

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Rd.
Portola Valley, CA 94028
November 29th, 2021**

The Board of Directors meeting was called to order at 7:00 P.M. by Director Miller.

Directors Present: Miller, Holthaus, Cain

Directors Absent:

Staff: Chief Lindner, Fire Marshal Bullard, B/C Smith, Battalion Chief Cuschieri, Interim Battalion Chief Lambrechts, Battalion Chief Dagenais, Battalion Chief Hird, Disaster Preparedness Coordinator Brown

Other Attendees:

Public Comment Non-Agendized Topics: No Public Comment

Consent Agenda:

Items: Director Holthaus motioned to move items 1, 2, 3, 4, 5, 6 and 7 to the consent agenda; 2nd by Director Cain. Motion passed 3-0.

Regular Agenda:

Item 8: 2022 Board Meeting Dates

Chief Lindner advised the dates for 2022 were in draft form and consistent with years prior, being the last Monday of every month. There was discussion amongst the Board to possibly move meetings to the last Tuesday of every month. After brief discussion, Director Miller made a motion to move the meetings one day later, to the last Tuesday of every month; 2nd by Director Cain. Motion passed 3-0.

Item 9: Resolution #305 A Resolution Authorizing the Adoption of the San Mateo County Multijurisdictional Local Hazard Mitigation Plan.

Chief Lindner advised the Board of the staff report submitted by Fire Marshal Bullard seeking approval to adopt the resolution. Chief Lindner advised the Board that jurisdictions throughout San Mateo County were involved in updating this plan, with the most cities/towns/special districts getting involved this year. Chief Lindner advised Fire Marshal Bullard and BC Cuschieri were tasked with providing WFPD information in the plan. Fire Marshal Bullard addressed the Board and advised board members in his staff report, he directed where WFPD information was in the report, to assist board members in locating WFPD specifics. FM Bullard advised all agencies were to independently present their own risks, with WFPD having wildfires and earthquakes being at the top of the list for concerns/threats. He also reminded the Board that being a part of the MJHMP makes the district eligible to receive certain grant funding. There were no questions by the Board, and they thanked all those involved for their work in the project. Director Cain made the motion to accept Resolution #305 as drafted; 2nd by Director Holthaus. Motion passed 3-0.

Item 10: Resolution #306 Authorizing Fire Marshal to sign State of California Grant

Chief Lindner advised the Board of the grant which has been discussed previously. A \$2.6 million grant was awarded that involved vegetation management across multiple jurisdictions along the Hwy 35 corridor from Hwy 92 south to the San Mateo County line. This resolution authorizes the Fire Marshal to sign on behalf of the district, as the district is one of the grantees. There was no further discussion on the resolution. Director Holthaus made the motion to adopt Resolution #305 as drafted; 2nd by Director Cain. Motion passed 3-0.

Item 11: Station 7 and Station 8 Projects

Chief Lindner gave the Board updates on the station projects (Project Manager Wassermann unavailable).

Station 7 Build – Still on hold, pending completion of the interim station. Agreements have been made on two locations in the fire district to house some of the vehicles and equipment that currently reside at Station 7. There is an outstanding item regarding the cell tower currently on the training tower. The district's legal counsel is currently involved in the situation.

Interim Station 7 – groundwork has begun. Water, sewer and electrical have been performed. The current delay is with the trailers that have been ordered, to house the personnel. Builder has given a tentative delivery date of mid-February. There was discussion on a gate that needs to be replaced at the San Hill Rd/Whiskey Hill Rd intersections. Signs must be installed along the corridor as well, notifying of entering/exiting fire equipment.

Station 8 Remodel – The team has met with neighboring residents to go over the landscape plan. There have been questions raised by neighbors about existing/new landscaping. The district advised the Town's ASCC subcommittee needs to answer those questions. The Town of PV has been contacted to set up a meeting with the interested parties.

Staff Reports:

There were no comments other than appreciation for the pictures of the vegetation management work being performed with emphasis on the track chipper and masticator.

Fire Chief's Report:

Covid-19 Pandemic/Vaccination/Booster Shot Update – Chief Lindner advised the Board that all WFPD personnel have been offered the booster shot. He also advised that the fire service has offered to assist in mass vax/booster efforts, as there has been difficulty getting contractors to assist. This could be due to the fact vaccinations are still being offered, as well as boosters, and the fact that the 5-11 age range had received approval to receive the shot.

Promotional Exams – Chief Lindner advised that all promotion exams had concluded. Due to the fact of multiple people being out on extended leave, there has been one (1) promotion, one (1) conditional offer, and two (2) interim promotions to the position of Fire Captain. Mark Dagenais has been offered the position of Battalion Chief overseeing EMS. He will shadow Interim BC Michael Lambrechts for the remainder of 2021. Lambrechts will then move back to the position of Fire Captain.

Chief Lindner advised the Board of the 4 people recently hired, have completed most of the in-service fire academy and plan to graduate on December 17th, 2021. They will then be assigned to days for a brief period, before starting their work on their various shifts. All four (4) are at various stages of being/becoming an accredited paramedic in San Mateo County.

Statewide Fire Report: Chief Lindner advised there was minimal activity in the southern part of the state, secondary to some weather events. There were no deployments of WFPD to any of these events.

WRITTEN COMMUNICATIONS:

There were no written communications to present to the Board.

Meeting was adjourned at 7:26 P.M. and entered closed session.

Closed Session:

Chief Lindner advised the Board of personnel issues regarding time off on work-related and unrelated issues. No action was taken by the Board.

Chief Lindner advised the Board of ongoing legal issue with the Station 7 project. There were no further updates, The Board made no further recommendation and to proceed as previously discussed.

Return from Closed Session: The Board returned from closed session at 7:49 P.M.

Adjournment: The meeting was adjourned at 7:50 P.M.

The next scheduled meeting will be held January 25th, 2022, at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028. (Or virtual or a combination of both depending on Covid-19 related concerns).

Respectfully Submitted,

Pat Cain – Board Secretary