:12:02	WF23-489	WOODSIDE	Woodside	Tree Down (TDOWN)	94062
03/10/2023 00:13:00	WF23-490	KINGS MOUNTAIN	Woodside	Tree Down (TDOWN)	94062
03/10/2023 05:14:56	WF23-491	RAYMUNDO	Woodside	Tree Down (TDOWN)	94062
03/10/2023 05:23:52	WF23-492	PORTOLA	Woodside	Flood assessment - no services rendered (PAW)	94062
03/10/2023 07:18:35	WF23-493	WOODSIDE	Woodside	Wires Down, Power line down (WDOWN)	94062
03/10/2023 07:52:07	WF23-494	SKYWOOD	Woodside	Tree Down (TDOWN)	94062
03/10/2023 08:00:37	WF23-495	PATROL	Woodside	Tree Down (TDOWN)	94062
03/10/2023 09:23:26	WF23-497	WOODSIDE	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
03/10/2023 11:20:31	WF23-498	WOODSIDE	Woodside	Tree Down (TDOWN)	94061
03/10/2023 13:05:56	WF23-499	OLD LA HONDA	Woodside	Wires Down, Power line down (WDOWN)	94062
03/11/2023 00:44:13	WF23-501	TRIPP	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
03/11/2023 00:56:08	WF23-502	LA HONDA	Woodside	Tree Down (TDOWN)	94062
03/11/2023 07:12:24	WF23-503	LA HONDA	Woodside	Flooding conditions, outdoors (sandbags, diversion, etc..)(PAW)	94062
03/11/2023 11:00:11	WF23-505	PORTOLA	Woodside	EMS call, Bicyclist Down (MED)	94028
03/11/2023 14:04:11	WF23-506	GLEN	Woodside	Tree Down (TDOWN)	94062
03/11/2023 14:38:23	WF23-507	WOODSIDE	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
03/12/2023 00:39:00	WF23-509	LA HONDA	Woodside	Motor vehicle accident with no injuries. (TA)	94062
03/12/2023 09:18:18	WF23-510	SAND HILL	Woodside	Tree Down (TDOWN)	94062
03/12/2023 09:49:30	WF23-512	NB 280	Woodside	Motor vehicle accident with no injuries. (TA)	94062
03/12/2023 10:13:43	WF23-514	SB 280	Woodside	Motor vehicle accident with no injuries. (TA)	94062
03/12/2023 11:06:44	WF23-515	OLD LA HONDA	Woodside	Tree Down (TDOWN)	94062
03/12/2023 15:52:20	WF23-517	FAMILY FARM	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
03/12/2023 21:09:29	WF23-519	CANADA	Woodside	EMS call, excluding vehicle accident with	94062



Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
				injury (MED)	
03/14/2023 11:08:27	WF23-524	CALIFORNIA	Woodside	Tree Down (TDOWN)	94062
03/14/2023 11:11:49	WF23-525	STADLER	Woodside	Tree Down (TDOWN)	94062
03/14/2023 11:27:17	WF23-527	HIGH	Woodside	Wires Down, Power line down (WDOWN)	94062
03/14/2023 11:32:54	WF23-528	OLD LA HONDA	Woodside	Wires Down, Power line down (WDOWN)	94062
03/14/2023 11:59:46	WF23-537	ALTA MESA	Woodside	Tree Down (TDOWN)	94062
03/14/2023 12:05:10	WF23-541	RIDGEWAY	Woodside	Wires Down, Power line down (WDOWN)	94062
03/14/2023 12:06:04	WF23-540	KINGS MOUNTAIN	Woodside	Tree Down (TDOWN)	94062
03/14/2023 12:11:35	WF23-544	SHERIDAN	Woodside	Wires Down, Power line down (WDOWN)	94062
03/14/2023 12:48:27	WF23-545	STADLER DR [IAO	Woodside	Cancelled en route, did not arrive on scene.	94062
03/14/2023 13:09:11	WF23-549	SKYWOOD	Woodside	Cancelled en route, did not arrive on scene.	94062
03/14/2023 14:35:47	WF23-556	GLEN	Woodside	Tree Down (TDOWN)	94062
03/14/2023 15:08:38	WF23-560	ELEANOR	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
03/14/2023 15:55:43	WF23-562	BIG TREE	Woodside	Wires Down, Power line down (WDOWN)	94062
03/14/2023 16:12:22	WF23-555	MOUNTAIN HOME	Woodside	Tree Down (TDOWN)	94062
03/14/2023 16:30:37	WF23-565	FARM	Woodside	Tree Down (TDOWN)	94062
03/14/2023 16:40:34	WF23-564	SB 280	Woodside	Cancelled en route, did not arrive on scene.	94062
03/14/2023 17:46:41	WF23-554	PARTITION	Woodside	Wires Down, Power line down (WDOWN)	94062
03/14/2023 21:07:05	WF23-571	ALTA VISTA	Woodside	Tree Down (TDOWN)	94062
03/15/2023 08:13:29	WF23-574	FARM	Woodside	Wires Down, Power line down (WDOWN)	94062
03/16/2023 01:01:16	WF23-582	FARM HILL	Woodside	False Alarm - Alarm Sounding (FA)	94061
03/16/2023 10:59:52	WF23-584	TURKEY FARM	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
03/16/2023 20:24:10	WF23-588	WOODSIDE	Woodside	Cancelled en route, did not arrive on scene.	94062
03/17/2023 14:28:17	WF23-589	OLD LA HONDA	Woodside	Cancelled en route, did not arrive on scene.	94062
03/19/2023 13:41:18	WF23-596	PATROL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
03/20/2023 14:06:42	WF23-600	GREER	Woodside	Cancelled en route, did not arrive on scene.	94062
03/21/2023 09:28:36	WF23-603	SB 280	Woodside	Motor vehicle accident with no injuries. (TA)	94062
03/21/2023 13:53:22	WF23-608	GLENWOOD	Woodside	Wires Down, Power line down (WDOWN)	94062
03/21/2023 14:34:33	WF23-607	STADLER DR [BTWN 50 AND 40	Woodside	Wires Down, Power line down (WDOWN)	94062
03/21/2023 14:55:42	WF23-614	GLENWOOD	Woodside	Assist police or other governmental agency	94062
03/21/2023 15:16:04	WF23-613	SKYLINE	Woodside	Tree Down (TDOWN)	94062
03/21/2023 15:37:10	WF23-617	SKYWOOD	Woodside	Wires Down, Power line down (WDOWN)	94062
03/21/2023 15:52:02	WF23-621	LA QUESTA	Woodside	Cancelled en route, did not arrive on scene.	94062
03/21/2023 15:56:31	WF23-619	PATROL	Woodside	Tree Down (TDOWN)	94062
03/21/2023 16:01:12	WF23-620	GREER	Woodside	Wires Down, Power line down (WDOWN)	94062
03/21/2023 16:24:36	WF23-622	WOODSIDE	Woodside	Tree Down (TDOWN)	94062
03/21/2023 16:34:01	WF23-623	WOODSIDE	Woodside	Tree Down (TDOWN)	94062
03/21/2023 16:41:43	WF23-624	MOUNTAIN HOME	Woodside	Tree Down (TDOWN)	94062
03/21/2023 17:13:39	WF23-636	SKYLINE	Woodside	Wires Down, Power line down (WDOWN)	94062
03/21/2023 17:17:37	WF23-626	MIRAMONTES	Woodside	Wires Down, Power line down (WDOWN)	94062
03/21/2023 17:29:28	WF23-633	RAYMUNDO	Woodside	Wires Down, Power line down (WDOWN)	94062
03/21/2023 17:35:16	WF23-640	WOODSIDE	Woodside	Tree Down (TDOWN)	94062
03/21/2023 17:51:32	WF23-632	ALTA VISTA	Woodside	Wires Down, Power line down (WDOWN)	94062
03/21/2023 18:17:35	WF23-641	JOSELYN	Woodside	Tree Down (TDOWN)	94062
03/21/2023 19:07:40	WF23-644	MANZANITA	Woodside	Wires Down, Power line down (WDOWN)	94062
03/21/2023 19:16:15	WF23-651	MANZANITA	Woodside	Flood assessment - no services rendered (PAW)	94062
03/21/2023 20:20:02	WF23-637	ROCKY	Woodside	Tree Down (TDOWN)	94062
03/21/2023 20:38:12	WF23-649	ALTA MESA	Woodside	Wires Down, Power line down (WDOWN)	94062
03/21/2023 20:47:41	WF23-650	PATROL	Woodside	Wires Down, Power line down (WDOWN)	94062
03/21/2023 20:48:36	WF23-659	SB 280	Woodside	Motor vehicle accident with no injuries. (TA)	94062

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
03/21/2023 21:04:53	WF23-658	SUMMIT SPRINGS	Woodside	Tree Down (TDOWN)	94062
03/21/2023 21:06:34	WF23-639	MIRAMONTES	Woodside	Public service, excluding Lift Assist (see 554) (PA)	94062
03/21/2023 21:58:52	WF23-665	NB 280	Woodside	Motor vehicle accident with no injuries. (TA)	94062
03/21/2023 22:26:05	WF23-666	MIRAMONTES	Woodside	False Alarm - Alarm Sounding (FA)	94062
03/21/2023 22:54:32	WF23-667	WOODSIDE	Woodside	Public service, excluding Lift Assist (see 554) (PA)	94062
03/21/2023 23:58:32	WF23-669	PORTOLA	Woodside	Tree Down (TDOWN)	94062
03/22/2023 05:01:53	WF23-670	PATROL	Woodside	Severe weather or natural disaster standby	94062
03/22/2023 05:15:59	WF23-671	PORTOLA	Woodside	(UTL) No incident found on arrival at dispatch address	94062
03/22/2023 05:25:46	WF23-672	KINGS MOUNTAIN	Woodside	Tree Down (TDOWN)	94062
03/22/2023 05:47:01	WF23-673	CEDAR	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
03/22/2023 06:21:27	WF23-674	TURKEY FARM	Woodside	Tree Down (TDOWN)	94062
03/22/2023 07:24:01	WF23-677	GLENWOOD	Woodside	Cancelled en route, did not arrive on scene.	94062
03/22/2023 09:24:46	WF23-678	WOODSIDE	Woodside	Tree Down (TDOWN)	94062
03/22/2023 10:18:21	WF23-680	NB 280	Woodside	Tree Down (TDOWN)	94062
03/22/2023 10:47:07	WF23-682	MANZANITA	Woodside	Wires Down, Power line down (WDOWN)	94062
03/22/2023 12:15:27	WF23-683	STADLER	Woodside	Wires Down, Power line down (WDOWN)	94062
03/22/2023 12:24:44	WF23-684	WOODSIDE	Woodside	Lift Assist, no medical merit	94062
03/22/2023 12:58:59	WF23-685	HOME	Woodside	Wires Down, Power line down (WDOWN)	94062
03/22/2023 13:15:20	WF23-686	PATROL	Woodside	Electrical wiring/equipment problem, other	94062
03/22/2023 15:53:32	WF23-688	MOUNTAIN MEADOW	Woodside	Wires Down, Power line down (WDOWN)	94062
03/23/2023 12:51:19	WF23-693	ALTA VISTA	Woodside	Electrical wiring/equipment problem, other	94062
03/23/2023 17:39:54	WF23-696	RAYMUNDO	Woodside	Wires Down, Power line down (WDOWN)	94062
03/23/2023 18:31:40	WF23-697	STADLER	Woodside	Wires Down, Power line down (WDOWN)	94062
03/23/2023 21:38:47	WF23-699	CREST	Woodside	Wires Down, Power line down (WDOWN)	94062
03/24/2023 08:12:39	WF23-700	ALBION	Woodside	Tree Down (TDOWN)	94062
03/24/2023 09:50:14	WF23-701	WOODSIDE	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
03/24/2023 17:24:43	WF23-707	PATROL	Woodside	Public service, excluding Lift Assist (see 554) (PA)	94062
03/24/2023 17:29:22	WF23-708	SKYLINE	Woodside	Tree Down (TDOWN)	94062
03/25/2023 16:38:37	WF23-709	ALBION	Woodside	Smoke Investigation - SLAC (FAS)	94062
03/25/2023 16:40:50	WF23-710	PORTOLA	Woodside	Wires Down, Power line down (WDOWN)	94062
03/25/2023 23:45:21	WF23-713	HIGHLAND TE	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
03/26/2023 15:38:07	WF23-715	SAND HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94028
03/27/2023 11:54:09	WF23-718	TRIPP	Woodside	Cancelled en route, did not arrive on scene.	94062
03/28/2023 13:54:13	WF23-726	NORTHGATE	Woodside	Cancelled en route, did not arrive on scene.	94062
03/28/2023 14:30:59	WF23-727	GLENWOOD	Woodside	Tree Down (TDOWN)	94062
03/29/2023 08:01:53	WF23-729	HILLSIDE	Woodside	Tree Down (TDOWN)	94062
03/29/2023 08:07:11	WF23-730	KINGS MOUNTAIN	Woodside	Wires Down, Power line down (WDOWN)	94062
03/29/2023 12:56:44	WF23-731	OLD LA HONDA	Woodside	Wires Down, Power line down (WDOWN)	94062
03/29/2023 13:40:43	WF23-732	MANZANITA	Woodside	Wires Down, Power line down (WDOWN)	94062
03/29/2023 15:03:38	WF23-733	ALBION	Woodside	False Alarm - CO detector activation, no CO (FACM)	94062
03/29/2023 17:53:48	WF23-734	PORTOLA	Woodside	Tree Down (TDOWN)	94062
03/29/2023 19:20:18	WF23-735	OLD LA HONDA	Woodside	Cancelled en route, did not arrive on scene.	94062
03/30/2023 07:21:37	WF23-738	OLD LA HONDA	Woodside	Wires Down, Power line down (WDOWN)	94062
03/30/2023 07:28:51	WF23-739	MOUNTAIN HOME	Woodside	Smoke Investigation - Not SLAC (SI)	94062
03/30/2023 10:25:01	WF23-740	ROBERTA	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
03/30/2023 12:38:38	WF23-741	OLIVE HILL	Woodside	EMS call, excluding vehicle accident with	94062

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
				injury (MED)	
03/31/2023 21:59:37	WF23-746	WOODSIDE	Woodside		94062
<b>Basic Incident City Name (FD1.16): WSB</b>					
03/03/2023 11:48:40	WF23-440	WOODSIDE	WSB	EMS call, excluding vehicle accident with injury (MED)	94062
03/04/2023 18:03:27	MF23-2174	SANTA CLARA	WSB	MVA with injuries (TA)	94061
03/14/2023 13:34:14	MF23-2557	BUENA VISTA	WSB	Cancelled en route, did not arrive on scene.	94061
03/17/2023 22:35:42	WF23-591	CHURCHILL	WSB	EMS call, excluding vehicle accident with injury (MED)	94062
03/23/2023 12:20:26	MF23-3065	WOODSIDE	WSB	(UTL) No incident found on arrival at dispatch address	94061

**Report Criteria**

Basic Incident City Name (Fd1.16): Is Not Blank Ladera|Portola Valley|Skylonda|Town of Portola Valley|Town of Woodside|Woodside

Cad2 Basic Incident Date: Is Equal To Last Month

**Description**

This report displays a list view of all incidents and their corresponding area within WFPD



WOODSIDE FIRE PROTECTION DISTRICT  
ORDINANCE NO. 13-2023  
DISTRICT FIRE PREVENTION CODE

AN ORDINANCE OF THE WOODSIDE FIRE PROTECTION DISTRICT ADOPTING THE 2022 CALIFORNIA FIRE CODE (BASED ON THE 2021 EDITION OF THE INTERNATIONAL FIRE CODE), INCLUDING APPENDICES B, BB C, CC, D, L AND P ONLY, WITH LOCAL AMENDMENTS, ADOPTING THE 2021 EDITION OF THE INTERNATIONAL WILDLAND-URBAN INTERFACE CODE, INCLUDING APPENDIXES A THROUGH D ONLY, ADOPTING FINDINGS SUPPORTING THE LOCAL AMENDMENTS, ADOPTING A FINDING THAT THE ORDINANCE IS EXEMPT FROM REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, AND REPEALING ORDINANCE NO. 12.

**WHEREAS**, pursuant to Title 24 of the California Code of Regulations, also known as the California Building Standards Code (“CBSC”) and California Health and Safety Code Section 13869 *et seq.*, a fire protection district may adopt a fire prevention code by reference and may also, when reasonably necessary due to local climatic, geological, or topographical conditions, establish more stringent local building standards relating to fire and safety than those set forth in the CBSC; and

**WHEREAS**, pursuant to California Health and Safety Code sections 18941.5 and 17958, the Board of Directors of the Woodside Fire Protection District hereby finds that the amendments adopted herein are reasonably necessary because of local climatic, geologic, and topographic conditions; and

**WHEREAS**, the Woodside Fire Protection District (the “District” or the “Fire District”) now desires to adopt by reference an amended and restated District Fire Prevention Code that makes local amendments to the 2022 Edition of the California Fire Code based upon the 2021 Edition of the International Fire Code; and

**WHEREAS**, this Ordinance was introduced and was adopted after the holding of a public hearing pursuant to California Health and Safety Code Section 13869.7 and California Government Code Section 50022.3.

**NOW, THEREFORE**, the Board of Directors of the Woodside Fire Protection District ordains as follows:

**SECTION 1: LOCAL CLIMATIC, GEOLOGICAL AND TOPOGRAPHICAL CONDITIONS**

Pursuant to Sections 13869.7, 17958.5, 17958.7 and 18941.5 of the California Health and Safety Code, the findings contained herein are submitted as the “Findings of Fact” document supporting adoption of the Woodside Fire Protection District Ordinance No. 13-2023 in order to protect health, safety, and welfare of the residents and the property specific to the areas served by the District.

The Woodside Fire Protection District encompasses 32 square miles in southern San Mateo County. The physical location of the district includes the Town of Woodside, the Town of Portola Valley, and several unincorporated areas of San Mateo County such as Ladera, Los Trancos, Vista Verde, Emerald Lake, and the Skyline region. The Woodside Fire Protection District finds that unique climatic, geological, and topographic conditions within the District warrant amendments to the 2022 California Fire Code that are reasonably necessary to address fire-related problems and concerns and the future direction by which this Fire District can establish and maintain an environment that will afford a level of fire and life safety to its citizens. These climatic, geological, and topographical conditions are as follows:

### **Climatic Conditions**

The climatic weather patterns within the Woodside Fire Protection District are moderate. The district, on average, experiences an annual rainfall of 26 inches. This rainfall can be expected between October and April of each year. However, during the summer months there is little, if any, measurable precipitation. During this dry period the temperatures are usually between 70 – 95 F degrees (June-October) with light to gusty westerly winds. These drying winds, combined with the natural and imported vegetation, which is dominant throughout the area, create a hazardous fuel condition that can cause extensive encroaching into the dense, heavily wooded brush covered hillsides and canyons, and grass covered areas where wind-driven fires can have severe consequences. This has been demonstrated in several similar climatic areas within the State of California and the Western United States.

Because of variable weather patterns, normal rainfall cannot always be relied upon. This can result in water rationing and water allocation programs, as demonstrated in past drought patterns. Water shortages may also be expected in the future due to limited water storage capabilities and increased consumption. The district is bounded by San Francisco Bay on the East and the foothills of the Santa Cruz Coastal Range of mountains on the west. This setting allows for strong gusty winds to blow through the Fire District. These winds are a common occurrence each afternoon during summer months. Wind increases a fire's ability to spread and has been attributed to the rapid spread of both vegetation and structure fires. This is especially true during Diablo wind events when strong northerly winds are aligned with the downslope direction of the canyons and watersheds of the coastal mountains. Automatic fire sprinkler protection as required in buildings specified in Chapter 9 of the Fire Code and the local requirements and standards of the Woodside Fire Protection District would significantly reduce the fire's ability to spread rapidly, especially when the jurisdiction is affected by the typical wind patterns.

The Fire District is in a "Chaparral Biome." In its natural state, chaparral is characterized by infrequent fires, with intervals ranging between 10 to 15 years to over a hundred years. Mature chaparral (stands that have been allowed greater intervals between fires) is characterized by impenetrable, dense thickets. These plants are highly flammable. They grow as woody shrubs with hard and small leaves, are non-leaf dropping (non-deciduous), and are drought tolerant. After the first seasonal rains following a fire, the landscape is dominated by soft-leaved, non-woody annual plants, known as fire followers, which die back with the summer dry period. The California Interior Chaparral and Woodlands Eco-Region covers 24,900 square miles in an elliptical ring around the California Central Valley. It occurs on hills and mountains ranging from 300 to 3,000 feet in elevation. It is part of the Mediterranean forests, woodlands, and scrub biome. Many of the plants

are pyrophytes, or “fire-loving,” adapted to (or even depending on) fire for reproduction, recycling of nutrients, and the removal of dead or senescent vegetation. Many plant and animal species in this ecoregion are adapted to periodic fire.

The Fire District’s chaparral vegetation includes chamise, manzanita, buckeye, and ceanothus. Oak woodlands is the most widespread, with coast live oak dominating, but the chaparral vegetation also includes scrub oak, blue oak, canyon live oak, valley oak, tan oak, black oak, and interior oak. Open grasslands are the primary understory within the oak savannah woodlands. In areas with interlocking tree canopy, primarily north and east facing slopes, the understory is primarily tree duff and litter.

All vegetation in the Fire District reaches some degree of combustibility during the dry summer months, and under certain conditions, during the winter months. For example, as chaparral and other brush species age, twigs and branches within the plants die and are held in place, increasing the decadent material component. A stand of 10 to 20-year-old brush typically contains enough dead material to produce rates of spread equivalent to fully cured grass. Due to the higher fuel load, fires in brush fields also yield much higher fire line intensity.

