

AGENDA
WOODSIDE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING

May 30th, 2023

7:00 P.M.

808 Portola Road

(Note: Public May Also Attend Virtually at Address Listed Below)

Portola Valley, CA 94028

Woodside Fire is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/81915778700?pwd=T2ZmSGpKaWtSVE5GaEp1ekJRckJsZz09>

Meeting ID: 819 1577 8700

Passcode: 055074

One tap mobile

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District meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief, at least 2 working days before the meeting at (650) 851-1594 and/or info@woodsidefire.org. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical-based products.

If you wish to speak to the Board, please let the Secretary of the Board know before the meeting, if possible, to assist the Board in recognizing you at the appropriate time.

I. CALL TO ORDER AND ROLL CALL:

II. PUBLIC COMMENT

This item is reserved for persons wishing to address the Board on any matters within the subject matter jurisdiction of the District that are not listed on the agenda. Speakers will be limited to three minutes, unless otherwise specified by the President. Members of the public will be given an opportunity to speak on each agenda item at the time it is called.

We request that members of the public who wish to address the Board should let staff know before the meeting to assist the Board in recognizing them at the appropriate time.

III. ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA

This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action unless a request is made to transfer an item to the regular agenda for separate discussion and action. Any items on the regular agenda may be transferred to the consent agenda.

IV. REGULAR AGENDA:

- A. Approval of Minutes of the April 25th, 2023, Board of Directors Meeting.
- B. Accept Financial Reports April 2023.
- C. Accept Statement of Accounts April 2023.
- D. Accept Accounts Payable Warrants for April 2023.
- E. Accept Fiscal Year Spreadsheet 22-23.
- F. Provide Station 7 and Station 8 Project Updates.
- G. Approval of Amendment #3 Agreement Between Woodside Fire Protection District and Vance Brown, Inc. for the Amount not to Exceed \$1,300,000.
- H. 1st Reading: Consider taking the following actions: (1) Introduce and waive the reading of “AN ORDINANCE OF THE WOODSIDE FIRE PROTECTION DISTRICT ADOPTING THE 2022 CALIFORNIA FIRE CODE (BASED ON THE 2021 EDITION OF THE INTERNATIONAL FIRE CODE), INCLUDING APPENDICES B, BB, C, CC, D, L, AND P ONLY, WITH LOCAL AMENDMENTS, ADOPTING THE 2021 EDITION OF THE INTERNATIONAL WILDLAND-URBAN INTERFACE CODE, INCLUDING APPENDIXES A THROUGH D ONLY, ADOPTING FINDINGS SUPPORTING THE LOCAL AMENDMENTS, ADOPTING A FINDING THAT THE ORDINANCE IS EXEMPT FROM REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, AND REPEALING ORDINANCE NO. 12” (the “Fire Code and CEQA Findings”); and (2) Schedule a public hearing for June 27th, 2023, or such other date as determined by the Board of Directors, to consider adopting, amending, or rejecting the Fire Code and CEQA Findings.

V. STAFF REPORTS:

- Training
- EMS
- Prevention
- Operations
- Facilities and IT
- Pub Ed/EPiC

VI. FIRE CHIEF'S REPORT

VII. REPORT ON WRITTEN COMMUNICATIONS

VIII. CLOSED SESSION:

- Personnel Issues (Govt Code 54957 (b))

ADJOURNMENT:

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of members of the Board. The Board has designated the office of the Woodside Fire Protection District, located at 808 Portola Road, Portola Valley, CA, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.woodsidefire.org.

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Rd.
Portola Valley, CA 94028
April 25th, 2023**

The regular meeting of the Board of Director was called to order at 7:00pm by Director Miller

Directors Present: Cain, Miller, Holthaus

Staff: Chief Lindner, Deputy Chief Cuschieri, Finance Manager Edwards, Finance Manager Liu, Fire Marshal Bullard, Deputy Fire Marshal Hird, Battalion Chief K. Hird, Battalion Chief Zabala, Interim Battalion Chief Nannini, Pub Ed Officer Brown

Other Attendees: WFPD General Counsel Jon Holtzman (RPLG)

Public Comment Non-Agendized Topics:

MJ Lee (volunteer with Portola Valley Wildfire Preparedness Committee) handed out a summary of the Wildfire Preparedness Fair which occurred on April 22nd. She thanked Fire Marshal Don Bullard and Public Education Officer/Emergency Preparedness Coordinator Selena Brown for their presentations during the lecture series. The recordings of the presentations are on the Town of Portola Valley website.

Director Miller thanked MJ Lee and the other volunteers who donated their time to organizing the event.

Jennifer Hammer (volunteer with Portola Valley Wildfire Preparedness Committee) also thanked FM Bullard and Pub Ed Off Brown for their help and involvement. She thanked the firefighters, as well as the many volunteers of WPV-Ready, and WPV-CERT. She informed the Board that they estimate 350 residents attended.

Director Miller thanked Jennifer for her comments.

Consent Agenda:

Director Cain motioned to move items A, B, C, and D to the consent agenda, 2nd by Director Holthaus. Motion passed 3-0.

Item E: Fiscal Year Spreadsheet

Finance Manager Edwards advised the Board of no pertinent information.

Item F: Station 7 and Station 8 Project updates

Fire Chief Rob Lindner gave the Board an update of the Station 7 and Station 8 projects.

Moving forward with the potential budget, as numbers are being finalized, there is a balance showing. Contingencies are being reviewed.

At Station 8, dry rot was identified during the remodel, which required extra work and a new roof. At Station 7 some of the delays are secondary to weather, some are cost. There will be an increase and they are working with Vance Brown to finalize numbers.

Chief Lindner mentioned that the Board will likely see overages with the station projects due to unforeseen costs as well as weather delays.

Chief Lindner stated that there will be an update meeting tomorrow, which will provide information on all the projects. Projected completion date for Station 7 is October. Projected completion date for Station 8 is November.

Item G: Introduce FIRE CODE ORDINANCE NO. 2023; An Ordinance of the Woodside Fire Protection District Adopting the 2022 CALIFORNIA FIRE CODE (Based on the 2021 Edition of the INTERNATIONAL FIRE CODE), Including Appendices B, BB, C, CC, D, L, and P Only, with Local Amendments, and Adopting the 2021 Edition of the INTERNATIONAL WILDLAND-URBAN INTERFACE CODE Including Appendixes A through D; Repealing Ordinance No. 12, and finding that adoption of the ordinance is exempt from review under the California Environmental Quality Act.

Director Miller opened the meeting for Public Comment –

Jeff Alfs (Portola Valley Town Mayor) – Transcribed as recorded.

“Two attachments. You know, look, I appreciate the work you're doing on this, but we got this code on Friday. And I know from discussions over the past year and a half that it contains some pretty substantial changes. I haven't had a chance to review the contents. I'm just here tonight talking about the process. You know, we have an MOU that is also in this, one of the attachments, to collaborate on these things together. I just suggest that we have a chance to review this, specifically at the staff level, and then you review the language, before you do this first reading, that'll be our request. Because, again, I mean, we had four days to look at the text of this code knowing that it was going to have substantial changes. You know, this is important. We all agree that, you know, we're partners in keeping the public safe. We want to do this thoroughly. We will have enforcement questions that come up, from the little I've seen of this new language. I'd rather we address them proactively than start having to do them piecemeal out in the field, that's my two cents. And that's my request, is that you give us a little -- to have some more time to interact on this before you do the first reading, because the -- If you can refer to the second reading, you can make any substantial changes, and you're back in the first reading. So, that's my comment. thank you.”

Director Miller commented and expressed his understanding and appreciation. He mentioned being under the impression that a version was sent in March. He stressed to Mayor Alfs that the Fire District and the Town of PV have to work together, especially with new personnel stepping in. He encouraged open communication. Additionally, several meetings were held between Laura Russell, the former Town Manager, Jeremy Dennis and the Board to discuss what the Fire Districts vision was for the code. He stated rushing the project was not intended.

John Donahoe (Project Manager for Portola Terrace) – Transcribed as recorded.

“My name is John Donahoe. I'm the project manager for Portola Terrace. It's a project that has been submitted for a review to the town of Portola since 2019. We are patiently waiting for the housing element to be adopted, so that our project can ahead move forward. With all due respect to the comments that you just made, and that Chief Bullard had just made to the Mayor of Portola Valley, I want to comment from the public's perspective, because regardless if you have a series of meetings with individual city staff, the public does not have an opportunity to review this. So, I have been diligently trying to follow your district agendas. You obviously did not have a meeting at

the end of March, but that March meeting ended up on April 4th. It's difficult for the community to follow that if the only information is posted on your website. And like others in the community, we're seeing this complete draft for the first time on Friday of last week. So, it is next to impossible for us, as a member of the public and a significant property owner within the district, to clearly understand what your process is. To simply label something as a first reading is not necessarily helpful for the community, because we don't know what your process is. In most of the communities that I deal with, cities and other types of special districts like the fire district, there is usually a 45-day or 15-day or 30-day public review period where the document is issued in at least its final draft form, which I realize is a little bit of an oxymoron, but is issued in a form that the community can all read. It is not piecemeal, it is not a collection of things, and it is usually not an assumption that someone has followed this closely enough to understand without clear notation where the changes have occurred. So, I think it would be helpful if the district tonight, could publicly state that there is a specified review period so that interested property owners and the public in general can provide you comments in a timely manner, so that you in turn can collect and review those topics or those comments in a public manner, and then have a discussion at the board meeting. That's basically how other districts and communities typically do these things."

Director Miller thanked him for his comment. He concluded the discussion by stating that there was no actionable goal tonight, except for getting the code out for public comment.

Jon Holtzman (RPLG) stated that it is important to at least have an aspirational timeline for this process, considering there are a number of other ordinances coming through. It was suggested that there be another first reading at the next meeting, and discussions should go on in the next 30 days to move the final version along. He also stated that there will be a second reading afterward.

Director Miller asked Mayor Alfs if this suggested seemed reasonable, with which he agreed.

Item H: Approve Purchase of a Fire Engine from Pierce Manufacturing in an amount not to exceed \$1,195,000 and Authorize the Fire Chief to enter into Agreements to Carry out the Purchase.

Fire Chief Lindner informed the Board that Interim B/C Vince Nannini oversees the Operations Division, which has an oversight for vehicle purchases. The pandemic created a lot of change in vehicle purchase process i.e., how vehicles were ordered, when to order, lead times, and supply chain issues. When Chief Lindner oversaw ordering, an engine order could be fulfilled in a 12-to-18-month period. Now the wait time is upwards of 3 years industrywide.

In 2027 there will be another industrywide emissions change, which Pierce has stated may cost an additional 100-200 thousand dollars. The other option would be to purchase right now and the engine will be grandfathered in. With that, they would need a contract signed as soon as possible. As well, if the District pays up front and in full, Pierce would give a discount of \$51,000 (making the total \$1,071,199.59. If the District decides to sign the contract, but delay the payment, then the total would be \$1,122,250.44.

Chief Lindner requested that the Board agree and authorize him to sign, with the understanding of either option (paying upfront, or delay of payment). The overall recommendation from finance as well as himself would be to sign the contract but delay the purchase.

Interim B/C Nannini clarified that the motor being bought as of this week would grandfather the engine into the new Federal emissions system, which is being implemented in 2027. By signing a contract now, it prevents Pierce from price jumping in the next year (they have had 8 price jumps since WFPD's previous contract).

Motion was made by Director Miller to Approve Purchase of a Fire Engine from Pierce Manufacturing in an amount not to exceed \$ 1,195,000 and Authorize the Fire Chief to enter into Agreements to Carry out the Purchase. 2nd by Director Cain. Motion passed 3-0.

Public Comment:

Dave Cardinal – Transcribed as recorded.

“I think it's great you're getting the engine. I'm all for it. And also, a quick comment. A number of people have said that; oh, maybe we should get some monster ladder truck. And I just want to point out that that would not work for anyone in Portola Valley. It doesn't get through anywhere. It'd be a million and a half dollars that I think would be poorly spent. So, I think this is much smarter, and we have a ladder truck next door in Menlo Park. So, thank you for what you're doing. I think it's great.”

Director Miller thanked Dave for his comment.

Item I: Adopt Resolution 23-01 Resolution of the Board of Directors of the Woodside Fire Protection District Adopting a Travel and Reimbursement Policy

Chief Lindner informed the Board that their new legal counsel has reached out asking what policies the District has in place, and what policies need to be implemented moving forward. The initial policy inquiry was regarding whether the District has an expenditure policy for Board Members. This is in event a Board member were to attend a conference that's related to the Fire District; public funds would be used. Currently there is no policy in place. This policy would spell out the process of requesting funds, utilizing them, and reimbursement.

