

**Woodside Fire Protection District  
Board of Directors Meeting  
Sta.7  
3111 Woodside Rd.  
Woodside, Ca 94062  
July 25, 2016**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Miller.

**Directors Present:** Miller, Cain

**Staff:** Chief Ghiorso, B/C Slaughter, B/C Lindner, Union Representative, Pub Ed Officer Selena Brown, EMS BC Silici.

Guest: Randy Holthaus

**Oral Communications Public:** NONE

**Consent Agenda:**

**Items:** 1, 2 & 7 were moved to the consent agenda.

**Items:** 3, 4, 5, 6 & 9 were moved to August meeting.

**Regular Agenda:**

**Item 8:** The Board discussed the presentation from Carter Warr on the design, plan and presentation of the new station 7 drawings. Director Miller motioned that the district take the next steps in the design review process with the plans as submitted by Carter Warr and bring to the Town of Woodside Planning department along with engaging the Woodside-Portola Valley Fire Protection Foundation in the Capital campaign for fundraising for a new station. Motion was seconded by Director Cain. Passed 2-0.

**Item 10:** On July 15, 2016 Director Gardner presented the Fire District with a letter retiring from the Board of Directors of the Woodside Fire Protection District effective that day. Chief Ghiorso explained the option the Board has of allowing the position to remain open until the next election or the appointing of a director to fulfill the term of Director Gardner. Director Miller motioned to fill the position of Director Gardner by appointment at the regularly scheduled meeting to be held on August 29, 2016. Director Cain seconded the motion. No further discussion, motion passed 2-0.

**Item 8:** Resolution #266 was passed with a unanimous motion.

**Item 9:** Resolution #267 was passed with a unanimous motion.

**Fire Prevention:** Deputy Fire Marshal Bullard presenting for the "Prevention Bureau" explained that they are looking for grant projects to utilize the PG&E grant, projects must meet specific guidelines to be considered. DFM Bullard is working with the county and has concerns about a County Plan to withhold plan reviews in the county unincorporated areas from the local fire departments. This could

have a severely negative impact on residence safety in future years and is not in the best interest of the Woodside Fire Protection District or the Community as a whole.

**Operations Apparatus:** DC Lindner reported for BC Picchi (who is at the Soberanes fire as a STL trainee). The new engine is now in service and has been deployed to the Soberanes Fire with 4 personnel. The Fire “Safety Initiative” first draft is at the Deputy Chiefs level for evaluation. ISO meeting in June and the results will be returned with our grading position in around 90 days.

**Operations Facilities:** B/C Slaughter reported on the process of moving into the new administration building on 808 Portola Road. Everything is ready to move in with the exception of the Comcast phone system. Plan is to start the move on 7/27/2016 for individual divisions and complete move by mid-August. July 4<sup>th</sup> was uneventful within the district, BC Slaughter participated in Unified Command with Palo Alto Fire that evening.

**EMS:** B/C Silici reported that the District was involved in the “CPR Day” at the San Mateo County Fair in which CPR was taught to over 140 people. The District will be teaching CPR at the Woodside Priory in the coming years to freshmen in a similar program now being used in the Sequoia Unified school district. The District presently has 1 line EMT at the Soberanes Fire in Monterey. FFP Jonathan Francisco continues to work on the “Telemedicine Program” with Stanford Hospital. Training for all Woodside FFP should commence in September.

**Training:** Report from BC Butler postponed until August meeting.

**Public Education:** Selena Brown gave overview of her participation at “Champ Camp”. Selena attended the PV Town picnic and it was a great success. She met up with a Girl Scout group that was selling “Emergency Supply Kits” and that worked well with the Emergency preparedness work of CERPP.

**Chiefs Report:** Chief Ghiorso updated the Board members on the desire to now engage the public in regards to the new station plans. He will attempt to contact the previous neighbors who had some concerns about the building of the new station and meet with them. Chief Ghiorso will then engage the public at large for the review and process going forward with the building of a new station 7.

**New Business:** Chief Ghiorso presented the board with concerns about a new Post Employment actuarial valuation report. The report is using “assumptions” information which truly do not reflect the long term plans of the Fire District. This then distorts the valuation process and the UAAL. The Chief presented the Board with a spreadsheet reflecting the assumptions.

#### **WRITTEN COMMUNICATIONS:**

- 1. A thank you from a neighboring department Captain for the professionalism and representation of the Fire service in whole in regards to M107 and our personnel.**
- 2. A thank you from a resident for our personnel and their professionalism while providing a public service.**
- 3. A letter written in thanks for Selena Brown and a presentation she made to a woman’s group about emergency preparedness.**

#### **CLOSED SESSION:**

Meeting was adjourned to closed session at **7:35**

- Chief Ghiorso discussed individual employees on Workers compensation presently.
- Chief Ghiorso identified employees on SL and LTD and their expected return to full duty.
- Ongoing negotiations for Local 2400, nothing to report as the Chief has not met with the Local this month.

**Re-entered Open Session:** Open Session was reentered at **7:45**

Meeting was adjourned at **7:50**.

The next scheduled meeting will be held August 29, 2016 at 7:00 P.M at Fire Administration, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,