In severe drought years, additional plant material may die, contributing to the fuel load. There will normally be enough dead fuel load that has accumulated in 20 to 30-year-old brush to give rates of spread about twice as fast as the rates of spread in a grass fire. Under moderate weather conditions that produce a spread rate of a one-half foot per second in grass, a 20- to 30-year-old stand of brush may have a rate of fire spread of approximately one foot per second. Fire spread in old brush (40 years or older) has been measured at eight times faster than grass (4 feet per second). Under extreme weather conditions these rates can be much higher, with the fastest fire spread rate in grass at up to 12 feet per second or about eight miles per hour. Residential structures within the wildland intermix or interface near mature brush fields are thus at greater threat from wildfire. The climatic conditions along the Peninsula affect the acceleration, intensity, and size of a fire within the District. Times of little or no rainfall, low humidity, and high temperatures have created extremely hazardous fire conditions, particularly as they relate to roof fires and conflagrations. The winds experienced in the District can have a tremendous impact upon structure fires by carrying sparks and burning brands to other structures, thus spreading the fire and causing conflagrations.

### **Geological Conditions**

A. Seismic Location. Seismically, parts of the District sit on the San Andreas Fault and other parts sit between two active earthquake faults, the San Andreas Fault and the Hayward/Calaveras Fault, and the District includes numerous other potentially active faults. A majority of the District’s land surface is in the high-to-moderate seismic hazard zones as established by the U.S. Geological Survey. The location makes it particularly vulnerable to damage to taller and older structures caused by seismic events. The relatively young geological processes that have created the San Francisco Bay Area are still active today.

Fires following an earthquake have the potential of causing greater loss of life and damage than the earthquake itself. A significant portion of the District’s residential and commercial structures are in seismic risk zones. Should a significant seismic event occur, fire suppression resources

would have to be prioritized to mitigate the greatest threat and may not be available for every structural fire. In such an event, individual structures should be equipped to help in mitigation of the risk of damage.

Other variables could aggravate the fire hazard after an earthquake: (i) the extent of damage to the water system; (ii) the extent of isolation due to bridge and/or freeway overpass collapse; (iii) the extent of roadway damage and/or amount of debris blocking the roadways; (iv) climatic conditions (hot, dry weather with high winds); (v) time of day, which will influence the amount of traffic on roadways and could intensify the risk to life during normal business hours; and; (vi) the availability of timely mutual aid or military assistance.

B. Waterways. The Fire District's Southern boundary line being the San Francisquito Creek is influenced by tides. The San Francisquito Creek is fed from Searsville Dam, located along Jasper Ridge, and collects water from storm drains along its drainage pathway. The creek finally empties into San Francisco Bay and is therefore influenced by tidal activity. During periods of heavy rainfall in combination with high tides in the Bay, San Francisquito Creek has overflowed its banks, causing floods in the Southernmost portions of the district. The floods have hampered fire apparatus making a timely response to emergencies and providing needed service to the community. Proper roadway widths as defined in Chapter 5 of the Fire Code and the minimum roadway standards established by Woodside Fire Protection District can provide fire apparatus with accessibility while helping to divert excess water flow during rainy seasons.

All of the District's geological conditions described above increase the magnitude, exposure, and accessibility to fire events. For example, a fire following an earthquake has the potential of causing greater loss of life and damage than the earthquake itself. Hazardous materials, particularly toxic gases, could pose the greatest threat to the largest number of people, should a significant seismic event occur. Fire protection resources would have to be prioritized to mitigate the greatest threat and may likely be unavailable for smaller single-family dwellings or smaller business occupancy fires. Other variable conditions could include damage to the water system, freeway overpass collapse, roadways blocked by debris, and time of day, which could affect traffic patterns during or after the event.

In 1989 a 7.0 magnitude earthquake struck the San Francisco Bay Area via the San Andreas Fault. For three hours following the event, firefighters from Woodside Fire Protection District responded to over 100 incidents per hour. Though during this event, losses in the District due to fire were minimal, however other neighboring jurisdictions were not as lucky. Had automatic fire sprinkler protection systems been a requirement at the time, it could have assisted firefighters in setting their priorities and assisting those citizens who needed emergency services the most.

### **Topographical Conditions**

The district's topographical conditions are closely associated with the geological element. With elevation changes between 400 and 1800 feet within the district, development has followed the path of least resistance, creating a meandering pattern. The district is divided by canyons, hills, lakes, and streams. This circumstance does not lend itself to a good systematic street and road layout, which would promote easy traffic flow. It has, in fact, resulted in few major cross-town thoroughfares that tend to be heavily congested, primarily during commute hours and seasonal

periods of the year. This creates barriers that reduce the response time of fire equipment and other emergency services.

The topography of the District is also challenged by major development patterns. Employment areas are located adjacent to and throughout the jurisdiction. The people who work in these areas have added to the traffic congestion in the District thereby reducing the District's response time capabilities.

Inherent delays caused by these traffic patterns make it necessary to mitigate these problems with greater requirements for built-in automatic fire protection systems, noted in Section 903 of the District Fire Prevention Code, along with local requirements and standards. In addition, the Fire District has added Fire Alarm maintenance requirements, specifically UL Certification noted in Section 907, to reduce false alarms and ensure system reliability.

Heavy traffic congestion on city streets already acts as a barrier to the timely response of fire equipment and emergency services. Continued growth, both residential and commercial, from inside and outside the District will only serve to continue the traffic problem. In the event of an accident or other emergency at certain key point intersections, portions of the Fire District could be isolated, or response times could be sufficiently slowed, thus increasing the risk of substantial injury and damage.

A year-long study of response times for fire apparatus indicates significant increases in response to emergencies during the commute hours of 6:00 am to 10:00 am and again from 3:00 pm to 7:00 pm. In conjunction with the increased response time, fire losses also showed the same pattern of higher losses for fires starting during commute hours.

If fire apparatus is hindered in their response, automatic fire sprinkler protection will help. According to IFSTA Training Manuals, the temperature inside a structure can go from ambient to more than 1,000 degrees Fahrenheit within the first ten minutes of a fire. Delay of fire apparatus will only allow the fire to grow, thus making efforts to suppress the fire more difficult. Additionally, the ability to perform an effective rescue is diminished if firefighters are delayed in their response. With an automatic fire sprinkler protection system in place, the fire should be held to a controllable level, allowing citizens to escape from the burning structure, as well as allowing firefighters to contain the fire in a safe manner in its beginning stages.

The district is divided by three major state highways (La Honda Road/ Hwy 84 and Skyline Blvd./Hwy 35) and one major interstate freeway (I-280). However, the interconnecting road system is significantly less well developed. These conditions are likely to affect response times of fire suppression personnel and apparatus during periods of heavy traffic or conditions of major emergencies.

Many of the older and taller buildings are of designs which also greatly limit accessibility by district fire suppression resources. This includes large narrow parcels that have been subdivided into "flag-lots" on narrow residential streets. The infrastructure that supports these buildings is old and not in compliance with current Codes. Some water purveyors and water mains in residential and commercial areas deliver water supplies that do not meet fire flow requirements required by Appendix B of the California Fire Code. Some fire hydrant locations in both

residential and commercial do not meet distance requirements of Appendix C of the Fire Code. This will not only hamper fire suppression operations, but limits building design. When water supplies must be altered to accommodate new construction, Woodside Fire Protection District Standards on Water Supplies attempt to work with the existing infrastructure to accommodate the needs of firefighters.

Residential properties in the Fire District consist primarily of one-acre or smaller and 1–5-acre parcels, flag lots, and single and multi-family infill developments. Common to the larger parcels is the development of additional residential or in-law type occupancies for which fire department access is difficult based on existing driveway configurations for the original single-family parcels. Flag lots, for example, typically have driveways more than 150 feet, with narrow access, necessitating additional requirements, which the Fire District has added to Section 503, by creating Standards for driveways and private roadways that includes minimum driveway widths, fire apparatus turnaround specifications, and minimum vertical clearances. Areas in the District have older narrow roads, less than 20 feet wide, unimproved sidewalks or gutters and allow parking on both sides. Parking is a regional issue which plagues the streets causing streets to be narrow allowing only one vehicle to pass. Regional traffic has increased causing neighborhoods to be flooded with increased pass-through traffic, reducing alternative emergency response routes. Additionally, Fire Department response times are increased due to gated access roads, a lack of street or address illumination, and existing vegetation barriers. Section 505.1 provides minimum standards for addresses on buildings and now requires new buildings to have illuminated addressing. However, neighborhood street lighting continues to be an issue.

The historical and rural significance of the entire District is an ongoing concern. Buildings, roadways, open space preserves, parks and rural neighborhoods have been preserved to create a feeling of being in the past. More structures are being built on topographically challenging parcels.

Proper roadway widths as required by Chapter 5 and Appendix D of the Fire Code, along with minimum Woodside Fire Protection District Fire Prevention Codes, would allow fire apparatus to set up fire suppression operations and access both driveways that extend greater than 150 feet, and private roadways serving minor developments.

The Very High Fire Severity areas that exist in the District’s foothills of the Santa Cruz coastal mountain range and “the narrow drainage and sub-drainage topographic features” of this coastal range have the capability to funnel winds, increase wind speeds, erratically alter wind direction, and facilitate fire spread and promote extreme fire behavior. This is especially true during Diablo wind events when strong northerly winds are aligned with the downslope direction of the canyons and watersheds of the coastal mountains. The topography of the District is, therefore, capable of producing wind conditions that promote extreme wildfire behavior.” These unique topographic and weather conditions that promote fast moving and extreme wildfire conditions make swift evacuation critical for residents within and adjacent to the Very High Fire Severity areas. Furthermore, many Very High and High Fire Severity areas are adjacent to and amongst unmitigated non-fire resilient open space lands containing extreme fuel loads which only make matters worse. Many residents have only a single route out of the area. A large portion of the roads in the Very High Fire Severity areas are narrow and winding having the potential to cause life threatening traffic congestion during an evacuation as residents try to leave the area and firefighters attempt to enter the area to fight the fire. In building fires, winds can literally force the

fire back into the structure, creating a blow torch effect, in addition to preventing the natural and cross ventilation efforts of firefighters.

Water supply, (municipal fire flow), systems within the district are directly affected by the topographical layout of the district. Water supplies within the district vary dramatically with some areas having little or no water flowing more than 500 gallons per minute. This wide variation causes major problems for development as well as fire suppression activities.

The roadway systems throughout the district by and large were designed around the topographical lay of the land with respect to narrow, windy, steep grades with numerous overhanging tree canopy. Grades on some of the roadways exceed 25% and widths of less than twelve feet would not be uncommon. The topographical nature of the district also lends itself to power failures caused when tree limbs fall on sections of electrical lines.

The historical and rural significance of the entire district is an ongoing concern. Buildings, roadways, open space preserves, parks and rural neighborhoods have been preserved to create a feeling of being in the past. More structures are being built on topographically challenging parcels.

## **SECTION 2: TITLE, ENFORCEMENT AND RECORDKEEPING**

This Ordinance, including provisions adopted and incorporated by reference, shall be known as the "District Fire Prevention Code" of the Woodside Fire Protection District and may be cited as such. It is also referred to herein as "this code" or the "Fire Code."

- A. No section of the District Fire Prevention Code shall impose a mandatory duty of enforcement on the Fire District, or on any officer, official, agent, employee, board, or commission thereof. Instead, if any section purports to impose a mandatory duty of enforcement, said section shall be deemed to invest the Fire District, and the appropriate officer, official, agent, employee, board, council, or commission with discretion to enforce the section, or not to enforce it.
- B. A copy of the District Fire Prevention Code, as defined herein, shall be kept on file in the office of the Woodside Fire Protection District Fire Marshal.

## **SECTION 3: AUTHORITY**

The District Fire Prevention Code is adopted pursuant to the Fire Protection District Act of 1987 (California Health and Safety Code Sections 13800 *et seq.*) and the following provisions of that Act:

- A. Section 13861(h), which empowers the district to adopt ordinances;
- B. Section 13861(i), which empowers the district to establish and enforce rules and regulations for the administration, operation, and maintenance of the governmental services which it is authorized to provide;
- C. Section 13862, which empowers the district to provide certain governmental services including fire protection services;

- D. Section 13869, which empowers the district to adopt a fire prevention code by reference;
- E. Section 13870, which empowers the district's authorized representatives to order correction or elimination of fire and life hazards;
- F. Section 13871(b), which provides that failure to correct or eliminate a fire or life hazard after a duly issued order is a misdemeanor;
- G. Section 13872, which empowers the District's authorized representatives to issue citations for certain violations;
- H. Section 13873, which provides that the District's employees shall have the powers of peace officers while engaged in the prevention and suppression of fires and the preservation of life and property; and
- I. Sections 13916, 13917, 13918 and 13919, which, among other things, empower the District's Board of Directors to charge a fee to cover the cost of any services that the District provides and the cost of enforcing any regulation for which a fee is charged.

**SECTION 4: ADOPTION BY REFERENCE**

The Woodside Fire Protection District hereby adopts the 2022 California Fire Code (California Code of Regulations, Title 24, Part, 9, based on the 2021 International Fire Code published by the International Code Council, with California Amendments), including Chapters 1-80 and Appendices B, BB C, CC, D, L and P only, except to the extent portions of the California Fire Code may be added, deleted, modified, or amended by Section 6 (local amendments) of this code. The 2022 California Fire Code, with the changes, additions, and deletions set forth in this Ordinance, is adopted by this reference as though fully set forth in this Ordinance. The Woodside Fire Protection District also hereby adopts by reference the 2021 edition of the International Wildland-Urban Interface Code (published by the International Code Council), including Appendices A through D, only. As of the effective date of this Ordinance, the provisions of these adopted and amended fire codes, the District Fire Prevention Code, are controlling and enforceable within the limits of each town or city or unincorporated area within the jurisdiction of the District.

**SECTION 5: AUTHORITY AND DUTIES OF THE BUREAU OF FIRE PREVENTION AND LIFE SAFETY**

The California Fire Code, including California Fire Code Standards as adopted and amended herein, shall be enforced by the Woodside Fire Protection District, and managed by the Bureau of Fire Prevention and Life Safety, and shall operate under the direction of the Fire Chief and the Fire Marshal of the Woodside Fire Protection District. Both Fire Officers shall be known as the Fire Code Officials.

- A. The Chief of the Fire Department shall appoint an officer of the Fire Department as Chief of the Bureau of Fire Prevention. The title shall be Fire Marshal. The appointment shall continue during good behavior and satisfactory service, and they shall not be removed from office except for cause in accordance with the rules and regulations of the Woodside Fire Protection District.



- B. The Fire Marshal may appoint such members of the Fire Department as Deputy Fire Marshals and Inspectors as shall from time to time be necessary.
- C. A report of the Bureau of Fire Prevention shall be made monthly or annually and transmitted to the Board of Directors. It shall contain such statistics as the Chief of the Department, or the Board of Directors may wish to include therein. The Fire Marshal shall produce and transmit to the Board of Directors, Town Councils of Woodside, Portola Valley, and the San Mateo County Board of Supervisors a report of all California State Fire Marshal mandated inspection activity within the Woodside Fire Protection District territory annually, by December 15th. The Chief of the Department shall recommend any amendments to the Code, which, in his judgment, shall be desirable.

**SECTION 6: LOCAL AMENDMENTS, MODIFICATIONS AND DELETIONS TO THE CALIFORNIA FIRE CODE**

Based upon the findings of the Board of Directors of the Woodside Fire Protection District regarding local climatic, topographical, and geological conditions, the following sections and/or subsections of the 2022 California Fire Code are amended or modified as set forth in this section. If a section is not referenced below, it remains unchanged.

***CHAPTER 1 IS ADOPTED IN ITS ENTIRETY AND AMENDED BELOW***

**101 SCOPE AND GENERAL REQUIREMENTS** is *amended* to read as follows:

**101.1 Title** is *amended* to read as follows:

**101.1 Title.** These regulations shall be known as the **2022 California Fire Code** with amendments adopted by the **Woodside Fire Protection District** and will be referred to herein as the “this code, “the Fire **Code**,” and/or the “District **Fire Prevention Code**.”

**101.6 Standards and Guidelines Manual** is *added* to read as follows:

**101.6 Standards and Guidelines Manual.** The Bureau of Fire Prevention and Life Safety Standards and Guidelines Manual (“Standards and Guidelines Manual”) shall serve as a supplemental instruction and interpretation manual for the District Fire Prevention Code and is hereby adopted and incorporated by reference as if fully set forth herein. The Fire Marshal is responsible for amending this manual as necessary to maintain current instructions and interpretations. The information contained within the Standards and Guidelines Manual shall not be construed to make new code requirements not authorized by this Ordinance.

**SECTION 102 APPLICABILITY** is *amended* to read as follows:

**102.1 Construction and Design Provisions** is *amended* to read as follows:

**102.1 Construction and Design Provisions**

The construction and design provisions of this code shall apply to:

1. Structures, facilities and conditions arising after the adoption of this code.
2. Existing structures, facilities, and conditions not legally in existence at the time of adoption of this code.
3. Existing structures, facilities and conditions where required in Chapter 11.
4. Existing structures, facilities, and conditions that, in the opinion of the fire code official, constitute a distinct hazard to life or property.
5. Vehicles, ships and boats that are permanently affixed to a permanent location within the boundaries of this jurisdiction where not otherwise limited by law.

**102.1.1 Applicability to Alterations, Additions and Repairs of Existing Buildings or Structures** is *added* to read as follows:

**102.1.1 Applicability to Alterations, Additions and Repairs of Existing Buildings or Structures.** Where proposed additions will increase the existing gross floor area by more than 50%, or will increase the number of floors, or alterations or repairs will exceed more than 50% of the existing gross floor area, or a combination of alterations, additions or repairs will exceed more than 50% of the existing gross floor area, such building or structure shall be made in its entirety to conform to the Fire Code requirements for new buildings or structures.

Within the Woodside Fire Protection District’s jurisdiction, each of the Building Departments may use their specific dollar values and structural formulas to complete the computation of existing and new gross floor areas. The Fire District will accept the computations within the structure’s jurisdictional boundary. Verification must be attained by the Municipal or County Building Official.

**102.6 Historic Buildings** is *amended* to read as follows:

**102.6 Historic Buildings** The provisions of this code relating to the construction, alteration, repair, enlargement, restoration, relocation or moving of buildings or structures shall not be mandatory for existing buildings or structures identified and classified by the state or local jurisdiction as historic buildings where such buildings or structures do not constitute a distinct hazard to life or property. Fire protection in designated historic buildings shall be provided **in accordance with the California Historic Building Code.**

**SECTION 104 DUTIES AND POWERS OF THE FIRE CODE OFFICIAL** is *amended* as follows:

**104.1.1 Design Standards** is *added* to read as follows:

**104.1.1 Design Standards.** Woodside Fire Protection District will maintain a set of design and installation standards (Standards and Guidelines Manual) that includes but is not limited to: Address posting, Bridges, Emergency shut off placards, Turnarounds, Turnouts, Driveway criteria, Knox installations, Solar PV integrated roof installations, battery systems and fire sprinkler systems, including those with tanks and pumps.

These standards, which apply to subjects not specifically covered by the Fire Code, are necessary for the Woodside Fire Protection District to provide a reasonable degree of fire and life safety for the community and firefighters within the jurisdictional boundaries of the Fire District and are maintained in accordance with Section 102.9 of the Fire Code.

**104.2.1 Review Construction Documents** is *added* to read as follows:

**104.2.1 Review Construction Documents.** Woodside Fire Protection District shall review all applications and construction documents related to any type of existing or new driveway construction, improvement or reconstruction within its territory jurisdiction which have been submitted to the Building Department.

**104.12.4 Authority to Photograph or Otherwise Record Investigations** is *added* to read as follows:

**104.12.4 Authority to Photograph or Otherwise Record Investigations.** The Chief or his duly authorized representative may make such audio, visual or other recordings including photographs, video tapes, audio tapes, diagrams, drawings, sketches, and the like, in connection with the investigation of any actual or alleged violation of this code or in connection with the investigation of any incident as authorized by this code.

**SECTION 105 PERMITS** is *amended* as follows:

**105.5 Required Operational Permits** is *amended* to read as follows:

**105.5 Required Operational Permits.**

The fire code official is authorized to issue operational permits for operations set forth in **Sections 105.5.1 through 105.5.55.**

**105.5.16 Explosives** is *amended* to read as follows:

**105.5.16 Explosives.**

An operational permit is required for the manufacture, storage, handling, sale, or use of any quantity of explosives, explosive materials, fireworks, pyrotechnic special effects, **or rocketry** within the scope of Chapter 56. See Health and Safety Code Division 11, Part 1, Sections 12000, et seq. for additional requirements.

**Exception:** Storage in Group R-3 occupancies of smokeless propellant, black powder, and small arms primers for personal use, not for resale and in accordance with Section 5606.

**105.5.33 Motor Fuel Dispensing** is *amended* to read as follows:

**105.5.33 Motor Fuel Dispensing.**

An operational permit is required for the **fueling of motor vehicles, including automotive, marine, and fleets, at fixed facilities and through mobile operations.**

**105.5.34 Open Burning** is hereby *modified by deleting the exception*, as follows:

### **105.5.34 Open Burning**

An operational permit is required for the kindling or maintenance of an open fire or a fire on any public street, alley, road, or other public or private ground. Instructions and stipulations of the permit shall be complied with.

**105.5.55 Local Permits** is *added* to read as follows:

**105.5.55 Local Permits.** In addition to the other operational permits required by Section 105.5, an operational permit shall be obtained from the Bureau of Fire Prevention prior to engaging in the following activities, operations, practices, or functions:

1. **Apartment, hotel, or motel.** An operational permit is required to operate an apartment house, hotel, or motel.
2. **Cannabis.** An operational permit is required to operate a cannabis facility or operation listed below:
  - 2.1 Cultivation
  - 2.2 Distribution
  - 2.3 Manufacturing
  - 2.4 Testing/lab
3. **Care facilities.** An operational permit is required to operate a day care facility with an occupant load greater than eight (8) persons.

**Exception:** Residential or commercial institutional care facility occupancies complying with Health and Safety Code Section 13235 are exempt.

