

**Woodside Fire Protection District  
Board of Directors Meeting  
Administration Building  
808 Portola Rd.  
Portola Valley, CA 94028  
June 1<sup>st</sup>, 2020**

The regular Board of Director's meeting was called to order at 7:13 P.M. by Director Holtaus.

**Directors Present:** Miller & Holthaus

**Directors Absent:** Cain

**Staff:** Chief Lindner, Pub Ed Officer/Emergency Preparedness Coordinator Selena Brown, Finance Manager Kate Edwards, B/C Picchi

**Other Attendees:** Mike Wasserman; Patrick Green

**Public Comment Non-Agendized Topics:** None

**Consent Agenda:**

Items: Items 1, 2, 3, 4, and 6 were unanimously approved and moved to the consent agenda.

**Regular Agenda:**

**Item 5:** Finance Manager Edwards advised the Board that the 20-21 preliminary budget is nearing completion and will be on the agenda for the June 29<sup>th</sup>, 2020 meeting. She also advised of extra expenditures due to the new fire engine build.

**Staff Report:** Chief Lindner informed the Board about the new fire engine build status during the pandemic. He stated the preliminary completion date is slated for the end of June/beginning of July. Final inspection will take place virtually, due to the pandemic. The new engine is slated for delivery to the warranty service provider in Sacramento, CA. While it is there, a visual final inspection will take place, and any corrections will be completed at that facility.

**Fire Chief Report:**

Evacuation zones are still delayed due to COVID-19, but representatives of the contracted company (Zonehaven) are scheduled to speak to the San Mateo County Deputy Fire Chiefs at their June 3, 2020 meeting.

COVID-19 related meetings are scaling back. WFPD is still doing well on a District level, as far as PPE, testing, and no additional COVID-19 cases. One of the main goals of San Mateo County is to increase the number of tests/day. San Mateo County Health Officer, Dr Scott Morrow, addressed the elected officials on his most recent change in the health order. He continues to emphasize the need to concentrate on wearing facial coverings, practice social distancing, and stay home as much as possible, as the economy starts to reopen.

Director Miller asked about the current situation of civil unrest, and if WFPD and the County are preparing for a potential need of mutual aid. Chief Lindner advised there have been discussions at the County level with all stakeholders and plans were in place at a local, regional, and state level if needed. Chief Lindner also gave an update on planned protests in various cities throughout the County.

Chief Lindner advised the Board that PG&E will be hosting a webinar on Wednesday June 3<sup>rd</sup>, 2020. Registration can be done on the PG&E website. The webinar is for the public, and is to address lessons learned from previous shutdowns, what they have done over the past year, and what plans are for the future to protect their infrastructure, as well as keep the residents safe.

**Written Communications:**

Chief Lindner decided to hold off written communications until a later session.

Meeting was adjourned to closed session at 7:34 P.M.

**Closed Session:** Closed Session was entered at 7:35 P.M.

**Re-entered Open Session:** Open session was re-entered at 8:25 P.M.

**Closed Session Report:** Chief Lindner updated the Board on an incident that occurred with a family member of retired member of the Fire District. Incident occurred in another county and did not involve any current WFPD personnel.

Chief Lindner advised the Board of the current capital campaign for the construction and remodel of two of the fire stations. Woodside/Portola Valley Fire Protection Foundation president Patrick Green gave the Board an update on the capital campaign, as well as a brief history of past actions the Foundation had taken.

Project manager Mike Wasserman also gave an update on progress of the two stations. He advised the Board on other projects he has managed and how they were successful in their funding.

Chief Lindner advised the Board of contacts the District was making in seeking funding for the projects. Board members were consistent in wishing to explore numerous options (loans, bonds, other creative financing) and to report back with those options.

**Adjournment:** Meeting was adjourned at 8:30 P.M.

The next scheduled meeting will be held June 29th, 2020 at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028. Meeting will be conducted virtually if needed.

Respectfully Submitted,

Matt Miller, in place of Pat Cain (Board Secretary)