

**Woodside Fire Protection District  
Board of Directors Meeting  
Administration Building  
808 Portola Rd.  
Portola Valley, CA 94028  
August 27, 2018**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Cain.

**Directors Present:** Miller, Cain & Holthaus

**Staff:** Chief Ghiorso, D/C Lindner, Business Manager Edwards, Fire Marshal Enea, B/C Slaughter, B/C Butler, B/C Picchi, Public Education Officer Brown, EMS B/C Silici, DFM Bullard, Union Representative Devlin

**Oral Communications Public:** None

**Consent Agenda:**

Items: 1, 2, 3, 4 & 6 were moved to the consent agenda and unanimously approved.

**Regular Agenda:**

Item 5, Fiscal Year Spreadsheet 18-19 was discussed. No action taken as none was requested.

Item 7 the final budget was discussed. Motion to approve Final Budget for Fiscal Year 2018-19 was made by Director Miller and seconded by Director Cain. Motion was unanimously approved.

Item 8 Resolution 279 Establishing Appropriation Limits approval was motioned by Director Miller and seconded by Director Cain. Discussion was had. Motion was unanimously approved.

Item 9 Resolution 280 Authorizing Transfer of Funds approval was motioned by Director Miller and seconded by Director Cain. No discussion was necessary. Motion was unanimously approved.

Item 10 Annual Board Training was postponed by County Counsel.

Item 11 an update was given on the station 7 replacement. The Project Manager has contacted the neighbor at 3117 to discuss options for the property. One option the neighbor may be open to is first right of refusal for the property.

**Chief's Report:**

Chief Ghiorso reported that he has been researching firms to assist the District on a strategic plan. Two firms have been contacted to discuss proposals. Chief Ghiorso will contact a third potential firm and report findings at September meeting.

Chief Ghiorso advised that RWC Fire has asked to house Engine 12 at station 19 for a period of about 2 weeks in early October while their station 12 is going through an asbestos removal procedure.

A disaster service worker program is potentially being developed. The District would be responsible for training and certifying individual volunteers for specific skills. This plan would be in cooperation with CERPP and the Town of PV and Town of Woodside.

The Town of PV and the Fire District are having preliminary discussions with options of becoming an affiliated Housing Partner.

The M107 accident on 280 was discussed in detail. Flying debris in the ambulance was a major concern and options for making the new ambulance safer are well underway. The ambulance will be considered a complete loss and the District is working with AMR on a replacement.

**Deputy Chief's Report:** Nothing to report

**Written Communications:**

1. Multiple letters from Lewiston thanking WFPD for assisting on the CARR fire.
2. Letter from a Woodside resident thanking FM Enea and the chipper crew for the chipper program.

**Closed Session:** Entered at 7:45

Chief Ghiorso advised the Board on one probationary employee status.

Chief Ghiorso presented the Board with a letter announcing he will be retiring on April 30, 2019. Chief Ghiorso advised the Board on the steps the Board could take to fill the position. The Board agreed it would like to keep the promotional process as a closed process. The Chief will announce to the District his intent to retire and open-up the closed promotional process as of September 4, 2018. Much discussion was had on future positions, personnel available to fill positions and time frames for the need to fill positions.

**Re-Entered Open Session: 8:30**

**Closed Session Report: 8:35, no one in attendance.**

**Meeting was adjourned at 8:45.**

The next scheduled meeting will be held September 24th at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Matt Miller  
Board Secretary