4. **Emergency responder radio system.** An operational permit is required to operate an Emergency Responder Radio System.
5. **High-rise occupancy.** An operational permit is required to operate a high-rise building as defined in Title 24, Part 2, California Code of Regulations.
6. **Live entertainment.** An operational permit is required to operate a business where alcohol is served, while providing live entertainment to the public.
7. **Model rockets rental, sale, or operation.** An operational permit is required to operate, manufacture, import, export, possess, store, rent or sell model rockets as defined by Health and Safety Code Section 12519.
8. **Wood products.** An operational permit is required to store chips, hogged material, wood or other combustible pallets, lumber, or plywood more than 200 cubic feet (6 m<sup>3</sup>)/34.19 sq ft.

9. **Asbestos removal.** A permit is required to conduct asbestos-removal operations regulated by section 3319.

10. **Christmas tree sales.** A permit is required to use a property for the purpose of selling cut Christmas trees.

11. **Temporary occupancy.** A permit is required for any temporary occupancy.

12. **Temporary water supply.** A permit is required to use a temporary water supply for construction of residential projects or subdivisions pursuant to Section 3313.1.

13. **Indoor growing operations.** A permit is required to operate an indoor growing operation. **Exception:** agricultural greenhouses in an agricultural zone.

[A] **105.6 Required Construction Permits** is *amended* to read as follows:

[A] **105.6 Required Construction Permits.**

The fire code official is authorized to issue construction permits for work as set forth in Sections 105.6.1 through 105.6.25.

**105.6.25 Local Construction Permits** is *added* to read as follows:

**105.6.25 Local Construction permits.** In addition to the permits required by Section 105.6.1 through 105.6.24, the following construction permits shall be obtained from the Bureau of Fire Prevention for work as described in this section:

1. **Vegetation Management Plan.** A construction permit is required to implement a vegetation management plan.

2. **Fire Protection Plan.** A construction permit is required to implement a fire protection plan.

**105.7 Responsibility of Permittee** is *added*, to read as follows:

**105.7 Responsibility of Permittee.** Construction permits shall be presumed by the Fire District to incorporate all the work that the applicant or the applicant's agent, employees, or contractors shall carry out. Work performed shall be in accordance with the approved plans and with all requirements of this code and any other laws or regulations applicable thereto. No Fire District approval shall relieve or exonerate any person from the responsibility of complying with the provisions of this code, nor shall any vested rights be created for any work performed in violation of this code.

**105.8 Fire Protection Plan** is *added* to read as follows:

**105.8 Fire Protection Plan.** A fire protection plan and/or a vegetation management plan shall be prepared by the applicant when required by the fire code official. All fire protection and vegetation management plans require approval by the fire code official.

**105.8.1 Cost** is *added* to read as follows:

**105.8.1 Cost.** The cost of preparing and reviewing a fire protection or vegetation management plan shall be the responsibility of the applicant. The cost of the fire protection plan preparation and review shall be the responsibility of the applicant.

**105.9 Health Department Approval** is *added* to read as follows:

**105.9 Health Department Approval.** Mobile food preparation vehicles shall display a San Mateo County Health Department sticker as prescribed by County Health.

**SECTION 107 FEES** is *amended* to read as follows:

**107.1 Inspection Authority** is *amended* to read as follows:

**107.1 Fees** The fees for the permits and other services shall be established by resolution of the Woodside Fire Protection District Fire Board Fee Schedule (“Fee Schedule”). The fee shall be set to cover the cost the Fire District incurs to review and inspect the intended activities, operations, or functions.

**Exception:** Fees for a permit may be waived at the discretion of the Fire Chief when the work or event to be conducted is for the Town of Portola Valley, Town of Woodside, or County of San Mateo.

**107.1A Inspection Authority** is *added* to read as follows:

**107.1A Inspection Authority** the Fire Marshal or other designated representatives shall inspect buildings and premises, including appliances and other hazards, to ascertain and cause to be corrected any condition which would be deemed a fire hazard and reasonably tend to cause fire or contribute to its spread, or any violation of the purpose or provisions of this code and of any other law or standard affecting fire and life safety.

**107.2 Schedule of Permit Fees** is *amended* to read as follows:

**107.2 Schedule of Permit Fees.** Where a permit or other inspection fee is required, a fee for each permit shall be paid as required, in accordance with the Woodside Fire Protection District Fee Schedule.

**107.7 Cost Recovery** is *added* to read as follows:

**107.7 Cost Recovery.** The costs of fire suppression, rescue, emergency medical services, and other costs are recoverable in accordance with Health and Safety Code Sections 13009 and 13009.1, as they may be amended or superseded from time to time. Additionally, any person whose negligence, intentionally wrongful conduct, or violation of law causes an incident resulting in an appropriate emergency response, including, but not limited to, a traffic accident, spill of toxic, flammable, or combustible fluids or chemicals is liable for the costs of responding to the incident, including those costs pursuant to Government Code Section 53150, et seq, as may be amended or superseded from time to time. Any expense incurred by the Woodside Fire Protection District for securing such emergency shall constitute a debt of such person and shall be collectable by the

Woodside Fire Protection District in the same manner as in the case of an obligation under a contract, expressed or implied.

**SECTION 111 MEANS OF APPEALS** is *amended* to read as follows:

**111.1 Board of Appeals Established** is *amended* to read as follows:

**111.1 Board of Appeals Established.** Whenever the Fire Chief shall disapprove an application or refuse to grant a permit applied for, or when it is claimed that the provisions of this code do not apply or that the true intent and meaning of this code has been misconstrued or wrongly interpreted, the applicant may appeal the decision of the Fire Chief by presenting, within 10 days, a written request to the District Board of Directors, acting as the District's Board of Appeals, for a hearing on and a review of such decision. The request shall state the reasons therefore, and the District Board of Directors shall, within 60 days of the receipt of same, hold a hearing, and may modify, vacate, or affirm the decision.

**111.2 Limitation on Authority** is *amended* to read as follows:

**111.2 Limitation on Authority.** An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equivalent or better form of construction is proposed.

**111.3 Qualifications and 111.4 Administration** are *deleted* in their entirety.

**SECTION 112 VIOLATIONS** is *amended* as follows:

[A] **112.4 Violation Penalties.** is *amended* to read as follows:

[A] **112.4 Violation penalties.** Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a **misdemeanor**, punishable by a fine of not more than **\$1000** or by imprisonment not exceeding **6 months**, or **both such fine and imprisonment**. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

[A] **112.4.2 Other Penalties and Remedies.** is *added* to read as follows:

**Section 112.4.2 Other penalties and remedies.** Nothing in this Section 112.4 shall limit the fire code official from pursuing other available legal remedies for violations of this code, including but not limited to administrative citations and attendant fines, civil penalties, and administrative and summary abatements.

**CHAPTER 2 IS ADOPTED IN ITS ENTIRETY AND AMENDED BELOW**

**SECTION 202 GENERAL DEFINITIONS** is *amended* to add the following:

**Administrator.** The Fire Chief.

**Aerial Fuels.** Standing and supported live and dead combustibles not in direct contact with the ground and consisting mainly of foliage, twigs, branches, stems, cones, bark, and vines.

**Aerial Pre-plans.** Aerial photographs from Google or Bing Maps can be added to a Zone preplan diagram to show surrounding streets or even an entire block of buildings. This instantly gives the Incident Commander important site information such as where alleys are located, where street access is especially narrow, and potential places to stage. If a full floor plan is not available, the footprint of a building can be traced and measured from the aerial map to create a basic site diagram in just a few minutes.

**Agency Having Jurisdiction.** The agency having delegated or assigned legal authority to adopt, determine, mandate, or enforce ordinances and regulatory requirements, or to take other actions under local, state, or federal law.

**All Weather Driving Surface.** A roadway designed to carry the imposed weight loads of fire apparatus complete with all underground utilities, curbs, gutters, and a minimum surface finish of one layer of asphalt or concrete or road pavers.

**Board of Directors.** The governing body of the District

**Combustible Material.** Rubbish, litter, or material of any kind, other than hazardous vegetation, that is combustible and endangers the public safety by creating a fire hazard as determined by the Fire Marshall.

**Driveway,** a private access road that provides access from the public way to a structure and that is used for public or private vehicular access, including fire and emergency apparatus or vehicles.

**Essential Service Facility.** That building or structure which has been designated by the local government to house facilities that are necessary for emergency operations.

**Fire Code Official.** The District's Fire Chief, employees of the District's Fire Prevention and Fire Suppression Divisions, and such other representatives of the District as may be authorized by the Woodside Fire District Board of Directors or the Fire Chief.

**Fire Protection Plan:** A document prepared for a specific project or development proposed for the wildland-urban interface area. It describes ways to minimize and mitigate the fire problems created by the project or development, with the purpose of reducing impact on the community's fire protection delivery system.

**Fire Trail,** a graded firebreak of sufficient width, surface, and design to provide access for personnel and equipment to suppress and to assist in preventing surface extension of fires. Must be able to support the safe travel of a Type 3 Fire Apparatus.

**Hazardous Vegetation.** Vegetation that is combustible and endangers the public safety by creating a fire hazard, including but not limited to seasonal and recurrent grasses, weeds, vines,



stubble, brush, dry leaves, dry needles, dead, dying, or diseased trees and any other vegetation as determined by the fire code official.

**Jurisdiction.** Jurisdiction shall mean the territorial boundaries of the Woodside Fire Protection District. As such, “jurisdiction” would mean, as appropriate, certain unincorporated areas of the County of San Mateo, the Town of Woodside, and the Town of Portola Valley. The Fire District’s map book shall be adopted by reference to indicate the territorial boundaries of the Woodside Fire Protection District.

When the term "jurisdiction" is used in this code a context that implies the ability to exercise governmental powers, such as “the authority having jurisdiction,” the term “jurisdiction” shall mean, instead the public agency authorized to and exercising the governmental power.

**Response Time.** The elapsed time from receipt of a call to the District seeking emergency assistance and the arrival of the first unit on scene.

**Rubbish.** Waste matter, litter, trash, refuse, debris, and dirt on streets or private property in the jurisdiction which is, or when dry may become, a fire hazard.

**Rural Area.** An area generally designated for agricultural or open space uses with parcels of more than 10 acres (4.046873ha) in size.

**Rural Residential Area.** An area generally designated for single family residential use with parcels between three (1.2140619ha) and 10 (4.046873ha) acres in size.

**Sprinkler Alarm And Supervisory System (SASS).** A Dedicated Function Fire Alarm System located at the protected premise installed specifically to monitor sprinkler water-flow alarm, valve supervisory, and general trouble conditions where a building fire alarm is not required.

**Streets.** Includes alleys, parkways, driveways, sidewalks, and areas between sidewalks and curbs, highways, public rights of way, private roads, paper streets, and easements.

**Structure:** That which is built or constructed.

**Temporary Water Supply.** Water stored for firefighting purposes in an approved aboveground tank during combustible construction.

**Wildland-Urban Interface Fire Area (WUI).** A geographical area identified by the state or the agency having jurisdiction as a “Fire Hazard Severity Zone” in accordance with the Public Resources Code, Sections 4201 through 4204, and Government Code, Sections 51175 through 51189, or other areas designated by the agency having jurisdiction to be at a significant risk from wildfires, supported by findings of fact.

**SECTION 202 GENERAL DEFINITIONS** is *amended* to amend the following terms:

**Floor Area, Gross.** The floor area within the inside perimeter of the exterior walls of the building under consideration, exclusive of vent shafts and courts, without deduction for corridors, stairways, closets, the thickness of interior walls, columns, or other features. The floor area of a building, or

portion thereof, not provided with surrounding exterior walls shall be the usable area under the horizontal projection of the roof or floor above. The gross floor area shall not include shafts with no openings or interior courts.

Areas to be included in the new gross floor area square footage calculation include:

1. Garages or carports if under a habitable space, or covers egress
2. New attached garage
3. All additions
4. Total square footage of any room that received alterations or additions. Removing sheetrock exposing structural framing or any structural change in a room involves the total square footage of that room.

Existing square footage shall be obtained from the San Mateo County Tax Assessor's Office or may be submitted by a licensed architect.

**Key Box or Knox Box.** (Underwriters Laboratory) UL "Listed" box, the size, and style of which is approved by the fire code official or designee, that meets the District's requirements, and uses the same security key code adopted by the Fire District

**Nuisance Alarm.** The activation of any fire protection or alarm system which results in the response of the Fire District and is caused by mechanical failure, malfunction, improper installation or maintenance, negligence, or misuse of the system by an owner, occupant, employee, or agent, or any other activation not caused by excessive heat, smoke, fire, or similar activating event.

**Person:** Includes an individual, heirs, executors, administrators or assigns, and also includes any agency of the State, county, city, district, town or other local public entity, and any individual, firm, association, partnership, business trust, corporation, limited liability company, or company and its successors or assigns, or the agent of any of the aforesaid.

### ***CHAPTER 3 IS ADOPTED IN ITS ENTIRETY AND AMENDED BELOW***

**SECTION 304 COMBUSTIBLE WASTE MATERIAL** is *amended* to read as follows:

**304.1.2 Vegetation** is *amended* to read as follows:

**304.1.2. Vegetation.** Hazardous vegetation, combustible material, combustible growth, debris, or rubbish capable of being ignited and endangering property shall be cut down and removed by the owner or occupant of the premises in accordance with the Fire District's ordinances, including but not limited to those ordinances addressing defensible space, exterior hazard abatement, and fuel breaks. Vegetation clearance requirements in wildland-urban interface areas shall be in accordance with Chapter 49 of this code and in accordance with the Fire District's ordinances.

**SECTION 307 OPEN BURNING, RECREATIONAL FIRES AND PORTABLE OUTDOOR FIREPLACES** is *amended* as follows:

**307.1.1 Prohibited Open Burning** is *amended* to read as follows:

**307.1.1A Prohibited Open Burning** Open burning is prohibited within the jurisdictional boundaries of the Woodside Fire Protection District. The Fire Marshal prohibits burning of trash or vegetation, except for fuel reduction purposes and dedicated campfires in County Parks by special permit only.

**Exceptions:**

1. Gas Fire Pits inspected by the Fire Prevention Bureau.
2. Open burning does not include approved exterior fireplaces with permanent spark arrestors, or barbecues, that are used in a safe manner and used for cooking or warming purposes only.

**SECTION 308 OPEN FLAMES** is *amended* as follows:

**308.3.2 Theatrical Performances** is *amended* to read as follows:

**308.3.2 Theatrical Performances.** Where approved, open-flame devices used in conjunction with theatrical performances are allowed to be used where adequate safety precautions have been taken in accordance with NFPA 160 and Title 19 CCR.

***CHAPTER 4 IS ADOPTED IN ITS ENTIRETY AND AMENDED BELOW***

**SECTION 401 EMERGENCY PLANNING AND PREPAREDNESS** is *amended* to read as follows:

**401.3.2.1 Nuisance Alarm Notification** is *added* to read as follows:

**401.3.2.1 Nuisance Alarm Notification.** Notification of emergency responders based on a nuisance alarm may be punishable by a fine in accordance with the Woodside Fire Protection District Fee Schedule or requirements. In addition, the responsible party may be liable for the operational and administrative costs incurred from the emergency response or mitigation procedures resulting from a nuisance alarm notification.

**401.3.2.2 Multiple Nuisance Alarm Activations** is *added* to read as follows:

**401.3.2.2 Multiple Nuisance Alarm Activations.** Any occupancy that has more than three nuisance alarms causing emergency response within a 12-month period may be required to modify, repair, upgrade or replace their system and/or monitoring station as determined by the fire code official.

**401.10 Aerial Pre-Plans** is *added* to read as follows:

**401.10 Aerial Pre-Plans.** For all new construction the fire official is authorized to require a fire aerial pre-plan to be prepared by an approved vendor at the cost of the developer.

**SECTION 402 DEFINITIONS** is *added and amended* to read as follows:

**402.1** is *amended* to add the following:

**NUISANCE ALARM**

**CHAPTER 5 IS ADOPTED IN ITS ENTIRETY AND AMENDED BELOW:**

**501.1 Scope** is *amended* to read as follows:

**501.1 Scope** Fire service features for buildings, structures and premises shall comply with this chapter, **and appendix D.**

**SECTION 503 FIRE APPARATUS ACCESS ROADS** is *amended* to read as follows:

**503.1 Where Required** is *amended* to read as follows:

**503.1 Where Required.** Fire apparatus access roads shall be provided and maintained in accordance with Sections 503.1.1 through 503.1.3 **and according to the Woodside Fire Protection District “Standards and Guidelines Manual.”**

**503.1.1 Buildings and Facilities** is *amended* to read as follows:

**503.1.1 Buildings and Facilities.** **Every building and facility shall be accessible to Fire District apparatus by way of all-weather access roadways prior to combustible construction.** The fire apparatus access roads shall comply with the requirements of this section and extend within 150’ of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an approved route around the exterior of the building or facility. **The access road shall have a minimum unobstructed width of 20’ and shall be required to have a minimum ‘first lift’ of pavement applied that shall support the imposed load of a fire apparatus.** The developer shall be required to provide the Fire Chief with a site plan showing the location, width, grades, and cross section of the proposed fire apparatus access roads to be used during construction. Permits shall not be issued, and combustible construction shall not be allowed on the site until this site plan is reviewed and approved and stamped by the Fire District.

**Exceptions:**

1. The Fire Chief is authorized to increase the dimension of 150 ft. where any of the following conditions occur:

1.1. The building is equipped throughout with an approved automatic sprinkler system installed in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3.

1.2. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, non-negotiable grades or other similar conditions, and an approved alternative means of fire protection is provided.

1.3. There are not more than two Group R-3 or Group U occupancies.

2. Where approved by the Fire Chief, fire apparatus access roads shall be permitted to be exempted or modified for solar photovoltaic power generation facilities.

**503.1.1.1 Fire Lanes** is *added* to read as follows:

**503.1.1.1 Fire Lanes** Nothing in this code shall prevent a Town or County from designating or maintaining a street as a “Fire Lane” which does not meet the requirements of a fire apparatus access road under Sections 503.1.2 - 5.3.6.

**503.1.4 Access to Open Spaces** is *added* to read:

**503.1.4 Access to Open Spaces.** When access to open land/space or fire trail systems maintained for public or private use is obstructed by new development of any kind, the developer shall provide alternate acceptable access into the area that is sufficient to allow access for fire personnel and apparatus. The alternate means of access requires the approval of the fire code official.

**503.1.5 Existing Fire Trail Systems Shall be Maintained** is *added* to read:

**503.1.5 Existing Fire Trail Systems Shall be Maintained.** When conditions make maintenance of existing trails impractical, alternate means of access shall be provided and require approval by the fire code official.

**503.2.1 Dimensions** is *amended* to read as follows:

**503.2.1 Dimensions:** Fire apparatus access roads shall have an unobstructed width of not less than 20 feet, inclusive of all-weather surface shoulders, and a vertical clearance of not less than 13 feet 6 inches. Security gates shall be in accordance with section 503.6. Driveways serving one property with one or more habitable dwellings shall have an unobstructed driveway width of not less than 12 feet and unobstructed vertical clearance of not less than 13 feet 6 inches. Shared driveways serving more than one property with habitable structures shall have an unobstructed minimum width of 18 feet, inclusive of all-weather drivable surface shoulders and an unobstructed vertical clearance of not less than 13 feet 6 inches. All gates obstructing emergency access roadways shall have a sign stating, “Emergency Evacuation Route.”

**503.2.6.1 Evaluation and Maintenance** is *added* to read as follows:

**503.2.6.1 Evaluation and Maintenance.** All existing private bridges and elevated surfaces that are a part of the fire apparatus access road shall be evaluated by a California licensed civil engineer experienced in structural engineering, or a California licensed structural engineer, for safety and weight rating, in accordance with American Association of State Highway and Transportation Officials (AASHTO) Manual: “The Manual for Bridge Evaluation,” Second Edition, or other approved standard. Vehicle load limits shall be posted at both entrances to bridges. All bridges and elevated structures providing fire apparatus access shall be routinely maintained in accordance with Section 503.2.6, or when directed by the Fire Code Official.

**503.3 Marking** is *amended* to read as follows:

**503.3 Marking.** Where required by the fire code official, approved signs and markings designating fire lanes shall comply with California Vehicle Code Section 22500.1. The designation shall be indicated (1) by a sign posted immediately adjacent to, and visible from, the designated place, clearly stating in letters not less than one inch in height that the place is a fire lane, (2) by outlining or painting the place in red and, in contrasting color, marking the place with the words "FIRE LANE", which are clearly visible from a vehicle, or (3) by a red curb or red paint on the edge of the roadway upon which is clearly marked the words "FIRE LANE". Signs and markings shall not be obstructed and shall be maintained in a clean and legible condition and be replaced or repaired when necessary to provide adequate visibility.

**503.7 Fire Lane Restrictions and Requirements** is *added* to read as follows:

**503.7 Fire Lane Restrictions and Requirements** Restrictions and requirements as specified in the California Vehicle Code shall apply to fire lanes established by this section.

**SECTION 505 PREMISES IDENTIFICATION** is *amended* to read as follows:

**505.1 Address Identification** is *amended* to read as follows:

**505.1 Address Identification.** New and existing buildings shall have approved address numbers, building numbers, or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. **These numbers shall contrast with their background.** Address numbers shall be Arabic numerals or English alphabet letters. Where required by the fire code official, address identification shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building cannot be viewed from the public way, a monument, pole, or other sign or means shall be used to identify the structure. Address identification shall be maintained. Said numbers shall be either internally or externally illuminated in all new construction. Numbers shall be as follows: Minimum of one-half inch (1/2") stroke by eight inches (8") high.

**Exception:** For a single-family dwelling a minimum of one-half inch (1/2") stroke by four inches (4") high. When the structure is more than fifty (50) feet from the street or fire apparatus access road, a minimum of one inch (1") stroke by twelve inches (12") high is required.

