

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Rd.
Portola Valley, CA 94028
August 28, 2017**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Holthaus

Directors Present: Miller, Cain & Holthaus

Staff: Chief Ghiorso, D/C Lindner, Business Manager Edwards, Fire Marshal Enea, DFM Bullard, B/C Slaughter, B/C Butler, B/C Picchi, EMS B/C Silici, FF/P Devlin and Captain Mark Dagenais, FF/P Hansen Perkins

Oral Communications Public: NONE

Consent Agenda:

Items: 1 - 7 were moved to the consent agenda.

Regular Agenda:

Item 8. The Board unanimously approved the final FY 2017-2018 budget.

Item 9. Resolution #275 PERS certification of Final Action of governing body was unanimously approved and signed by the Board.

Item 10. Resolution #276 unanimously approved authorizing the transfer of funds for the new budget.

Item 11. Resolution #277 establishing appropriation limits for the District was unanimously approved.

Item 12. The Board approved the response letter to the grand jury from the District.

Fire Chief: Chief Ghiorso reported the District Foundation meeting is August 31, 2017. The District will not be moving forward with a District capital improvement bond. The Chief discussed email addresses for the District Board. The election results were discussed and it was not a contested election. The District had a strike team go up to the Detwiler fire incident last month. The Foundation hired a project manager for the replacement and construction of station 7. The Chief discussed the possibility of utilizing outside investment opportunities. The Chief distributed a letter from LAFCO looking for volunteers to apply for a term commitment.

Deputy Chief: Deputy Chief Lindner reported that the last eight County policies are being finalized. The active shooter program will work directly with law enforcement. A template from Santa Clara County will be utilized to formulate a current unified command policy for San Mateo County. Continuing education topics for Chief Officers and Command personnel is being outlined. An OES night drill was conducted in the GGNR land adjacent to Canada Rd.

Fire Prevention: Deputy Fire Marshal Don Bullard reported that defensible space inspections are on the rise. June and July combined resulted in over 100 inspections. The two Towns have been invoiced for the joint 2017-2018 District chipper program. Fire Marshal Enea is working on two large fuel reduction grants. The LTCMD has over \$40,000 of homeowner fire safety work that will soon be invoiced to the LT County Maintenance District.

Operations Apparatus: B/C Picchi reported that the District's vehicle fleet is always being rotated for maintenance. Specifications are being written for a new replacement Rescue. The existing Rescue will be maintained as a reserve vehicle. The ERV continues to be utilized on a regular basis. New wildland boots are being ordered for all personnel.

Operations Facilities: B/C Slaughter reported that the web site activity has increased. The AED tower at station 7 is complete. The excavation of the earthquake trench at station 7 is underway. Station 19 had the fire line valves certified after a failed inspection. The mapping and preplan project is wrapping up and all the data is being loaded onto the iPad and District training will be conducted by FF/Paramedic Sean Devlin.

EMS: B/C Silici reported that 12 lead training was completed last month for the paramedics. A Disaster preparedness CPR Saturday was conducted and over 150 individuals were trained in one day. A drone class was attended by B/C Silici and was very informative. Michael Lambrechts conducted the CPR training for the District last month. The July "Out of District" AMR calls were over and have been on the rise the last couple of months. The Telemedicine program continues to be a very useful program.

Training: B/C Butler reported that the South zone training consisted of wildland training. Technical training consisted of confined space and trench rescue. Water supply and nozzle forward training also was conducted. Probationary testing was completed for two of our probationary firefighters. Sept 22 will be the District's Captains test

Public Education: No Report

WRITTEN COMMUNICATIONS:

1. A thank you letter from a resident who needed to be rescued.
2. A thank you for B/C Slaughter and his crew for assisting at a PV incident.
3. A thank for Don Bullard from a resident of Los Trancos.
4. A thank you from a resident of Ladera who thanked the District for being so quick to respond to a house fire.
5. A letter from Anna Eshoo discussing the formation of a registry for firefighter cancer acknowledgement.

CLOSED SESSION:

Meeting was adjourned to closed session at 8:15

Chief informed Board of personal leave time being used by PubEd/CERPP Coordinator. Chief informed Board that training and "Fire Drill" attendance at school is being handled by multiple parties in the absence of Pub Ed. Officer. CERT training will continue with the current instructors within the line personnel.

Chief update Board on 1 workers comp case still ongoing.

Chief updated Board on one employee status following Cancer surgery.

Chief updated Board on family member of employee.

Re-entered Open Session: Open Session was reentered at 8:45

Closed Session Report: No Report given as now one else in attendance.

Meeting was adjourned at 8:50

The next scheduled meeting will be held September 25th, 2017 at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Pat Cain, Board Secretary