

**Woodside Fire Protection District
Board of Directors Meeting
Woodside Fire Administration Building
808 Portola Road
Portola Valley, CA 94028
June 4th, 2018**

The regular Board of Director's meeting was called to order at 7:00 pm, by Director Cain.

Directors Present: Holthaus, Miller and Cain

Staff: Chief Ghorso, DC Lindner, B/C Slaughter, B/C Butler, FM Enea, B/C Picchi, B/C Silici, DFM Don Bullard, Business Manager Edwards, Pub Ed Officer Brown, Inspector Hird, FF/Medic Devlin, FF/Medic Lima,

Also Present: Mike Watson

Items 1,2,3,4 and 6 were moved to the consent agenda and unanimously approved.

Regular agenda:

New Business: None

Fire Prevention:

FM Enea gave a presentation on the Fire Prevention Division. She introduced the chipper crew, Cody Campbell, Dan Dempsey, and Anthony Nannini to the Board. All members have enrolled and completed chainsaw training. Director Cain asked if they always work with the inmate crews. Dan Dempsey stated that sometimes the three of them work by themselves without the assistance of the inmate crews. Currently the chipper program runs May through October, but they are hoping to extend the program to run longer during the year. The program has been in place for over 10 years at this point. Maintenance of the equipment is handled in house and training for new employees is often done by DFM Bullard. Currently, Woodside Fire has 3 Chippers.

FM Enea informed the Directors how the Prevention Bureau obtains funding. Several grants were awarded and are being utilized for fuel mitigation throughout the District. She is currently writing a grant for fuel mitigation in the area of Teague Hill, also known as CERPP Division Woodside West.

FM Enea spoke about what the next budget request will be and explained the request for more funding. The funds would help cover the some of the cost of the chipping program, as well as budgeting for paid interns.

FM Enea introduced Fire Inspector Marshall Hird. He is currently President of San Mateo County Fire Prevention Officers. He is in charge of the plan checks and conducts most of the building inspections; as well he is the lead for the Commercial Inspection Program. Inspector Hird informed the Board about how many plans are constantly flowing through the Prevention Bureau.

FM Enea spoke about Deputy Fire Marshal Don Bullard. He has received his CSFM Fire Marshal Certification and is qualified as a Fire Investigator. DFM Bullard informed the Board that he has been working on a committee to create a 2 year Fire Prevention Intern Program through Mission College. He

is also in charge of the wildland & defensible space inspection program. He has also put together a Wildland Fire Action Guide that will be mailed to all residents within the Fire District. As well, he has spending a lot of time working on home hardening for the Los Trancos County Maintenance District.

FM Enea shared statistics on the types of inspections that the Prevention Division is currently handling.

One of her current projects is trying to create more Fire Wise communities. She is also putting together an evacuation MOU. FM Enea has also been working with Stanford to work on a collaborative fuel mitigation plan. FM Enea mentioned she is seeking funding to work on removing 88 designated hazardous eucalyptus trees in the Town of Woodside. Lastly, they are also working on providing maintenance and collaring low flow hydrants.

Chief's Report:

Chief Ghiorso reported the next Foundation meeting is scheduled for July 17th.

Written Communications:

1. A letter of apology from 3 kids that started a fire at a school.
2. A letter thanking the firefighters for the help in the fire down south.
3. A letter thanking FM Enea and Chipper Crew.
4. A letter thanking the Fire Chief for mentoring a student.
5. A letter thanking the District for assistance with a Girl Scout Day Camp.
6. A letter from Captain Nannini praising FF/Medics Abbott, Werle, and Wels for their assistance at Wildland Week (Academy #29).

Closed Session:

Meeting was adjourned to closed session at 8:15

Closed Session Report:

Board and Chief Ghiorso discussed further updates regarding new Station 7 and land exchange, as well as upcoming meeting with neighbor(s) of the property.

The next scheduled meeting will be held June 25th, 2018 at WFPD Station 19 – 4091 Jefferson Ave, Redwood City, CA 94062

Respectfully Submitted,

Board Secretary