**505.1.1 Multi-Tenant Buildings** is *added* to read as follows:

**505.1.1 Multi -Tenant Buildings.** Numbers or letters shall be designated on all occupancies within a building. Size shall be one-half inch (1/2") stroke by four inches (4") high and on a contrasting background. Directional address numbers or letters shall be provided. Said addresses or numbers shall be posted at a height no greater than 5 feet, 6 inches (5' 6") above the finished floor and shall be either internally or externally illuminated in all new construction.

**505.1.2 Rear Addressing** is *added* to read as follows:

**505.1.2 Rear Addressing.** When required by the fire code official, approved numbers or addresses shall be placed on all new and existing buildings in such a position as to be plainly visible and legible from the fire apparatus road at the back of a property or where rear parking lots or alleys provide an acceptable vehicular access. Number stroke and size shall comply with Section 505.1.

**Section 506.1 Fire Service Features, Key Boxes** *amended* to read as follows:

**506.1 Where Required** is *amended* to read as follows:

**506.1 Where Required.** Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for lifesaving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be of an approved type listed in accordance with UL 1037 and shall contain keys to gain necessary access as required by the fire code official. **Where a new gate or barrier is installed on a fire access roadway, the fire department shall have emergency access. Gates or barriers shall have a Knox® key switch.**

**506.1.1.1 Key Box Content Requirements** *added* to read as follows:

**506.1.1.1 Key Box Content Requirements.** The keys to multi-tenant spaces shall be included. Additional keys shall be included for card access, elevator control, fire alarm control panels, and fire sprinkler control valve access.

The Key Box shall contain the following items.

1. Labeled keys to locked points of egress, whether in interior or exterior of such buildings.
2. Labeled Keys to the locked mechanical rooms.
3. Labeled keys to any fence or secured areas not covered in Section 506.1.
4. Labeled keys to any other areas that may be required by the fire code official or designee.
5. A card containing the emergency contact people and phone numbers for each occupancy.
6. Hazardous Safety Data Sheet (SDS).
7. Aerial pre-plan.

**Exceptions:**

- 1) Multi-tenant spaces which provide a key box for each tenant and are installed per Section 506.1.
- 2) Electronic card keys and codes may be utilized as a substitute for manual keys.

**SECTION 507 FIRE PROTECTION WATER SUPPLIES** is *amended* to read as follows:

**507.5.1.1 Hydrant for standpipe systems** is *amended* to read as follows:

**507.5.1.1 Hydrant for Fire Department Connections.** Buildings equipped with a water-based fire protection system installed in accordance with Section 903 through 905 shall have a fire hydrant within 100 feet of the fire department connections, **or as approved by the fire code official.** (Also see Section 912.2).

**Exception:**

The distance shall be permitted to exceed 100 feet (30 480 mmm) where approved by the fire code official.

**507.5.7 Fire Hydrant Size and Outlets** is *added* to read as follows:

**507.5.7 Fire Hydrant Size and Outlets.** Shall be in accordance with the Woodside Fire Protection District standards, or as approved by the fire code official.

**507.5.8 Fire Hydrant Street Marker** is *added* to read as follows:

**507.5.8 Fire Hydrant Street Marker.** Fire hydrant locations shall be visually indicated in accordance with the Woodside Fire Protection District standards or as approved by the fire code official, as may be amended from time to time. Any hydrant marker damaged or removed during street construction or repair shall be immediately replaced by the contractor, developer, or person responsible for removal or damage.

**SECTION 508 FIRE COMMAND CENTER** is *amended* to read as follows:

**508.2 Fire Control Room** is *added* to read as follows:

**508.2 Fire Control Room.** An approved fire control room shall be provided in all new buildings and in occupancies with a change of use requiring protection by an automatic fire sprinkler system. The room shall contain the fire alarm control panels, ERCCS control equipment, and other fire equipment required by the fire code official. Fire control rooms shall be located within the building at a location approved by the fire code official and shall be provided at grade with a means to access the room directly from the exterior. Durable signage shall be provided on the exterior side of the access door to identify the fire control room. Fire control rooms shall not be less than 50 square feet.

**Exceptions:**

1. Group R-3 Occupancies.
2. Occupancies with a fire pump shall have a fire control room that is a minimum of 200 square feet.
3. In high-rise buildings, the fire control room shall not be less than 200 square feet.

**SECTION 510 EMERGENCY RESPONDER COMMUNICATION COVERAGE** is *amended* to read as follows:

**510.1 Emergency responder communication coverage in new buildings.** Exception no. 1 is deleted.

**510.3 Permit Required** is *amended* to read as follows:



**510.3 Permit required.** Construction permits shall be required as set forth in Sections 105.6 and 105.7. Maintenance performed in accordance with this code is not considered a modification and does not require a permit.

**510.4.2 System Design** is *amended* to read as follows:

**510.4.2 System design.** The in-building, two-way emergency responder communication coverage system shall be designed in accordance with Sections 510.4.2.1 through 510.4.2.8, NFPA 1221, NFPA 72 and **San Mateo County ERCCS (P-500)**.

**510.5 Installation Requirements** is *amended* to read as follows:

**510.5 Installation requirements.** The installation of the in-building, two-way emergency responder communication coverage system shall be in accordance with **San Mateo County ERCCS (P-500)**, NFPA 72, NFPA 1221, and Sections 510.5.2 through 510.5.5.

***CHAPTER 6 IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW***

**SECTION 605 FUEL-FIRED APPLIANCES** is *amended* as follows:

**605.3.1 Spark Arrestors** is *added* to read:

**605.3.1 Spark Arrestors.** All chimneys attached to any appliance or fireplace that burns solid fuel shall be equipped with an approved spark arrestor per California Building Code Section 2113.9.2.

***CHAPTER 9 IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW***

**SECTION 901 FIRE PROTECTION AND LIFE SAFETY SYSTEMS, GENERAL SCOPE** is *amended* as follows:

**901.4.4.1 Additional Fire Protection Systems in Accessory Dwelling Units.** is *added* to read as follows:

**901.4.4.1 Additional Fire Protection Systems in Accessory Dwelling Units.** An automatic fire sprinkler system may be used in new accessory dwelling units as an alternative, when aspects of the fire code cannot be met in their entirety and when approved by the fire code official.

**901.6.3.2 Records Reporting** is *added* to read as follows:

**901.6.3.2 Records Reporting.** Fire detection, alarm, and extinguishing systems shall always be maintained in an operative condition and shall be replaced or repaired when defective. Non-required fire protection systems and equipment shall be inspected, tested, and maintained or removed. All inspection, testing and maintenance reports shall be forwarded to the Fire District using electronic media to the designated third-party electronic record keeping service as chosen by the Fire District's fire code official. Hard copy reports are not permitted.

**SECTION 903 AUTOMATIC SPRINKLER SYSTEMS** is *amended* as follows:

**903.2 Where Required** is *amended* to read as follows:

**903.2 Where Required.** Approved automatic sprinkler systems shall be provided throughout new buildings and structures in the locations described in this Section or in Sections 903.2.1 through 903.2.21, whichever is most restrictive.

Approved automatic sprinkler systems in existing buildings and structures shall be provided in locations described in Section 903.6.

For the purposes of this Section, firewalls and fire barriers used to separate building areas shall be constructed in accordance with the California Building Code and shall be without openings or penetrations.

1. An automatic sprinkler system shall be provided throughout all new buildings and structures greater than 1,000 square feet of building area.

**Exceptions:**

1. Group S-2 or U occupancies used exclusively for vehicle parking, and which meet all the following:

1.1 Noncombustible construction.

1.2. Maximum building area not to exceed 5,000 square feet.

1.3. Structure is open on three (3) or more sides.

1.4 Minimum of 10 feet separation from existing buildings unless the area is separated by fire walls complying with California Building Code Section 706.

2. Detached non-combustible motor vehicle fuel dispensing canopies less than 1000 square feet that cover motor vehicle fuel dispensing facilities when constructed in accordance with Section 406.7.2 of the 2022 California Building Code.

3. Agricultural buildings as approved by the fire code official.

**903.2.7 Group M** is *amended* to read as follows:

**903.2.7 Group M.** Automatic fire sprinkler systems shall be provided throughout buildings containing a Group M occupancy and a fire area greater than 1,000 square feet, and any Group M occupancy used for the display and sale of upholstered furniture.

**903.2.10.3 Lithium-Ion Batteries in Vehicles** is *added* to read as follows:

**903.2.10.3 Lithium-Ion Batteries in Vehicles.** An automatic sprinkler system shall be installed throughout buildings having Group S-2 occupancies that house vehicles with lithium-ion batteries. The sprinkler system shall be designed for the square footage area of the building that houses such vehicles, based on an area of sprinkler operation of 2,500 square feet and design density of 0.40 gpm/sf. Group S-2 occupancies with portions of floors without lithium-ion batteries in vehicles shall be provided with a sprinkler protection system per NFPA 13.

**903.2.11 Specific Building Areas and Hazards is amended as follows:**

**903.2.11 Specific Building Areas and Hazards.** In all occupancies an automatic sprinkler system shall be installed for building design or hazards in the locations set forth in sections 903.2.11.1 through 903.2.11.6.

**903.2.11.1 Stories without openings is amended as follows:**

**903.2.11.1 Stories and Basements without Openings.** Automatic sprinkler systems shall be installed in every building with a basement.

Automatic sprinkler systems shall be installed in every story of all buildings where the floor area exceeds 1000 square feet and where the following type of exterior wall opening is not provided.

1. Openings entirely above the adjoining ground level totaling at least 20 square feet (1.86 m<sup>2</sup>) in each 50 linear feet (15 240 mm), or fraction thereof, of the exterior wall in the story on at least one side.

**903.2.18 Group U private garages and carports accessory to Group R-3 occupancies is amended to read as follows:**

**903.2.18 Group U Private Garages and Carports Accessory to Group R-3 Occupancies.** Carports with habitable space above and attached garages, accessory to Group R-3 occupancies, shall be protected by residential fire sprinklers in accordance with this Section. Residential fire sprinklers shall be connected to, and installed in accordance with, an automatic residential fire sprinkler system that complies with R313 of The California Residential Code or with NFPA 13D. Fire sprinklers shall be residential sprinklers or quick-response sprinklers, designed to provide a minimum density of 0.05 gpm/ft<sup>2</sup> over the most hydraulically demanding area of the structure, but not to exceed two sprinklers for hydraulic calculations purposes. Garage doors shall not be considered obstructions with respect to sprinkler placement.

**903.2.22 Fire Department Delivery Capability is added to read as follows:**

**Section 903.2.22 Fire Department Delivery Capability.** An automatic fire sprinkler shall be installed in all new buildings and occupancies or in existing buildings or structures that change occupancy classification or use when the required fire flow exceeds 2,000 gallons per minute.

**903.3.1.1.2 Bathrooms is deleted.**

**903.3.1.2 NFPA 13R Sprinkler Systems. is amended to read as follows:**

**903.3.1.2 NFPA 13R Sprinkler Systems.** Where in this code a NFPA 13R sprinkler system is allowed, a NFPA 13 sprinkler system shall be used.

**903.3.1.3.1. Eave Protection is added to read as follows:**

**903.3.1.3.1. Eave Protection.** Sprinkler protection shall be provided under roof eaves as defined in California Building Code Section 702A definitions in Fire Hazard Severity Zones and Wildland Urban Interface Fire Areas.

**903.3.3 Obstructed Locations.** is *amended* to read as follows:

**903.3.3 Obstructed Locations.** Automatic sprinklers shall be installed with regard to obstructions that will delay activation or obstruct the water distribution pattern and shall be in accordance with the applicable automatic sprinkler system standard that is being used. Automatic fire sprinklers shall be installed in or under covered kiosks, displays, booths, concession stands, **laboratory fume hoods, bio-safety cabinets that use flammable liquids in processes,** or equipment that exceeds 4 feet (1219 mm) in width. Not less than a 3-foot (914 mm) clearance shall be maintained between automatic sprinklers and the top of piles of combustible fibers. **Sprinklers shall be provided in all areas, including combustible or noncombustible concealed spaces 6 inches or more in height.**

**Exception:**

1. Kitchen equipment under exhaust hoods protected with a fire-extinguishing system in accordance with Section 904.

**903.3.5.3 Non-permissible Water Supply Storage** is *added* to read as follows:

**903.3.5.3 Non-permissible Water Supply Storage.** Swimming pools and ponds shall not be considered water storage for the purposes of Section 903.3.5.

**903.3.10 Partial Systems in New Buildings or Structures** is *added* to read as follows:

**903.3.10 Partial Systems in New Buildings or Structures.** Automatic fire sprinkler systems that only protect a portion of the building shall not be allowed.

**903.4.2 Alarms** is *amended* to read as follows:

**903.4.2 Alarms.** One exterior approved audible and visual device, located on the exterior of the building in an approved location, shall be connected to each automatic sprinkler system. Such sprinkler water-flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system.

**903.6 Where Required in Existing Buildings and Structures** is *amended* to read as follows:

**903.6 Where Required in Existing Buildings and Structures.** An automatic sprinkler system shall be provided in existing buildings and structures where required in Chapter 11 or when improvements are conducted in accordance with this Section.

**903.6.1 Where Required Due to Improvements to Buildings and Structures** is *added* to read as follows:

**903.6.1 Where Required Due to Improvements to Buildings and Structures.** The provisions of this Section are intended to provide a reasonable degree of fire safety in existing structures by requiring installation of an automatic fire-extinguishing system. All existing buildings and structures, regardless of type of occupancy or area, shall be provided with an automatic fire sprinkler system in the following circumstances:

1. Where, as determined by the Building Official per the ordinance of their specific jurisdiction, proposed additions will increase the existing gross floor area by more than 50%, or will increase the number of floors, or alterations or repairs will exceed more than 50% of the existing building, or any combination of alterations, additions or repairs will exceed more than 50% of the existing gross floor area. Within the unincorporated San Mateo County State Responsibility Area, where the gross floor area of a proposed alteration, addition, or combination of alterations and additions and the gross floor area of any alterations, additions, or combination of alterations and additions meets the definition of a “substantial alteration” as defined in San Mateo County Ordinance number 4873 or its successor ordinance.
2. Any combination of additions, alterations, or repairs to more than 50% of the existing gross floor area of the building within a two-year time-period. Within the unincorporated San Mateo County State Responsibility Area, any combination of additions, alterations and/or repairs within a two-year time-period meets the definition of a “substantial alteration” as defined in San Mateo County Ordinance number 4873 or its successor ordinance. Timelines will be based on the date of the last final fire inspection.
3. 3. Any additions, alterations or repairs within a building that contains an existing automatic fire sprinkler system shall have the automatic fire sprinkler system extended/modified to the area of proposed work.
4. 4. Any change in use or occupancy creating a more hazardous fire/life safety condition as determined by the Fire Marshal requires that an automatic fire sprinklers system be installed in the space where the change in use or occupancy is proposed.
5. 5. Any change of use from a non-habitable to a habitable, non-day-lighted basement requires the installation of an automatic fire sprinkler system in the proposed habitable basement portion.
6. 6. All automatic fire sprinkler systems shall comply with the current edition of NFPA-13, NFPA-13D, NFPA-13R and any additional National and local standards recognized by the Woodside Fire Protection District.

**Exceptions:**

1. Buildings or Structures less than 1,000 square feet.
2. Seismic, foundation or accessibility improvements.
3. Detached group U and group U agricultural occupancies which do not already have fire sprinklers and do not have living quarters attached.

4. Work requiring only mechanical, electrical, plumbing and/or demolition.
5. Exterior improvements, including windows, roofing or repairs that constitute reconstruction or renewal for the purpose of maintenance.
6. Work related to damage due to a natural disaster.
7. Mobile/manufactured or factory-built homes constructed or altered on or before March 12, 2011 that were not manufactured with automatic fire sprinklers and are not subject to fire sprinkler requirements.
8. Independent solar carports or structures, non-combustible carports, or shade structures.
9. Canopies less than 1000 square feet over motor vehicle fuel dispensing facilities when constructed in accordance with Section 406.7.2 of the 2022 California Building Code.

**903.6.1.2 Partial Systems in Existing Buildings and Structures** is *added* to read as follows:

**903.6.1.2 Partial Systems in Existing Buildings and Structures.** Automatic fire sprinkler systems that only protect a portion of the building shall not be allowed.

**Exception:** A phased installation of an automatic fire sprinkler system may be accepted as an alternate materials and method application, as prescribed in Section 104.9, when different tenant spaces in the same building are occupied, and the installation of a fire sprinkler system may disrupt business. Not to exceed five (5) years for final completion from initial permit date.

**903.6.2 Change of Occupancy Classification** is *added*, to read as follows:

**903.6.2 Change of Occupancy Classification.** Any existing building that undergoes a change of occupancy classification into a higher hazard category shall comply with the requirements of Section 903.2. Relative hazard categories of occupancy groups shall be established based upon the Heights and Areas Hazard Categories of Table 1011.5 of the 2021 edition of the International Existing Building Code, as published by the International Code Council. The requirements of Section 903.2 shall not be required when a change of occupancy classification is made to an equal or lesser hazard category. Group L occupancies shall be considered a relative hazard of 1 (highest hazard).

**SECTION 905 STANDPIPE SYSTEMS** is *amended* to read as follows:

**905.3.12 Lithium-Ion Batteries in Vehicles** is *added* to read as follows:

**905.3.12 Lithium-Ion Batteries in Vehicles.** Buildings with lithium-ion battery vehicle parking shall be equipped with Class I standpipe systems extended to have hose connections located within 100 feet of lithium-ion battery vehicle parking.

**SECTION 907 FIRE ALARM AND DETECTION SYSTEMS** is *amended* to read as follows:

**907.1.6 Certification** is *added* to read as follows:

**907.1.6 Certification.** New fire alarm systems shall be UL-Certified. A certificate of completion and other documentation as listed in NFPA 72 shall be provided for all new fire alarm system installation. It is the responsibility of the building owner or owner's representative to obtain and maintain a current and valid certificate. The protected premises shall be issued a UUFX type certification from Underwriters Laboratories (UL).

**907.1.6.1 Posting of Certification** is *added* to read as follows:

**907.1.6.1 Posting of Certification.** The UL certificate required in Section 907.1.6 shall be posted in a durable transparent cover within three (3) feet of the fire alarm control panel within 45 days of the final acceptance test/inspection.

**907.4.4 Monitoring of Other Fire Systems** is *added* to read as follows:

**907.4.4 Monitoring of Other Fire Systems.** In buildings equipped with a fire alarm system or sprinkler alarm and supervisory service (SASS) system, where other fire suppression or extinguishing systems are installed in the building (including, but not limited to commercial kitchen suppression systems, pre-action fire suppression systems, dry chemical systems, and clean agent systems), these other suppression systems shall be monitored by the SASS dedicated function fire alarm system and transmitted as a specific signal to the Central Station. The system shall be monitored in compliance with Section 907.6.6.

**907.7 Acceptance Tests and Completion** is *amended* to read as follows:

**907.7 Acceptance Tests and Completion.** Upon completion of the installation, the fire alarm system and all fire alarm components shall be tested in accordance with NFPA 72. **Fire alarm systems in commercial structures shall obtain a UL Certificate for the system prior to final inspection.**

**907.9 Where Required in Existing Buildings and Structures** is *amended* to read as follows:

**907.9 Where Required in Existing Buildings and Structures.** An approved fire alarm system shall be provided in existing buildings and structures where required in Chapter 11. **When an alteration to any existing building or structure requires an upgrade or new fire alarm system, multiple fire alarm systems shall be approved by the fire code official.**

**SECTION 912 FIRE DEPARTMENT CONNECTIONS** is *amended* to read as follows:

**912.2 Location** is *amended* to read as follows:

**912.2 Location.** With respect to hydrants, driveways, buildings and landscaping, fire department connections shall be so located that fire apparatus and hose connected to supply the system will not obstruct access to the buildings for other fire apparatus. The location of the fire department connections shall be within 100 feet of a fire hydrant or as approved by the fire code official (Also see Section 507.5.1.1).

**CHAPTER 10 IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW**



**SECTION 1028 EXIT DISCHARGE** is *amended* as follows:

**1028.5.1 Exit Discharge Surface** is *added* to read as follows:

**1028.5.1 Exit Discharge Surface.** Exterior exit pathway surfaces shall be suitable for pedestrian use in inclement weather and shall terminate at a public way as defined in the California Building Code.

***CHAPTER 12 IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW***

**SECTION 1207 ELECTRICAL ENERGY STORAGE SYSTEMS (ESS)** is *amended* as follows:

**1207.11.5.1 Electrical Disconnect** *added* to read as follows:

**1207.11.5.1 Electrical Disconnect.** The ESS disconnect shall be located on the exterior of the building and at the main panel.

**1207.11.11 Interconnected Electrical Power Sources** is *added* to read as follows:

**1207.11.11 Interconnected Electrical Power Sources,** A permanent directory site plan plaque denoting the location of all electrical power source disconnecting means on or in the premises shall be installed at each service equipment location and at the location(s) of the system disconnect(s) for all electric power production sources capable of being interconnected.

***CHAPTER 33 IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW***

**SECTION 3303 FIRE SAFETY DURING CONSTRUCTION AND DEMOLITION** is *amended* to read as follows:

**3303.1.2 Additional Amendments** is *added* to read as follows:

**3303.1.2 Additional Amendments.** Additional requirements may be required to an approved site safety plan if deemed necessary by both the Building Official and fire code official, based on previous fires or hazards that occurred on site or within the jurisdiction.

**3303.1.3 Site Security Requirements** is *added* to read as follows:

**3303.1.3 Site Security Requirements.** Site security requirements shall include the following if deemed necessary by both the Building Official and fire code official:

1. Controlled access points.
2. Site fencing, up to 12 feet in height with tamper sensors and security wires on top.
3. Security guards, full-time 24/7 presence on-site, to perform fire watch and patrols.
4. Detection check points located throughout the buildings for fire watch and patrol verification.

5. Security camera coverage throughout the site with motion detection notifications.
6. Identify measures taken to prevent tampering with security cameras and motion sensors.
7. Necessary lighting throughout the project site.

