

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Rd.
(Virtual Meeting - Teleconference)
Portola Valley, CA 94028
March 30, 2020**

The regular Board of Director's meeting was called to order at 7:03 P.M. by Director Holthaus.

Directors Present: Cain, Miller & Holthaus

Directors Absent: None

Staff: Chief Lindner, B/C Picchi, Pub Ed Officer/EP Coordinator Brown

Public Comment Non-Agendized Topics: None

Consent Agenda:

Items: 1, 2, 3, 4, 5, and 6 were moved to the consent agenda.

Regular Agenda:

Staff Reports: No staff reports

Fire Chief Report:

- **Foundation Chili Cook-off** - Chief Lindner reported the Fire Foundation met on March 9th and had a logistical meeting regarding the 5th Chili Cook-off scheduled for September 20th, 2020. Positions were assigned and contact to potential vendors was expected to start, pending recent Covid-19 activity.
- **Evacuation Zones** – Meetings have been temporarily postponed as law enforcement and fire reps have recently been assigned to the San Mateo County EOC.
- **Station 7 and Station 8 Updates** – No Updates
- **Covid-19 Pandemic Update** – Chief Lindner gave an update on the Covid-19 pandemic. He referred to the March 5th, 2020 San Mateo County Health message from County Health Officer Dr. Scott Morrow. Emphasis was placed on the cancelation of non-essential gatherings and social distancing.
 - WFPD has closed their fire stations and administration buildings to non-essential employees. All public education events and classes have been postponed through the end of April. All outside, non-emergency training and inspections have been canceled unless approved by the on duty BC. Working from home was being considered for certain administrative personnel.
 - At the County level, County Fire Chiefs have been establishing a deployment plan addressing the current pandemic, using past pandemics (SARS, H1N1, Ebola, etc) as a template. Discussion was occurring on potential drawdown of personnel, alternate locations to go if a first responder is to be exposed and not wish to go home, etc. The

situation was changing rapidly. Personal Protective Equipment was discussed to make sure agencies were monitoring usage and predicted amount needed.

- At the Town level, all schools were closed through at least the middle of April. Both Town governments were scaling back daily operations (plan checks, inspections, public access, etc).
 - Director Miller asked if local hospitals are being strained. Chief Lindner advised the focus was on ICU bed usage and availability. Capacity was at around 60-70%, with volume in the ER's actually lower than usual.
 - Director Miller asked about the community concerns and/or needs. Pub ed/EPC Brown gave a status update on how the community has been stepping up to connect volunteers with the high risk population.

WRITTEN COMMUNICATIONS:

Written communications were postponed to the April meeting.

CLOSED SESSION: No closed session.

Re-entered Open Session: N/A

Closed Session Report: N/A

Meeting was adjourned at 7:45 P.M.

The next scheduled meeting will be held April 27th, 2020 at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028. A virtual meeting/teleconference may still be an option.

Respectfully Submitted,

Pat Cain, Board Secretary