John Holtzman stressed that this policy is not being addressed because it the most important, rather it is because it is a simpler policy to implement.

Director Miller asked if there was a specific dollar amount identified in the policy, Chief Lindner informed him that this resolution does not contain a dollar amount.

Motion was made by Director Cain to Adopt Resolution 23-01 Resolution of the Board of Directors of the Woodside Fire Protection District Adopting a Travel and Reimbursement Policy. 2nd by Director Holthaus. Motion passed 3-0.

Staff Reports:

Director Miller expressed his excitement to see pictures of the new station, and to hear about the new engine. Director Holthaus and Director Miller congratulated Pub Ed Officer Brown on all the community training being held.

Fire Chief's Report:

Chief Lindner advised the Board that there haven't been any significant incidents since the meeting earlier this month. Focus has been getting the new personnel trained and acquainted. With the break in the weather, it has allowed for overall recovery within the District, and all vehicles are back in service.

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New Business:

The Board congratulated Deputy Fire Chief Tom Cuschieri on being selected as the next Fire Chief.

WRITTEN COMMUNICATIONS:

No communications.

Meeting was adjourned at 7:42 P.M. and entered closed session.

Closed Session:

Chief Lindner gave the Board of Directors an update on employees who are off on extended leave. There were brief discussions on these individuals.

Return from Closed Session: The Board returned from closed session at 8:37 P.M.

There was no action taken by the Board on items discussed in closed session.

Adjournment: The meeting was adjourned at 8:38 P.M

The next scheduled meeting will be a special meeting to be held May 30th, at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Pat Cain – Board Secretary

Woodside Fire Protection District
Financial Statement

Sun, Apr 30, 2023		2021-2022	2022-2023	+ (-)
Cash Balance - April 1, 2023		\$31,885,979.99	\$30,423,265.41	(\$1,462,714.58)
ACCT	REVENUE			
1021	Current Yr - FY22-23 Unitary Tax Adv Apr		\$57,671.22	
1021	Current Yr - FY22-23 CUSEC 90% Adv		\$5,920,494.14	
1021	Current Yr - FY22-23 ProTax Admin Cost		(\$129,267.50)	
1021	Current Yr - FY22-23 Secured Rfund 2nd		(\$37,789.95)	
1041	Prior Yr - FY22-23 Spplmntl Secured 03		\$96,540.14	
1521	Interest Allocation-Pool 1		\$191,555.66	
2658	JPA - Paramedics Services (April)		\$8,271.67	
2658	AMR - Staffing		\$41,050.52	
4111	Void Check#43473		\$4,505.00	
4111	Nor Cal Courier & Legal Services		\$275.00	
4111	State of CA(S. Slaughter's ADPP)		\$20,620.58	
4111	York Risk Services - workers comp		\$24,412.56	
5121-4	Brandon Lima (helmet reimb)		\$597.41	
5165	EMS Management (reimb M-107 overages)		\$6,800.00	
5165-3	Void Check#43652		\$151.00	
5165-6	Void Check#43964		\$32.50	
5165-6	County of San Mateo (1st Aid & CPR)		\$4,760.00	
5415-1	VFIS-Claim for 2012 Seagrave		\$1,343.70	
5415-1	Progressive-Claim for M. Tamez's truck		\$3,479.32	
5428-1	Void Check#43223		\$428.85	
5638	PG & E (STA 7 Acct closed)		\$1,138.60	
5638	Void Check#43298		\$42.47	
5641-2	Void Check#42906,43207,43209,43471,43769		\$800.00	
5731-18	Misc CKs - Drivers Operator Training 1B		\$5,995.00	
5733-11	Sprinkler*Permit Program		\$2,250.00	
5733-12	Inspection Fees		\$9,630.00	
5733-12	Inspection Fees - Rtn check		(\$180.00)	
5733-17	Dennis Becker (Resident's chipping work request)		\$15,300.00	
5733-54	State of CA(Hwy 35 Grant)		\$27,150.00	
5876-1	Void Check#43807		\$3,025.00	
5876-5	SMCO - Union Bank Fees (Apr)		(\$26.20)	
5966-3	Void Check#43722		\$1,350.00	
7311-13	Void Check#43505		\$105.18	
		\$5,729,848.20	\$6,282,511.87	
		\$37,615,828.19	\$36,705,777.28	(\$910,050.91)
EXPENDITURES:				
	SMCO Journal Entries		(\$1,256.15)	
	SMCO Journal Entries		(\$103.60)	
	April 2022-2023	\$3,751,120.67	\$2,562,535.29	(\$1,188,585.38)
	Cash Balance May 1, 2023	\$33,864,707.52	\$34,141,882.24	\$277,174.72

*Woodside Fire Protection District
Statement of Accounts*

	30-Apr-2023	Amount	Warrants	Warrants	Budget	% Used
ACCT#	Account	Budgeted	Drawn	Drawn	Balance	10/12
			This Period	YTD		Months
4111	Salary	\$12,269,462	\$1,132,060	\$10,212,374	\$2,057,088	83%
4321	Dist Retirement	\$3,495,030	\$157,470	\$1,722,521	\$1,772,509	49%
4413	District Medical	\$2,187,355	\$192,863	\$1,779,922	\$407,433	81%
4415	Medicare	\$177,907	\$17,264	\$143,371	\$34,536	81%
4451	Dist Umpl Benefits	\$11,368	\$68	\$21,475	(\$10,107)	189%
4631	Dist Empl Benefits	\$39,789	\$2,667	\$28,090	\$11,699	71%
ACCT#	SUB-TOTAL	\$18,180,911	\$1,502,392	\$13,907,752	\$4,273,159	76%
5121	Clothing	\$183,660	\$6,514	\$93,343	\$90,317	51%
5156	Household	\$22,500	\$1,430	\$23,892	(\$1,392)	106%
5165	Medical Expense	\$187,831	\$15,108	\$42,409	\$145,422	23%
5199	Office Expense	\$5,225	\$1,279	\$3,236	\$1,989	62%
5212	Computer Program	\$216,500	\$23,988	\$149,230	\$67,270	69%
5231	Small Tools	\$3,000	\$0	\$34	\$2,966	1%
5332	Membership	\$10,500	\$0	\$10,747	(\$247)	102%
5341	Legal Notices	\$4,000	\$1,323	\$1,323	\$2,677	33%
5415	Maint Equipment	\$294,500	\$11,475	\$271,235	\$23,265	92%
5416	Gas * Oil	\$111,264	\$8,770	\$99,492	\$11,772	89%
5417	Maint Tires	\$20,000	\$2,107	\$14,425	\$5,575	72%
5424	Maint Radio	\$17,600	\$12	\$9,826	\$7,774	56%
5426	Maint Office Equip	\$10,390	\$966	\$8,339	\$2,051	80%
5428	Maint Structure	\$34,500	\$997	\$25,278	\$9,222	73%
5611	Other Insurance	\$110,000	\$0	\$101,552	\$8,448	92%
5612	Workers Comp	\$650,000	\$0	\$661,476	(\$11,476)	102%
5638	Utilities	\$89,500	\$5,444	\$60,138	\$29,362	67%
5639	Radio Dispatching	\$12,475	\$0	\$2,960	\$9,515	24%
5641	Telephone	\$100,578	\$10,788	\$84,160	\$16,418	84%
5722	Trans * Travel	\$1,500	\$220	\$879	\$621	59%
5731	Training*Education	\$276,750	\$41,108	\$96,322	\$180,428	35%
5732	Health & Wellness	\$72,567	\$15,940	\$38,243	\$34,324	
5733	Fire Prevention	\$120,900	\$71,458	\$187,780	(\$66,880)	155%
5734	Seminars*Conf*Class	\$11,000	\$0	\$1,673	\$9,327	15%
5876	Profess Services	\$73,185	\$2,372	\$76,908	(\$3,723)	105%
5878	GIS*Mapping	\$100,000	\$3,650	\$12,419	\$87,581	0%
5927	Program Act. Exp.	\$33,296	\$3,738	\$14,255	\$19,041	43%
5928	Emergency Operations	\$5,500	\$202	\$4,589	\$911	83%
5966	Dist Spec Exp.	\$47,707	\$1,502	\$37,711	\$9,996	79%
ACCT#	SUB-TOTAL	\$2,826,428	\$230,392	\$2,133,873	\$692,555	75%
7011	LTVV/CMD	\$0	\$2,797	-\$9,575	\$9,575	
7112	Interim * New Station(s)	\$75,000	\$777,342	\$0	\$75,000	
7211	Struct. Improvement	\$13,500	\$0	\$0	\$13,500	0%
7300	Covid	\$0	\$0	\$1,830	(\$1,830)	
7311	Equipment	\$157,500	\$30,342	\$309,077	(\$151,577)	196%
7410	Admin/808 Portola Rd	\$257,315	\$19,271	\$216,374	\$40,941	84%
ACCT#	SUB-TOTAL	\$503,315	\$829,752	\$517,706	-\$14,391	103%
8612	Equipment Reserves		\$0	\$0	\$0	
8824	Retirement/GASB Reserves		\$0	\$2,207,254	(\$2,207,254)	
	TOTAL	\$21,510,654	\$2,562,535	\$16,559,331	\$4,951,323	77%

Date	Num	Name	Split	Amount
04/01/2023	CC-PAYMT	ELAVON MERCHANT SERVICES	5733-11 · Review & UPS (sprinkle	-\$372.67
04/03/2023	45064	AMANDA DALE	4111 · Salary	-\$373.23
04/03/2023	45065	NICOLAS MILLER-MORALES	4111 · Salary	-\$435.21
04/03/2023	45066	BENJAMIN ZOLNIEREK	4111 · Salary	-\$480.11
04/03/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$326.05
04/03/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$100.00
04/05/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$573.33
04/06/2023	45067	WITMER PUBLIC SAFETY GROUP, INC	20000 · *Accounts Payable	-\$1,084.04
04/06/2023	45068	WAGeworks, INC	20000 · *Accounts Payable	-\$157.50
04/06/2023	45069	VISION SERVICE PLAN	20000 · *Accounts Payable	-\$3,455.10
04/06/2023	45070	VERIZON WIRELESS	20000 · *Accounts Payable	-\$761.75
04/06/2023	45071	UNITED PARCEL SERVICE	20000 · *Accounts Payable	-\$12.00
04/06/2023	45072	THE GOODYEAR TIRE & RUBBER CO.	20000 · *Accounts Payable	-\$1,882.46
04/06/2023	45073	STEFFORD	20000 · *Accounts Payable	-\$9,106.55
04/06/2023	45074	SMC REGISTRATION & ELECTIONS DIVISION	20000 · *Accounts Payable	-\$1,322.54
04/06/2023	45075	SF FIRE CU	20000 · *Accounts Payable	-\$16,826.63
04/06/2023	45076	SCL	20000 · *Accounts Payable	-\$1,966.32
04/06/2023	45077	SAN MATEO CO ENVIRONMENTAL HEALTH	20000 · *Accounts Payable	-\$1,449.00
04/06/2023	45078	SAMBASAFETY	20000 · *Accounts Payable	-\$173.57
04/06/2023	45079	RON RAMIES AUTOMOTIVE INC	20000 · *Accounts Payable	-\$573.44
04/06/2023	45080	RECOLOGY SAN MATEO COUNTY	20000 · *Accounts Payable	-\$259.60
04/06/2023	45081	POSTMASTER RWC POST OFFICE	20000 · *Accounts Payable	-\$290.00
04/06/2023	45082	PITNEY BOWES GLOBAL FINANCIAL SERVICES LL	20000 · *Accounts Payable	-\$142.28
04/06/2023	45083	PACIFIC GAS & ELECTRIC	20000 · *Accounts Payable	-\$785.84
04/06/2023	45084	MOBIUS FIT	20000 · *Accounts Payable	-\$2,250.00
04/06/2023	45085	METRO MOBILE COMMUNICATIONS	20000 · *Accounts Payable	-\$383.09
04/06/2023	45086	MES - CALIFORNIA	20000 · *Accounts Payable	-\$1,207.86
04/06/2023	45087	MARC AKIYAMA	20000 · *Accounts Payable	-\$306.70
04/06/2023	45088	KNOX COMPANY	20000 · *Accounts Payable	-\$5,893.10
04/06/2023	45089	HEALTH CARE EMPLOYEES MEDICAL TRUST	20000 · *Accounts Payable	-\$2,491.48
04/06/2023	45090	HEALTH CARE DENTAL TRUST	20000 · *Accounts Payable	-\$14,194.94
04/06/2023	45091	GREEN INFRASTRUCTURE DESIGN	20000 · *Accounts Payable	-\$2,160.00
04/06/2023	45092	FIRE SAFE SAN MATEO COUNTY	20000 · *Accounts Payable	-\$27,150.00
04/06/2023	45093	FARRELL SMITH	20000 · *Accounts Payable	-\$364.00
04/06/2023	45094	DONALD BULLARD	20000 · *Accounts Payable	-\$1,080.83
04/06/2023	45095	VOID	VOID	\$0.00
04/06/2023	45096	CENTRAL COUNTY FIRE DEPT	20000 · *Accounts Payable	-\$75.00
04/06/2023	45097	CALIFORNIA WATER SERVICE CO	20000 · *Accounts Payable	-\$294.02
04/06/2023	45098	C A P F F	20000 · *Accounts Payable	-\$1,593.00
04/06/2023	45099	AT&T MOBILITY	20000 · *Accounts Payable	-\$764.56
04/06/2023	45100	AMERICAN PORTABLES	20000 · *Accounts Payable	-\$238.28
04/06/2023	45101	ADVEXURE LLC	20000 · *Accounts Payable	-\$6,992.34
04/06/2023	45102	VOID	VOID	\$0.00
04/06/2023	45103	ACTION TOWING	20000 · *Accounts Payable	-\$718.75
04/06/2023	45104	CITY OF REDWOOD CITY*WATER	20000 · *Accounts Payable	-\$505.30
04/06/2023	45105	KNOX COMPANY	20000 · *Accounts Payable	-\$73.29
04/06/2023	EFT-DEBIT	CALPERS*HEALTH BENEFITS DIVISION	-SPLIT-	-\$174,918.79
04/07/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$527.32
04/07/2023	P/R 03/15	ADP PAYROLL DEDUCTION	4111 · Salary	-\$427.77
04/07/2023	P/R-MAR-23	ADP PAYROLL DEDUCTION	4111 · Salary	-\$1,318.61
04/10/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$18.07
04/10/2023	ACH-FSA	ADP CARD SERVICES	4111 · Salary	-\$250.00
04/11/2023	EFT-DEBIT	CALPERS*457 DEFERRED PROGRAM	4111 · Salary	-\$23,745.56
04/11/2023	EFT-DEBIT	ING LIFE INSURANCE & ANNUITY CO	4111 · Salary	-\$2,404.17
04/12/2023	45106	ALL IN ONE BUILDING MAINTENANCE	20000 · *Accounts Payable	-\$675.00
04/12/2023	45107	APPLE, INC	20000 · *Accounts Payable	-\$1,206.03
04/12/2023	45108	BIN LIU	20000 · *Accounts Payable	-\$53.34
04/12/2023	45109	BNY MELLON	20000 · *Accounts Payable	-\$710,667.90
04/12/2023	45110	CAL FIRE	20000 · *Accounts Payable	-\$2,520.00
04/12/2023	45111	CALIFORNIA WATER SERVICE CO	20000 · *Accounts Payable	-\$39.29

