

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Rd.
Portola Valley, CA 94028
January 25th, 2021**

The regular Board of Director's meeting was called to order at 7:01 P.M. by Director Miller.

Directors Present: Cain, Miller

Directors Absent: None

Staff: Chief Lindner, Finance Manager Edwards, Interim B/C Lambrechts, B/C Picchi, B/C Smith, B/C Slaughter, B/C Cuschieri, Pub Ed Officer Brown, FM Bullard, Capt. K. Hird

Other Attendees: Mike Wassermann, Randy Holthaus

Public Comment Non-Agendized Topics: None

Consent Agenda:

Items: Items 1, 2, 3, 4, and 6 were unanimously approved and moved to the consent agenda.

Regular Agenda:

Item 5: FM Edwards explained revenue on November & December 2020 fiscal sheet. She also mentioned that in January they will be receiving 50% of the fiscal 2020-2021 ERAF, which will be reflected in the February. As well Finance Manager Edwards informed the Board that WFPD has received their first check for reimbursement from the Strike Team. Lastly, budget process begins next month.

Item 7: Chief Lindner informed the Board that annually they rotate Board positions i.e. President, Secretary. Since there are only 2 Directors it was decided that Matt Miller will be President and Pat Cain will be Secretary.

Item 8: Chief Lindner stated that there were additional documents that needed to be signed pertaining to finalizing CALPERS Resolution to Amend Retirement Contract. Director Miller made a motion to approve Amendments to the Contract, Amendment to the Contract Form CON-13, and certification of Final Action of Governing Body, Form CON-5 and it was unanimously approved.

Item 9: Chief Lindner mentioned that agreement has been tabled for this month.

Item 10: Chief Lindner informed the Board that since there was a miscommunication with the Elections Office. There was a vacancy for the Board position, no one applied to fill vacancy, so the Board can either choose to appoint a Director or wait another 2 years. The Board unanimously decided to appoint, after the vacancy has been posted for 15 days, the Board can interview to fill position.

Item 11: A motion to approve the response to the San Mateo Superior Court was made by Director Miller and unanimously approved.

Chief Report:

Chief Lindner

COVID 19 – Has started vaccination process of first responders in December of 2020, County Health reached out and asked for assistance from fire service along with AMR. January 28th will be completion date of vaccination process for SMC first responders. Vaccinations were voluntary for all agencies. WFPD vaccination percentage was 84%. He also mentioned that the Governor has also removed the Stay-At-Home Order and the County is now back in the Purple Tier system. As we move forward WFPD has made themselves available to assist with vaccinations for other groups within the County such as Law Enforcement.

Zonehaven has been approved and finalized. The way the platform works is that it has been integrated for more than fires, such as evacuation orders for debris flow. Pub Ed Officer Brown mentioned that WFPD has been working both Towns to push out a uniform message to residents regarding the “Know Your Zone” Campaign. There will be a districtwide mailer going out with info as well.

Chief Lindner discussed the preparation for upcoming storm.

Station 7 – Chief Lindner has reminded the Board that it has moved through the planning process and now in the permitting stage. A committee has been set up consisting of firefighters, architects, subject matter experts to assist with the next stage. Chief Linder has been working on identifying interim location for Station 7.

Station 8 – Chief Lindner stated that they met with the ASCC and neighbors and have now made edits in relation to comments from neighbors. Edits have made and submitted but have not been placed on the agenda for the next ASCC meeting at this time.

Written Communications:

A folder was created and submitted with all written communications scanned.

Meeting was adjourned a 7:31 P.M. and entered closed session.

Closed Session:

Chief Lindner advised the Board of personnel issues regarding time off on work-related and unrelated issues. No action was taken by the Board.

There was continued discussion on the Station 7 build and Station 8 remodel. No further action was taken by the Board.

Meeting returned from closed session at 8:45 P.M.

Meeting was adjourned at 8:46 P.M.

The next scheduled meeting will be held February 22nd, 2021 at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Matt Miller, Board Secretary