

**Woodside Fire Protection District
Board of Directors Meeting
Administration Building
808 Portola Rd.
Portola Valley, CA 94028
June 13th, 2023
(Special Meeting)**

The special meeting of the Board of Director was called to order at 7:02pm by Director Miller

Directors Present: Cain, Miller, Holthaus

Staff: Chief Lindner, Deputy Chief Cuschieri, Finance Manager Edwards, Finance Manager Liu, Fire Marshal Bullard, Battalion Chief K. Hird, Battalion Chief Zabala, Battalion Chief Dagenais

Other Attendees: WFPD General Counsel Jon Holtzman (RPLG); Rubin Cruse (RPLG); Mike Wassermann – Capital Program Management

Public Comment Non-Agendized Topics:

No public comments

Consent Agenda:

Director Cain motioned to move items A, B, C, D and E from the regular agenda to the consent agenda, 2nd by Director Holthaus. Motion passed 3-0.

Regular Agenda: (Meeting recorded – Refer to recording which is posted on website)

Item F: Approval of the Preliminary Budget of the WFPD for the Fiscal Year 23-24

Finance Manager Edwards gave a presentation of the preliminary FY 23-24 budget.

Director Cain motioned to approve the preliminary budget of the WFPD for the FY 23-24, 2nd by Director Holthaus. Motion passed 3-0.

Item G: Station 7 and Station 8 Project updates

Mike Wassermann gave a PowerPoint presentation to the board (See PowerPoint downloaded on website).

Item H: Approval of Amendment #4 Agreement Between Woodside Fire Protection District and Vance Brown, Inc. for the Amount not to Exceed \$1,300,000.

Mike Wassermann continued discussion from PowerPoint, which reflected information seeking approval of Amendment #4

Director Holthaus motioned to approve Amendment #4 and allow the fire chief to sign on behalf of the District, 2nd by Director Cain. Motion passed 3-0

Item I: 1st Reading: Consider taking the following actions: (1) Introduce and waive the reading of “AN ORDINANCE OF THE WOODSIDE FIRE PROTECTION DISTRICT ADOPTING THE 2022 CALIFORNIA FIRE CODE (BASED ON THE 2021 EDITION OF THE INTERNATIONAL FIRE CODE), INCLUDING APPENDICES B, BB, C, CC, D, L, AND P ONLY, WITH LOCAL AMENDMENTS, ADOPTING THE 2021 EDITION OF THE INTERNATIONAL WILDLAND-URBAN INTERFACE CODE, INCLUDING APPENDIXES A THROUGH D ONLY, ADOPTING FINDINGS SUPPORTING THE LOCAL AMENDMENTS, ADOPTING A FINDING THAT THE ORDINANCE IS EXEMPT FROM REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, AND REPEALING ORDINANCE NO. 12” (the “Fire Code and CEQA Findings”); and (2) Schedule a public hearing for June 27th, 2023, or such other date as determined by the Board of Directors, to consider adopting, amending, or rejecting the Fire Code and CEQA Findings.

Cara Silver - Attorney for Town of Portola Valley spoke.

Director Holthaus made a motion to: (1) Introduce and waive the reading of “AN ORDINANCE OF THE WOODSIDE FIRE PROTECTION DISTRICT ADOPTING THE 2022 CALIFORNIA FIRE CODE (BASED ON THE 2021 EDITION OF THE INTERNATIONAL FIRE CODE), INCLUDING APPENDICES B, BB, C, CC, D, L, AND P ONLY, WITH LOCAL AMENDMENTS, ADOPTING THE 2021 EDITION OF THE INTERNATIONAL WILDLAND-URBAN INTERFACE CODE, INCLUDING APPENDIXES A THROUGH D ONLY, ADOPTING FINDINGS SUPPORTING THE LOCAL AMENDMENTS, ADOPTING A FINDING THAT THE ORDINANCE IS EXEMPT FROM REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, AND REPEALING ORDINANCE NO. 12”, 2nd by Director Cain. Motion passed 3-0.

Staff Reports:

No comments from the Board

Fire Chief’s Report:

Chief Lindner advised the Board of upcoming entry level/lateral firefighter hiring(s)

Chief Lindner advised the Board of upcoming promotional exams for battalion chief and fire captain.

Chief Lindner advised the Board of internal job posting for the position of fire marshal.

Chief Lindner advised the Board of ongoing discussions/negotiations with representatives of AMR regarding WFPD/AMR ambulance staffing services agreement.

Chief Lindner advised the Board this was his last meeting prior to this retirement. He wished to thank the Board for all their assistance and their commitment to the citizens of the Fire District as well as the personnel of the WFPD.

WRITTEN COMMUNICATIONS:

Two (2) letters from the public expressing thanks to the WFPD were shared with the Board.

Meeting was adjourned 8:25 P.M. and entered closed session.

Closed Session:

No closed session items

Return from Closed Session: N/A

Adjournment: The meeting was adjourned at 8:25 P.M

The next scheduled meeting will be held June 27th, at 7:00 P.M at the WFPD Administration Building, 808 Portola Rd. Portola Valley, CA 94028.

Respectfully Submitted,

Pat Cain – Board Secretary

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