1:58 PM
05/01/23
Cash Basis

Woodside Fire QuickBooks
General Ledger
As April 30, 2023

Date	Num	Name	Split	Amount
04/12/2023	45112	CALPERS * LONG TERM CARE	20000 * Accounts Payable	-\$199.51
04/12/2023	45113	CAPITAL PROGRAM MANAGEMENT	20000 * Accounts Payable	-\$46,019.75
04/12/2023	45114	CITY OF REDWOOD CITY*WATER	20000 * Accounts Payable	-\$199.25
04/12/2023	45115	CLARK PEST CONTROL	20000 * Accounts Payable	-\$135.00
04/12/2023	45116	ENGINEERED FIRE SYSTEMS, INC	20000 * Accounts Payable	-\$1,750.00
04/12/2023	45117	GREEN WASTE	20000 * Accounts Payable	-\$412.93
04/12/2023	45118	GUARDIAN SAFETY INVESTIGATIONS, LLC	20000 * Accounts Payable	-\$1,201.00
04/12/2023	45119	KIMBERLY GIULIACCI	20000 * Accounts Payable	-\$425.21
04/12/2023	45120	L.N. CURTIS & SONS	20000 * Accounts Payable	-\$614.69
04/12/2023	45121	MYERS STEVENS & TOOHEY & CO, INC	20000 * Accounts Payable	-\$719.28
04/12/2023	45122	NICHOLAS PASSANISI	20000 * Accounts Payable	-\$880.73
04/12/2023	45123	NTA LIFE BUSINESS SERVICES GROUP	20000 * Accounts Payable	-\$22.50
04/12/2023	45124	RON RAMIES AUTOMOTIVE INC	20000 * Accounts Payable	-\$2,191.20
04/12/2023	45125	SMC INFORMATION SERVICES DEPARTMENT	20000 * Accounts Payable	-\$119.05
04/12/2023	45126	SUPERLUBE PLUS	20000 * Accounts Payable	-\$148.39
04/12/2023	45127	UNITED PARCEL SERVICE	20000 * Accounts Payable	-\$14.41
04/12/2023	45128	VOID	VOID	\$0.00
04/12/2023	45129	BENJAMIN ZOLNIEREK	5121-1 * Uniform Accessories Allo	-\$985.50
04/12/2023	ACH-FSA	ADP CARD SERVICES	4111 * Salary	-\$500.00
04/13/2023	ACH-FSA	ADP CARD SERVICES	4111 * Salary	-\$80.00
04/14/2023	P/R 415	ADP PAYROLL DEDUCTION	-SPLIT-	-\$560,605.01
04/17/2023	45130	VOID	VOID	\$0.00
04/17/2023	ACH-FSA	ADP CARD SERVICES	4111 * Salary	-\$5.00
04/17/2023	ACH-FSA	ADP CARD SERVICES	4111 * Salary	-\$27.63
04/17/2023	ACH-FSA	ADP CARD SERVICES	4111 * Salary	-\$15.00
04/18/2023	45131	POSTMASTER RWC POST OFFICE	20000 * Accounts Payable	-\$2,775.55
04/19/2023	45132	SUMMIT AUTO BODY & PAINTING	20000 * Accounts Payable	-\$1,718.46
04/19/2023	45133	AMERICAN MESSAGING	20000 * Accounts Payable	-\$11.68
04/19/2023	45134	APPLE, INC	20000 * Accounts Payable	-\$130.16
04/19/2023	45135	BCN*BENEFITS COMMUNICATION NETWORK	20000 * Accounts Payable	-\$110.00
04/19/2023	45136	BIN LIU	20000 * Accounts Payable	-\$160.00
04/19/2023	45137	CAL FIRE	20000 * Accounts Payable	-\$2,240.00
04/19/2023	45138	COMCAST BUSINESS	20000 * Accounts Payable	-\$1,585.49
04/19/2023	45139	DANIEL DEMPSEY	20000 * Accounts Payable	-\$316.08
04/19/2023	45140	DEE-DEE NANNINI	20000 * Accounts Payable	-\$160.00
04/19/2023	45141	DIRECT TV	20000 * Accounts Payable	-\$148.11
04/19/2023	45142	DONALD BULLARD	20000 * Accounts Payable	-\$160.00
04/19/2023	45143	ERIC ZABALA	20000 * Accounts Payable	-\$160.00
04/19/2023	45144	FARRELL SMITH	20000 * Accounts Payable	-\$160.00
04/19/2023	45145	GARDENLAND POWER EQUIPMENT	20000 * Accounts Payable	-\$1,567.42
04/19/2023	45146	IMAGETREND, INC	20000 * Accounts Payable	-\$6,345.41
04/19/2023	45147	KAISER FOUNDATION HEALTH PLAN, INC	20000 * Accounts Payable	-\$13,690.00
04/19/2023	45148	KATHLEEN M EDWARDS	20000 * Accounts Payable	-\$160.00
04/19/2023	45149	KEENAN HIRD	20000 * Accounts Payable	-\$160.00
04/19/2023	45150	KIMBERLY GIULIACCI	20000 * Accounts Payable	-\$160.00
04/19/2023	45151	LORI AREVALO	20000 * Accounts Payable	-\$160.00
04/19/2023	45152	MARK DAGENAIS	20000 * Accounts Payable	-\$160.00
04/19/2023	45153	MARSHALL HIRD	20000 * Accounts Payable	-\$160.00
04/19/2023	45154	MICHAEL TAMEZ	20000 * Accounts Payable	-\$160.00
04/19/2023	45155	N P F B A * LONG TERM CARE	20000 * Accounts Payable	-\$255.00
04/19/2023	45156	NEW YORK LIFE	20000 * Accounts Payable	-\$1,588.30
04/19/2023	45157	PRODIGY PRESS, INC	20000 * Accounts Payable	-\$578.39
04/19/2023	45158	ROBERT LINDNER	20000 * Accounts Payable	-\$160.00
04/19/2023	45159	RON RAMIES AUTOMOTIVE INC	20000 * Accounts Payable	-\$225.00
04/19/2023	45160	SCL	20000 * Accounts Payable	-\$2,569.96
04/19/2023	45161	SELENA BROWN	20000 * Accounts Payable	-\$160.00
04/19/2023	45162	STEFFORD	20000 * Accounts Payable	-\$12,689.77
04/19/2023	45163	STERICYCLE, INC	20000 * Accounts Payable	-\$141.84
04/19/2023	45164	THOMAS CUSCHIERI	20000 * Accounts Payable	-\$160.00
04/19/2023	45165	TYPE-A-TECH	20000 * Accounts Payable	-\$250.00

Monthly Board of Directors
Expense * Revenue Report for FY 22-23

5/16/2023														
in \$000's		31-Jul-22	31-Aug-22	30-Sep-22	31-Oct-22	30-Nov-22	31-Dec-22	31-Jan-23	28-Feb-23	31-Mar-23	30-Apr-23	30-Apr-23	31-May-23	30-Jun-23
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	Estimated	ACTUAL	Estimated	Estimated
Beg.Cash Balance		\$31,148	\$26,418	\$25,956	\$24,128	\$23,395	\$22,816	\$31,146	\$32,645	\$31,198	\$30,423	\$30,423	\$34,143	\$34,925
EXPENSES:														
Payroll		(\$806)	(\$876)	(\$832)	(\$735)	(\$990)	(\$802)	(\$1,031)	(\$913)	(\$1,064)	(\$864)	(\$941)	(\$864)	(\$864)
Overtime		(\$184)	(\$231)	(\$216)	(\$146)	(\$159)	(\$186)	(\$228)	(\$94)	(\$185)	(\$159)	(\$191)	(\$159)	(\$159)
Retirement		(\$145)	(\$148)	(\$147)	\$0	(\$295)	\$0	(\$296)	(\$154)	(\$313)	(\$110)	(\$157)	(\$110)	(\$110)
Monthly Expenses		(\$937)	(\$416)	(\$408)	(\$561)	(\$496)	(\$430)	(\$454)	(\$344)	(\$547)	(\$478)	(\$496)	(\$478)	(\$478)
SDRMA (WC Ins)		(\$250)												
Retirement*GASB														(\$1,134)
New Engine														
Loan Payment					(\$241)						(\$711)	(\$711)		
UAL Retirement * 115 Trust Account		(\$2,275)												
Sub-Total		(\$4,597)	(\$1,671)	(\$1,603)	(\$1,683)	(\$1,940)	(\$1,418)	(\$2,009)	(\$1,505)	(\$2,109)	(\$2,322)	(\$2,496)	(\$1,611)	(\$2,745)
Interim Sta. 7* Remodel* Sta.8		(\$370)	(\$367)	(\$408)	(\$102)	(\$140)	(\$140)	(\$94)	(\$166)	(\$127)		(\$67)		
TOTAL EXPENSE		(\$4,967)	(\$2,038)	(\$2,011)	(\$1,785)	(\$2,080)	(\$1,558)	(\$2,103)	(\$1,671)	(\$2,236)	(\$2,322)	(\$2,563)	(\$1,611)	(\$2,745)
REVENUE:														
1021	Property Tax Cur Sec					\$1,090	\$9,765	\$1,711		\$1,090	\$6,003	\$5,811	\$1,864	\$276
1031	Property Tax Cur Unsec				\$782					\$29				
1033	Prior Yr. - Unsecured Tax				\$75					(\$4)	\$0			
1041	Property Tax SB813		\$0	\$73	\$22	\$44	\$81	\$126	\$59	\$45	\$74	\$97	\$152	\$64
1521	Interest Earned (Allocation)	\$0			\$93			\$113			\$76	\$192		\$88
1831	Homeowners Property Tax Relief							\$10	\$23				\$18	\$22
2658	Misc Revenue-JPA-Cell Towers	\$49	\$51	\$49	\$50	\$51	\$41	\$50	\$41	\$68	\$56	\$49	\$50	\$50
1046	ERAF		\$1,345					\$1,479						
Reimbursements-Refunds, etc*														
*State Comp*House Fund*Empl*VOIDS		\$188	\$203	\$61	\$30	\$316	\$59		\$38	\$233	\$179	\$134	\$309	\$18
Strike Team monies received						\$0	\$89	\$101	\$85					\$22
TOTAL REVENUE		\$237	\$1,599	\$183	\$1,052	\$1,501	\$10,045	\$3,603	\$223	\$1,461	\$6,388	\$6,283	\$2,393	\$540
End Cash Balance/Total Reserves		\$26,418	\$25,956	\$24,128	\$23,395	\$22,816	\$31,146	\$32,645	\$31,198	\$30,423	\$34,489	\$34,143	\$34,925	\$32,720
GASB Postemployment Healthcare Cost		\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670	\$8,670
Employer Retirement Liability		\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833	\$20,833
Estimated Expenses		(\$4,511)	(\$1,611)	(\$1,611)	(\$1,852)	(\$1,611)	(\$1,611)	(\$1,611)	(\$1,611)	(\$1,611)	(\$2,322)	(\$2,322)	(\$1,611)	(\$2,745)
Actual Expenses		(\$4,967)	(\$2,038)	(\$2,011)	(\$1,785)	(\$2,080)	(\$1,558)	(\$2,103)	(\$1,671)	(\$2,236)	\$0	(\$2,563)	\$0	\$0
Difference +/-		\$456	\$427	\$400	(\$67)	\$469	(\$53)	\$492	\$60	\$625	(\$2,322)	\$241	(\$1,611)	(\$2,745)
Estimated Revenue		\$286	\$1,624	\$154	\$1,001	\$1,655	\$10,262	\$3,902	\$135	\$1,574	\$6,388	\$6,388	\$2,393	\$540
Actual Revenue		\$237	\$1,599	\$183	\$1,052	\$1,501	\$10,045	\$3,603	\$223	\$1,461	\$0	\$6,283	\$0	\$0
Difference +/-		(\$49)	(\$25)	\$29	\$51	(\$154)	(\$217)	(\$299)	\$88	(\$113)	(\$6,388)	(\$105)	(\$2,393)	(\$540)