**SECTION 3319 GENERAL ASBESTOS REMOVAL** is *added* to read as follows:

**3319.1 General** is *added* to read as follows:

**3319.1 General.** Operations involving removal of asbestos or asbestos-containing materials from buildings shall be in accordance with Section 3319.

**Exception:** Section 3319 does not apply to the removal of asbestos from:

1. Pumps, valves, gaskets, and similar equipment.
2. Pipes, ducts, girders, or beams that have a length less than 21 linear feet (6400 mm).
3. Wall or ceiling panels that have an area of less than 10 square feet (0.93 m<sup>2</sup>) or a dimension of less than 10 linear feet (3048 mm).
4. Floor tiles when their removal can be completed in less than four hours.
5. Group R-3 occupancies.

**3319.2 Notification** is *added* to read as follows:

**3319.2 Notification.** The fire code official shall be notified 24 hours prior to the commencement and closure of asbestos-removal operations. The permit applicant shall notify the building official when asbestos abatement involves the removal of materials that were used as a feature of the building's fire resistance.

**3319.3 Plastic Film** is *added* to read as follows:

**3319.3 Plastic Film.** Plastic film that is installed on building elements shall be flame resistant as required for combustible decorative material, in accordance with Section 807.

**3319.4 Signs** is *added* to read as follows:

**3319.4 Signs.** Approved signs shall be posted at the entrance, exit and exit-access door, decontamination areas, and waste disposal areas for asbestos-removal operations. The signs shall state that asbestos is being removed from the area, that asbestos is a suspected carcinogen, and that proper respiratory protection is required. Signs shall have a reflective surface. Lettering shall be a minimum of 2 inches (51 mm) high.

**CHAPTER 39 IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW**

**SECTION 3901 GENERAL** is *amended* as follows:

**3901.1.1 Cannabis Growing, Processing, or Extraction Facilities** is *added* to read as follows:

**3901.1.1 Cannabis Growing, Processing, or Extraction Facilities.** Cannabis growing, processing, and extraction facilities shall be designed and constructed in accordance with this chapter and NFPA 1, Chapter 38 as amended in Chapter 80.

***CHAPTER 49 IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW***

**SECTION 4902 DEFINITIONS** is *amended* as follows:

**4902.1 WILDLAND-URBAN INTERFACE FIRE AREA (WUI)** is *amended* to read as follows:

**4902.1 WILDLAND-URBAN INTERFACE FIRE AREA (WUI).** A geographical area identified by the Woodside Fire Protection District as a “Fire Hazard Severity Zone” in accordance with the Public Resources Code Sections 4201 through 4204, and Government Code, Sections 51175 through 51189, or other areas designated by the Fire District to be at a significant risk from wildfires.

**SECTION 4903 PLANS** is *amended* as follows:

**4903.2 CONTENTS** is *amended* to read as follows:

**4903.2 CONTENTS.**

The fire protection plan shall be based on a project-specific wildfire hazard assessment that includes consideration of location, topography, aspect, and climatic and fire history.

The plan shall identify conformance with all applicable state wildfire protection regulations, statutes and applicable local ordinances, whichever are more restrictive.

The plan shall address fire department access, egress, road and address signage, water supply in addition to fuel reduction in accordance with Public Resources Code (PRC) 4290; the defensible space requirements in accordance with PRC 4291 or Government Code 51182 and applicable Fire District ordinances; and the applicable building codes and standards for wildfire safety. The plan shall identify mitigation measures to address the project’s specific wildfire risk and shall include the information required in section 4903.2.1

**SECTION 4906 VEGETATION MANAGEMENT** is *amended* as follows:

**4906.2 APPLICATION** is *amended* to read as follows:

**4906.2 APPLICATION.** All new plantings of vegetation in State Responsibility Areas (SRA) and Local Responsibility Areas (LRA) designated as a Very High Fire Hazard Severity Zone shall comply with Sections 4906.3 through 4906.5.3 and applicable Fire District ordinances.

**SECTION 4907 DEFENSIBLE SPACE** is *amended* to read as follows:

**4907.1 General** is *amended* to read as follows:

**4907.1 General.** Hazardous vegetation and fuels and defensible space shall be managed in State Responsibility and Local Responsibility Areas to reduce the severity of potential exterior wildfire exposure to buildings and to reduce the risk of fire spreading to buildings as required by applicable laws and regulations, including applicable ordinances of the Fire District.

**4907.3 Requirements** is *amended* to read as follows:

**4907.3 Requirements.** Hazardous vegetation and fuels around all applicable buildings and structures shall be maintained in accordance with the following laws and regulations:

1. Public Resources Code, Section 4291.
2. California Code of Regulations, Title 14, Division 1.5, Chapter 7, Subchapter 3, Section 1299 (see guidance for implementation “General Guidelines to Create Defensible Space”).
3. California Government Code, Section 51182.
4. California Code of Regulations Title 19, Division 1, Chapter 7, Subchapter 1, Section 3.07.
5. All applicable ordinances of the Woodside Fire Prevention District.

***CHAPTER 50 IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW***

**SECTION 5001 HAZARDOUS MATERIALS GENERAL PROVISIONS** is *amended* as follows:

**5001.5.1 Hazardous Materials Management Plan (HMMP)** is *amended* to read as follows:

**5001.5.1 Hazardous Material Management Plan (HMMP).** Where required by the fire code official, an application for a permit shall include an HMMP. The HMMP shall include an aerial pre-plan of the facility that includes, but is not limited to, the following:

1. Access to each storage and use area.
2. Location of emergency equipment.
3. Location where liaison will meet emergency responders.
4. Facility evacuation meeting point locations.
5. The general purpose of other areas within the building.
6. Location of all above-ground and underground tanks and their appurtenances including, but not limited to sumps, vaults, below-ground treatment systems and piping.
7. The hazard classes in each area.
8. Locations of all control areas and Group H occupancies.

9. Emergency exits.
10. Fire Department related safety equipment:
  - A. Fire alarm control panel (FACP)
  - B. Sprinkler riser
  - C. Fire department connection (FDC)
  - D. Knox Box location
  - E. Gas valve shutoff
  - F. Electrical main shutoff
  - G. Water shutoff
  - H. Elevator equipment room

**5001.5.3 Emergency Response Support Information** is *added* to read as follows:

**5001.5.3 Emergency Response Support Information.** Floor plans, material safety data sheets, Hazardous Materials Management Plans (HMMP), Hazardous Material Inventory Statements (HMIS), and other information must be stored at a readily accessible location as determined by the fire code official. This location may be in cabinets located outside of facilities or buildings. Information may be required to be maintained in a specific electronic media format to facilitate computer aided dispatching.

**SECTION 5003 HAZARDOUS MATERIALS GENERAL REQUIREMENTS** is *amended* as follows:

**5003.9.1.2 Documentation** is *added* to read as follows:

**5003.9.1.2 Documentation.** Evidence of compliance with the provisions of this chapter as well as with state and federal hazardous material regulations shall be maintained on site and available for inspection by Fire District personnel.

***CHAPTER 53 COMPRESSED GASES IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW***

**SECTION 5307 COMPRESSED GASES NOT OTHERWISE REGULATED** is *amended* as follows:

**5307.4.3 Gas Detection System** is *amended* to read as follows:

**5307.4.3 Gas Detection System.** A gas detection system complying with Section 916 shall be provided in rooms or indoor areas in which the carbon dioxide enrichment process is located, in rooms or indoor areas in which container systems are located, and in other areas where carbon

dioxide is expected to accumulate. Carbon dioxide sensors shall be provided within 12 inches (305 mm) of the floor in the area where the gas is expected to accumulate, or leaks are most likely to occur. The system shall be designed as follows:

1. Activates a low-level alarm upon detection of a carbon dioxide concentration of 5,000 ppm.
2. Activates a high-level alarm upon detection of a carbon dioxide concentration of 10,000 ppm.

**CHAPTER 56 IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW**

**SECTION 5601 EXPLOSIVES AND FIREWORKS** is *amended* as follows:

**5601.1.3 Fireworks** is *amended* to read as follows:

**5601.1.3 Fireworks.** The possession, manufacture, storage, sale, handling, and use of fireworks within all areas of the Woodside Fire Protection District are prohibited.

**Exceptions:**

1. Storage and handling of fireworks by a Public Safety Agency.
2. Special permit issued to a licensed pyrotechnic operator by the Fire Marshal.
3. Snap Caps and Party Poppers classified by the State Fire Marshal as pyrotechnic devices.

**5601.2.2 Sale and Retail Display** is *amended* to read as follows:

**5601.2.2 Sale and Retail Display.** No person shall construct a retail display or offer for sale any explosives, explosive materials, or fireworks within the jurisdiction.

**Exception:**

Snap Caps and Party Poppers classified by the State Fire Marshal as pyrotechnic devices.

**SECTION 5608 FIREWORKS DISPLAY** is *amended* as follows:

**5608.1 General** is *amended* to read as follows:

**5608.1 General.** All professional pyrotechnical devices used for public display, or special effects, shall be in accordance with the applicable provisions of the State of California Code of Regulations, Title 19, and the applicable section of this code. Permits for public display and/or special effects shall be obtained through the Fire Marshal.

**5608.1.1 Scope** is *amended* to read as follows:

**5608.1.1 Scope.** All non-professional fireworks listed by the California State Fire Marshal as “Safe and Sane” are prohibited within the jurisdictional boundaries of the Woodside Fire Protection District.

***CHAPTER 57 IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW***

**SECTION 5704 FLAMMABLE AND COMBUSTIBLE LIQUID STORAGE** is *amended* as follows:

**5704.2.9.6.1 Locations Where Above-Ground Tanks are Prohibited** is *amended* to read as follows:

**5704.2.9.6.1 Locations Where Above-Ground Tanks are Prohibited.** The limits referred to in sections 5704.2, 5704.4.2.4, Table 5704.2, and section 5706 of the California Fire Code in which the storage or dispensing of flammable or combustible liquid, in outside above ground tanks, is permitted, shall be limited to districts zoned for commercial, industrial, or agricultural uses. The dispensing, mixing, handling, or storage adjacent to or on parcels with R1 and R2 occupancies is prohibited.

**Exceptions:**

1. Quantities less than 50 gallons.
2. Protected above-ground tanks for the purpose of emergency power generator installations in areas zoned commercial, industrial, agricultural, business district, rural or rural residential district, and for approved facilities on an individual basis consistent with the intent of this provision. Tank size shall not exceed 1,000 gallons for any class of liquids.
3. Farms, critical infrastructure, and construction sites if it is determined by the Fire Marshal that the safety of the public is not compromised. The occupancy classification quantities in chapter 57 shall not be exceeded.

**5706.2.4.4 Locations where Above-ground Tanks are Prohibited** is *amended* to read as follows:

**5706.2.4.4 Locations where Above-Ground Tanks are Prohibited.** Storage of Class I and II liquids in above-ground tanks is prohibited in all zoning districts except districts zoned for commercial, industrial, or agricultural uses.

**Exception:** Protected above-ground tanks for the purpose of emergency power generator installations in areas zoned commercial, industrial, agricultural, business district, rural or rural residential, and for approved facilities on an individual basis consistent with the intent of this provision. Tank size shall not exceed 1,000 gallons for any class liquids.

***CHAPTER 58 IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW***

**SECTION 5806 FLAMMABLE CRYOGENIC FLUIDS** is *amended* as follows:

**5806.2 Limitations** is *amended* to read as follows:



**5806.2 Limitations.** The storage of flammable cryogenic fluids in stationary containers outside of buildings is prohibited in any area which is zoned for other than industrial use.

**Exception:** Liquid hydrogen fuel systems in compliance with Section 5806.3 or 5806.4 of this code

***CHAPTER 61 IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW***

**SECTION 6103 LIQUIFIED PETROLEUM GAS, INSTALLATION OF EQUIPMENT** is *amended* as follows:

**6103.2.1.7 Use for Food Preparation** is *amended* to read as follows:

**6103.2.1.7 Use for Food Preparation.** Individual portable L-P containers used, stored, or handled inside a building classified as a Group A, Group B, or Group M occupancy for the purposes of cooking, food display, or a similar use, shall be limited in size to one pound capacity and shall be of an approved type. The number of portable containers permitted will be at the discretion of the fire code official. LP-gas appliances used for food preparation shall be listed for such use in accordance with the California Mechanical Code and NFPA 58.

**SECTION 6104 LOCATION OF LIQUIFIED PETROLEUM GAS CONTAINERS** is *amended* to read as follows:

**6104.2 Maximum Capacity Within Established Limits** is *amended* to read as follows:

**6104.2 Maximum Capacity Within Established Limits** The storage of liquefied petroleum gas shall not exceed a water capacity of 100 gallons aggregate for any one premise installation within the Woodside Fire Protection District territory where natural gas mains exist.

**Exception:** Installation of Liquefied Petroleum Gas may be permitted if used as a means of emergency standby supply for residential or industrial operations, or used for medical, research, testing, or purposes not suited to the use of natural gas. Such installation shall be in accordance with Chapter 61 of the California Fire Code and all provisions of NFPA 58 and must not exceed 1000 gallons aggregate for any one premise installation.

***CHAPTER 80 IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW***

**CHAPTER 80 REFERENCED STANDARDS** is *amended by adding* the following referenced standards:

**NFPA 3 (2015):** Recommended Practice for Commissioning of Fire Protection and Life Safety Systems.

**NFPA 1140 (2022),** the following sections only:

**NFPA 1141 (2022):** General Requirements for Fire Protection Infrastructure in Wildland, Rural and Suburban Areas, as amended, only chapters 1-3 and 10-18, and annexes A and L.

**NFPA 1141, Amended Sections as follows:**

**Revise Section 12.2.1 to read as follows:**

**12.2.1** Unless governed by other locally adopted regulations, or unless alternative means and methods are provided that meet the intent of the Code as approved by the Fire Marshal per Section [A] 104.10 Alternative Materials, Design and Methods of Construction and Equipment any building shall be separated from any other building by at least 30 feet (9.144 m) and be set back at least 30 ft (9.144 m) from a property line.

**Revise Section 12.2.2 to read as follows:**

**12.2.2** Unless governed by other locally adopted regulations, or unless alternative means and methods are provided that meet the intent of the Code as approved by the Fire Marshal per CFC Section [A] 104.10 Alternative Materials, Design and Methods of Construction and Equipment any building that exceeds two stories or 30 ft (9.144 m) in height above the average adjacent ground elevation and that is not protected by an automatic sprinkler system installed and maintained according to NFPA 13 or NFPA 13R, shall be separated from any other structure by at least 50 feet (15.2 m) and be set back at least 30 feet 99.144 m) from a property line.

**NFPA 1143 (2022): Risk /Hazard Assessment and Mitigation, only chapters 1-3 and 19-23, and annexes A, J, and L.**

**NFPA 1144 (2022): Assessing Wildland Fire Hazards in the Structure Ignition Zone, only chapters 1-3 and 24-26, and annexes A, J, K and L.**

**CHAPTER 80 REFERENCED STANDARDS** is further *amended by amending NFPA 13D (2020):Standard for the Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes as follows:*

**Add Section 7.7.1 to read:**

**7.7.1** Where CPVC pipe is installed above the normal insulation in an unconditioned space, such as in an attic space, or a garage without conditioned living space above, CPVC pipe shall be adequately insulated to a minimum R-19 value, or equivalent, or pipe shall be limited to Type K or L copper, or ferrous piping.

**Revise Section 8.3.5.1.2 to read:**

**8.3.5.1.2** Where fuel-fired equipment is below or on the same level as occupied areas of the dwelling unit, at least one quick-response intermediate temperature sprinkler shall be installed above the equipment or at the wall separating the space with the fuel-fired equipment from the occupied space. In unconditioned spaces, CPVC pipe shall be adequately insulated to a minimum R-19 value, or equivalent, or pipe shall be limited to Type K or L copper, or ferrous piping.

***APPENDIX B FIRE FLOW REQUIREMENTS FOR BUILDINGS IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW***

**SECTION B105 FIRE FLOW REQUIREMENTS FOR BUILDINGS is *amended* as follows:**

**Section B105.1 is *amended* to read as follows:**

**B105.1 One- and two-family dwellings, Group R-3 and R-4 buildings and townhouses.**

The minimum fire-flow and flow duration requirements for one- and two-family dwellings, Group R-3 and R-4 buildings and townhouses shall be as specified in Tables B105.1(1) and B105.1(2). The minimum fire flow shall be 1000 gallons per minute. **A water supply for fire protection shall mean a fire hydrant within 600 feet from the building, measured via an approved roadway/driveway capable of the required fire flow. Where a public or private water company is not within a 1000 feet of a required fire hydrant location, or the water company cannot provide the required gallons per minute, NFPA 1142 Standard on Water Supplies for Suburban and Rural Firefighting 2022 Edition may be adhered to for fire flow requirements as an alternate means.**

**TABLE B105.1(1) REQUIRED FIRE FLOW FOR ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3 AND R-4 BUILDINGS AND TOWNHOUSES** is *amended* as follows:

**TABLE B105.1(1)**

**REQUIRED FIRE-FLOW FOR ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3 AND R-4 BUILDINGS AND TOWNHOUSES**

<b>FIRE-FLOW CALCULATION AREA (Square feet)</b>	<b>AUTOMATIC SPRINKLER SYSTEM (Design Standard)</b>	<b>MINIMUM FIRE-FLOW (gallons per minute)</b>	<b>FLOW DURATION (hours)</b>
0-3,600	No automatic sprinkler system	1,000	1
3,601 and greater	No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2) at the required fire-flow rate
0-3,600	Section 903.3.1.3 of the <i>California Fire Code</i> or Section 313.3 of the <i>California Residential Code</i>	1,000	1
3,601 and greater	Section 903.3.1.3 of the <i>California Fire Code</i> or Section 313.3 of the <i>California Residential Code</i>	½ value in Table B105.1(2) <sup>a</sup>	1

For SI: 1 square foot = 0.0929 m<sup>2</sup>, 1 gallon per minute = 3.785 L/m.

a. The reduced fire-flow shall be not less than 1,000 gallons per minute.

**TABLE B105.2 REQUIRED FIRE FLOW FOR BUILDINGS OTHER THAN ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3 AND R-4 BUILDINGS AND TOWNHOUSES** is *amended* to read as follows:

**TABLE B105.2**

**REQUIRED FIRE-FLOW FOR BUILDINGS OTHER THAN ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3 AND R-4 BUILDINGS AND TOWNHOUSES**

<b>AUTOMATIC SPRINKLER SYSTEM (Design Standard)</b>	<b>MINIMUM FIRE-FLOW (Gallons per minute)</b>	<b>FLOW DURATION (hours)</b>
No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)
Section 903.3.1.1 of the <i>California Fire Code</i>	50% of the value in Table B105.1(2) <sup>a</sup>	Duration in Table B105.1(2) at the reduced flow rate
Section 903.3.1.2 of the <i>California Fire Code</i>	50% of the value in Table B105.1(2) <sup>a</sup>	Duration in Table B105.1(2) at the reduced flow rate

For SI: 1 gallon per minute = 3.785 L/m.

- a. The reduced fire-flow shall be not less than 1,500 gallons per minute.

**APPENDIX C FIRE HYDRANT LOCATIONS AND DISTRIBUTION IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW**

**SECTION C103 FIRE HYDRANT SPACING** is *amended* as follows:

**C103.2.1 Modified Distribution of Fire Hydrants** is *added* to read as follows:

**C103.2.1 Average Spacing.** In rural areas where parcels with structures have large frontages and or long driveways, the minimum location of a fire hydrant shall be 600 feet to the structure measured via a roadway or primary driveway as approved by the Fire Marshal.

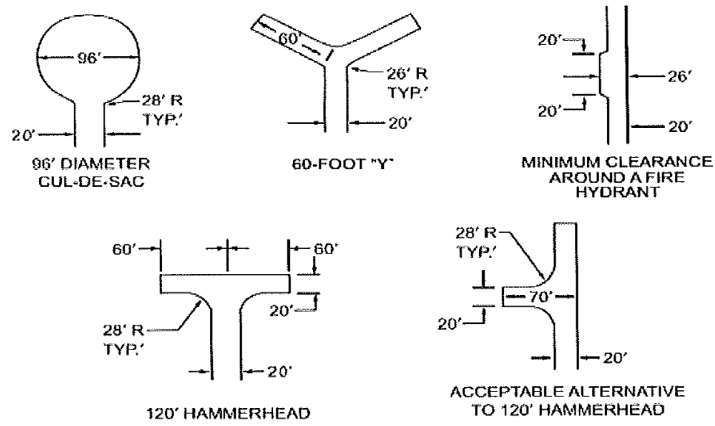
**APPENDIX D FIRE APPARATUS ACCESS ROADS IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW**

**SECTION D103 MINIMUM SPECIFICATIONS** is *amended* as follows:

**D103.1 Access Road with a Hydrant** is *amended* to read as follows:

**D103.1 Access Road with a Hydrant.** Where a fire hydrant is located on a fire apparatus access road, the road shall be a minimum of 20 feet in width inclusive of all-weather drivable shoulders.

**Figure D103.1 DEAD-END FIRE APPARATUS ACCESS ROAD TURNAROUND** is amended to read as follows:



For SI: 1 foot = 304.88 mm.

**FIGURE D103.1 DEAD-END FIRE APPARATUS ACCESS ROAD TURNAROUND**

**D103.2 Grade** is amended to read as follows:

**Section D103.2 Grade.** Fire apparatus access roads or driveways shall not exceed 20 percent in grade.

***Appendix L REQUIREMENTS FOR FIREFIGHTER AIR REPLENISHMENT SYSTEMS IS ADOPTED IN ITS ENTIRETY AND AMENDED AS BELOW***

**SECTION L101.1 SCOPE** is *amended* as follows:

**L101.1 Scope.** Buildings more than 10 stories in height shall install Firefighter Air Replenishment Systems.

**SECTION 7: VALIDITY**

The Woodside Fire Protection District Board of Directors hereby declares that should any section, paragraph, sentence, or word of this Ordinance or of the codes adopted by reference herein be declared for any reason to be invalid, it is the intent of the Woodside Fire Protection District Board of Directors that it would have passed all other portions of this Ordinance independent of the elimination here from of any such portion as may be declared invalid.

