

**Woodside Fire Protection District  
Board of Directors Meeting  
Administration Building  
808 Portola Rd.  
Portola Valley, CA 94028  
September 25, 2017**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Holthaus

**Directors Present:** Miller, Cain & Holthaus

**Staff:** Chief Ghiorso, D/C Lindner, Business Manager Edwards, Fire Marshal Enea, DFM Bullard, B/C Slaughter, B/C Butler, B/C Picchi, EMS B/C Silici

**Oral Communications Public:** NONE

**Consent Agenda:**

Items: 1, 2, 4 & 6 were moved to the consent agenda.

**Regular Agenda:**

**Item 3:** The statement of accounts was discussed and approved as submitted.

**Item 7:** Chief Ghiorso demonstrated the "One Concern Platform" and highlighted its capabilities and uses. He also summarized the purchase arrangement with the two Towns.

**Fire Chief:** Chief Ghiorso reported that the Foundation has started its quiet phase of the capitol campaign. There has already been a positive response from possible donors. Research on a financial reserve account is underway. The station 7 fault survey is complete. The District's Business Manager is auditing the calculations on the District's workers compensation policy. The Chief is researching the ability to invest Funds outside of the County Finance department and subsequently reviewing investment fund options and policy for the District.

**Deputy Chief:** Deputy Chief Lindner reported that the County Chiefs are in the final stages of finalizing County policies. He provided a summary of the initial attack provided by Cal Fire for the Skeggs Fire.

**Fire Prevention:** Fire Marsal Denise Enea and Deputy Fire Marshal Don Bullard reported that permit activity has doubled from a year ago to date. An abundance of large projects are being submitted on an unprecedented rate. The chipper program and LTCMD inspection and incentive program remain at a high participation level.

**Operations Apparatus:** B/C Picchi reported that the District's strike team has returned from the Trinity Fire. The relationship with Cal Fire and the WFPD played an important role in how smoothly the Skeggs Fire was handled.

**Operations Facilities:** B/C Slaughter reported that the web site activity for the month was status quo. Sean Devlin has conducted a map update class for personnel. The current updated maps are being uploaded to the District iPads.

**EMS:** B/C Silici reported that training consisted of mega codes. Three of our newest paramedics are now stand-alone paramedics. The stroke study has been underway for 10 months and the information gathered

from the District has proven to be very useful to the Stanford program. EMS in San Mateo County is contemplating a pilot study for “ECMO” Extracorporeal Membrane Oxygenation.

**Training:** B/C Butler reported that in house training was targeted on ropes and knots. The south zone training consisted of a drill with Cal Train and an active shooter component. The final probationary testing for Chris O’Leary and Hansen Perkins was completed. Preparations are underway for a Captain’s test.

**Public Education:** No Report

**WRITTEN COMMUNICATIONS:**

1. A letter from a young resident who thanked the District for retrieving his toy plane.
2. A letter from Ana Eshoo thanking crews for their service in out of state deployments.
3. A letter from Dudley Carlson thanking the crews for their response to the various lightning fires.
4. A letter from a resident thanking the District for their fire response during the Skeggs fire.
5. A letter from PV Ranch resident thanking the District for responding to the Hawthorne lightning fire.
6. A letter from a resident on Grove Dr. thanking the District for all the updates on the Skeggs fire
7. A letter from Steve Toben thanking the District for all the updates during the Skeggs fire incident.
8. A letter from Jack McClosky thanking the District for efforts on the Skeggs fire.
9. A letter from Belle Stafford thanking the District firefighters for all the hard work on the Skeggs fire.

**CLOSED SESSION:**

Meeting was adjourned to closed session at 8:12

**Closed Session Report:**

Updated Board on three personnel presently on work related injuries. 2 are working in the light duty capacity and one is post-surgery.

Chief discussed contact with CSDA regarding Reserve Fund Investment Policies. Chief is asking CSDA for information that can be provided from other Special Districts.

**Re-entered Open Session:** Open Session was reentered at 8:35

Meeting was adjourned at 8:40.

The next scheduled meeting will be held October 30, 2017 at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Pat Cain, Board Secretary