

**Woodside Fire Protection District
Board of Directors Meeting
808 Portola Rd.
Portola Valley, CA 94028
November 7, 2016**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Miller.

Directors Present: Matt Miller & Randy Holthaus
(Absent Pat Cain)

Staff: Chief Ghiorso, DFC Lindner, B/C Butler, Business Manager Kate Edwards, FM Enea, Public Education Officer Selena Brown, EMS B/C Silici, B/C Slaughter and B/C Picchi

Oral Communications Public: NONE

Consent Agenda:

Items: 1, 2, 3, 4, 5, 6 were moved to the consent agenda.

Regular Agenda:

Item 7: Chief Ghiorso reported that ISO has upgraded our District rating. The rating process has undergone a significant change. This rating will be consistent for District for the next 4 years.

Training: B/C Butler reported on the San Mateo Academy. The Academy is Graduating November 30th. The South Zone training consisted of makeup and probationary testing. Basic fire operation training was also conducted. Two of our firefighters attended an off road driving class. The firefighters will bring back the key points to the rest of the department.

Fire Prevention: FM Enea reported that the 2016 chipping program is completed and we are now focusing on grant projects within the District. We have forwarded our proposed Fire Code to County Counsel. DFM Bullard is continuing his home hardening inspections in Los Trancos and we are gearing up for the fuel projects that have been outlined and selected by the Los Trancos Maintenance District Advisory Committee.

EMS: B/C Silici reported on our PALS training. Telemedicine training is continuing and being recognized for its futuristic approach to emergency medicine.

Operations Apparatus: B/C Picchi reported that various repairs on apparatus have been conducted in the last month. The apparatus committees have been meeting on a regular basis and working on methods of efficient reporting and communication.

Operations Facilities: B/C Slaughter reported that the web site will have links to provide the number of visits and to what pages. The Board will need to have photos taken for the Administrative Offices. New signage for the reception area has been ordered. New monitors have also been installed in some of the offices at the Administrative Office. The Mapping and preplan program is approximately 50% complete. The fillable forms project also remains active. B/C Slaughter attended a San Mateo Fire promotion exam as a proctor.

Public Education: Pub Ed Officer/CERPP Coordinator Brown reported that she attended the National CERT conference in southern California. The reformatting of the CERT training from 6 weeks to possibly 3 weeks is in progress. The second annual "Fall" festival was a great success at the Sequoias. EMS Chief Silici assisted at the "Fall" festival and was a popular addition to the event. Deputy Fire Marshal Bullard assisted with a pool pump demonstration class. A two-day merit badge class was provided for 30 Girl Scouts. The October Fire Prevention Month criteria was revamped and incorporated school age children and 911 notification.

Chiefs Report: Chief Ghiorso reported on the status of the rebuild of fire station #7 2017. A neighborhood on the border of Atherton but within the Woodside Fire District is conducting research along with LAFCO regarding annexing into the Town of Atherton as well into the Menlo Fire Protection District.

New Business: None

WRITTEN COMMUNICATIONS:

1. A presentation at the Woodside Elementary School for Rudy Driscoll will take place in December and the Fire District has been invited.
2. A letter from a resident thanking the Woodside crew for life saving emergency assistance.
3. A letter thanking DFM Don Bullard for his presentation in Portola Valley.
4. A letter thanking Pub Ed Officer Brown
5. A letter from a retired FF thanking the District crews for taking such great care of a patient during a medical emergency.
6. A letter from a CERPP Division resident thanking the District for Pub Ed Officer Brown and her recent community presentation.

CLOSED SESSION:

Meeting was adjourned to closed session at 7:40

Item # 8 Negotiations with Local 2400 continued. FFP Richards asked for a little more time to complete negotiations, thinking one more meeting it can be finalized. Chief Ghiorso recommended meeting with the Local again and addressing limited and workable concerns.

Item #10 Chief Ghiorso presented the Misc. Employees MOU. Board member Miller motioned to accept the Misc. Employees MOU as presented. A second was made by Board member Holthaus. No further discussion and motion passed 2-0.

Item # 9 Chief Ghiorso presented the Chief Officers MOU. Board member Miller motioned to approve the CO MOU as presented. A second was made by Board member Holthaus. No further discussion and motion was passed 2-0.

Chief Ghiorso asked that Item number 11. Resolution #272 be removed from consideration until the completion of the Local 2400 MOU as it may not be needed. Board agreed and chose not to pass Resolution #272 now.

Closed session was adjourned to open session at 8:25.

Board waited for public input and or questions in open session and none were given.

Meeting adjourned at 8:35.

The next scheduled meeting will be held December 5, 2016 at 7:00 P.M at Fire Administration, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Matt Miller