**SECTION 8: PUBLIC POSTING AND PUBLICATION**

This ordinance shall be publicly posted in the following places:

Front Door of the Woodside Fire Protection District Office;

Bulletin Board in Front of Station 19 in the Woodside Fire Protection District; and

Woodside Fire District Website.

Publication shall be as required by law in the Country Almanac.

**SECTION 9: REPEAL OF CONFLICTING ORDINANCES.**

Ordinance No.12 of the Woodside Fire Protection District is hereby repealed.

**SECTION 10: ADOPTION OF CEQA FINDINGS.**

The Woodside Fire Protection District Board finds that the adoption of this Ordinance is exempt from the California Environmental Quality Act (“CEQA”) pursuant to Title 14, Chapter 3, California Code of Regulations Section 15061(b)(3) in that it can be seen with certainty that there is no possibility that the adoption of this Ordinance will have a significant effect on the environment. The Ordinance adopts standard codes in effect pursuant to state law and sets requirements for compliance. The adoption of this Ordinance does not entitle new development or any changes to the physical environment.



**SECTION 11: DATE OF EFFECT.**

This ordinance shall be published once in the Country Almanac and shall be effective upon the expiration of 30 days from its adoption, except that this Ordinance shall not be effective within a municipality within the District until it is ratified by that municipality’s governing body, and shall not be effective within the unincorporated areas that are part of the District until it is ratified by the Board of Supervisors of the County of San Mateo.

Regularly passed and adopted this day of January 2023 by the following vote:

PASSED, APPROVED and ADOPTED this \_\_\_\_ day of May 2023 at the regular meeting of the District Board of Directors held on January 31st, 2023, on a motion made by

Director , seconded by Director , and duly carried with the following roll call vote:

AYES:

NOES:

ABSENT:

**ORDINANCE NO. 13-2023**

\_\_\_\_\_  
Matt Miller, President  
Board of Directors

ATTEST:

AS TO FORM:

\_\_\_\_\_  
Don Bullard  
Fire Marshal

\_\_\_\_\_  
Jon Holtzman  
District Counsel



# WOODSIDE FIRE PROTECTION DISTRICT

*Honor*

*Pride*

*Dedication*

*Integrity*

---

To: Fire Chief Rob Lindner  
Woodside Fire Protection District Board of Directors

From: Vince Nannini (Interim) – Battalion Chief of Operations

Subject: New Vehicle Purchase - Fire Engine

Date: March 27, 2023

## **RECOMMENDATION**

It is the recommendation of the command staff of the Woodside Fire Protection District to seek authorization to purchase a second new fire engine to replace one of the Fire District's front line emergency response vehicles.

## **BACKGROUND**

With the aging fleet of fire engines and the current lead time for a new engine being approximately 1,095+ days (3 years) out, the purchase of a new piece of front-line equipment needs to be addressed immediately.

## **DISCUSSION**

The current workforce issues and supply chain issues are affecting all fire apparatus manufacturers nationwide. Engines which used to be built in approximately 180-240 days are now being estimated at approximately 1,095+ days.

WFPD currently rotates front line fire engines approximately every 10 years. Those vehicles then go into reserve for approximately another 5 years. With the next fire engine initially being budgeted for the 2023-2024 fiscal year, it has come to the realization the process needs to be started now. We are also going to be running into new Federal Emissions regulations. This new technology has not ever been engineered. Currently the manufacturer is requesting an extra \$100,000.00 added to the cost of the fire engine. In the one year we have been working with the manufacture, the cost of the new orders has increased 7 times. We would secure today's pricing with a signed contract and a percentage down by May 5<sup>th</sup>, 2023. The other option is to pay 100% up front. We would be taking delivery of this engine in the summer of 2025.

Pierce Manufacturing was chosen by the WFPD apparatus committee and build team to be the vendor for the next engine purchase, with Golden State Fire Apparatus being the local sales team.

Our fleet of engines consists of the following:

- WF27- 2009 Seagrave 112,016 miles
- WF28- 2009 Seagrave 137,449 miles
- WF04- 2012 Seagrave 73,806 miles
- WF74- 2016 Seagrave 85,772 miles
- WF79- 2020 Seagrave 38,850 miles

Both WF27 and WF28 will be currently our reserves and will be 15 years old in 2024.

### **FISCAL IMPACT**

The recent quote from Golden State Fire Apparatus is \$1,100,000.00 which includes:

<i>One (1) Pierce Manufacturing, Inc Pumper</i>	<i>\$1,100,000.00</i>
<i>Discount for 100% payment</i>	
<i>Also available is a down payment that will hold our place in line</i>	
<i>Subtotal</i>	<i>\$1,100,000.00</i>
<i>State Sales Tax @9.375%</i>	<i>\$93,750.00</i>
<i>California Tire Fee</i>	<i><u>\$50.50</u></i>
<i>Total</i>	<i>\$1,193,800.50</i>

This price is good until May 5<sup>th</sup>, 2023. After that date the price will increase 7% and most likely a 10% increase in January 2024.

Woodside Fire Protection District currently has the money earmarked in the equipment reserves, separate from the capitol and/or general reserves.

### **SUMMARY**

Funds are being requested for a new fire engine early due to the 500+ day build lead time. Once funds are approved the Department can go into contract with Golden State Fire Apparatus for the Pierce Fire engine.

**Resolution No. 23-01**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE WOODSIDE FIRE PROTECTION DISTRICT  
ADOPTING A TRAVEL AND REIMBURSEMENT POLICY**

**WHEREAS**, Government Code section 53232.2 requires the governing body to adopt a written policy, specifying the types of occurrences that qualify a member of the legislative body to receive reimbursement of expenses relating to travel, meals, lodging, and other actual and necessary expenses and

**WHEREAS**, the Board of Directors determines that it is in the best interest of the District to provide the Board of Directors and residents of the District clear standards and criteria to govern the circumstances under which Board members are entitled to be reimbursed for District expenses properly incurred by members of the Board:

**NOW THEREFORE, BE IT RESOLVED** the Board of Directors of the Woodside Fire Protection District Resolves:

1. That the Travel and Reimbursement Policy Attached hereto as Exhibit A is hereby approved and adopted.
2. That the Fire Chief is directed to provide the necessary expense report forms required by the Policy.

PASSED, APPROVED, AND ADOPTED this 25<sup>th</sup> day of April, 2023, by the following vote of the Board:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Pat Cain  
Secretary of the District

---

Matt Miller  
President of the District

## **EXHIBIT A**

### **WOODSIDE FIRE PROTECTION DISTRICT EXPENDITURE AND REIMBURSEMENT POLICY FOR THE BOARD OF DIRECTORS**

#### **I. AUTHORIZED EXPENSES**

District funds, equipment, supplies (including letterhead), titles, and staff time must only be used for authorized District business.

Travel, meals, lodging and other expenses incurred in connection with the following types of activities generally constitute authorized expenses, as long as the other requirements of this policy are met:

- a. Communicating with representatives of regional, state and national government on District adopted policy positions;
- b. Attending conferences, educational seminars, or meetings designed to improve officials' skill and information levels, provided that a brief report of such meetings shall be made by the Board member(s) at a subsequent Board meeting;
- c. Participating in regional, state and national organizations whose activities or meetings affect the District's interest, provided that a brief report of such meetings shall be made by the Board member(s) at a subsequent Board meeting;
- d. Recognizing service to the District (for example, thanking a longtime employee with a retirement gift or celebration of nominal value and cost);
- e. Attending District-sponsored events; and
- f. Authorized expenses specifically defined in Section III of this policy.

Expenditures for all other activities require prior approval by the Board of Directors. The report proposing the expenditure must include an articulated public purpose justifying the expenditure. The resolution authorizing the expenditure shall also state the articulated public purpose.

#### **II. UNAUTHORIZED EXPENSES**

The District will not reimburse the following expenses:

- a. Alcohol
- b. Internet service or telephone charges not required for District business;
- c. Room service;
- d. Travel insurance;
- e. Damages to official's vehicle;
- f. Excess baggage fees, unless required for District business;
- g. Family expenses, including cost of partner, children, other family members, or pets accompanying Board member on District business;

- h. Entertainment expenses, including theater, movies (either in-room or at the theater), sporting events (including gym, massage and/or golf related expenses), newspapers, magazines, or other entertainment;
- i. Non-mileage personal automobile expenses, including repairs, traffic citations and fines, insurance or gasoline;
- j. The personal portion of any trip;
- k. Personal losses incurred while on District business.
- l. Political or charitable contributions or events; and
- m. Expenses which are deemed excessive or unreasonable by the Board of Directors.

Any questions regarding the propriety of a particular type of expense should be resolved by the Board of Directors at a duly noticed public meeting before the expense is incurred.

### **III. PARTICULAR TYPES OF AUTHORIZED EXPENSES DEFINED**

To conserve District resources and keep expenses within community standards for public officials, the following requirements apply to expenditures. In the event that expenses are incurred which exceed these guidelines, the cost borne or reimbursed by the District will be limited to the costs that fall within the guidelines.

#### **a. Registration**

Registration fee charged for any authorized convention, conference, seminar, or meeting is reimbursable.

#### **b. Transportation**

The most economical mode and class of transportation reasonably consistent with scheduling needs, cargo space requirements, and the most direct and time-efficient route must be used.

Automobile. Mileage is reimbursed at Internal Revenue Service rates presently in effect (see [www.irs.gov](http://www.irs.gov)) at the time of travel. These rates are designed to compensate the driver for gasoline, insurance, maintenance, and other expenses associated with operating the vehicle. This amount does not include bridge and road tolls, which are also reimbursable. The Internal Revenue Service rates will not be paid for rental vehicles; only receipted fuel expenses will be reimbursed. Mileage will be reimbursed to the event or hotel location only. Board members shall maintain a valid California driver's license and auto liability insurance as required by the California Vehicle Code.

Taxis/Ride Shares/Shuttles. Taxis, ride shares, or shuttle fares may be reimbursed, including a 15 percent gratuity per fare, when the cost of such fares is equal or less than the cost of car rentals, gasoline and parking combined, or when such transportation is necessary for time efficiency.

Rental Vehicle. Charges for rental-vehicles may be reimbursed if more than one Board member is attending an out-of-town conference, and it is determined that sharing a rental vehicle is more economical than other forms of transportation. In making such a

determination, the cost of the rental vehicle, parking and gasoline will be compared to the combined cost of such other forms of transportation. Government and group rates must be used when available. Rental rates that are equal to or less than those published by the California Department of General Services (DGS) Statewide Travel Program, shall be considered the most economical and reasonable for purposes of reimbursement under this policy. If DGS rates are not available, reimbursement for car rental must not exceed 110% of either the state DGS rates or the Federal GSA rates, whichever is greater. Any exceptions to these rates must be approved at a public Board meeting before the expense is incurred.

Airfare. Airfares that are equal to or less than those available through the DGS Statewide Travel Program are presumed to be the most economical and reasonable for purposes of reimbursement under this policy. If DGS rates are not available, reimbursement for airfare must not exceed 110% of either the state DGS rates or the Federal the rates published by the U.S. General Services Administration (GSA) rates, whichever is greater. Any exceptions to these rates must be approved at a public Board meeting before the expense is incurred.

**c. Lodging**

Lodging expenses will be reimbursed or paid for in advance when travel on official District business reasonably requires an overnight stay. Government rates must be used when available.

Conferences/Meetings. If such lodging is in connection with a conference, lodging expenses must not exceed the group rates published by the conference or activity sponsor, provided that lodging at the group rate is available to the Board member at the time of bookings. If lodging at the conference group rate is not available, or if travel is not in connection with a conference, rates that are equal to or less than those available through the DGS Statewide Travel Program are presumed to be the most economical and reasonable for purposes of reimbursement under this policy. If DGS rates are not available, reimbursement for lodging must not exceed 120% of the state DGS rates or 100% of the Federal rates published by the GSA, whichever is greater. Any exceptions to these rates must be approved at a public Board meeting before the expense is incurred.

**d. Meals**

The District will reimburse meals for Board members required to travel outside of the District for District business up to the applicable federal meals and incidental expenses per diem rate by location (<https://www.gsa.gov/travel/plan-book/per-diem-rates>). The District will not reimburse alcohol. Board members shall attach itemized meal receipts to any Expense Report requesting reimbursement for meal costs. Board members are not required to submit receipts for meals that are included in conference registration fees and provided by the conference.

**e. Airport Parking**

Short-term parking may not be used for travel exceeding 24 hours.



## **IV. PROCEDURES**

### **A. Expense Report Content and Submission Deadline**

For reimbursement of authorized expenses: A Board member must submit a completed and signed Expense Report to the finance manager within 30 days of incurring the expense. The following receipts documenting the expense must be attached, as applicable:

1. Original itemized receipts for registration, airfare, ground transportation, lodging and other travel expenses;
2. Itemized meal and restaurant receipts, including number of individuals served and food/beverages ordered;
3. Calculation for mileage reimbursement;
4. Receipts for tolls;
5. Certificates of completion or attendance.

Inability to provide such documentation in a timely fashion may result in the expense being borne by the Board member.

### **B. Cash Advance Policy**

From time to time, it may be necessary for an official to request a cash advance to cover anticipated expenses while traveling or doing business on the District's behalf. Such request for an advance should be submitted to the finance manager at least ten (10) days prior to the need for the advance with the following information:

1. The purpose of the expenditure(s);
2. The benefits of such expenditure to the residents of District;
3. The anticipated amount of the expenditure(s) (for example, hotel rates, meal costs, and transportation expenses); and
4. The dates of the expenditure(s).

Any unused advance must be returned to the District within two (2) business days of the Board member's return, along with an Expense Report and receipts documenting how the advance was used in compliance with this expense policy.

In the event the finance manager is uncertain as to whether a request complies with this policy, such individual must seek resolution from the District Board of Directors.

### **C. Audits of Expense Reports**

All expenses are subject to verification by audit for compliance with this policy.

### **D. Reports**

At the following Board of Directors meeting, each Board member shall briefly report on

meetings attended at the District's expense. If multiple officials attended, a joint report may be made.

#### **E. Compliance with Laws**

Board members should keep in mind that some expenditures may be subject to reporting under the Political Reform Act and other laws. All District expenditures are public records subject to disclosure under the Public Records Act.

#### **F. Violation of This Policy**

Use of public resources or falsifying expense reports in violation of this policy may result in any or all of the following: loss of reimbursement privileges; a demand for restitution to the District; the District's reporting the expenses as income to the official to state and federal tax authorities; civil penalties; and prosecution for misuse of public resources.



## SICK LEAVE/WORKERS'S COMP. REPORT

<b>March 2023</b>	
<b>Sick Leave/Workers' Comp. Report</b>	
New Workers Compensation Cases	6 Total (2 New)
Retirements Announced	0
Sick Leave Shift Personnel	378 hours (9 Total)
Sick Leave Day Personnel	76 hours (5 Total)
Workers Compensation Time Off	1112 hours
Light Duty	154 hours
Long Term Disability	0 hours
Bereavement Leave	24 hours (1 Total)
Maternity/Paternity Leave	0 hours
Jury Duty	0 Hours



# Woodside Fire Protection District Training Division Report March 2023

Battalion Chief Keenan Hird

It is the mission of the Woodside Fire Training Division to provide on-going training, education and funding to our fire service personnel to ensure competent, efficient and effective emergency response. The Woodside Fire Training Cadre is a highly knowledgeable, skilled and certified group of firefighters dedicated to delivering modern training concepts, skills and evolutions.

The Training Division helps support a multitude of different areas within our organization to help accomplish our many goals. These areas include our District Training, Probationary Training, Recruit Academy support, South Zone/County Training, and our Continuing Education Program. The Training Division Chief, while on shift, also sits on committees such as SMCOT Training Officers, Policy and Guidelines and Apparatus committees.

Below are the topics the Training Division has covered for the month of March.

## **WOODSIDE FIRE TRAINING**

**A. Didactic Training: Monthly Topic** - The Lead Instructors for the month of March were Firefighter Anthony Armanino, Firefighter/Paramedic Chris O'Leary, Firefighter/Paramedic Andrew Hihi and Interim Fire Captain Brandon Lima. During the month, crews reviewed documents and videos pertaining to pumping operations where multiple apparatus may be needed to combat elevation changes requiring higher pump pressures as well as hose management and deployment. Crews also reviewed ICS 501 which standardizes terminology based on construction types built up and down hillsides. March introduced the District's first quarter of Officer Development Training led by Captain Robert Douthit, Captain Sean Devlin and Battalion Chief Keenan Hird. All Battalion Chiefs, Captains and Acting Captains were issued a book by Jocko Willink, former Navy Seal and



# Woodside Fire Protection District Training Division Report March 2023 Battalion Chief Keenan Hird

Navy Seal Instructor. The book is titled *Leadership Strategies and Tactics*. Members were issued the book in December 2022 and were required to read it and answer three follow up questions in a Battalion Chief led discussion.

**B. Manipulative Training:** Manipulative exercises on the topic of Relay Pumping and Hose Management included a pumping scenario requiring the use of two pumping fire engines connected in tandem to simulate the need to combat elevation changes. Crews also conducted multiple hose deployment evolutions. Members were critiqued by their officers using a skill sheet created by the Cadre members. .

**C. Mapping:** Fire captain Sean Devlin led our District Mapping exercise. March's mapping assignment required crews to drive specific streets throughout the district with homes built up and down hillsides (ascending and descending construction). Crews were encouraged to discuss tactical objectives for firefighting operations based on the construction types they came across while driving the assigned streets.

## **SOUTHZONE MULTI-DEPARTMENT TRAINING**

**Live Fire:** Live fire training concluded on March 3rd. February 27th began a week-long training involving all three South Zone fire agencies. This year the Burn Cadre went back to the basics in educating new and veteran personnel about fire flow path and watch out conditions that firefighters can recognize to prevent potentially life threatening situations. Woodside Fire members on the 2023 Burn Cadre consisted of Firefighter/Paramedic Chris Wels, Firefighter/Paramedic Andrew Hihi and Battalion Chief Keenan Hird.

**County USAR Drill:** All Urban Search and Rescue apparatus perform quarterly training together. March's event was held at the FEMA CA TF-3 Training Site in Menlo Park. The training included multiple scenarios from ropes, shoring, vehicle stabilization and metal cutting.



# Woodside Fire Protection District Training Division Report March 2023

Battalion Chief Keenan Hird

## PROBATIONARY TRAINING

### **2021 Probationary Firefighters (Campbell, Cuschieri, Griffiths, Imber)**

Probationary Firefighters continue to work on their Block III training assignments in preparation for their test on May 5th 2023. March training included Rapid Intervention Crew tactics, Low Angle Rope Rescue and Firefighter Survival.

### **2022 Probationary Firefighters (Dale, Morales)**

Probationary Firefighters continue to work on their Block II training assignments in preparation for their test on May 13th 2023. March training included Defensive Fire Operations, High Rise Operations, Progressive Hose Lays and Handline Construction.

### **2022 Probationary Firefighter Zolnierek**

Ben has commenced his didactic study of Block I and will start his manipulative training when released to full duty May 11th 2023. In March Ben delivered presentations on SCBA and ladders.

## **Continuing Education Update:**

- Driver Operator 1B
  - Firefighter/Paramedic Cody Campbell
  - Firefighter/Paramedic Brandon Cuschieri
  - Firefighter/Paramedic Robert Griffiths
  - Firefighter/Paramedic Ben Imber
- Fire Inspector 1A
  - Captain Sean Devlin
- Fire Inspector 1B
  - Captain Sean Devlin
- Water Rescue Operations
  - Firefighter/Paramedic Kyle Emmert
  - Firefighter/Paramedic Beau Witsoe
  - Firefighter/Paramedic Chris White
- Fire Statistics



# Woodside Fire Protection District Training Division Report March 2023

Battalion Chief Keenan Hird

- Captain Jonathon Francisco
- Auto-Extrication
  - Firefighter Nico Morales
- Trench Rescue Technician
  - Firefighter/Paramedic Nick Passanisi

## **Meetings Attended:**

- Board of Directors
- Command Staff
- San Mateo County Training Chiefs
- Policy and Guidelines Committee



# MONTHLY EMS REPORT

## MARCH 2023

### Monthly EMS Training

The Month of March began our two-month EMS Training Block 23-2 consisting of 1 hour of online pre-course preparation followed by 3 hours of in person training. Each of the six training sessions began with an update of new equipment and a lecture/refresher from Stanford Hospital ER Physician Dr. Greg Muller on 12 Lead ECG's. The remainder of class was broken into three hands on trainings 1) AHA Basic Life Support CPR training and recertification 2) High Performance CPR review and 3) 12 Lead ECG placement and rhythm interpretation.

### Events

MED 2 attended the SMCO recruit orientation on March 2. The recruits and their families were invited to attend the orientation to outline the academy curriculum and expectations. This was a first-time event to formally bring family in to understand the expectations and demands of the Academy. Additionally, all of the academy instructor cadre were present for recruits and family to meet.

