

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Rd.
Portola Valley, CA 94028
September 28th, 2020**

The regular Board of Director's meeting was called to order at 7:02 P.M. by Director Holthaus.

Directors Present: Cain, Miller & Holthaus

Directors Absent:

Staff: Chief Lindner, Finance Manager Kate Edwards

Other Attendees: None

Public Comment Non-Agendized Topics: None

Consent Agenda:

Items: Items 1, 2, 3, 4, and 6 were unanimously approved and moved to the consent agenda.

Regular Agenda:

Item 5: There was a brief discussion on the spreadsheet and was noted that there were no significant issues. Discussion continued on the potential decrease in excess ERAF distribution. Finance Manager Kate Edwards advised the Board of information received from representatives of San Mateo County:

"As previously communicated, additional reserve amounts for FY 2017-18 and FY 2018-19 were set aside until the amounts in dispute with the State were resolved. After reviewing the recently passed SB 98, the Controller's Office concluded a portion of the additional reserve amounts set aside for FY 2017-18 and FY 2018-19 needs to be distributed to the local agencies that receive Excess ERAF. SB 98 also says the State Controller's Office (SCO) must issue guidelines on how to determine a school district's ERAF entitlement no later than December 2020 and be effective for FY 2019-20 and thereafter. As such, we will continue to maintain additional reserves for FY 2019-20 until the SCO guidelines are issued.

We expect to distribute the applicable amounts for FY 2017-18 and FY 2018-19 to the local agencies in September 2020.

We intend to discuss SB 98 in further detail at the next SAMFOG meeting."

Item 7: There were no questions regarding Resolution #291 A motion was made by Director Miller to approve Resolution #291 A Resolution of the Board of Directors of the Woodside Fire Protection District Declaring its Official Intent to Reimburse Itself with the Proceeds of a Tax-Exempt Financing for Certain Expenditures Undertaken or to be Undertaken by the District; Identifying Such Expenditures; and Providing Certain other Matters in Connection Therewith. The motion was second by Director Holthaus. Motion carried with a 3-0 vote.

Item 8: There were no questions regarding the Resolution of Intention to Approve an Amendment to Contract between the Board of Administration California Public Employees' Retirement System and the

Board of Directors Woodside Fire Protection District. Director Miller made a motion to approve Resolution. The motion was second by Director Cain. Motion carried with a 3-0 vote.

Item 9: There was no discussion on the Certification of Governing Body's Actions regarding the Resolution previously motioned and approved. A DocuSign is to be sent to the Board for signature.

Item 10: There was no discussion on the Certification of Compliance with Government Code Section 7507 regarding the resolution previously motioned and approved. This was to confirm the additional 1.5% employee contribution toward retirement with CalPERS.

Item 11: There was discussion regarding the LAFCo Regular Ballot for the Selection of Regular Special District Member. Two individuals are nominated. It was discussed no one is familiar with either nominee. One nominee did send information to the Board with their desire to be elected, as well as qualifications they possessed. No determination was made by the Board. The board was to investigate further, the qualifications of each, before recommendation were to be made.

Fire Chief Report:

The Zonehaven evacuation zones are still in the preplanning phase. WFPD has made adjustments to most zones utilizing information given from WFPD staff, as well as input from other agencies. The next phase will be distribution to all agencies with upcoming training to commence on the platform. After that, the platform will be released to the general public in a "know your zone" campaign.

Station 7 and Station 8 plans are both in the planning departments and proceeding. A neighborhood meeting was held on Wednesday September 16th for the Station 8 remodel. The meeting was originally scheduled in March, but postponed due to the Covid-19 pandemic. The new meeting was held virtually. At its peak, there were almost 20 residents and staff in the meeting. In addition to the 3 closest neighbors to Station 8, were representatives from the WFPD and Board of Directors (Miller), CPM, CJW Architecture, San Mateo County Sheriff's Office, and the town of Portola Valley. There was significant discussion on potential noise and landscape issues, as well as the involvement of the Sheriff's Office on the property, utilizing a room as an office. A follow-up meeting was to be scheduled with neighbors to address landscaping issues. WFPD is still looking for a temporary site location for the Station 7 project. The Station 7 plans were back in the planning department, waiting for approval to set date with the planning commission for final approval.

The Board was updated on the Covid-19 pandemic. The cases in San Mateo County remain stable. Hospitalizations, as well as ICU beds remain on the positive side, but the County remains in a restrictive state. The State of California switched to a tiered/colored system. The change in color status would relate to the restrictions or easing of restrictions as the pandemic progresses with anticipation of a vaccine by the end of 2020, early 2021.

The Board was given an update on the CZU Lightning Complex Incident. The fire was declared 100% contained on 9/22/20. There are still resources committed to the incident as there will still be small flare-ups within the perimeter of the fire. This will occur until rains commence. WFPD do not have any personnel at the incident, but remain involved in fires throughout the state, as well as members from all agencies in San Mateo County.

Written Communications:

No written communications

Meeting was adjourned to closed session at 7:47 P.M.

Closed Session:

There was continued discussion about the Station 7 and Station 8 projects. A possible donor has come forward but currently wishes to remain anonymous. There are ongoing talks regarding the logistics of the whole project. This is regarding the donor's involvement and the District's involvement. There is also a potential location for the interim Station 7. The location is still confidential as negotiations are in progress with the landowner. The Board advised to continue with these discussions and report back as needed.

There was also continued discussion on a personnel matter that was for information only. No action was taken on the personnel matter.

Meeting returned from closed session at 8:04 P.M.

Meeting was adjourned at 8:05 P.M.

The next scheduled meeting will be held October 26th, 2020 at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Matt Miller, Board Secretary