

**Woodside Fire Protection District
Board of Directors Meeting
808 Portola Rd.
Portola Valley, CA 94028**

September 26, 2016

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Miller.

Directors Present: Matt Miller, Pat Cain & Randy Holthaus

Staff: Chief Ghiorso, DFC Lindner, B/C Butler, Business Manager Kate Edwards, FM Enea, Public Education Officer Selena Brown, EMS B/C Silici

Oral Communications Public: NONE

Consent Agenda:

Items: 2, 3, 4, 5, 6 were moved to the consent agenda.

Regular Agenda:

Item 1: The minutes of the August 29, 2016 Board of Director's meeting were unanimously approved.

Item 7: Chief Ghiorso notified the Board that form 700 was amended to add the Deputy Fire Chief and the Deputy Fire Marshal. Director Miller asked for a motion and it was unanimously approved to adopt the conflict of interest code.

Training: B/C Butler reported shared statistics on the various strike teams. The District had 46 employees who were out of county for 26 days. This impacted the overall training for the County. The District monthly training included working with Engine 56 on utilizing the ERV. The Fire academy started on September 6.

Fire Prevention: FM Enea reported that permit activity and construction evaluations in the District have not leveled off. Woodside and Portola Valley both have gone up significantly since last year. There are currently three grants being worked on for large fuel management projects and equipment. The Prevention Division is working diligently on the code revision/adoption. The proposed Fire Code will be brought to the Board for approval later in the year. The Prevention Division continues to work with Los Trancos & Vista Verde County Maintenance District to organize the home hardening program. The chipper program has two months remaining and continues to be popular amongst the residents. Deputy Fire Marshal Bullard and Intern Trevor Borello are still conducting quite a few defensible space inspections.

EMS: B/C Silici reported on the MCI drill. An MCI drill with a simulated bus accident was conducted last month. The District is now BLS, ACLS and PALS training center approved. FF/Medic Lambrechts has been shadowing Silici during meetings and training and Telemedicine with Stanford is continuing in November. An incident involving a 3 yr old child, prompted a CISM team. EMS Chief Silici assisted with diffusing and the debriefing of the incident.

Operations Apparatus: No Report

Operations Facilities: No Report

Public Education: Pub Ed Officer/CERPP Coordinator Brown reported on the CERPP Division Leadership Pancake social. The District has been receiving a high level of car seat installation requests. Officer Brown states she is gearing up for October Fire Prevention Week.

Chiefs Report: Chief Ghiorso reported about the Foundation putting together a capitol campaign committee and asked the Board if they wanted to participate. The District mailed letters to the immediate neighbors of Station 7 inviting them to a meeting to review the draft design and answer questions about the new station. Due to the lack of response the meeting was cancelled. There will be another meeting scheduled in the future for all District residents to discuss and present the design on the new station 7 replacement.

The District firefighters are working on coordinating an appreciation dinner for the employees of the District. Tentatively this is planned to be held at the Mounted Patrol on March 4, 2017.

New Business: None

WRITTEN COMMUNICATIONS:

1. County wants to know if they are interested in going to an even year election. Chief Ghiorso wrote back stated that the Board decided against because there was no need to change it.
2. Letter from former cadet Matthew Goodenough thanking the District for the opportunity to be a cadet with Woodside Fire.

CLOSED SESSION:

Meeting was adjourned to closed session at 7:35

Chief updated Board on 2 personnel on Workers Comp.

Negotiations continued for all personnel, 3 MOU's will be presented to Board at next meeting for final approval. New Hires starting in 2017 will fall into new retirement benefit package (HRA). This will reduce future liabilities to District in retirement Health Care cost. Sick Leave Buyback program will go into place in 2017 once approved by membership, this will reduce future liability in SL cost.

Meeting adjourned to open session at 7:55.

Meeting adjourned at 8:05.

The next scheduled meeting will be held November 7, 2016 at 7:00 P.M at Fire Administration, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Pat Cain