

**Woodside Fire Protection District  
Board of Directors Meeting  
Administration Building  
808 Portola Rd.  
Portola Valley, CA 94028  
October 25<sup>th</sup>, 2022**

The regular meeting of the Board of Directors was called to order at 7:00 P.M. by Director Holthaus.

**Directors Present:** Holthaus, Miller, Cain

**Directors Absent:** None

**Staff:** Chief Lindner, Deputy Chief Cuschieri, Finance Manager Edwards, Fire Marshal Bullard, Battalion Chief Dagenais, Battalion Chief Smith, Battalion Chief K. Hird, Interim Battalion Chief Zabala, Deputy Fire Marshal M. Hird, Disaster Preparedness Coordinator Brown

**Other Attendees:** Mike Wassermann – Capital Program Management (CPM)

**Public Comment Non-Agendized Topics:**

None

**Consent Agenda:**

Director Cain motioned to move items 1, 2, 3 and 4 to the consent agenda, 2<sup>nd</sup> by Director Miller. Motion passed 3-0.

**Item 5:** Fiscal Year Spreadsheet 22-23

Finance Manager Edwards advised there were no significant items to address over the past month. There were no questions from Board members.

**Item 6:** Station 7 and Station 8 Projects

Mike Wassermann from Capital Program Management (CPM) gave the Board an update on the fire station projects.

**Interim Station 7 Update:** The station is currently occupied. There were no further updates given.

**Station 7 Update:** Progress is being made on the project. The future basement has been dug. Shoring is currently being conducted. There is a large stockpile of dirt on site for the backfill. Basement has been formed and waterproofing has been installed. The pad for the back building has been constructed. Winterization is down for future rains. Director Miller asked about the grading moratorium the Town has. Director Miller inquired where the project is currently so that doesn't become an issue. Mr. Wassermann advised the moratorium begins on October 15<sup>th</sup>. The builder has already asked for a 30-day extension to November 15<sup>th</sup> and will probably be requesting one more extension with hopes it is completed by December 1<sup>st</sup>. Director Miller asked a follow-up if it is not completed, does work stop? Mr. Wassermann advised the area not completed may need to be

tarped and work would continue around those areas. Mr. Wassermann advised the Board of ongoing PG&E issues, but stated the Town played a big role in assisting with infrastructure issues. He also advised of extended lead times for obtaining transformers through PG&E. Current lead times are up to 50 weeks. Attempts are being made to expedite those lead times. August 17<sup>th</sup>, 2023 is the current projected completed date, not including the transformer.

**Station 8 Update:** Mr. Wassermann updated the board that demolition is complete. Pads have been formed. Footings are being poured, as well as slabs. Framing is commencing. PG&E is of concern, as there is work on drawings for PG&E approval. During excavation it was realized the gas line needed to be relocated, as well as electric lines. There will be more to follow on expediting approval of the drawings/engineering. Completion date is projected October 24<sup>th</sup>, 2023. There was a group discussion confirming PG&E delays are not isolated to the WFPD projects but are widespread with long lead times on various items. There were no further questions from Board members.

#### **Staff Reports:**

Director Miller stated concern with the Medic 107 responses out of district, addressing that 2/3 were out of district with 1/3 in district and wanted to make sure staff was in communication with AMR to address this issue. There were no other comments/questions from Board members.

#### **Fire Chief's Report:**

Chief Lindner advised the Board on statewide fires and was happy to report there were currently no significant incidents. He advised of potential Public Safety Power Shutoffs from PG&E, one in the northern part of the state, and one in the Fresno area, but weather conditions improved in both areas that did not require widespread outages.

Chief Lindner advised the Board USFS fires have also not increased, with ongoing incidents also improving (Mosquito Fire was declared 100% contained).

There was a brief discussion on earthquakes, as the region experienced one earlier in the day. Chief Lindner advised the District had sent out information on social media platforms reminding citizens of earthquake preparedness.

Chief Lindner advised the Board a fire inspector has been hired and will be starting in December.

#### **New Business:**

#### **WRITTEN COMMUNICATIONS:**

Chief Lindner distributed two (2) thank you letters from citizens to the district.

Meeting was adjourned at 7:22 P.M. and entered closed session.

#### **Closed Session:**

Chief Lindner gave an update to the Board on personnel issues. There was no further action taken by the Board.

Chief Lindner advised the Board of the ongoing legal issue with the cell tower at Fire Station 7 and the provider operating on site. Progress continues to be made. There was no request of Board action at this time.

The Chief Officers of the WFPD made their presentation to the Board, regarding the agreement, set to expire 12/31/222. Multiple questions were asked by Board members during the presentation. The chief officers negotiating team was dismissed and discussion continued among Board members. There was no final decision made.

**Return from Closed Session:** The Board returned from closed session at 8:45 P.M.

**Adjournment:** The meeting was adjourned at 8:45 P.M.

The next scheduled meeting will be held November 29th, 2022, at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028. (Or virtual or a combination of both depending on Covid-19 related concerns).

Respectfully Submitted,

Matt Miller – Board Secretary