

**Woodside Fire Protection District
Board of Directors Meeting
808 Portola Rd.
Portola Valley, CA 94028
December 5, 2016**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Miller.

Directors Present: Matt Miller, Pat Cain & Randy Holthaus

Staff: Chief Ghiorso, DFC Lindner, B/C Butler, Business Manager Kate Edwards, FM Enea, Public Education Officer Selena Brown, EMS B/C Silici, B/C Slaughter, B/C Picchi

Others Present: Councilman Dave Tanner

Oral Communications Public: NONE

Consent Agenda:

Items: 1, 2, 3, 4, 5, 6 were moved to the consent agenda.

Regular Agenda:

Item 7 moved to closed session.

Item 8: FM Enea discussed the proposed new fire prevention fee schedule. Board Member Miller motioned to approve new fee schedule. Motion was unanimously approved.

Item 9: FM Enea discussed the introduction of the Ordinance No. 11; Adoption of the 2015 International Fire Code with the 2016 California & Local Amendments including adoptable standards. The full reading of the ordinance was waived.

Training: B/C Butler reported that the academy has been a third completed. Spoke that WFPD supported the academy for 9 days. USAR training was part of the training as well some other infrequent skills. Continuing to keep up with probationary training. As well 3 firefighters have completed their probationary period.

EMS: B/C Silici reported that the PALS training was completed. WFPD is a training center allowing more paramedics to attend. The MCI drill at SFO was a successful and useful training which involved training with other agencies. FF/Medics Lima and Francisco have completed the training for teaching Telemedicine. The Flu clinic was another great success this year with 324 vaccinations given.

Fire Prevention: FM Enea reported that the Chipper Program is officially completed. The District has been awarded 2 new grants including a Trak Chipper and Cal Fire crews work for Jasper Ridge. The Los Trancos County Maintenance District has been taking quite a bit of the prevention divisions time. There has been quite a bit of progress with home hardening projects as well as hazardous fuel mitigation in the open space and emergency egress routes.

Operations Apparatus: B/C Picchi reported on the working relationship with the Redwood City Corporation Yard which continues to keep our apparatus and other vehicles in good maintenance condition. DFM Bullard's vehicle has arrived and is being equipped with some specialty equipment before it is placed in service. There is a need for more support vehicles to sustain all the activities of the District. The District is starting our annual hose testing and ladder testing.

Operations Facilities: B/C Slaughter reported that has been same activity on the website. 7,000 bottles of water have been saved with the new fountains. Photos for the new employees and Directors will be scheduled for the next Board Mtg on January 30th. Has had some servicing done to get 808 issues fixed. Ipads are about 5 years old now, he is projecting that they will need to replace them next year. All the routers have been replaced and a new firewall security system is being considered along with creating policies for proper use of internet for personnel. Maps and Preplans Program Tablet Command class was held. Reported that fillable forms are moving along smoothly.

Public Education: Pub Ed Officer/CERPP Coordinator Brown reported that Fire Prevention Week was in October. Busiest Fire Safety month of the year. She also offered a moulage training course to the Woodside High Schoolers.

Deputy Fire Chief: DFM Lindner reported on meeting with the new insurance provider. They made a sight visit to assess the District's stations. There were some recommendations given and there will be a report forthcoming.

Chiefs Report: Chief Ghiorso informed the Board about the foundation appreciation dinner. The Capitol campaign committee is still meeting on a regular basis and the next meeting will be held December 21st. The District is considering contracts for various studies for the new Station build. It is preferred that site and certain construction studies are completed ahead of time before they submit plans to the Town. January 18th is the JPA meeting.

New Business: None

WRITTEN COMMUNICATIONS:

1. A letter thanking FM Enea thanking chipper crew for a job well done.
2. A letter thanking DFM Bullard thanking him for the ability to participate in the Fire Prevention/Fire Adaptive Community program.
3. A letter thanking WFPD for their assistance with Day of the Horse.

CLOSED SESSION:

Meeting was adjourned to closed session at 7:50

Chief Ghiorso advised on the one employee that remains on disability with no near time frame to return.

Chief Ghiorso presented the information on a Healthcare Reimbursement Account (HRA) and the obstacles in pursuing such without changing the entire plan for present and past employees.

The Board was presented with the Final contract approved by Local 2400. Discussion was had on the contract and specifically looking for ways to address the Health Care cost and future of Health Care.

The Chief presented an idea to form a committee of both management and labor to consider the future of Health Care and how to address the rising cost.

Director Miller motioned to accept the contract as presented and Director Holthaus seconded the motion. No further discussion was had. Motion carried 3-0.

Meeting adjourned to open session at 8:25.

Meeting adjourned at 8:35.

The next scheduled meeting will be held January 30, 2017 at 7:00 P.M at Fire Administration, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Pat Cain