

**Woodside Fire Protection District
Board of Directors Meeting
Sta.7
3111 Woodside Rd.
Woodside, Ca 94062
January, 2016 P.M.**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Miller.

Directors Present: Gardner, Miller & Cain

Staff: Chief Ghiorso, Public Education Officer Brown, Fire Marshal Enea, B/C Slaughter, B/C Lindner, B/C Picchi, B/C Butler

Chief's Report: Chief Ghiorso reported that neither current neighbor of station 7 wants to sell their property for the rebuilding of fire station 7. The Chief stated that the District will search for other nearby properties that might be suitable to build a fire station. The most likely option will be rebuilding the fire station on the existing site and maximizing height and setbacks.

Oral Communications Public: Several station 7 neighbors attended the meeting and asked various questions regarding the rebuilding of fire station 7.

Consent Agenda:

Items: 1, 2, 3, 4, 6 were moved to the consent agenda and unanimously approved.

Regular Agenda:

Item 5: The fiscal spreadsheet was discussed and approved by the Board.

Deputy Fire Chief Staff Report: Chief Ghiorso summarized the staff report supporting the need for a Deputy Fire Chief. The Deputy Fire Chief position will assist the District in keeping up with many of the evolving components of a fire agency. The District is behind on many modern day administrative requirements. WFPD is the only SMC jurisdiction that does not have a Deputy Chief. The Board requested comments from the Command Staff. The Board unanimously approved the new position.

New Business: None

Command Staff Reports:

Operations Apparatus: B/C Lindner reported that much of the County fire agency time and commitment over the last 2 months has been on emergency preparations for the super bowl. Storm calls have been moderate too high but not yet the extent of 2007. New cases of sick leave and workers compensation counts are low. The maintenance costs for engine 7 remain to escalate and support the necessity in the near future to put this engine into reserve service.

Operations Facilities: B/C Slaughter reported that the AED's are being serviced in front of each of the stations. TEA has completed some work on the CERPP antenna at station 19. The station crew completed a day of replanting and landscaping at station 7. Research on replacing the RMS incident reporting system program has been underway and several new programs are being researched. Telestaff was reconciled for 2015 with all personnel vacation and sick leave time balanced.

EMS: B/C Picchi reported that Firefighter /Paramedic Steve Silici completed a week long American Heart Association conference in San Diego. The final planning for the SMC High School CPR program is underway. The M107 call volume remains about the same.

Training: B/C Butler reported that south zone training including some live house training. Two recruits completed the academy and are now on shift. Three of our newest firefighters continue to complete their probationary testing. The annual wildland drill will be April 16th and the target evacuation areas will be Alpine Hills. Firefighter/Paramedic Jim Laughlin will be conducting a driver training class in the spring.

Fire Prevention: Fire Marshal Enea reported that firefighter Don Bullard has been promoted to the position of Deputy Fire Marshal and will start on Feb 1, 2016. Captain Marshall Hird continues his light duty work in prevention. Prevention continues to collaborate with PG&E and has 12 eucalyptus trees prioritized for potential removal due to their proximity to power lines. The Los Trancos/Vista Verde Fire Adapted Community Program produced 36 home inspections in 2015 which is 10% of the houses in the subdivision. Construction, plan review and inspections continue at a very high rate.

Public Education: Selena Brown reported that November and December was comprised mostly of CERPP training. A PG&E electrical line and vegetation lecture was hosted by the District and PG&E will be holding a lecture on gas line safety in February hosted again by the District. The 2016 CERPP training line up has been distributed and provides a well-rounded curriculum.

Chief: Chief Ghiorso summarized detail on a possible new workers compensation carrier which maintains stricter guidelines and processes for injured personnel and has a substantial cost savings to the District. March 1st is the Foundation dinner and all the District Board members are invited. The District is organizing a social media committee which will include Facebook, twitter and other social media tools. SMC Region II has organized a strike team, in preparation for the Superbowl event, which can be dispatched to Santa Clara. The District is working on a County Hazard Mitigation Plan which is required for Federal disaster assistance.

WRITTEN COMMUNICATIONS:

- 1. A family on Olive Hill sent a thank you to the fire crews.**
- 2. A Kings Mtn. Rd. resident sent a thank you for responding to a recent medical incident.**
- 3. NCEFT sent a thank you for sending an engine and crew during the Christmas holiday.**
- 4. A thank you from Sue Campbell (retired firefighter Scott Campbell's mom).**
- 5. A thank you from a resident who had a medical emergency.**

CLOSED SESSION:

Meeting was adjourned to closed session at 8:25

Closed session discussion was had on Workers Compensation claims and employees on Workers Compensation.

Fire Chief noticed Board of 1 employee resigning while under probationary status.

Fire Chief discussed Workers Compensation contract and subsequent recommendations for moving to new compensation carrier. This topic and contract will be placed on February Agenda for resolution and contract approval.

Re-entered Open Session: Open Session was re-entered at 9:05

Closed Session Report:

Meeting was adjourned at 9:10

The next scheduled meeting will be held February 29th, 2016 at 7:00 P.M at Fire Station #7, 3111 Woodside Rd. Woodside, CA 94062. .

Respectfully Submitted,