List view of all incidents (last month)

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
Basic Incident City Name (FD1.16): Emerald Lakes					
04/01/2023 04:44:34	WF23-749	DIABLO	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
04/03/2023 09:19:52	WF23-759	TEMESCAL	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
04/11/2023 11:08:29	WF23-790	MARIANI	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
04/11/2023 14:50:30	WF23-791	CALIFORNIA	Emerald Lakes	Public service, excluding Lift Assist (see 554) (PA)	94062
04/14/2023 11:03:05	WF23-805	WILMINGTON	Emerald Lakes	Cancelled en route, did not arrive on scene.	94062
04/14/2023 13:58:29	RF23-4564	HARDING	Emerald Lakes	Special type of incident, other. MUST DOCUMENT SPECIFIC REASON FOR USING THIS CODE	94062
04/18/2023 17:02:26	WF23-827	TEMESCAL	Emerald Lakes	False Alarm - Unintentional (Accidental) Alarm system activation, no fire (FA)	94062
04/18/2023 23:04:14	WF23-830	BAY VIEW	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
04/22/2023 16:48:55	WF23-850	BROOKLINE	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
04/26/2023 12:12:14	WF23-862	EMERALD ESTATES	Emerald Lakes	EMS call, excluding vehicle accident with injury (MED)	94062
Basic Incident City Name (FD1.16): EPA					
04/18/2023 17:10:17	MF23-3813	BAYSHORE	EPA	EMS call, excluding vehicle accident with injury (MED)	94303
Basic Incident City Name (FD1.16): Kings Mountain					
04/04/2023 19:32:49	WF23-763	KINGS MOUNTAIN	Kings Mountain	Public service, excluding Lift Assist (see 554) (PA)	94062
04/09/2023 16:15:03	DF23-1026	SKYLINE	Kings Mountain	Cancelled en route, did not arrive on scene.	94062
04/26/2023 16:23:52	WF23-865	KINGS MOUNTAIN	Kings Mountain	Tree Down (TDOWN)	94062
Basic Incident City Name (FD1.16): La Honda					
04/18/2023 18:01:05	DF23-1079	LA HONDA	La Honda	Cancelled en route, did not arrive on scene.	94020
04/29/2023 21:07:27	DF23-1136	LA HONDA	La Honda	MVA with injuries (TA)	94062
Basic Incident City Name (FD1.16): LAD					
04/09/2023 17:27:52	WF23-778	ALPINE	LAD	Wires Down, Power line down (WDOWN)	94028
04/12/2023 22:12:19	WF23-797	ALPINE	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
04/29/2023 21:32:26	WF23-878	ALPINE	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
Basic Incident City Name (FD1.16): Ladera Censu Designated Place					
04/17/2023 05:31:55	WF23-815	LA MESA	LAD	EMS call, excluding vehicle accident with injury (MED)	94028
Basic Incident City Name (FD1.16): LTW					
04/14/2023 17:02:56	WF23-808	OLD SPANISH	LTW	EMS call, excluding vehicle accident with injury (MED)	94028
04/28/2023 16:10:20	WF23-868	RAMONA	LTW	Public service, excluding Lift Assist (see 554) (PA)	94028
Basic Incident City Name (FD1.16): Menlo Park					
04/01/2023 04:15:53	MF23-3317	OAK GROVE	Menlo Park	Cancelled en route, did not arrive on scene.	94025
04/03/2023 02:58:49	MF23-3362	SAND HILL	Menlo Park	False Alarm - Alarm Sounding (FA)	94025
04/04/2023 21:44:09	MF23-3415	SAND HILL	Menlo Park	EMS call, excluding vehicle accident with injury (MED)	94025
04/05/2023 20:42:45	DF23-1005	NB 280	Menlo Park	MVA with injuries (TA)	94025
04/08/2023 13:05:42	MF23-3521	SAND HILL	Menlo Park	False Alarm - Smoke detector activation due to malfunction (FAS)	94025
04/08/2023 18:38:36	MF23-3531	SAND HILL	Menlo Park	False Alarm - Unintentional (Accidental) Alarm system activation, no fire (FA)	94025
04/09/2023 10:01:30	MF23-3552	SAND HILL	Menlo Park	Sprinkler activation, unintentional	94025
04/09/2023 21:30:28	MF23-3574	SAND HILL	Menlo Park	False Alarm - Smoke detector activation due to malfunction (FAS)	94025
04/14/2023 15:26:47	MF23-3719	SAND HILL	Menlo Park	False Alarm - Unintentional (Accidental) Alarm system activation, no fire (FA)	94025
04/15/2023 20:01:46	MF23-3751	SAND HILL	Menlo Park	Medical assist, assist EMS crew with manpower for	94025

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
				lift assistance (MED)	
04/19/2023 13:21:44	MF23-3837	CHERYL	Menlo Park	Cancelled en route, did not arrive on scene.	94025
04/19/2023 17:28:39	MF23-3844	SHARON OAKS	Menlo Park	EMS call, excluding vehicle accident with injury (MED)	94025
04/26/2023 12:58:21	MF23-4017	WHITE OAK	Menlo Park	Building fire (SF)	94025
04/26/2023 17:00:07	MF23-4034	SANTA CRUZ	Menlo Park	Cancelled en route, did not arrive on scene.	94025
04/27/2023 06:11:32	MF23-4050	WHITE OAK	Menlo Park	Cancelled en route, did not arrive on scene.	94025
04/27/2023 10:44:39	DF23-1126	ALPINE	Menlo Park	Motor vehicle accident with no injuries. (TA)	94028
Basic Incident City Name (FD1.16): Portola Valley					
04/01/2023 14:27:51	WF23-752	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/02/2023 09:02:05	WF23-754	WILLOWBROOK	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/02/2023 12:58:50	WF23-755	WILLOWBROOK	Portola Valley	Trash Fire (TF)	94028
04/02/2023 18:38:25	WF23-756	PALMER	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/03/2023 20:15:15	WF23-762	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/06/2023 19:08:59	WF23-765	SANTA MARIA	Portola Valley	Cancelled en route, did not arrive on scene.	94028
04/08/2023 02:23:52	WF23-770	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/08/2023 18:07:41	WF23-774	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/09/2023 15:05:24	WF23-776	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/09/2023 19:57:40	WF23-779	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/09/2023 23:31:44	WF23-780	CERVANTES	Portola Valley	Wires Down, Power line down (WDOWN)	94028
04/09/2023 23:39:43	WF23-782	PORTOLA	Portola Valley	Public service, excluding Lift Assist (see 554) (PA)	94028
04/10/2023 18:14:06	WF23-785	PORTOLA	Portola Valley	Lift Assist, no medical merit	94028
04/11/2023 06:18:48	WF23-786	GOLDEN HILLS	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/11/2023 07:34:50	WF23-787	SHAWNEE	Portola Valley	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94028
04/11/2023 09:20:00	WF23-788	SHAWNEE	Portola Valley	False Alarm - Unintentional (Accidental) Alarm system activation, no fire (FA)	94028
04/12/2023 06:31:24	WF23-794	PINON	Portola Valley	Lift Assist, no medical merit	94028
04/12/2023 10:38:29	WF23-795	LOS TRANCOS	Portola Valley	False Alarm - Unintentional (Accidental) Alarm system activation, no fire (FA)	94028
04/13/2023 13:29:24	WF23-801	CRESTA VISTA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/13/2023 17:18:36	WF23-803	PORTOLA	Portola Valley	Cancelled en route, did not arrive on scene.	94028
04/14/2023 15:03:59	WF23-807	SHAWNEE	Portola Valley	Public service, excluding Lift Assist (see 554) (PA)	94028
04/15/2023 01:11:25	WF23-809	PINON	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/17/2023 11:19:26	WF23-817	WILLOWBROOK DR [IFO]	Portola Valley	Lock-in, occupied vehicle or residence (if lock out , use 511) (LI)	94028
04/17/2023 13:05:49	WF23-818	GOLDEN OAK	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/17/2023 13:30:32	WF23-819	PINON	Portola Valley	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94028
04/17/2023 14:16:00	WF23-822	WESTRIDGE	Portola Valley	Public service, excluding Lift Assist (see 554) (PA)	94028
04/18/2023 22:20:47	WF23-829	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/19/2023 01:47:44	WF23-831	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/19/2023 20:16:56	WF23-833	MAPACHE	Portola Valley	Cancelled en route, did not arrive on scene.	94028
04/20/2023 09:53:50	WF23-837	CAMPO	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/20/2023 11:54:18	WF23-838	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury	94028

