

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Rd.
Portola Valley, CA 94028
February 26, 2018**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Cain.

Directors Present: Cain & Holthaus

Staff: Chief Ghiorso, D/C Lindner, Fire Marshal Enea, B/C Slaughter, B/C Butler, B/C Picchi, EMS B/C Silici, Union representative Jonathan Francisco

Oral Communications Public: NONE

Consent Agenda:

Items: 1, 2, 3, 4 & 6 were moved to the consent agenda.

Regular Agenda:

Item 7. The fiscal spreadsheet was discussed and approved.

Fire Chief: Chief Ghiorso reported that he will be attending an emergency notification conference to learn about the latest technology. The District is also participating on a committee to possibly better the emergency SMC notification process. A possible agreement for the purchase or lease of the land to build the new station 7 is being worked out. The appreciation dinner for the Foundation is March 22 at station 19. The District awards night is March 3rd at the Mounted Patrol Grounds.

Deputy Chief: Deputy Chief Lindner reported that he and Chief Ghiorso have been meeting with the five Captains that will be assigned to interim status. Implementation with PCS is underway for the staffing of the Rescue/Squad. The District met with the two Towns and the County Supervisors to discuss a more progressive alerting system. The County is satisfied with the SMC OES alerting system.

Staff Reports

Fire Prevention: Fire Marshal Enea reported that an intern has been hired for the prevention division. The intern will be trained on how to conduct defensible space inspections and will assist WFPD in doing these inspections during the fire season. The chipper program has been completed since the end of October, however the crew is being utilized for hazardous mitigation for grant, HOA and community projects. The District has been requested by the Woodside Town Council to provide a hazardous tree inventory.

Operations Apparatus: B/C Picchi reported that the new Rescue apparatus specification has been finalized. The operational budget preparation is underway for 2018-2019. Preparation is underway for hose testing. Vehicle and apparatus maintenance seems to be operating smoothly with two facilities assisting with the maintenance. Respiratory equipment has been ordered for the prevention division.

Operations Facilities: B/C Slaughter reported that the web site is trending upwards. The Fire RMS (incident report writing software) will be coming on line in February. A Telestaff (staffing software) upgrade is also underway. District mapping is progressing with updates easily conducted on line.

EMS: B/C Silici reported that EMS training for January was trauma. A portion of the class was conducted on line which is a cost savings. A battery recall effecting over 30 AEDs was implemented. Jonathan Francisco reported that the Stanford Stroke team will be utilizing the stroke data for a medical conference. The data collected shows that paramedics are capable of assessing stroke information at the level of a neurologist. The District is looking into a "Power Loader" for the ambulance. This gurney assists paramedics in loading patients easily into the transport without putting as much strain on the paramedics back.

Training: B/C Butler reported that in January the new in-house training was healthy living and physical fitness. Proper equipment and maintenance training was also conducted. Each shift conducted a captain meeting to discuss the goals for the year. Probationary training and entry level training was also conducted. March 19 the recruit academy starts.

Public Education: Deputy Chief Lindner reported that Selena Brown is currently teaching a CERPP class this evening. The classes have been full, and residents have been motivated with the revamped curriculum. Many of the CERPP volunteers are now helping Selena teach the classes.

WRITTEN COMMUNICATIONS:

1. A letter of thanks to a resident whose had a house fire.
2. A letter from a resident who had a medical incident and was treated by WFPD.
3. A letter of thanks to Dee Dee Nannini for researching an old report for a resident.
4. A letter thanking Marshall Hird and Jeff Harris for attending their STEM contest.

CLOSED SESSION:

Meeting was adjourned to closed session at 8:03

Closed Session Report:

Chief Ghiorso discussed transferring Captain Marshall Hird from his operations shift assignment to a permanent 40hr position in prevention. Captain Hird has been on workers compensation disability for the last year and cannot return to his operation position. He has been working 40 hours a week as an inspector. The Directors agreed this was a good transition for both Captain Hird and the District.

Chief Ghiorso updated the board on 1 person on workers comp. Expected to be back full time in the next month to 2.

Chief Ghiorso advised, with the increase in the flu throughout the area, Sick Leave has risen but still less than years past.

Re-entered Open Session: Open Session was reentered at 8:28

Meeting was adjourned at 8:35

The next scheduled meeting will be held March 26th, 2018 at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Randy Holthaus, Acting Board Secretary