

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Rd.
Portola Valley, CA 94028
November 25, 2019**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Miller.

Directors Present: Cain & Miller

Staff: Chief Lindner, Fire Marshal Enea, Finance Manager Edwards, B/C Slaughter, B/C Picchi, B/C Smith, B/C Cuschieri, EMS B/C Silici, Public Education Officer Selena Brown, Captain Devlin, and Captain Francisco.

Public Comment Non-Agendized Topics: NONE

Consent Agenda: Items: 1, 2, 3, 4 & 6 were moved to the consent agenda.

Regular Agenda:

Item 5. The fiscal spreadsheet was discussed and unanimously approved with no abstentions.

Item 7. Ordinance No.12 was introduced. There was brief Board discussion and no changes to the ordinance were requested.

Item 8. A reporting template document for compliance with SB 1205, Section 13146.4 of the California Health and Safety Code for mandated inspections was presented to the Board and approved without changes.

Staff Report: Public Education Officer Selena Brown provided a summary power point presentation on Emergency Preparedness and Public Education. She summarized the classes WFPD has currently been teaching. Also, the new transition of CERPP to WPV-Ready and WPV-CERT was outlined. The WPV-Ready Family First Aid Kit was demonstrated and the sales and distribution was discussed. The WPV-CERT district wide exercise was highlighted as well as the disaster service worker program. Skyline, Portola Valley will now have CERT trailers which will serve as any WPV-Ready command centers. The WPV-CERT web site has also been redesigned. The recent Woodside Portola Valley Safety Day was also Highlighted.

Chief's Report: Chief Lindner reported that the promotional testing for Captain has been completed and Sean Devlin and Michael Lambrechts have been promoted to Fire Captain. The District will also be hiring for the positions of FF/P and the announcement has been released. The District sent resources to the Kincade Fire as well as the other major fires in southern CA. The Station 7 update includes the request for a story board from the Town of Woodside Planning Department. The Station 8 plans have gone through the Town of Portola Valley with some initial comments.

Staff Report Questions: None

Written Communications:

Several written communications were presented to the Board.

Closed Session: Entered closed session at 7:45

Re-entered Open Session: Open Session was re-entered at 8:25 pm

Closed Session Report:

- There was discussion about the upcoming Chief Officers MOU. No presentation was made this month. The Misc. personnel MOU was also delayed until next meeting.
- There was discussion on upcoming retirements as well.

Meeting was adjourned at 8:25 pm.

The next scheduled meeting will be held January 27th, 2020 at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Pat Cain, (Acting as Board Secretary)