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
				(MED)	
04/20/2023 12:34:31	WF23-840	PORTOLA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/22/2023 08:54:46	WF23-849	ALPINE	Portola Valley	Public service, excluding Lift Assist (see 554) (PA)	94028
04/23/2023 11:07:46	WF23-855	ALPINE	Portola Valley	EMS call, Bicyclist Down (MED)	94028
04/23/2023 12:10:03	WF23-856	ALPINE	Portola Valley	EMS call, Bicyclist Down (MED)	94028
04/24/2023 08:28:13	WF23-857	LOS TRANCOS	Portola Valley	Cancelled en route, did not arrive on scene.	94028
04/28/2023 16:01:25	WF23-867	PORTOLA	Portola Valley	Smoke detector activation (FAS)	94028
04/28/2023 18:30:46	WF23-871	LOS TRANCOS	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/29/2023 11:36:38	WF23-875	PALMER	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/29/2023 13:30:43	WF23-876	WILLOWBROOK	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
04/29/2023 18:22:51	WF23-877	MINOCA	Portola Valley	EMS call, excluding vehicle accident with injury (MED)	94028
Basic Incident City Name (FD1.16): Redwood City					
04/03/2023 10:50:42	RF23-4112	VINEYARD	Redwood City	Cancelled en route, did not arrive on scene.	94061
04/05/2023 11:34:35	RF23-4193	EDEN BOWER	Redwood City	EMS call, excluding vehicle accident with injury (MED)	94061
04/06/2023 13:25:08	RF23-4251	ARGUELLO	Redwood City	Cancelled en route, did not arrive on scene.	94063
04/15/2023 15:27:23	RF23-4600	SHEPARD	Redwood City	EMS call, excluding vehicle accident with injury (MED)	94062
04/18/2023 18:14:23	RF23-4706	WOODHILL	Redwood City	EMS call, excluding vehicle accident with injury (MED)	94061
04/27/2023 10:21:56	RF23-5008	TOPAZ	Redwood City	Lift Assist, no medical merit	94061
04/27/2023 11:02:51	RF23-5015	FARM HILL	Redwood City	EMS call, excluding vehicle accident with injury (MED)	94061
04/27/2023 13:55:05	RF23-5027	RUBY	Redwood City	Building fire (SF)	94061
04/27/2023 14:39:36	RF23-5028	FARM HILL	Redwood City	EMS call, excluding vehicle accident with injury (MED)	94061
04/29/2023 08:07:24	RF23-5102	VISTA	Redwood City	Cancelled en route, did not arrive on scene.	94062
Basic Incident City Name (FD1.16): Sheriffs Office Bayside					
04/15/2023 11:12:37	DF23-1062	EDGEWOOD RD OFF	Sheriffs Office Bayside	Motor vehicle accident with no injuries. (TA)	94062
04/23/2023 20:54:50	DF23-1104	PORTOLA STATE PARK	Sheriffs Office Bayside	Cancelled en route, did not arrive on scene.	94020
Basic Incident City Name (FD1.16): Skylonda					
04/03/2023 19:21:04	WF23-761	SKYLINE	Skylonda	Tree Down (TDOWN)	94062
Basic Incident City Name (FD1.16): Woodside					
04/01/2023 03:39:36	WF23-748	MOUNTAIN HOME	Woodside	Cancelled en route, did not arrive on scene.	94062
04/01/2023 08:48:50	WF23-750	WHISKEY HILL	Woodside	Cancelled en route, did not arrive on scene.	94062
04/01/2023 11:44:29	WF23-751	PATROL	Woodside	Cancelled en route, did not arrive on scene.	94062
04/01/2023 17:47:45	WF23-753	WOODSIDE	Woodside	Flooding Conditions mitigation (Water Vac, Pump, Etc...) (PAW)	94062
04/02/2023 22:23:33	WF23-757	PHILLIP	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/03/2023 08:09:20	WF23-758	MOUNTAIN WOOD	Woodside	False Alarm - Unintentional (Accidental) Alarm system activation, no fire (FA)	94062
04/03/2023 19:06:57	WF23-760	PORTOLA	Woodside	Tree Down (TDOWN)	94062
04/06/2023 15:07:35	WF23-764	WOODSIDE	Woodside	(UTL) No incident found on arrival at dispatch address	94062
04/07/2023 09:48:49	WF23-766	LA QUESTA	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/07/2023 18:01:44	WF23-768	WOODSIDE	Woodside	Public service, excluding Lift Assist (see 554) (PA)	94062
04/07/2023 23:09:37	WF23-769	LINDENBROOK	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/08/2023 12:32:47	WF23-772	SAND HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94028
04/08/2023 15:15:53	WF23-773	KINGS MOUNTAIN	Woodside	Public service, excluding Lift Assist (see 554) (PA)	94062

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
04/09/2023 13:45:39	WF23-775	MANUELLA	Woodside	Cancelled en route, did not arrive on scene.	94062
04/09/2023 23:32:14	WF23-781	RANCH	Woodside	False Alarm - Smoke detector activation due to malfunction (FAS)	94062
04/10/2023 14:58:43	WF23-783	SUMMIT SPRINGS	Woodside	False alarm or false call, other (FA)	94062
04/10/2023 15:53:03	WF23-784	MOUNTAIN HOME	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
04/11/2023 09:39:14	WF23-789	TRIPP	Woodside	Cancelled en route, did not arrive on scene.	94062
04/11/2023 17:04:55	WF23-792	CALIFORNIA	Woodside	Gas leak (natural gas or LPG)	94062
04/11/2023 21:49:42	WF23-793	JANE	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/12/2023 22:14:21	WF23-798	LA HONDA	Woodside	Public service, excluding Lift Assist (see 554) (PA)	94062
04/13/2023 09:41:55	WF23-799	VINEYARD HILL	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
04/13/2023 12:31:40	WF23-800	MOUNTAIN HOME	Woodside	Lift Assist, no medical merit	94062
04/13/2023 15:41:18	WF23-802	OLIVE HILL	Woodside	Medical assist, assist EMS crew with manpower for lift assistance (MED)	94062
04/14/2023 08:46:34	WF23-804	NB 280	Woodside	Motor vehicle accident with no injuries. (TA)	94062
04/14/2023 13:17:12	WF23-806	BRIDLE	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
04/15/2023 15:47:38	WF23-810	SKYLINE	Woodside	Cancelled en route, did not arrive on scene.	94062
04/15/2023 18:23:17	WF23-812	PORTOLA	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/16/2023 16:24:16	WF23-813	MANZANITA	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/17/2023 09:27:50	WF23-816	WARD	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/17/2023 13:42:29	WF23-820	GRANDVIEW	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/17/2023 14:11:36	WF23-821	ALBION	Woodside	Cancelled en route, did not arrive on scene.	94062
04/18/2023 08:29:04	WF23-823	SAND HILL	Woodside	Tree Down (TDOWN)	94062
04/18/2023 10:08:03	WF23-824	FARM HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94061
04/18/2023 10:08:12	WF23-825	PORTOLA	Woodside	Wires Down, Power line down (WDOWN)	94062
04/18/2023 11:48:17	WF23-826	NB 280	Woodside	Car Fire - Passenger vehicle fire , not a motorhome	94027
04/18/2023 17:24:11	WF23-828	HIGHLAND TE	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/19/2023 16:28:34	WF23-832	SKYLINE	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/19/2023 21:57:07	WF23-834	OLIVE HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/19/2023 22:23:09	WF23-835	SUMMIT SPRINGS	Woodside	Smoke Investigation - Not SLAC (SI)	94062
04/20/2023 08:28:09	WF23-836	WOODSIDE	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/20/2023 12:13:30	WF23-839	MOUNTAIN HOME	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
04/20/2023 20:20:47	WF23-841	WOODSIDE	Woodside	Cancelled en route, did not arrive on scene.	94062
04/21/2023 08:24:15	WF23-842	NB 280	Woodside	MVA with injuries (TA)	94062
04/21/2023 10:18:20	WF23-843	FOX HOLLOW	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
04/21/2023 10:48:23	WF23-844	FOX HOLLOW	Woodside	False Alarm - Smoke detector activation (Dust, Construction, etc..) (FAS)	94062
04/21/2023 13:31:10	WF23-846	FARM HILL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94061
04/22/2023 00:16:44	WF23-847	MARTINEZ	Woodside	Flooding Conditions mitigation (Water Vac, Pump, Etc...) (PAW)	94062
04/22/2023 00:44:05	WF23-848	ALAMEDA DE LAS PULGAS	Woodside	Motor vehicle accident with no injuries. (TA)	94061
04/22/2023 19:17:37	WF23-851	MISSION TRAIL	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/23/2023 09:06:12	WF23-852	MISSION TRAIL	Woodside	EMS call, excluding vehicle accident with injury	94062

Basic Incident Alarm Date Time (FD1.26)	CAD2 Basic Incident Number	CAD Basic Incident Street Name	CAD2 Basic Incident City Name	Basic Incident Type (FD1.21)	Basic Incident Postal Code (FD1.19)
				(MED)	
04/23/2023 09:40:37	WF23-853	SB 280	Woodside	(UTL) No incident found on arrival at dispatch address	94062
04/23/2023 09:50:02	WF23-854	WARD	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/24/2023 09:50:08	WF23-858	WOODSIDE	Woodside	False Alarm - Unintentional (Accidental) Alarm system activation, no fire (FA)	94062
04/24/2023 12:27:31	WF23-859	BRIDLE	Woodside	Cancelled en route, did not arrive on scene.	94062
04/24/2023 13:45:14	WF23-860	CREST	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/24/2023 22:05:25	WF23-861	CREST	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/26/2023 12:51:05	WF23-863	LINDENBROOK	Woodside	Cancelled en route, did not arrive on scene.	94062
04/26/2023 12:59:57	WF23-864	LINDENBROOK	Woodside	MVA with injuries (TA)	94062
04/28/2023 10:55:28	WF23-866	BEAR GLEN	Woodside	False Alarm - Smoke detector activation due to malfunction (FAS)	94062
04/28/2023 17:09:08	WF23-869	STILL CREEK	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/28/2023 17:39:56	WF23-870	LA HONDA	Woodside	Tree Down (TDOWN)	94062
04/29/2023 11:22:34	WF23-874	MOUNTAIN HOME	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
04/30/2023 17:08:00	WF23-879	JANE	Woodside	EMS call, excluding vehicle accident with injury (MED)	94062
Basic Incident City Name (FD1.16): WSB					
04/07/2023 14:58:20	WF23-767	CHURCHILL	WSB	EMS call, excluding vehicle accident with injury (MED)	94062

Report Criteria

Basic Incident City Name (Fd1.16): Is Not Blank Ladera|Portola Valley|Skylonda|Town of Portola Valley|Town of Woodside|Woodside

Cad2 Basic Incident Date: Is Equal To Last Month

Description

This report displays a list view of all incidents and their corresponding area within WFPD

WFPD Board of Directors Zoom Meetings 2023

1/31/2023 - <https://youtu.be/e4pLJMpr410>

2/28/2023 - <https://youtu.be/7GVpgfbaLG0>

4/4/2023 - <https://youtu.be/lckKKddPzN8>

4/25/2023 - https://youtu.be/_qW-ESp-RxY



SICK LEAVE/WORKERS'S COMP. REPORT

April 2023	
Sick Leave/Workers' Comp. Report	
New Workers Compensation Cases	8 Total (2 New)
Retirements Announced	0
Sick Leave Shift Personnel	331.75 hours (9 Total)
Sick Leave Day Personnel	108 hours (4 Total)
Workers Compensation Time Off	1,498 hours
Light Duty	0 hours
Long Term Disability	0 hours
Bereavement Leave	120 hours (3 Total)
Maternity/Paternity Leave	96 hours (1 Total)
Jury Duty	0 Hours



Woodside Fire Protection District Training Division Report April 2023

Battalion Chief Keenan Hird

It is the mission of the Woodside Fire Training Division to provide on-going training, education and funding to our fire service personnel to ensure competent, efficient and effective emergency response. .

The Training Division helps support a multitude of different areas within our organization to help accomplish our many goals. These areas include our District Training, Probationary Training, Recruit Academy support, South Zone/County Training, and our Continuing Education Program. The Training Division Chief, while on shift, also attends the SMCO Training Officers Committee.

The Woodside Fire Training Cadre was developed to enhance the delivery and unify department training. The Cadre is a highly knowledgeable, skilled and certified group of firefighters dedicated to delivering modern training concepts, skills and evolutions

Below are the topics the Training Division has covered for the month of April.

WOODSIDE FIRE TRAINING

A. Didactic Training: Monthly Topic - The Lead Instructors for the month of April were Firefighter/Paramedic Chris White and Firefighter/Paramedic Chris Wels. During the month, crews reviewed documents and videos pertaining to wildland firefighting operations. Crews were assigned new NWCG Incident Pocket Guides which is a reference guide when working wildland incidents. This was followed by a four part assignment in which crews had to utilize the pocket guides to find answers.

B. Manipulative Training: Manipulative exercises included a 300' progressive hose lay which is an extended hose line from a safe area known as an anchor point to a fire that may be located within unburned fuels. Engine companies were also assigned to set their



Woodside Fire Protection District Training Division Report April 2023

Battalion Chief Keenan Hird

apparatus' up for structure protection operations. Structure protection operations are unique situations where preparations are key to success. An apparatus structure protection set-up is done by hanging pre-plumbed wildland hose in two separate configurations meant for quick deployment and clean-up.



C. District Familiarization: Fire Captain Sean Devlin led our District Familiarization exercise. April's assignment focused on evacuation planning and identified areas for potential wildfire response and access issues that we may encounter. Crews were assigned to assess access gates, routes and confirm their knowledge of gate operations and the ability to safely access them in their fire engine. Crews were also encouraged to review fire history in the district dating back to the 2002 Fleishhacker Fire.



Woodside Fire Protection District Training Division Report April 2023

Battalion Chief Keenan Hird

SOUTHZONE MULTI-DEPARTMENT TRAINING

No Southzone fire training.

PROBATIONARY TRAINING

2021 Probationary Firefighters (Campbell, Cuschieri, Griffiths, Imber)

Probationary Firefighters continue to work on their Block III training assignments in preparation for their test. Due to an increase in call volume during the block, their probationary testing has been rescheduled for June 13th 2023. April training consisted of low angle rope rescue operations, rapid intervention crew operations, firefighter survival, and high rise operations.

2022 Probationary Firefighters (Dale, Morales)

Probationary Firefighters continue to work on their Block II training assignments in preparation for their test. Due to an increase in call volume during the block, their probationary testing has been rescheduled for June 8th 2023. April training consisted of forcible entry, vehicle extrication and stabilization, and defensive fire operations.

2022 Probationary Firefighter Zolnierek

Ben has commenced his didactic study of Block I and will start his manipulative training when released to full duty May 11th 2023. In March Ben delivered presentations on fire extinguishers and radio communications.

