

**Woodside Fire Protection District
Board of Directors Meeting
Sta.7 3111
Woodside Rd.
Woodside, Ca 94062
October 26th, 2015 P.M.**

The regular Board of Director's meeting was called to order at 7:00 P.M. by Director Miller.

Directors Present: Cain, Gardner & Miller

Staff: Chief Ghiorso, Public Education Officer Brown, B/C Slaughter, B/C Lindner, B/C Butler

Oral Communications Public: None

Consent Agenda:

Motion was made By Director Miller and seconded by Director Gardner to move Items: 1, 2, 3, 4, 5, 6 to the consent agenda and unanimously approved.

Regular Agenda:

Item 7: Chief Ghiorso requested the Boards opinion on the District annexing property in General. The board was under the opinion that if it was in the best interest of the District they would be in favor of possible annexation on a case by case basis. An example was given of the property in Santa Clara County across the creek from Alpine Road. WFPD would be the responding there as the 1st due unit in all examples known. It would be in the Districts best interest to have the ability to have the property follow the Fire Code as established by the Fire District, including water supply, bridge construction, plans etc...

Item: 8: Chief Ghiorso requested the Board consider the expansion of District staff in the way of a Deputy Fire Marshal. Chief Ghiorso supplied the board with expected cost for this position. Chief Ghiorso informed the Board that he would provide a job description and present duties performed by the Fire Marshal. With the expansion of building in the District, it has become apparent that the present staff cannot keep up with the overwhelming amount of building and subsequent inspections as we move forward. Chief Ghiorso also provided the Board members with a proposed organization chart that would include the position of Deputy Fire Chief. It also included a longer term goal of increasing operational staffing by a minimum of 2 per shift. Chief Ghiorso provided the Board with a job description in draft form for the position of Deputy Fire Chief. The Board requested more information on all positions and to look at how and whether the district could sustain the growth with the present revenue source. The board was also concerned with the housing and space of increased staff. The Board opinion was to receive more detailed information on above positions before it could come to a consensus.

New Business: None

STAFF REPORTS:

Chief's Report: Chief Ghiorso reported that the Los Trancos water District has indeed dissolved as agreed upon and that the newly formed County Maintenance District (CMD) will now be working with the WFPD in the area of enhanced Fire Prevention and Protection. Chief Ghiorso will be meeting with the CMD and representatives from the old LTCWD to begin the process of providing enhanced Fire Service.

Chief Ghiorso informed the Board that he has begun the process of requesting quotes from new vendors for providing Workers Compensation Insurance. He will also be working with the current Insurance provider to the district on a plan to possibly self-insure the district.

Chief Ghiorso updated the Board on the property need for the building of a new station on Woodside Road. Chief Ghiorso has met with counsel and a plan has been drawn up to present to the neighbor.

Chief Ghiorso informed the Board that The Foundation (WPVFPF) would be starting their fall campaign within the next month. The next WPVFPF meeting is set for November 17th, 2015.

Chief Ghiorso informed the Board that he has been asked and will perform a series of presentations in the early part of 2016 to the communities within the District. They will be one held in Emerald Lake at Station 19, One in Woodside (location TBD) and the last in Portola Valley (location TBD). Once completed, the presentation can be requested and presented as available.

Operations Apparatus: B/C Lindner reported on Operations for the month of September. The new Engine has been ordered and delivery is expected in the March/April time Frame. BC Lindner explained the County Chiefs goal of exposure education, reduction and overall health of our FF's. This will be in combination with the dedication of safety Officers being assigned on all incidents involving multiple units and or responses. BC Linder explained increased Sick leave usage is mainly due to one off duty injury to a FF.

IT/Facilities: No Report

EMS: Chief Ghiorso (reporting for BC Picchi) provided the EMS report and discussed that the County Chiefs will be getting a presentation by the developer/president of Pulse Point for the final role out in San Mateo County. Chief Ghiorso also reported that all personnel have been offered and or given the flu vaccine for this coming year. The call volume EMS wise is holding steady for M107.

Training: BC Butler presented the training report for the month highlighting the completion of probationary training by FF Armanino, FFP Bochy and FFP White. BC Butler also brought attention to the ongoing training with the Southern Zone agencies in water supply operations. Probationary training is ongoing for 4 other FF's and the department currently has two individuals in the County Fire Academy as new hires.

Fire Prevention: Chief Ghiorso (for Fire Marshal Enea) presented the Prevention Bureau Report for September. Construction and Plan approval work is still up significantly from past years. The bureau will be working with goats as a fuel reduction method in the area around the trail head and lakes at Lake Rd. They will also be extending broom removal on Lower Los Trancos. This is in addition to the fuel reduction projects on Los Trancos using the old finding of LTCWD.

Public Education: Selena Brown presented the Pub Ed/CERPP report for September. Selena reported on the first ever fall fair class held at the Sequoias. Selena explained our involvement with Boy Scout Troop 47 and how we hosted those (48 scouts) at station 8 for 3 days so as to give them the opportunity to earn a merit badge. Selena attended and participated in The Woodside Emergency preparedness Committees presentation of "The Big One's Coming" event.

WRITTEN COMMUNICATIONS:

1. Resident thanking the District for the chipper Program.
2. Thank you from Kindercourt schools for the school visit by Selena Brown and Captain Hird in regards to school safety.
3. Thank you from a resident for responding to a vehicle accident he was involved in and our response to provide him service.

CLOSED SESSION:

Meeting was adjourned to closed session at 8:25

Chief Ghiorso updated Board Members on employees on Workers Comp leave. The Chief has written a letter to one employee inquiring on his status and whether his injury could be permanent. No response back has been received.

The Chief informed the Board of 1 Probationary FF who is presently on a Performance improvement Plan concerning both Fire related Training and EMS Training.

The Chief updated the Board on the one employee who was injured off duty.

Re-entered open session at 8:40.

The next scheduled meeting will be held November 30th at 7:00 P.M at Fire Station #7, 3111 Woodside Rd. Woodside, CA 94062. .

Respectfully Submitted,

Pat Cain