

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Rd.
Portola Valley, CA 94028
March 29th, 2021**

The regular Board of Director's meeting was called to order at 7:01 P.M. by Director Miller.

Directors Present: Miller, Cain, Holthaus

Directors Absent: None

Staff: Chief Lindner, Finance Manager Edwards, Interim B/C Lambrechts, B/C Picchi, B/C Smith, B/C Cuschieri, Pub Ed Officer Brown

Other Attendees: John Isom – Isom Advisors

Public Comment Non-Agendized Topics: None

Consent Agenda:

Items: Items 1, 2, 3, 4, and 6 were unanimously approved and moved to the consent agenda.

Regular Agenda:

Item 5: There was a brief discussion on the fiscal year spreadsheet. Finance Manager Edwards advised the District is still seeing monies trickling in from the strike team deployments in 2020.

Item 7: 2021 Certificates of Participation – Jon Isom from Isom Advisors updated the Board on the progress and sale of bonds. Prior to going to market, the Fire District received a AAA credit rating from Standards and Poor (S&P Global). Mr. Isom advised the Board the credit rating is very hard to achieve when going for a non-general obligation bond. He complimented the District and how well finances have been managed, to receive this type of rating. Bonds went to market on March 11, 2021. The pricing day results were a Par Amount of \$13,155,000; and Original Issue Premium of \$2,119,599; an All-in True Interest Cost of 2.36% with an Average Fiscal Year Debt Service of \$950,684. The interest cost was estimated to be 2.61% and an annual payment of approximately \$975,000/yr, so due diligence from the finance team and going to market at an optimal time was very beneficial to the District.

Fire Chief's Report:

Station 7 –The new building is still going through planning. The committee that was set up (consisting of firefighters, CJW Architects, subject matter experts) has been meeting regularly to review and make changes on the plans.

Interim Station 7 – A location is still pending.

Station 8 – Chief Lindner stated that they met with the Portola Valley Planning Commission on March 17th, 2021. He advised the Board of the edits that were made to the station remodel plans and the positive response from neighbors along the perimeter of the property. The Planning Commission was appreciative of the edits made and how the neighbors concerns were being considered. Concerns were made on the

amounts of pervious vs impervious surface area(s). The Planning Commission is aware the plans need to go back through the ASCC, then back to the Planning Commission for approval. There was also reference made that the project would need final approval from the Town Council, as a zoning issue was outstanding. A text amendment change was apparently made in 1987 that had, what is perceived to be, unintended consequences on any future development/redevelopment, Since there needs to be an update in the Town code, the project and the code update are all linked together, which needs Town Council approval.

COVID 19 – The Fire Service continues to assist the County with the vaccination process, when help is requested. County vaccination priority has switched from large, mass vax sites, to a more focused area in the underserved communities within the County. With the recent news coming from the State, there will be another shift, as vaccinations will be opening to more eligible people (50 and older) as of April 1st. The State will then open to all individuals, 16 and older, in the middle of April. As these numbers increase, there is a possibility the fire service may be requested to assist. That request has not been made, yet.

WRITTEN COMMUNICATIONS:

No new written communications were submitted to the Board.

Meeting was adjourned at 7:26 P.M. and entered closed session.

Closed Session:

Chief Lindner advised the Board of personnel issues regarding time off on work-related and unrelated issues. No action was taken by the Board.

Chief Lindner advised the Board of a pending retirement and individual who gave their resignation from the Department. Chief Lindner advised the Board actions were being taken to fill future vacancies and will be addressed in upcoming Board meetings.

Chief Lindner updated the Board on the progress in the search for an interim fire station. Chief Lindner expressed optimism that new site was close to being confirmed and hopeful an agreement will be pending. No further action was taken by the Board.

Return from Closed Session: The Board returned from closed session at 7:51 P.M.

Adjournment: The meeting was adjourned at 7:52 P.M.

The next scheduled meeting will be held April 26th, 2021 at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028. (Or virtual depending on Covid-19 related concerns).

Respectfully Submitted,

Pat Cain, Board Secretary