Continuing Education Update:

- Chief Fire Officer 3B
 - Fire Captain Bob Erickson
- Company Officer 2B
 - Firefighter/Paramedic Chris O'Leary
- Fire Inspector 1C
 - Fire Captain Sean Devlin



Woodside Fire Protection District Training Division Report April 2023

Battalion Chief Keenan Hird

- Fire Inspector 1D
 - Fire Captain Sean Devlin

Meetings Attended:

- Board of Directors
- Command Staff unattended due to Central County Fire Department Captain's Testing
- San Mateo County Training Chiefs
- Policy and Guidelines Committee



MONTHLY EMS REPORT

APRIL 2023

Monthly EMS Training

The Month of April concluded our two-month EMS Training Block 23-2 consisting of 1 hour of online pre-course preparation followed by 3 hours of in person training. Each of the six training sessions began with an update of new equipment and a lecture/refresher from Stanford Hospital ER Physician Dr. Greg Muller on 12 Lead ECG's. The remainder of class was broken into three hands on trainings 1) AHA Basic Life Support CPR training and recertification 2) High Performance CPR review and 3) 12 Lead ECG placement and rhythm interpretation.

Events

Fire Captains Joe Porter and Stephen Bell assumed Acting MED2 April 14-23 to backfill MED2 leave.

Firefighter Nick Gregory signed off Garrett Stephens to complete his Paramedic Field Internship.

Firefighter Erik Lohman signed off Menlo Park Fire Protection District Fire Fighter Tyler Keahi on his Paramedic Internship.



Pictured M107 Crew returning Intern FF Tyler Keahi (center) to his Engine Company. WFPD personnel: Preceptor Erik Lohmann (right center) , FF Brandon Cuschieri (left)

MED2 Backfill Storm Coverage

Critical Incident Stress Management Team – Training and Recruitment

Committee Participation

San Mateo County training Officers Meeting

EMS Bi-Monthly Supervisor Meeting

Quality Leadership Committee

PPP Policy Procedure Protocol Committee

First Pass Work Group – QA/QI software implementation

M107 April Statistics

Total Calls - 240

Total Transports - 116

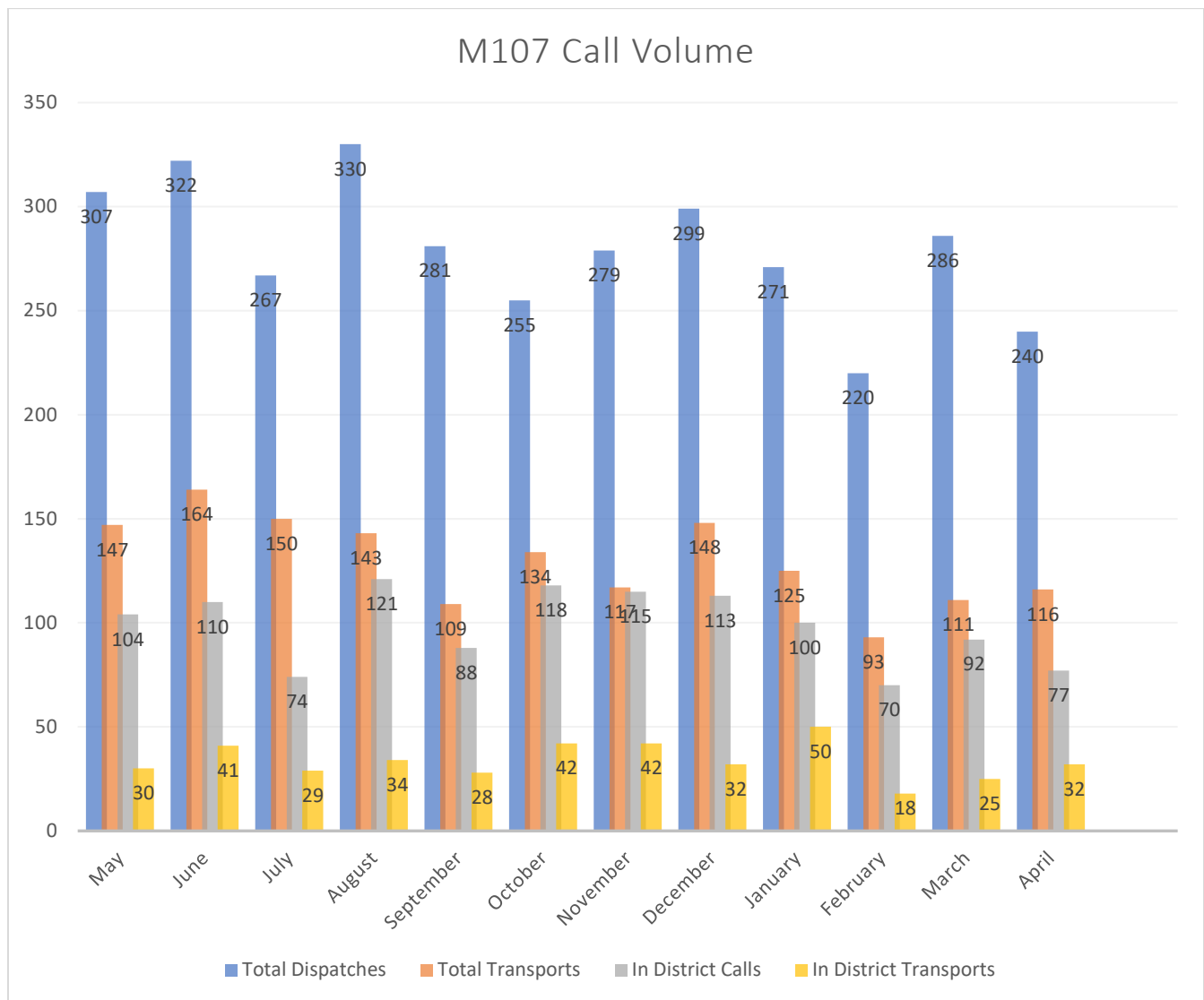
In District Calls – 77

In District Transports – 42 (M107 transported 32 of 42 patients)

Life Flight - 1

Mobile Stroke Unit - 0

Overage - 8





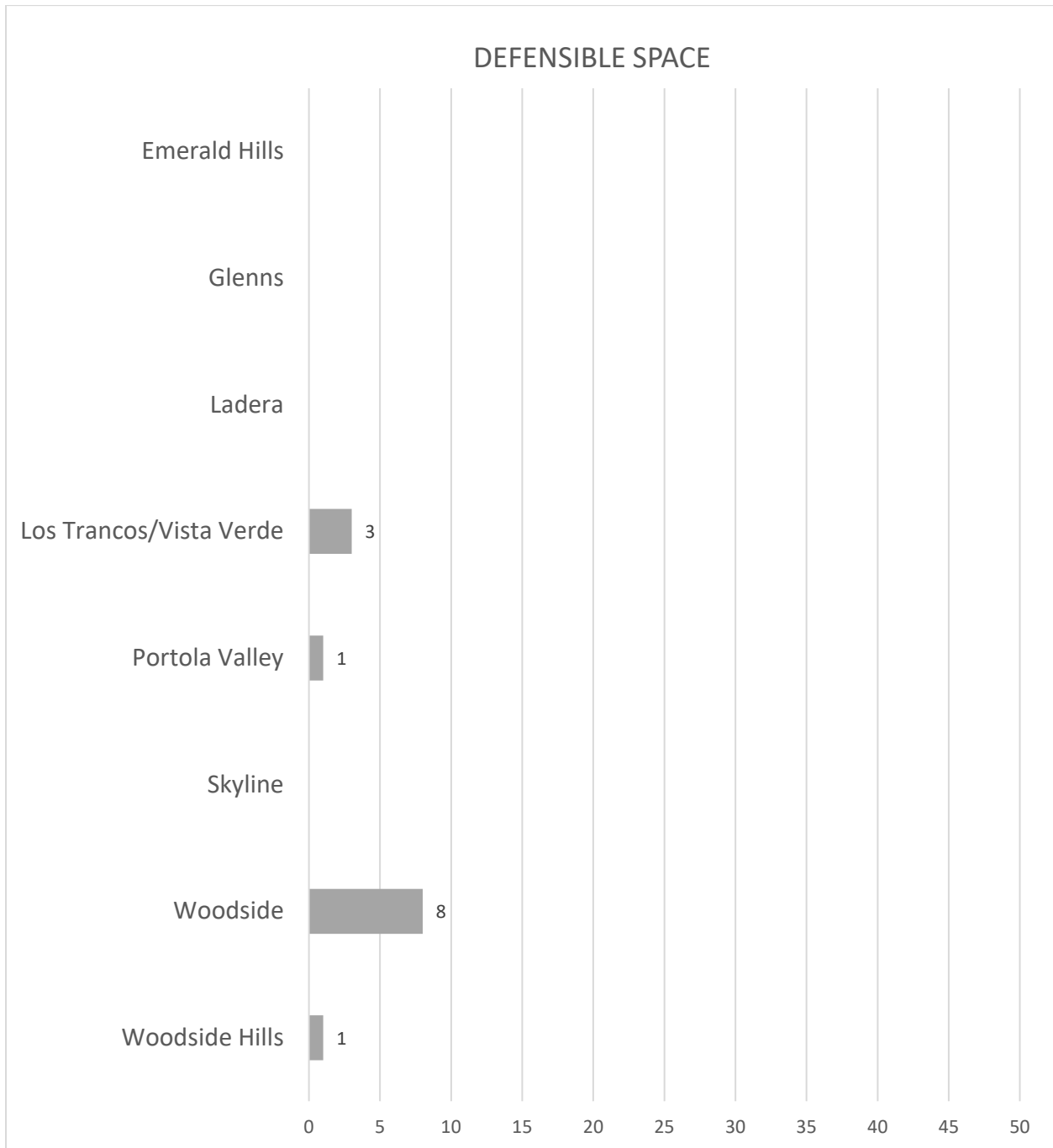
**Monthly Fire Prevention Report
April 2023**

