

**Woodside Fire Protection District  
Board of Directors Meeting  
Administration Building  
808 Portola Rd.  
Portola Valley, CA 94028  
June 26, 2017**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Holthaus

**Directors Present:** Miller & Holthaus

**Directors Absent:** Cain

**Staff:** Chief Ghiorso, D/C Lindner, Business Manager Edwards, DFM Bullard, B/C Slaughter, B/C Butler, EMS B/C Silici, FF/P Devlin, County Counsel Armsby

**Oral Communications Public:** NONE

**Consent Agenda:**

Items: 1, 2, 3, 4, 7 were moved to the consent agenda.

**Regular Agenda:**

**Item 5.** The fiscal 16-17 spreadsheet was discussed briefly and approved by the Board.

**Item 6.** The preliminary fiscal 17-18 spreadsheet was briefly discussed and approved by the Board.

**Item 8.** Resolution #273 Authorizing the Transfer of funds was motioned to approve by Director Miller and seconded by Director Holthaus. No discussion, motion passed 2-0.

**Item 9.** Resolution #274 for voting SDRMA members to their respective Board per SDRMA was motioned by Director Miller and seconded by Director Holthaus. Chief Ghiorso gave opinion to Board on all Candidates and recommended 4. Directors agreed on 4 candidates and motion passed 2-0.

**Item 10.** Resolution #275 Authorizing Amendment to CalPERS contract was motioned by Director Miller and seconded by Director Holthaus. No discussion, motion passed 2-0.

**Item 11.** Director Miller motioned to approve Amendment to CalPERS contract for Miscellaneous employees and second made by Director Holthaus. Discussion on length of time CalPERS took in providing amendment. Motion passed 2-0.

**Item 12.** Director Miller motioned to approve Preliminary Budget for the Fiscal year 2017-18 and motion seconded by Director Holthaus. Discussion was had on when final budget would be presented for approval and was there expectation of any changes. Final budget approval is set for August 28, 2017 and no significant changes are expected by the Chief. Motion passed 2-0.

**Item 13.** Chief Ghiorso presented Director Holthaus with a bank signatory page for his signature as a Director. Director Holthaus signed.

**Fire Chief:** Chief Ghiorso reported the next Foundation meeting would be held on August 22, 2017. The Chili Cook off will be held on October 1<sup>st</sup>, 2017. Chief Ghiorso informed the board, the Website will be hosting individual emails for Board members and expects the emails to be in place by the end

of June. Chief Ghiorso advised the Board he would write an appropriate response to the grand jury regarding the written report he is to hand out to the Board.

**Deputy Chief Lindner:** DFC Lindner reported on a meeting with Redwood City DFC and training chief regarding South Zone training. DFC Lindner also reported on meeting with Menlo Park Fire Protection District regarding responses from MPFPD into WFPD and the converse, WFPD into MPFPD. Both entities just confirming we are appropriately responding and looking to ensure the good relationship that is shared. DFC Lindner also informed the Board of the current work done by the apparatus committee with regards to specking out a new Rescue vehicle, hopefully to be sent to manufacturer on Fiscal Year 17-18.

**Fire Prevention:** DFM Bullard presented for FM Enea, grant work being done and DFM Bullard provided pictures to show the work of vegetation removal. There will be vegetation removal project to begin on Highway 84 in the near future. Cal water has installed the hydrant collars (the district provided) on the low flow hydrants throughout the fire district. The relationship with Cal Water is markedly improved in the past year.

**Operations Apparatus:** B/C Picchi IS ON VACTION SO Chief Ghiorso gave a brief overview of Ops. BC Picchi has confirmed eligibility of individual resources to be utilized in out of county assignments and all are laced in ROSS system. All personnel are available for out of County Strike team deployment. STL is qualified form district to take out Strike Teams.

**Operations Facilities:** B/C Slaughter reported the “safety suggestion boxes” are now in place. This was a Cal OSHA request. The mapping program is well underway with 2 line personnel able to make immediate small changes to program as needed. Backflow prevention device is running into additional work at Station 19. AED to be re-installed at Station 7 this week.

**EMS:** B/C Silici reported that the County EMS system had an outside agency provide an evaluation of the current systems along with the strengths and weaknesses. County will look at how to move forward to enhance the current services. County is reporting an increase in ROSC for full arrest since the implementation of “high performance CPR”. BC Silici has been appointed Vice Chair of EMS group. BC Silici provided a video of the awards ceremony during EMS week in which BC Picchi received the life time service award from San Mateo County EMS. FFP Jonathan Francisco was also given an EMS award for his work with the stroke study being conducted with Stanford university.

**Training:** B/C Butler reported the 5 probationary FFPs are doing well. BC Butler expressed that many of the line personnel are utilizing training funds to obtain additional training outside department required training. Chief Butler announce the tentative dates for a Battalion Chiefs promotional assessment will be tentatively held on September 22. BC Butler additionally has tentatively scheduled a Captains Promotional assessment to be held the 1<sup>st</sup> week of December. Line personnel are currently involved in hose management training known as “nozzle forward”.

**Public Education:** No Report

#### **WRITTEN COMMUNICATIONS:**

1. A thank you from a Resident for a medical response by E19 and M107. “total professional experience”!
2. A thank you from FFP Devlin for the support he has received form all involved in the mapping project which has tasked all personnel.
3. A thank you from a resident for the crews going above and beyond on numerous calls, including the feeding of a patient to ensure her well-being.

4. Chief Ghiorso delivered the Grand Jury Report “Can we see you Now” to the Board of Directors.

**CLOSED SESSION:**

Meeting was adjourned to closed session at 7:50

Chief Updated Board on one member still on Long Term workers Comp.  
No significant changes in SL for line personnel.

**Re-entered Open Session:** Open Session was reentered at 8:00.

**Closed Session Report:** No public for report.

Meeting was adjourned at 8:05

The next scheduled meeting will be held August 28, 2017 at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Pat Cain, Board Secretary