### Committee Participation

San Mateo County training Officers Meeting –

EMS Bi-Monthly Supervisor Meeting –

Quality Leadership Committee –

PPP Policy Procedure Protocol Committee –



# M107 March Statistics

Total Calls - 286

Total Transports - 111

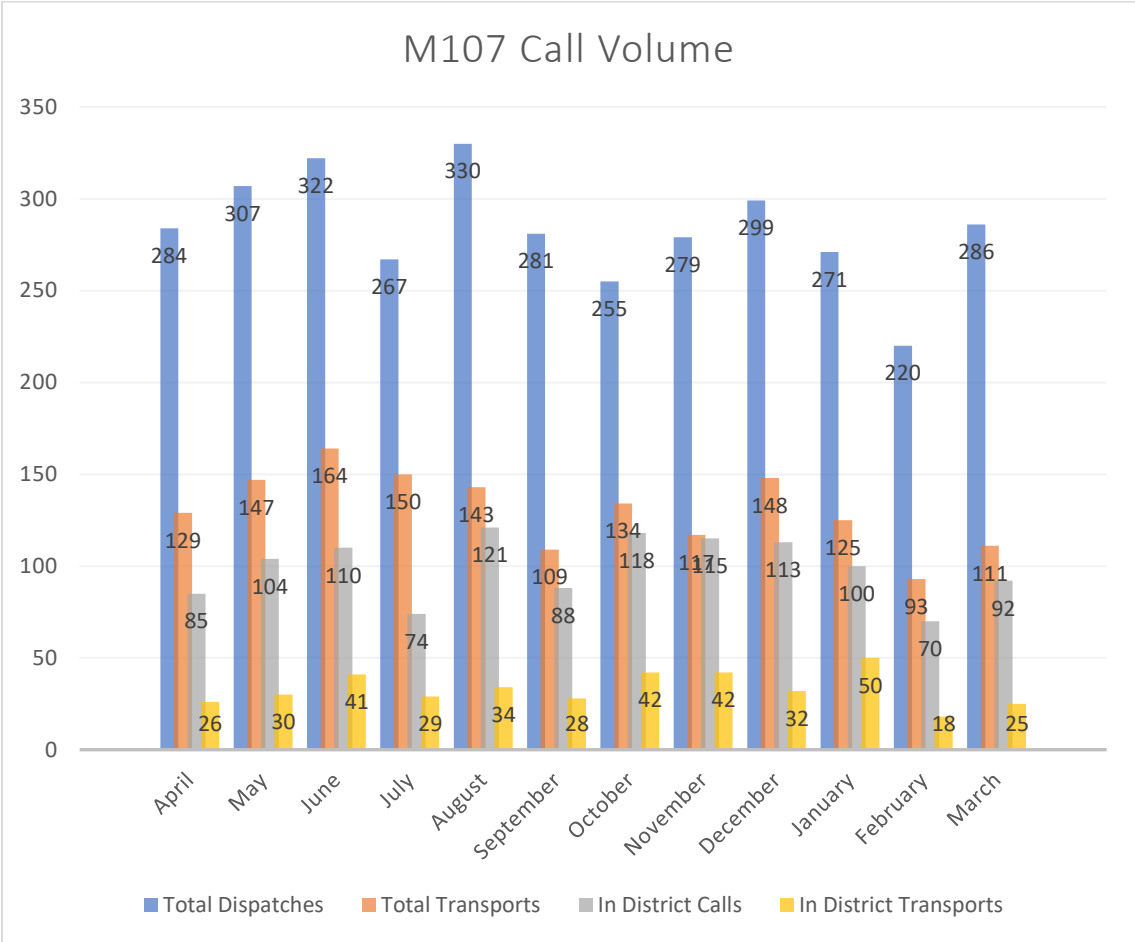
In District Calls – 92

In District Transports – 39 (M107 transported 25 of 39 patients)

Life Flight - 0

Mobile Stroke Unit - 1

Overage 11





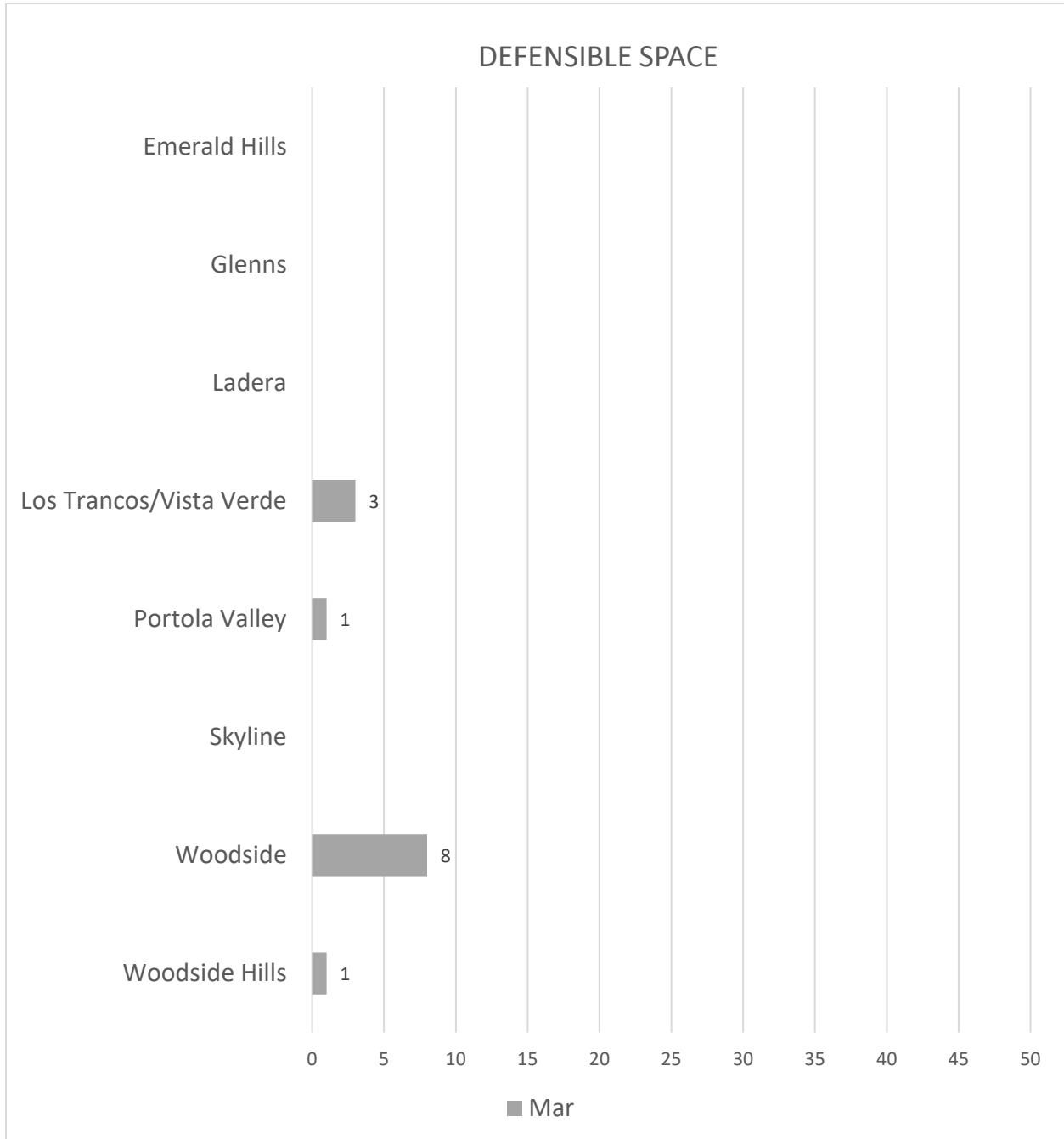
**Monthly Fire Prevention Report  
March 2023**

**Woodside Fire Protection District  
Prevention Division Report  
March 2023**

*Fire Marshal Don Bullard*

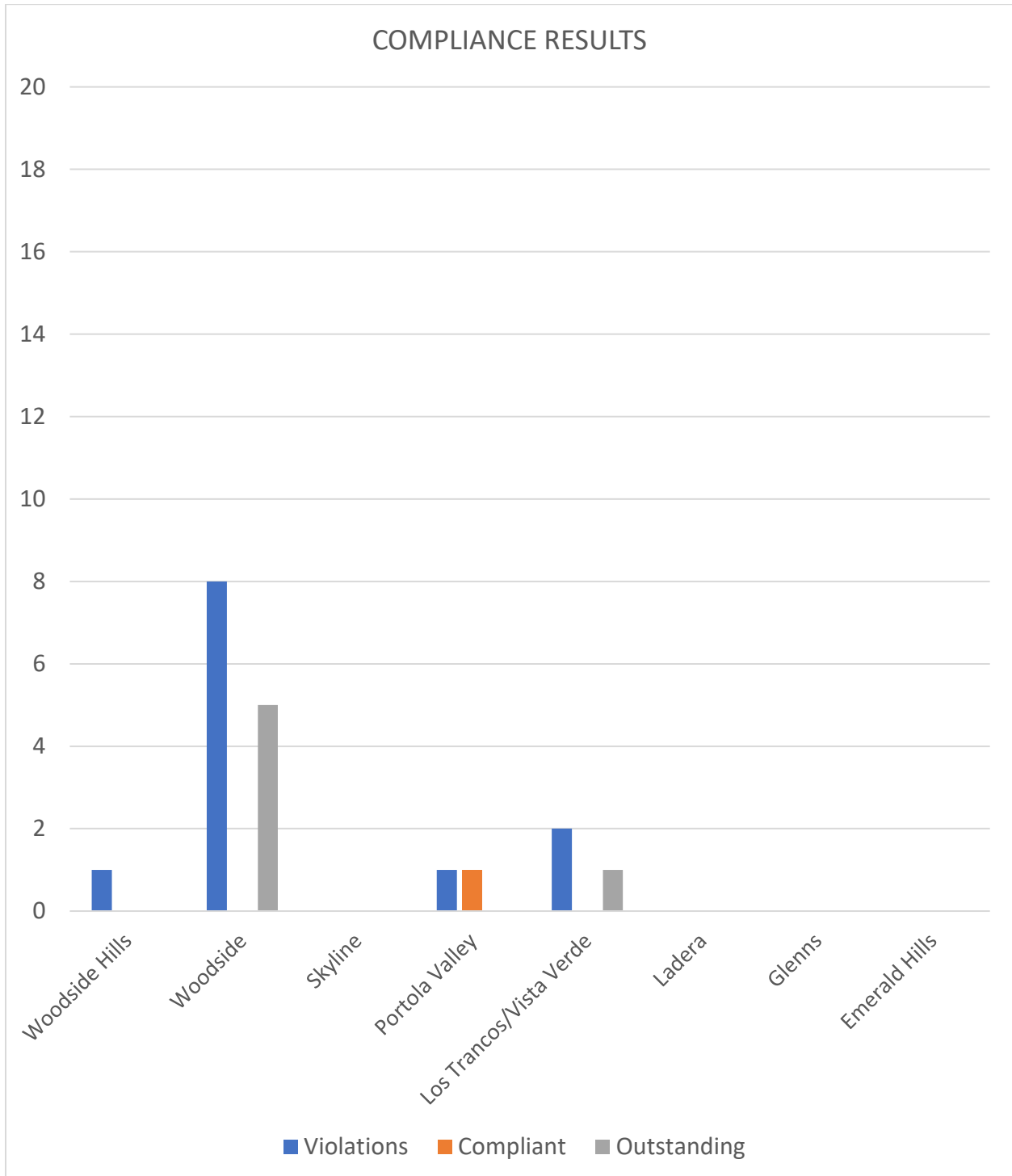


# Monthly Fire Prevention Report March 2023





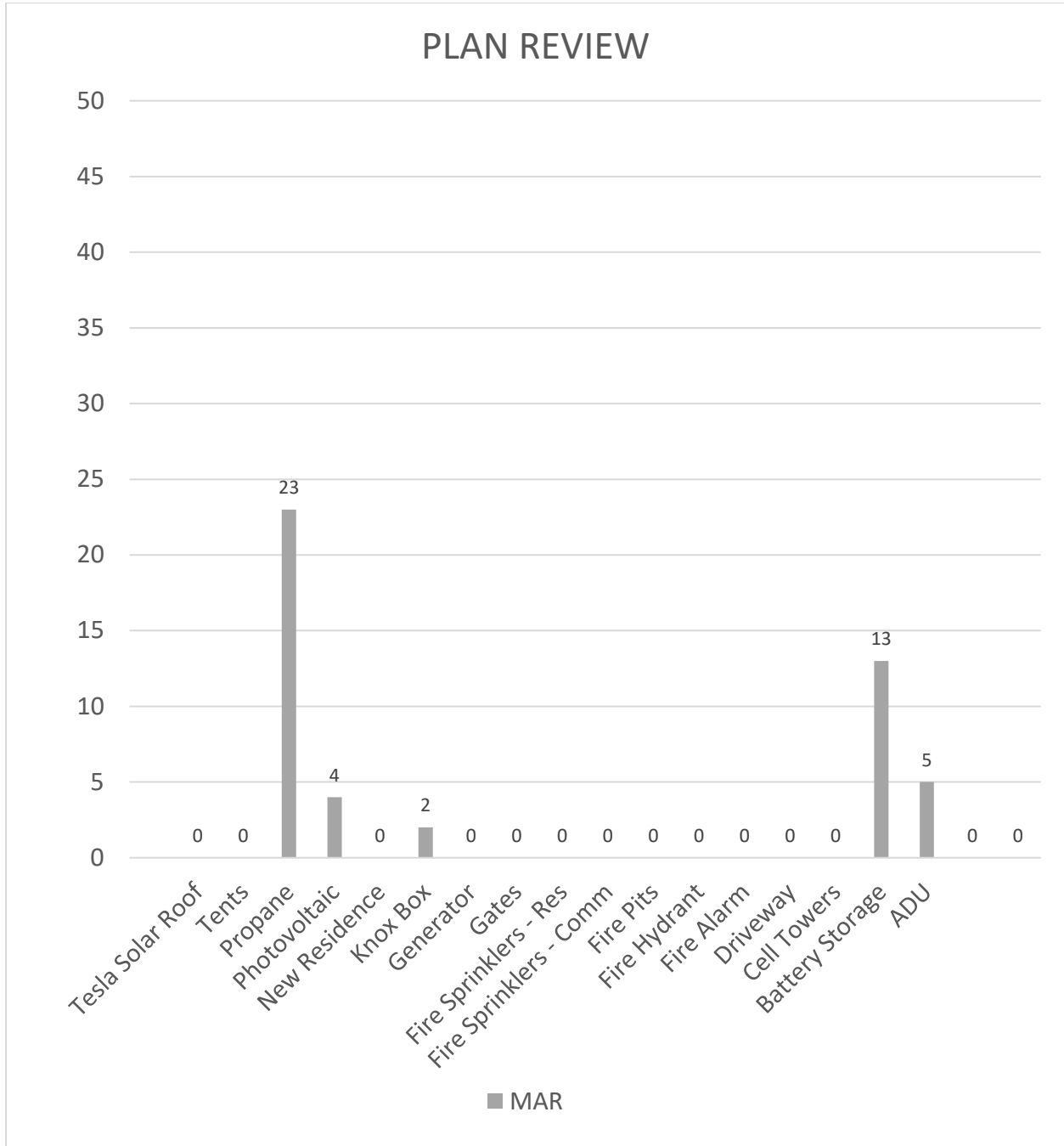
# Monthly Fire Prevention Report March 2023





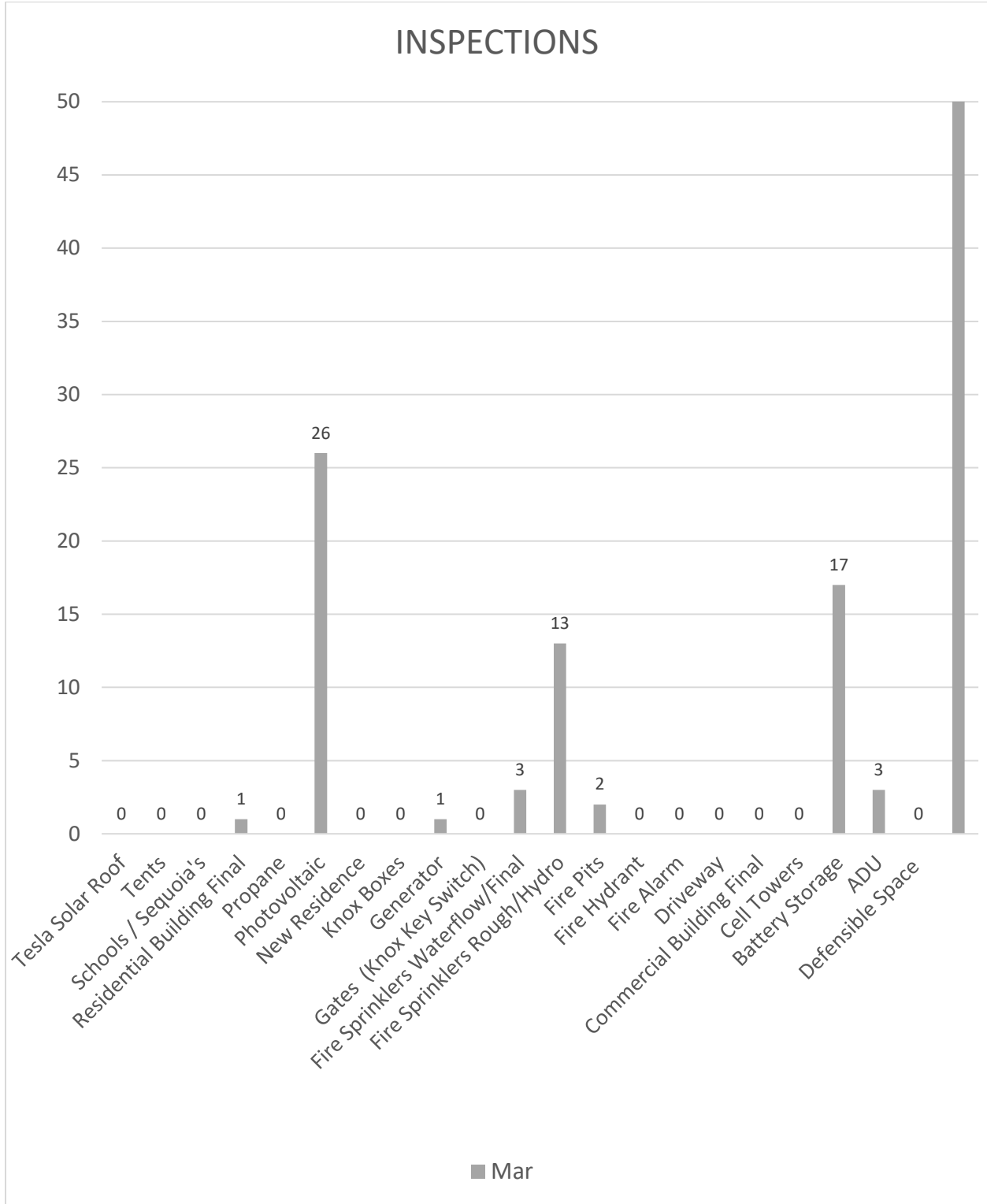
# Monthly Fire Prevention Report

## March 2023





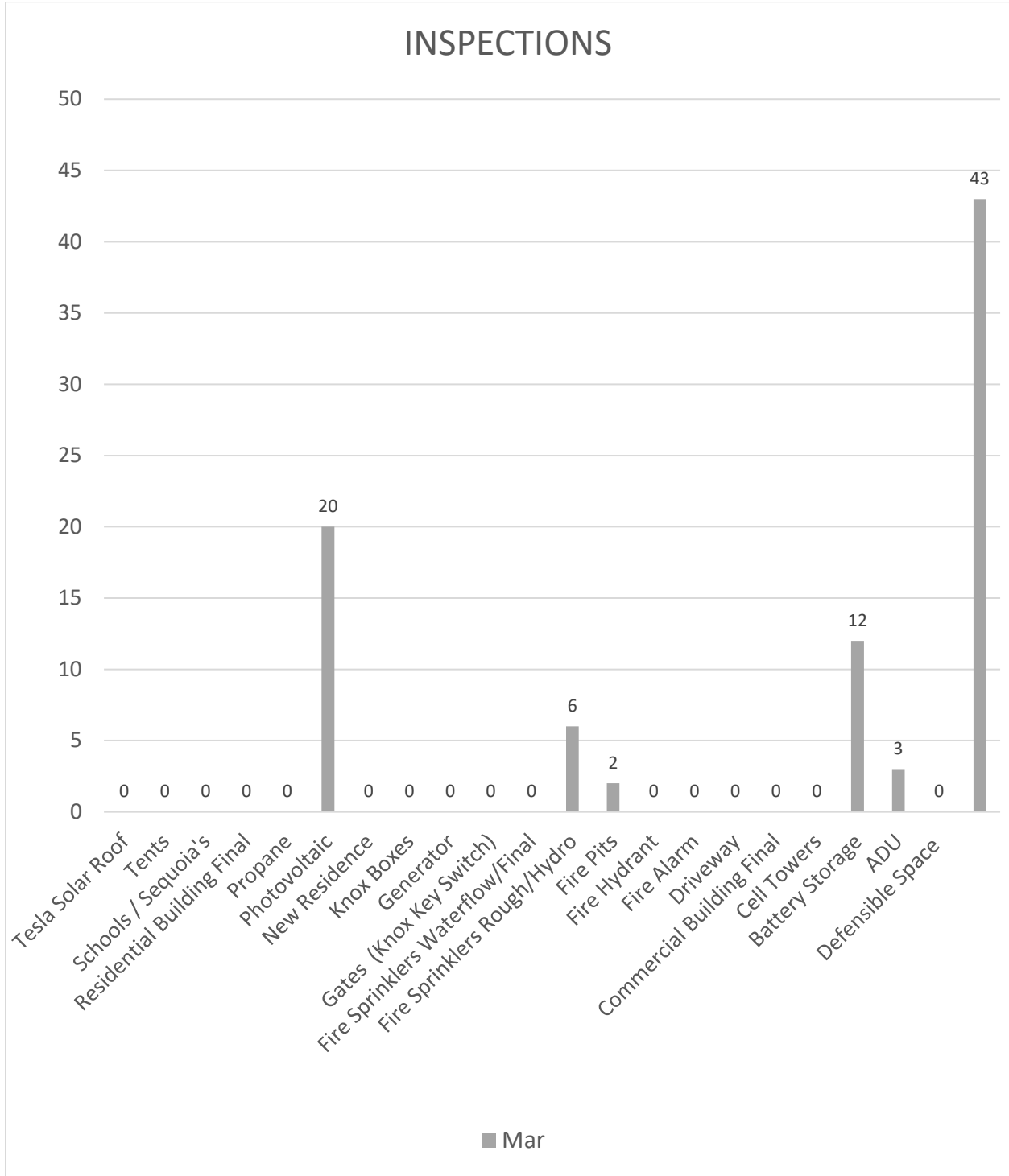
# Monthly Fire Prevention Report March 2023