**Woodside Fire Protection District
Prevention Division Report
April 2023**

Fire Marshal Don Bullard

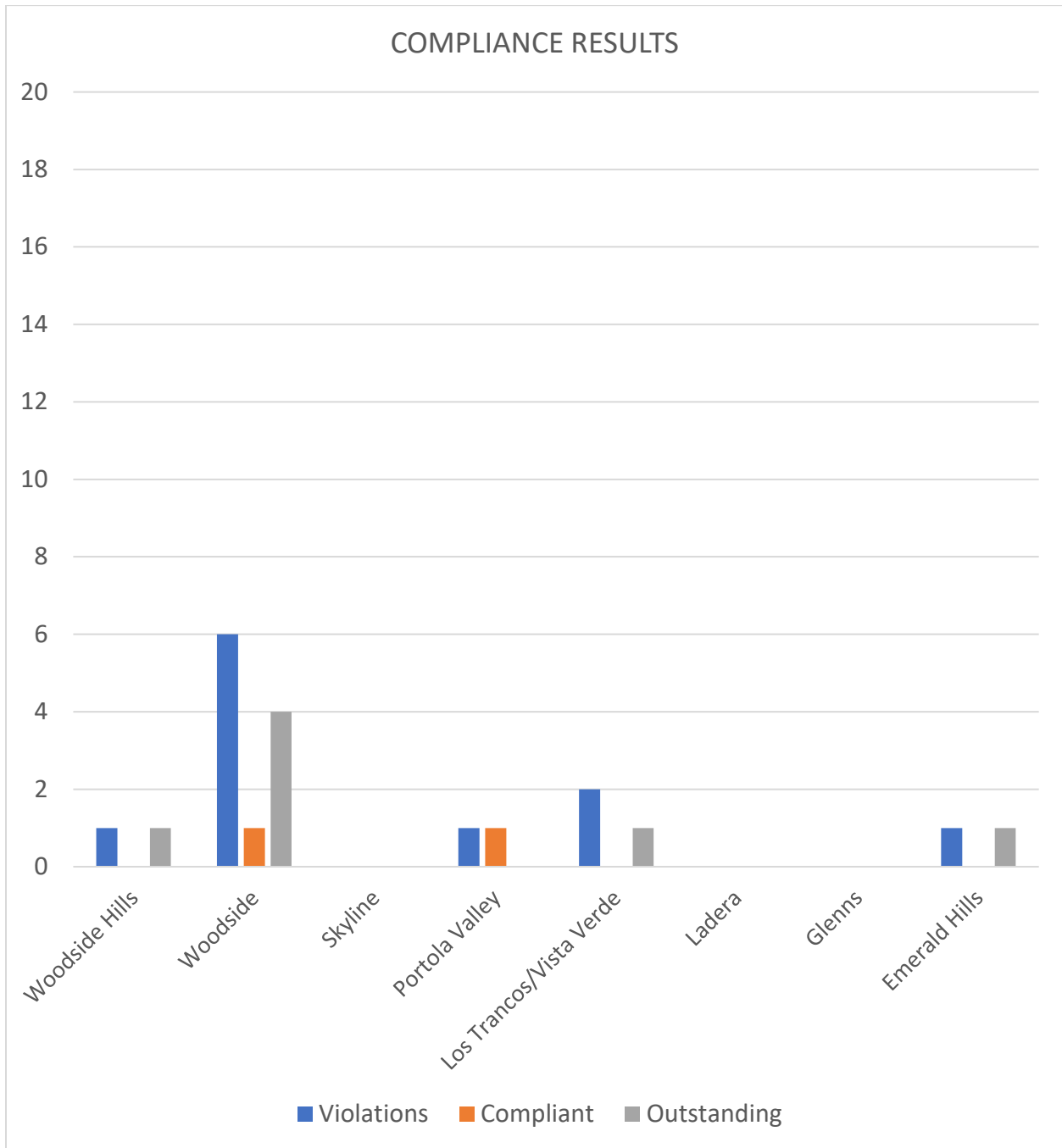


Monthly Fire Prevention Report April 2023





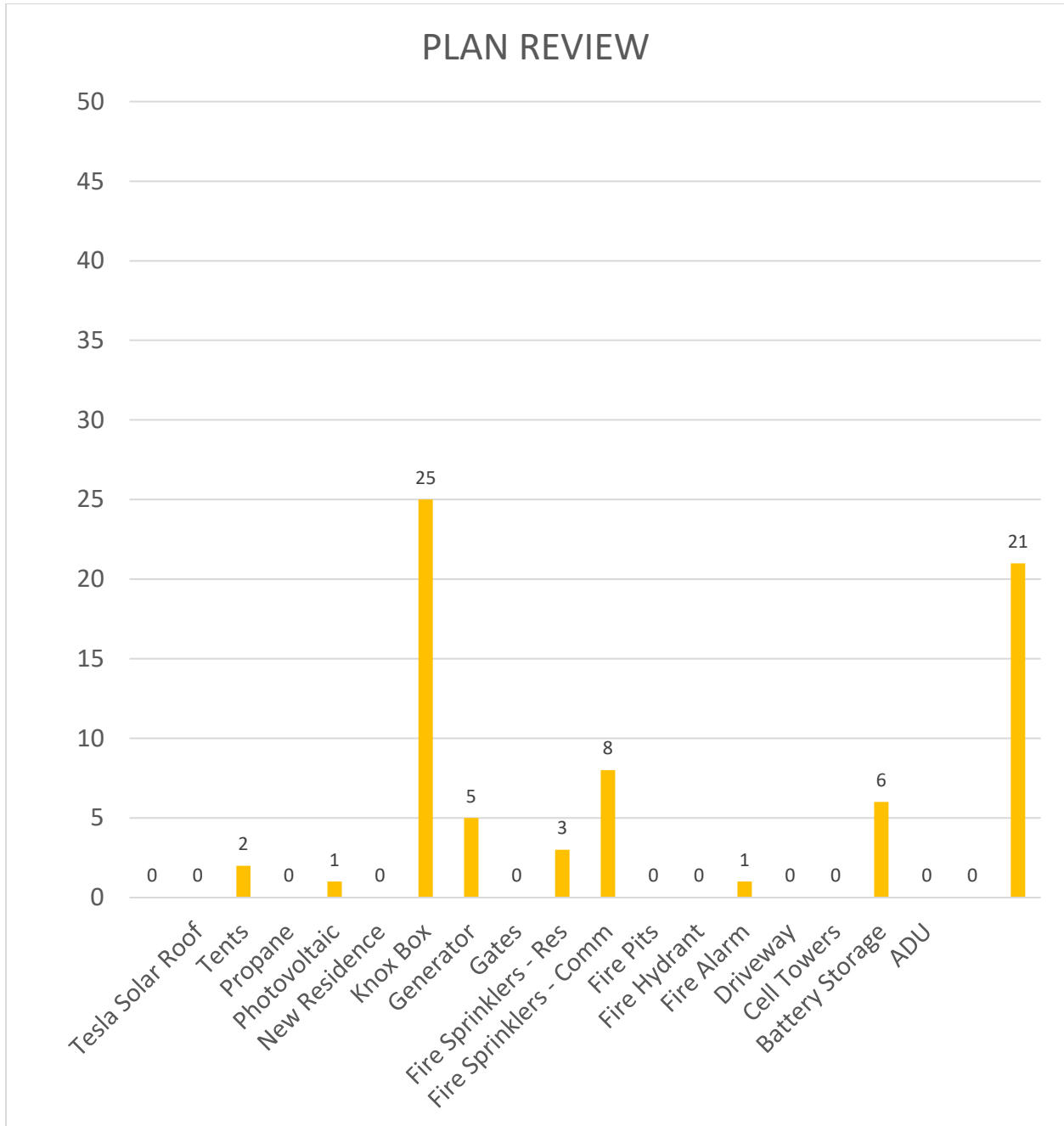
Monthly Fire Prevention Report April 2023





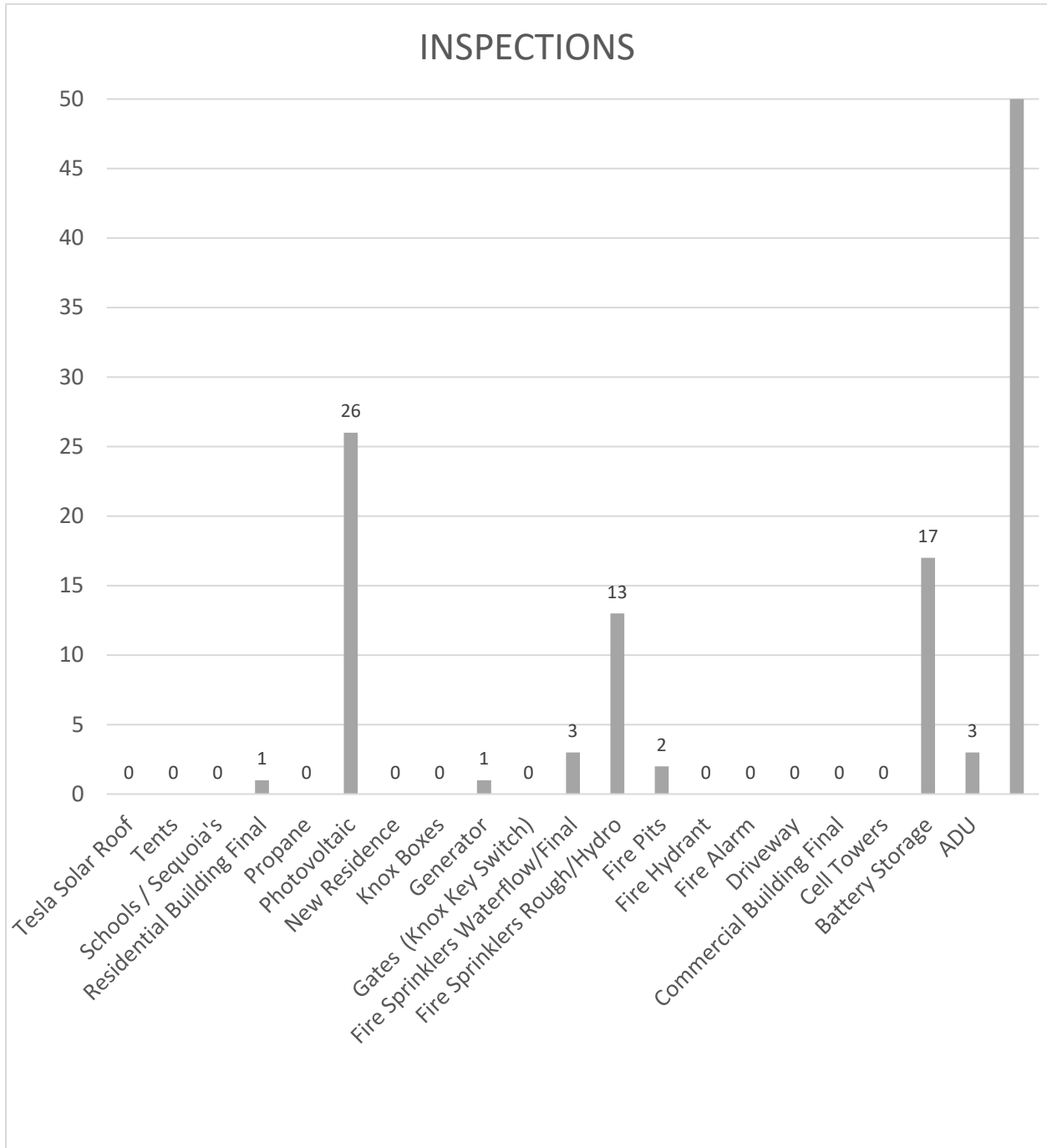
Monthly Fire Prevention Report

April 2023





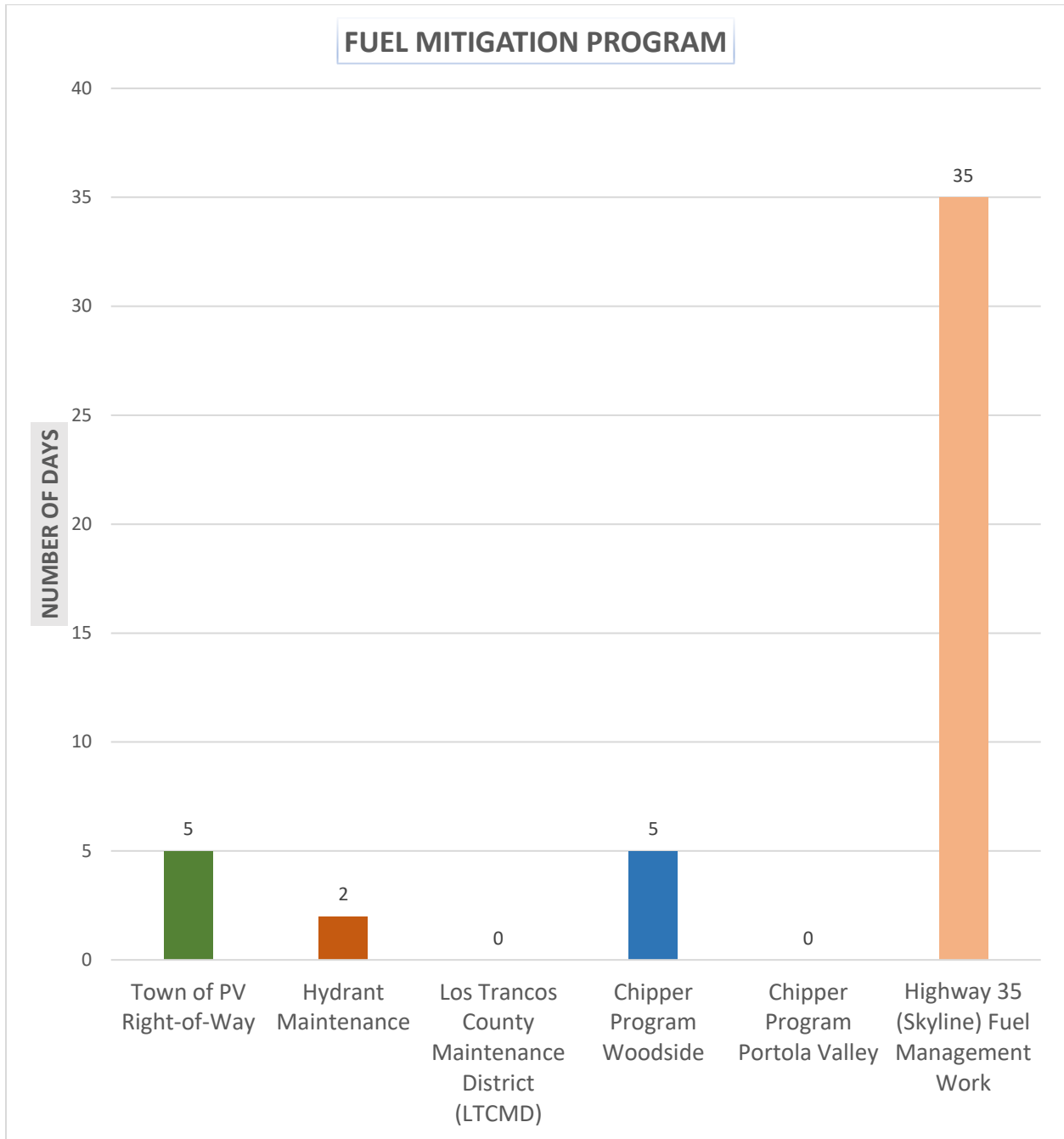
Monthly Fire Prevention Report April 2023





