

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Rd.
Portola Valley, CA 94028
June 5, 2017**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Holthaus

Directors Present: Miller, Cain & Holthaus

Staff: Chief Ghiorso, D/C Lindner, Business Manager Edwards, Fire Marshal Enea, DFM Bullard, B/C Slaughter, B/C Butler, B/C Picchi, EMS B/C Silici, FF/P Devlin and Captain Mark Dagenais

Oral Communications Public: NONE

Consent Agenda:

Items: 2, 3, 4, 6 were moved to the consent agenda.

Regular Agenda:

Item 1. The April minutes were amended to include Director Miller as present.

Item 5. The fiscal spreadsheet was discussed briefly and approved by the Board.

Item 7. Resolution to amend CalPERS for Miscellaneous Employees was passed unanimously.

Item 8. Resolution #272 Authorizing the Transfer of funds was unanimously passed.

Fire Chief: Chief Ghiorso reported on the staffing and revenue projections. Calls in the WFPD have increased by a minimum of 5-10%. An estimated \$589,000 could fund 3 positions which could put the Rescue into service. The traffic within Town and on the freeway, has increased dramatically daily. Adding staffing for the Rescue to be in service full time would be a valuable increase in services to the community. The District has a quote from a contractor and geologist to conduct the fault line survey which is required for preliminary determination if a new fire station can be constructed at the 3111 Woodside Rd. site. The Foundation had a regular meeting and no new business was discussed. The Foundation's new President is Patrick Green. The Chili Cook Off is October 1, 2017. The District met with the new owner of the Santa Clara property across the bridge along Alpine Rd. next to Ford Field. The goal of the owner is to annex the property into the Fire District and build a wellness center. Chief Ghiorso reported on the District Board election process. The Cal OSHA site survey is complete and all the requested action items from the inspector have been completed.

Deputy Chief Lindner: No Report

Fire Prevention: Fire Marshal Enea reported on the first 30 days of the chipper program. DFM Bullard and FM Enea attended the Environment Fest in Woodside and presented a native fire safe landscape display. At the request of the town of Portola Valley the prevention division hosted an evening seminar on caring for trees with a local forester. A CEQA is in progress for the removal of a grove of eucalyptus along Hwy 84 near the Portola Rd. intersection. There has been extensive interaction and work on a three-year budget with the Los Trancos CMD. Fuel mitigation work continues to progress.

Operations Apparatus: B/C Picchi reported that equipment repairs were minimal in the month. The specification process for a new Rescue vehicle is progressing well. The nozzle forward training was valuable training and well received by the crews. The safety committee met and worked on monthly safety announcements. Vehicle scheduling has proven to be a challenge with so many internal projects underway.

Operations Facilities: B/C Slaughter reported on the District's web site activity. The result of the OSHA inspection required quite a bit of action on mitigation items. Sta 8 and Sta 19 had some basic maintenance completed. The satellite phones have been purchased. The mapping and preplan project is completing its first phase of data base collection.

EMS: B/C Silici reported on infrequent skills and SMC EMS policies. The Sequoia School District Freshman CPR classes are continuing. There are now 5 years of freshman classes that have been trained in CPR. B/C Emil Picchi received a life time achievement award and FF/P Jonathan Francisco also was awarded for his telemedicine work by the SMC EMS Peer Recognition Awards Committee. Pharmaceutical companies are funding a prescription medical disposal program. Residents can drop off prescription medications at fire stations. The fire agencies can then send the expired drugs off for disposal with a program provided pre-postage paid envelope.

Training: B/C Butler reported training for April included ladder operations. Auto extrication training was also provided to the crews. Five probationary firefighters are preparing for their first firefighter 1 skills test. FF Jim Laughlin is teaching fire pumps and hydraulics for fire agencies within the County. The Wild Drill included a large animal familiarization component, rural water supply tactics and creating handlines. An entry level recruitment written test for new firefighters was also completed.

Public Education: No Report

WRITTEN COMMUNICATIONS:

1. A thank you from a student who was mentored by Chief Ghiorso
2. A resident from upper Woodside thanking the District's Fire Marshal and Deputy Fire Marshal for resolving an insurance issue for her.
3. A thank you from a resident commending the District for fuel reduction work in Los Trancos.
4. A thank you from the Town thanking the District for sending CERPP Coordinator Selena Brown and FM Denise Enea to the Town EOC for the recent Wildland drill.
5. A thankyou from Kings Mt Fire Brigade thanking the District for hosting a wildland fire drill.

CLOSED SESSION:

Meeting was adjourned to closed session at 8:15

Discussion in closed session was briefly had in regard to long term financial planning. Board instructed Fire Chief to evaluate financial needs where possible up to ten years out.

Chief Updated Board on one member still on Long Term workers Comp.

Re-entered Open Session: Open Session was reentered at 8:30.

Closed Session Report: No public for report.

Meeting was adjourned at 8:35

The next scheduled meeting will be held June 26, 2017 at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Pat Cain, Board Secretary