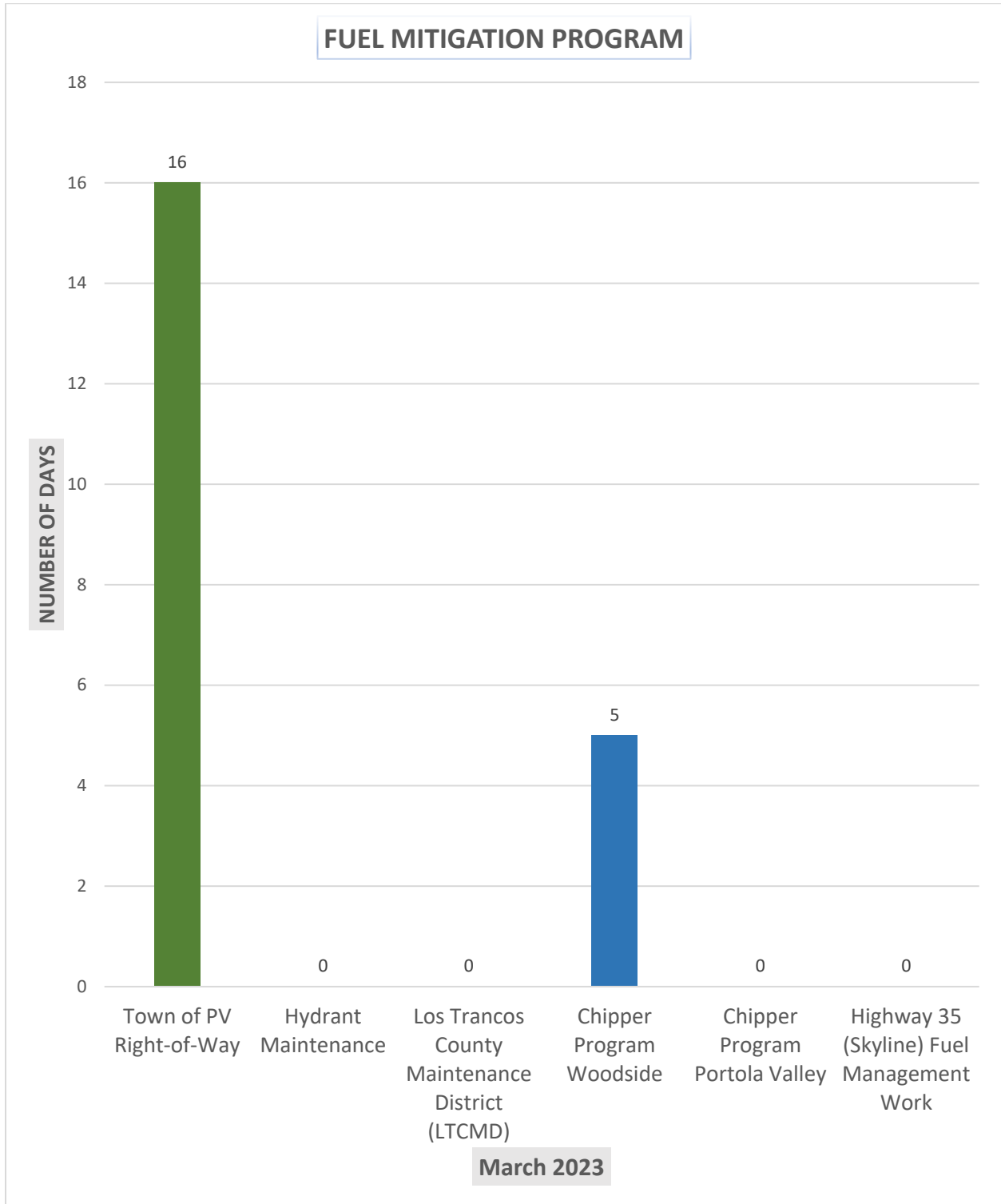
# Monthly Fire Prevention Report

## March 2023





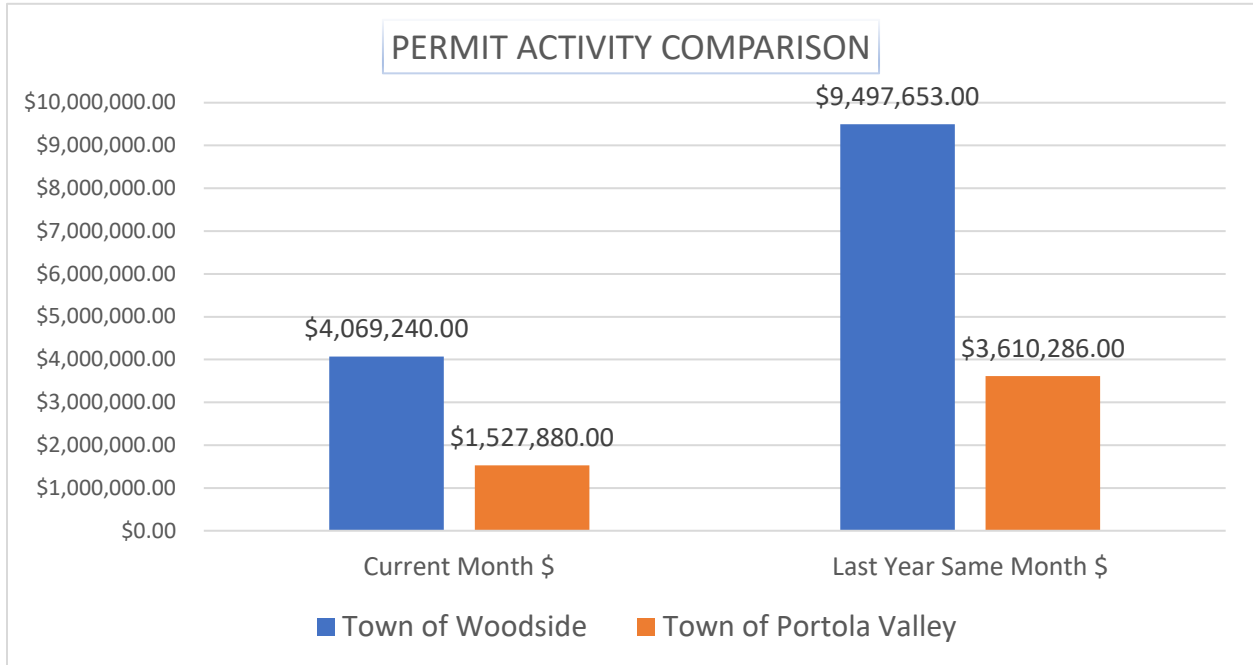
# Monthly Fire Prevention Report March 2023







## Monthly Fire Prevention Report March 2023



### Prevention Classes and Meeting March 2023

3/3/23 First Due- Don, Marshall, Kim Suppression crews

3/9/23 and 3/23/23 Granicus new website- Don, Marshall, Michael, Selena, Dee Dee, Kim

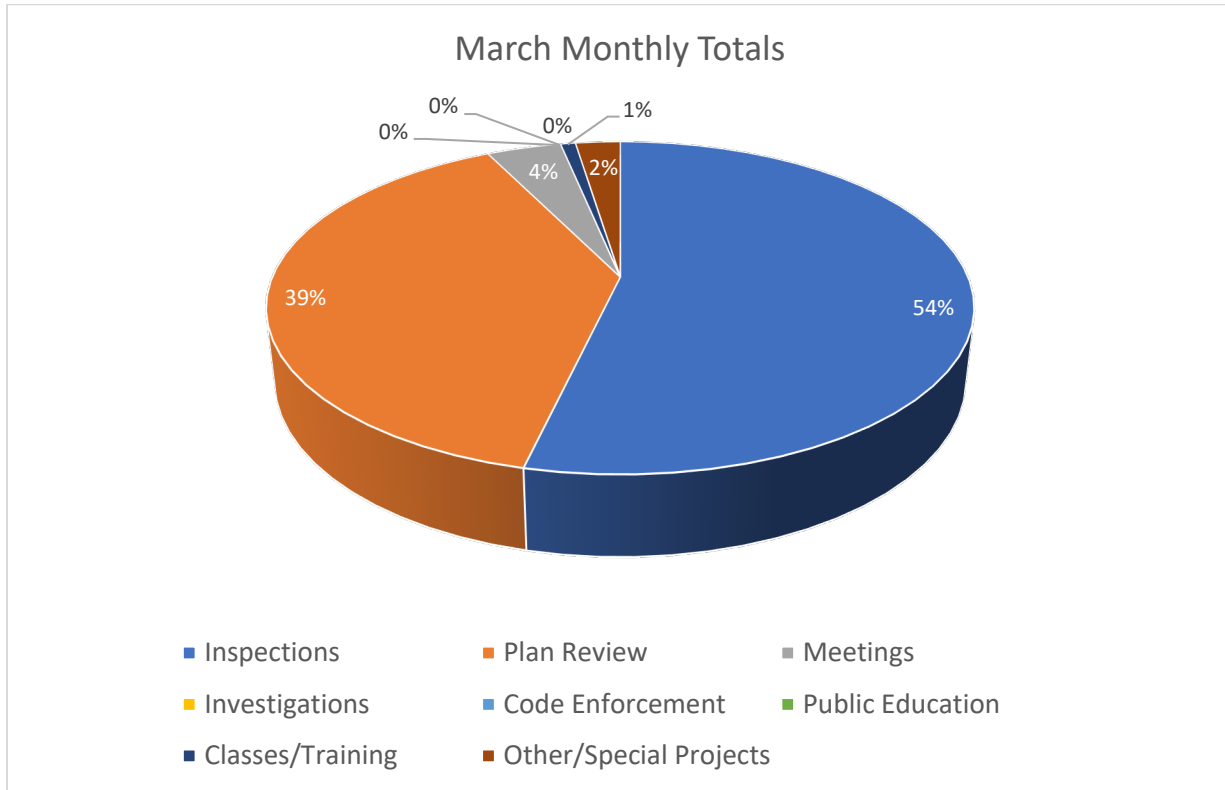
3/15/23 SMCP FPO Meeting- Don, Kim, Dan

3/13/23- Laddris- Don, Marshall, Kim, Tom

3/21/23 2023 Budget Kick-off Meeting- Don, Marshall, Kim and Staff



## Monthly Fire Prevention Report March 2023



### **Month in Review:**

- ✓ Construction Inspections and Plan Review.
- ✓ Ordinance #13 will be presented to Fire Board
- ✓ Hazard/risk assessment in contract with Flame mapper.
- ✓ Evacuation meetings continuing.
- ✓ Work in progress for new website.
- ✓ Mitigation work began Hwy 35.

**Submitted by:** Fire Marshal, Don Bullard



# Woodside Fire Protection District Operations Division Report

## March 2023

**Battalion Chief (interim)  
Vince Nannini**

The Woodside Fire Operations Division roles and responsibilities are to provide an efficient safe operating strategy that adheres to County and District Policies and Guidelines. We also maintain our fleet and all associated tools and equipment to maintain a constant state of readiness. To respond not only in our fire district but throughout the County and State. The Operations Div. is also responsible for the Health and Wellness program, Safety Committee and loss reduction. Which contributes to the organization's success.

The Operations Division helps support a multitude of different areas within our organization to help accomplish our many goals. These areas include Prevention and Fuel Mitigation support, manages our Single Resource program and equipment, Recruit Academy support, The Operations Division Chief, while on shift, also sits on committees such as SMCO Operations Committee, Safety and Loss Reduction committee and Apparatus committee.

Below is the status of the fleet and equipment status and an update of ongoing projects for the month.

### **Woodside Fire Operations**

#### **A. Apparatus Committee: -**

1. PS Trx presentation for asset management
2. New Battalion Chief Command vehicle is under construction. A completion date and delivery date TBD.
3. E8 sustained damage when a tree fell into the cab it has since been repaired.
4. Radios have been ordered for E8 replacement.
5. Radios were received for the New BC buggy.



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### **B. Vehicles:**

1. All front-line engines are back in service.
2. In reserve we have WF-27 and WF-28, and the reserve rescue WF-12 is in storage in ready status.
3. E507 back in service @ Station 7
4. Service WT8 post operator 1B class
5. New command staff (DFC) and new EMS vehicles are still in production. Supply issues are delaying the completion of the build. DFC vehicle should be completed in the coming weeks. Also, the EMS vehicle are having the radios installed and should be in service by mid-May.

### **C. Shift Work:**

1. This month crews studied their primary response district by driving the streets and reviewing maps.
2. Crews also trained on communications and fire behavior and "reading smoke".
3. County Operations meeting (4/20/2023)
4. Board of Directors / Command Staff Meeting
5. Officer expectations meeting (C shift Officers and Acting Officers).
6. Successor training with future BC's and Captains.
7. Probationary training, Firefighter/Paramedics Campbell, Dale and Imber. All are performing well.

### **D. Health and Wellness:**

1. Safety / loss reduction meeting.
2. Mobius Fitness continues to support our crews with yoga and stretching, the workouts have been cancelled due to limited access with only one station being able to put on the classes.
3. Physicals and blood draws scheduled, for May.



**Woodside Fire Protection District  
Logistics Division  
Facilities and Information Technology  
Monthly report for March 2023  
Battalion Chief Eric Zabala**

**The Woodside Fire Facilities and Information Technology Division exist to provide oversight and structure to the continued maintenance and well-being of all Woodside Fire Department stations, as well as the technology necessary for our daily operations. We strive to provide the most current and relevant programs as well as equipment to all of our stations and apparatus to ensure that our employees have everything they need to serve our community at the highest standard. We look to maintain our stations in a manner that would make the citizens we serve proud as well as ensuring the safety of all who work and visit our stations on a daily basis. Through this division we continue to look for new ways to keep our facilities, and our technical and operational capabilities at the forefront of the fire service as well as plan and anticipate for continued growth and technological advancements of the future.**

## 1. Facilities

### Station 7-

The progress is continuing well, and it is very apparent as the second floor comes to light. The station has definitely taken shape and we are able to see the details. Siding is going up on both the interior as well as exterior. Weekly station build meetings continue and there is no change in the estimated time of completion.







## Station 8-

Progress continues very rapidly at station 8 and it is exciting to say the least. The bathrooms have tile up and they look incredible. The crews are excited for them to be up and running soon so they can be out of the trailer. Next phases will include the kitchen and that is another thing our crews can't wait to utilize. We continue to hold weekly build meetings and project completion estimates have not changed.











### Interim Station 7-

All continues to go well at the interim station. We have had arborist out to assess some of the eucalyptus trees that are close to the structure to ensure their stability post storms and they will follow up with a written assessment. Otherwise, all is moving smoothly.

## **IT-**

- **We have met with several software vendors looking at platforms for better asset tracking and allocation as well as different ways to increase our information received while responding to calls. These include First arrival, First due, and PS Trax. Discussions continue to be held before the direction we will move is decided.**
- **One of our IT members was able to attend the WUI conference in Reno and found a lot of very valuable information regarding mapping which will assist in our continued work with our Green Infrastructure Design team.**
- **We continue to work with Stepford on our IT division and are holding additional meetings to look for way to keep improving.**
- **We have purchased four new computer workstations to replace older outdated models per our lifecycle tracking.**

## **Meetings attended-**

- **Policy and Guideline**
- **Station Build Committee**
- **Green Infrastructure Design**
- **Command Staff**
- **Board of Directors**
- **Stepford**
- **Image Trend RMS Continuum**
- **PS Trax**
- **First Arrival**



## WPV-Ready/WPV-CERT 2023 First Quarter Update

### Events

- Girl Scout Merit First Aid Badge Training
- Young Men's Service League Go-Bag Service Project
- Safesitter
- CERT Tabletop Functional Exercise
- CERT Activation Exercise
- Alpine Little League Coach First Aid Basics
- CERT Workday (every 1<sup>st</sup> Saturday)
- Carillon Preschool Open House
- Read Across America – Corte Madera School
- CERT Training Housekeeping and Radio Practice
- CERT Skills Days
- CERT Firefighter Rehab Didactic Training
- San Mateo County Large Animal Evacuation Group Presentation

### Meetings

- EPiC Board Quarterly Meeting
- Town of Wds Emergency Prep Committee Mtgs
- Town of PV Emergency Prep Committee Mtgs
- San Mateo County CERT Coordinator Mtgs
- WFPD Board Mtg
- WFPD Staff Mtg
- NorCal Pub Ed Committee Mtgs
- Fire Safe SMC Mtgs
- San Mateo County Regional Firewise Mtg
- WPV-Ready Leadership Mtg
- WPV-Ready Committee Mtgs
- WPV-CERT Committee Mtgs
- Ladris Evacuation Simulation Training



**The following is a summary of significant events occurring within the first quarter of 2023**

### **CERT Communication During Severe Winter Weather**

During the ongoing severe winter weather, the CERT radio network was utilized to communication hazards throughout the District. With their help they were able to give status updates of their communities and to update neighbors. I was able to pass incidents directly to our Department Operation Center without having to send an engine company determine exact locations.

### **CERT Tabletop Functional and Activation Exercise**

WPV-CERT held an activation and deployment exercise for all residents who have taken CERT. Before the day, the CERT Incident Management Team met and help a tabletop exercise to work through their roles for the day. On the day of the activation, SMC Alert was utilized to notify CERTs to deploy and stage at the Portola Valley Town Center. CERTs arrived with their CERT backpacks and radios an immediately signed in. After being briefed in the staging area, hey were assigned roles such as performing “windshield surveys” (damage assessments) and radioed back to the Command Post. The event ran from 11-4pm.

### **CERT Housekeeping & Skills Days**

At the end of January, WPV-CERT held it’s first CERT Skills Days to sign off residents who had taken CERT online. This hybrid model requires a commitment of at 16 hours. It allows students to learn at their own pace and on their own time schedule. Before the weekend skills day, we brought the students together to team build, and practice using a radio. Afterward, the students went through a rigorous 2 days of hands-on practice and ran through a disaster simulation at Fire Station 19. We had 11 local scouts play victims roles., and the on-duty firefighters were of immense help throughout.

### **CERT Advances Incident Support/Firefighter Rehab**

San Bruno Fire Chief Ari Delay provided the in classroom training CERT Firefighter Rehab. San Mateo County must meet NFPA 1584: Standard on the Rehabilitation Process for Members During Emergency Operations and Training Exercises.

The FEMA Module taught CERTs:

- Introduction and Overview. What firefighter rehab is. The physiological stress on firefighters. The purpose of firefighter rehab. The CERT’s role in firefighter rehab.
- Physiological Threats to Firefighters. The heat and cold stresses on firefighters: what causes them and what the symptoms are. Three other conditions that CERT members need to be alert to: dehydration, altered mental state, and cardiac events.
- The Incident Scene. A snapshot of what happens at the scene of a fire.





- The Rehab Area. A discussion of what the rehab area is: the characteristics of a good location, what facilities might serve as a rehab area, the supplies and equipment that are needed, and the requirements for laying out the rehab area.
- The Rehab Process. A step-by-step discussion of what happens and what CERT members do in the rehab area.

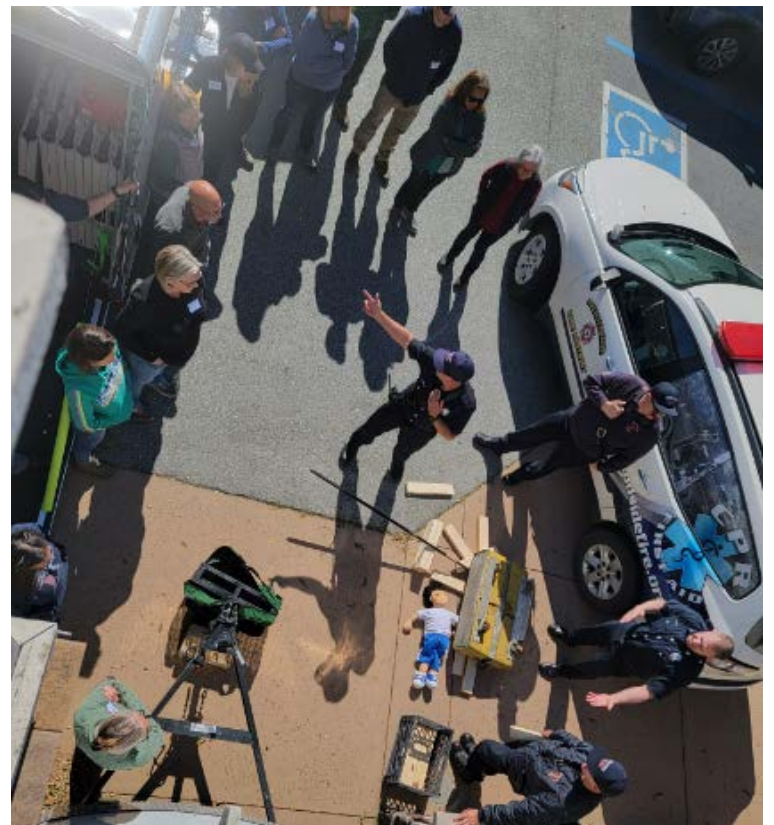
This training was hosting by WPV-CERT and offering to neighboring programs in Skyline, Kings Mountain, La Honda, Redwood City and San Bruno. This training will provide a vital function for the engine companies and will help build a repour with the CERTs.

Following the didactic portion of the training, the CERTs collaborated with the San Mateo County Fire Academy and practiced the hands-on portion during the Academy's live fire training at Menlo Park Fire Protection District's Urban Search and Rescue Site.

## CERT Training















# FF Rehab







Selena Brown  
Public Education Officer/Emergency Preparedness Coordinator