

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Rd.
Portola Valley, CA 94028
November 26, 2018**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Miller.

Directors Present: Holthaus & Miller

County Counsel: Aimee Armsby

Staff: Chief Ghiorso, D/C Lindner, Fire Marshal Enea, B/C Slaughter, DFM Bullard, B/C Picchi, EMS B/C Silici, Public Education Officer Selena Brown.

Public Comment Non-Agendized Topics: NONE

Consent Agenda:

Items: 1, 2, 3, 4 & 6 were moved to the consent agenda.

Regular Agenda:

Item 5. The fiscal spreadsheet was discussed and unanimously approved.

Item 7. An update on the replacement of station 7 was discussed. The assigned architect is working on a 2-story plan. A first right of refusal to purchase the neighboring property is being drafted to present to the owner.

Staff Presentation: Public Education Officer Brown highlighted all the school fire education programs, station tours, Safe Sitter training, Car Seat certification, May Day activities and other community events. The presentation also covered the CERPP program and the emergency preparedness classes which are offered.

Fire Chief:

Chief Ghiorso reported that the District is working on the M107 financial commitment to replace the ambulance with AMR. A motion to authorize \$25,000 up to \$50,000 as the District's portion of the ambulance.

Chief informed the Board of a planning meeting with staff to develop the Strategic Plan in 12/3/2018.

The Chief reported on the status of the District's crews in their various assignments on the camp fire. The district is in discussion with multiple partners on best practices learned from both the 2017 and 2018 Northern CA fires.

Deputy Chief: None

WRITTEN COMMUNICATIONS:

1. A letter from a resident thanking the Fire District
2. A letter to Lori Arevalo thanking her for providing HR information for one of employees.
3. A letter from the community of Ladera thanking Don Bullard and Selena Brown for giving a presentation in their neighborhood.

4. A letter from Steve Toben thanking Denise Enea for assisting the Woodside Highlands neighborhood in providing information regarding PG&E.
5. A letter to Don Bullard thanking him for his participation with the antique fire engine at a children's birthday party
6. A letter from the RWCFD Chief thanking the District for allowing crews to utilize station 19 during their station repairs.
7. A letter from a resident thanking Denise Enea for presenting at the Highlands HOA meeting
8. A letter from Sutter Hospital thanking the District for sending fire crews to their northern CA fire.

Meeting was adjourned to closed session at 7:45PM.

CLOSED SESSION: Entered closed session at 7:50PM

Legal Counsel Aimee Armsby and DFM Don Bullard outlined actions the District and counsel will be taking in regard to a property and non-compliance with dead vegetation and the need for removal. After months of contact and negotiations with the property owner, it has been decided that legal action to help the property owner is a necessity. Litigation will commence this week and District will be accompanying Counsel to court. Legal Counsel and DFM exited the Closed Session.

Directors considered the interview from October 29th, 2018 for position of Fire Chief to replace retiring Fire Chief Ghiorso. The Board of Directors were very confident in the interview with DFC Lindner and directed Chief Ghiorso to announce that DFC Lindner will be the next Fire Chief of the Woodside Fire Protection District upon the retirement of Chief Ghiorso April 30th, 2019.

Re-entered Open Session: Open Session was reentered at 8:30PM.

Closed Session Report: No attendance for report.

Meeting was adjourned at 8:30PM.

The next scheduled meeting will be held on January 28th, 2019 at 7:00 P.M at TBD.

Respectfully Submitted,

Matt Miller, Board Secretary