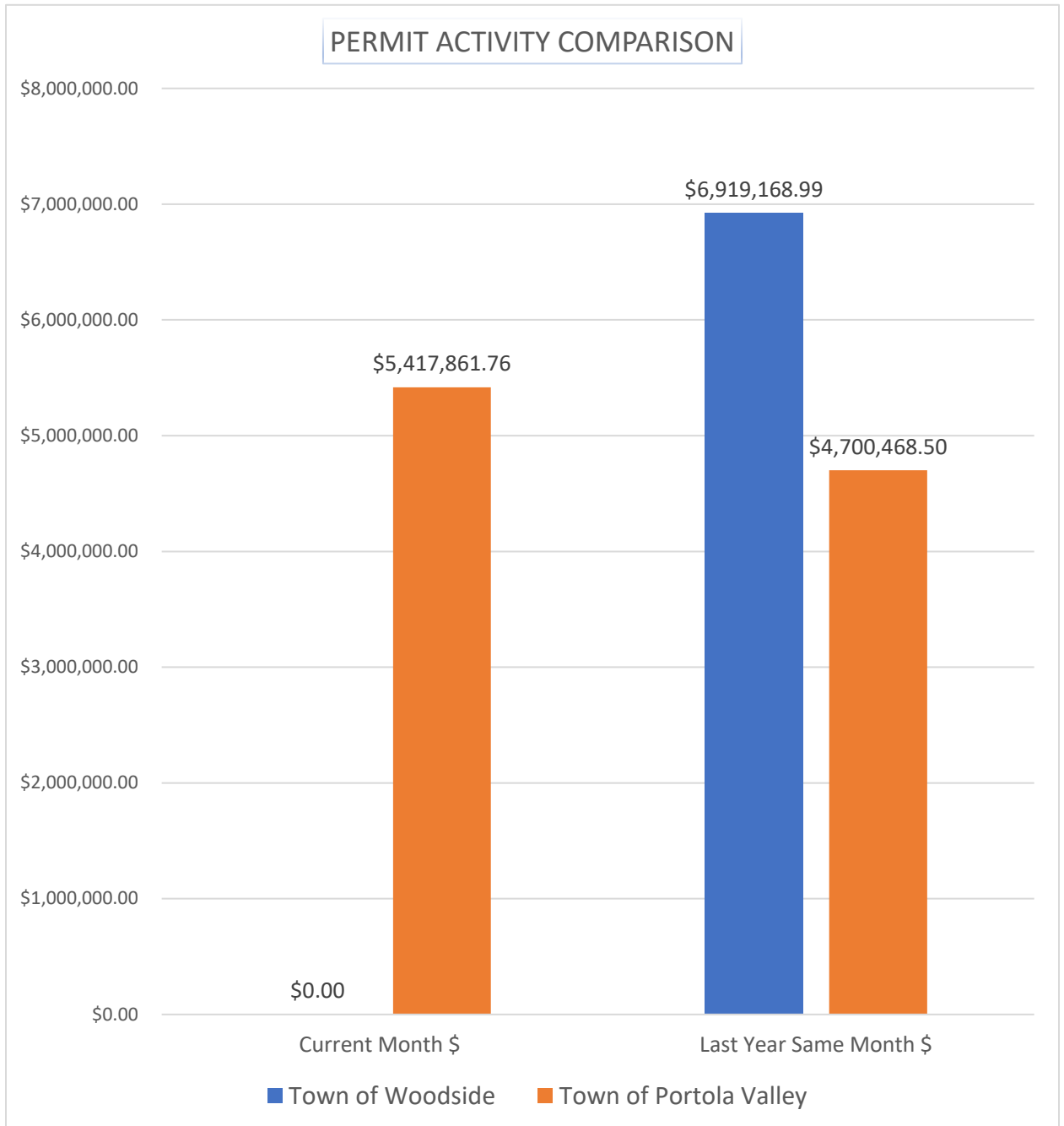
Monthly Fire Prevention Report

April 2023



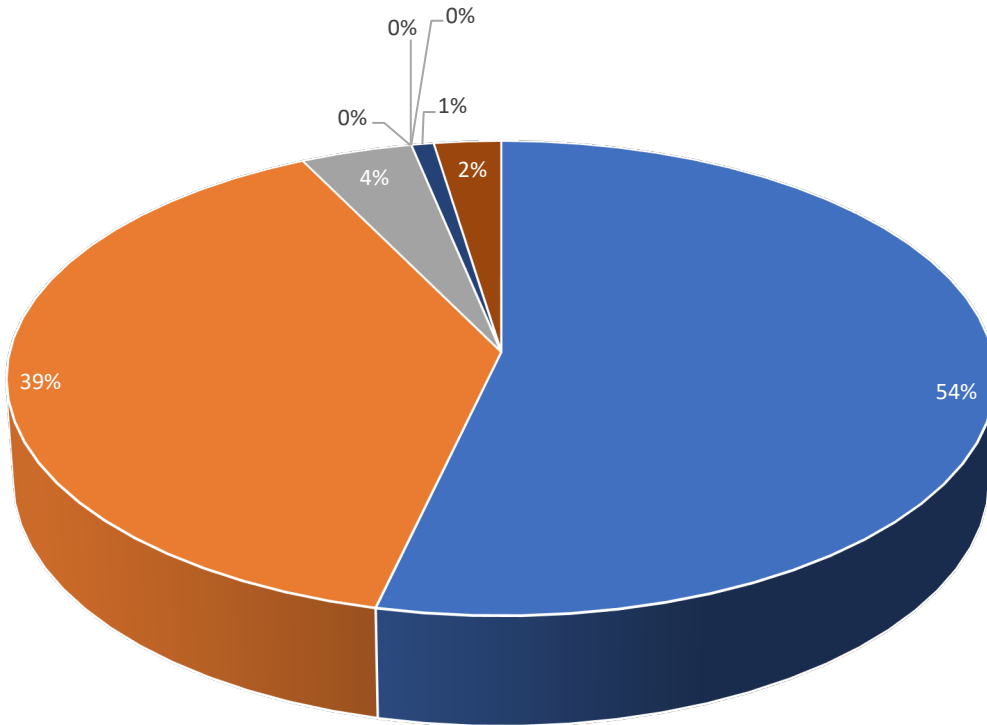


Monthly Fire Prevention Report April 2023





Monthly Fire Prevention Report April 2023



- Inspections
- Plan Review
- Meetings
- Investigations
- Code Enforcement
- Public Education
- Classes/Training
- Other/Special Projects



Monthly Fire Prevention Report April 2023

Prevention Classes and Meeting April 2023

4/4/23 First Due- Don, Marshall, Kim

4/5/23 Portola Valley EVAC plan meeting- Marshall, Rob Younge

4/19/23 SMCP FPO Meeting- Don, Kim, Dan

4/6/23 Meeting w/ Sequoia's management- Marshall

4/7/23 PSTrax meeting- Marshall, Don,

Month in Review:

- ✓ Construction Inspections and Plan Review.
- ✓ Ordinance #13 has been submitted to the Town's and SMCO.
- ✓ Hazard/risk Flame mapper finished.
- ✓ Evacuation meetings continuing.
- ✓ Work in progress for new website.
- ✓ Mitigation work is ongoing Hwy 35.
- ✓ Intern and part time hire are completing DSI's

Submitted by: Fire Marshal, Don Bullard



Woodside Fire Protection District Operations Division Report

April 2023

**Battalion Chief (interim)
Vince Nannini**

The Woodside Fire Operations Division roles and responsibilities are to provide an efficient safe operating strategy that adheres to County and District Policies and Guidelines. We also maintain our fleet and all associated tools and equipment to maintain a constant state of readiness. To respond not only in our fire district but throughout the County and State. The Operations Div. is also responsible for the Health and Wellness program, Safety Committee and loss reduction. Which contributes to the organization's success.

The Operations Division helps support a multitude of different areas within our organization to help accomplish our many goals. These areas include Prevention and Fuel Mitigation support, manages our Single Resource program and equipment, Recruit Academy support, The Operations Division Chief, while on shift, also sits on committees such as SMCO Operations Committee, Safety and Loss Reduction committee and Apparatus committee.

Below is the status of the fleet and equipment status and an update of ongoing projects for the month.

Woodside Fire Operations

A. Apparatus Committee: -

1. PS Trx presentation for asset management
2. The new Battalion Chief Command vehicle is under construction.
3. A ZOOM meeting with the builder to finalize and clarify any questions in the contract prior to final assembly. A completion date and delivery date mid to late June.
4. The E8 AC fan needed to be repaired, this was completed in-house by FF Armanino.



Woodside Fire Protection District Operations Division Report

April 2023

Battalion Chief (interim)
Vince Nannini

5. Radios were received for E8 replacement.
6. Received radios were received for the New BC buggy.

B. Vehicles:

1. All front-line engines are back in service.
2. In reserve we have WF-27 and WF-28, the reserve rescue WF-12 is in storage in ready status.
3. E507 back in service @ Station 7
4. Service WT108 gauges on the pump-handle all replaced and calibrated.
5. New command staff (DFC) and new EMS vehicles are still in production. DFC vehicle should be completed in the coming weeks. The EMS vehicle has been completed and was delivered. It will be going to striping and put into service upon completion.

C. Shift Work:

1. This month crews studied their primary response district by driving the streets and reviewing maps.
2. Crews also trained on communications and fire behavior and "reading smoke".
3. County Operations meeting (5/25/2023)
4. Board of Directors / Command Staff Meeting
5. Officer expectations meeting (C shift Officers and Acting Officers).
6. Successor training with future BC's and Captains.
7. Probationary training, Firefighter/Paramedics Campbell, Dale and Imber. Testing is coming up this month, all are performing well.



Woodside Fire Protection District Operations Division Report

April 2023

Battalion Chief (interim)

Vince Nannini

D. Health and Wellness:

1. Safety / loss reduction meeting.
2. Mobius Fitness continues to support our crews with yoga and stretching.
3. Physicals are scheduled for May.



**Woodside Fire Protection District
Logistics Division
Facilities and Information Technology
Monthly report for April 2023
Battalion Chief Eric Zabala**

The Woodside Fire Facilities and Information Technology Division exist to provide oversight and structure to the continued maintenance and well-being of all Woodside Fire Department stations, as well as the technology necessary for our daily operations. We strive to provide the most current and relevant programs as well as equipment to all of our stations and apparatus to ensure that our employees have everything they need to serve our community at the highest standard. We look to maintain our stations in a manner that would make the citizens we serve proud as well as ensuring the safety of all who work and visit our stations on a daily basis. Through this division we continue to look for new ways to keep our facilities, and our technical and operational capabilities at the forefront of the fire service as well as plan and anticipate for continued growth and technological advancements of the future.

1. Facilities

Station 7-

The station 7 project is in full swing and moving along well with the assistance of good weather. As I had mentioned earlier you are really able to start seeing the lay out. Walls are up as well as sections of roof. We have done multiple walk throughs and are encouraging the line personnel to do so as well to start to get more ideas for final layouts etc. We are still holding weekly meetings that are starting to definitely shift focus to all the finishing touches. The date for completion still has not change and is tentatively aiming for November.







Station 8-

Station 8 project is continuing to move along well. As I said in the previous report the bathrooms had been freshly tiled and were near completion. They are now completed and the crews are very happy with the outcome. We have returned the restroom trailer to County Parks and will now be shifting focus to the start of the kitchen remodel that is slated to start at the end of the month. Crews as well as the committee are working on the plans to set up a

temporary kitchen for the duration of the kitchen remodel. As with station 7 we cover the project details with continued weekly meetings and the completion has not changed with an estimation of October.







IT-

- **We have moved forward with the purchase of a new software program First arrival. This will give us the opportunity to formulate real time information for call dispatches and routing to pushing out departmental information from a central platform between all our stations and administration buildings. The next step is to meet with the company with our group and start the design portion of the program.**
- **We continue to work with Stepford on ways to improve our capabilities as well as restructuring our on-site visits and departmental needs and priorities.**
- **We continue to work towards moving our platform to a cloud-based system and are working with our It group as well as Stepford to find the best way to achieve this. We are shooting for this to start happening late summer however are working to ensure that it goes smoothly with little to no interruptions to our operations.**
- **We continue our work with Green Infrastructure Design for our mapping needs.**

Meetings attended-

- **Policy and Guideline**
- **Station Build Committee**
- **Green Infrastructure Design**
- **Command Staff**
- **Board of Directors**
- **Stepford**
- **First Arrival**